



2022

Tompkins County, N.Y. Recommended Budget



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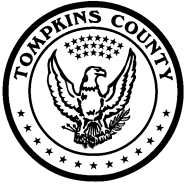
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*Inclusion Through
Diversity*

"Promoting excellence in County operations while respecting the needs of the people we serve."

September 14, 2021

To the Honorable Members of the Tompkins County Legislature:

I am pleased to present you with the Recommended 2022 Tompkins County Operating Budget and 2022-2026 Capital Program.

The Recommended \$194 million Budget is balanced with a property tax levy increase of 2.70%, which falls below the 2022 tax cap of 7.42%. If approved, this Budget would add \$42 to the tax bill of a median home valued at \$205,000. This budget also includes a solid waste annual fee increase from \$70 to \$75.

The financial goal approved by the Legislature in April, 2021 included a maintenance of effort budget which would result in 1.89% levy growth over the 2021 Adopted Budget. Departments and agencies were assigned the same fiscal target in 2022 as in 2021, and instructed to submit any additional expenditures as over target requests. Prior to budget submission, some departments experienced critical staffing issues which necessitated mid-year requests to the Legislature for additional or restored staffing. This resulted in 5.5 additional FTEs being approved mid-year and the adjustment of those respective departments' 2022 fiscal targets. With the addition of these 5.5 FTEs, the resulting levy growth for a maintenance of effort budget in 2022 grew to 2.73%. This recommended budget falls below that adjusted target.

The COVID-19 response and recovery efforts continue to impact every level of government and the economy in myriad ways. In 2021, the County operated with 47 fewer FTEs than 2020. Together with the 41 staff who took the retirement incentive in 2020, the organization lost a great deal of institutional knowledge in a short period. Departments have also been operating with fewer resources for training, program expense, computer equipment and vehicle replacement.

COVID-19 has impacted the way all County employees do their jobs. Several employees continue to be on the front line of COVID-19 response, working in concert with the Health Department with contact tracing, at vaccination clinics and at the Emergency Operations Center. Departments and agencies have been forced to adapt to new ways of conducting business, and in some instances, have made permanent changes in their methods of service delivery. In many areas, demand for County services have increased. These changes are reflected in the 2022 budget requests.

The over target requests (OTRs) of departments and agencies totaled \$7.8 million in 2022. Of these, \$2.7 million was requested as target, \$4.5 million as one-time, and \$630,000 as Rollover. Target OTRs seek to increase a department or agency's annual baseline budgets and impact the property tax levy, while One-time/Rollover OTRs impact fund balance.

Of the department and agency requests, I have recommended \$2 million of the target OTRs and \$1.8 million of the one-time OTRs drawing on fund balance. In order to minimize the impact on our tax levy and the draw on our reserves, I utilized \$3.9 million in American Rescue Plan funding to cover the remaining recommended one-time requests.

Workforce

The budget also includes the restoration or addition of 34 positions across 16 departments. As stated previously, 5.5 of these 34 positions were approved prior to the budget process. Some of these positions were requested and approved as one-time; some are included in target, and some are approved as multi-year one-time. Not every position restoration or restructure required an over target request. Wherever possible, critical positions were restored utilizing target funding, and 13 positions were recommended as such. New initiatives were typically funded utilizing multi-year one-time, and 13 positions were recommended as either solely one-time or multi-year one-time.

Sponsored and Partner Agencies

The 2022 recommended budget restores target funding for sponsored agencies including Cornell Cooperative Extension, Ithaca Area Economic Development, Tompkins County Public Library, Rural Libraries, Human Services Coalition Agencies, Tompkins Community Action and the Recreation Partnership. In addition, it includes \$490,000 in mostly one-time over target support for sponsored or partner agencies.

The 2022 recommended budget provides \$655,000 in one-time support to the Strategic Tourism Planning Board (STPB) to allocate to organizations reliant on room tax revenue.

Per Legislative resolution, Tompkins County's sponsoring contribution to Tompkins Cortland Community College decreases by 1.6% for 2022.

2022 Tax Cap Calculation

The cap on the percent-increase of the County's real property tax levy for 2022 is estimated to be 7.42%. This figure represents a substantial inflation from previous years. This is due predominantly to sales tax credit offsets utilized by six towns around the county: Caroline, Danby, Groton, Enfield, Newfield, and Dryden. These municipalities chose to use sales tax credits to offset a portion of their property tax incidence. This policy effectively adds the dollar value of the towns' collective offset to the County's gross real property tax levy cap. The gross tax cap number, when compared to the previous year's number, produces the percent-increase real property tax cap. Given the abnormally high level of sales tax revenue in 2021 and the municipalities' decision to use it as a property tax offset, the 2022 gross tax cap, and thus the percent-increase tax cap, increased substantially over recent years.

The 2.70% levy required to balance the 2022 budget is \$2,464,150 below the capped amount. If not used in the 2022 budget, this amount can be carried forward and added to the County's tax cap in a future year.

New York State Pension Fund

In August, 2021, the New York State Comptroller announced a reduction in the average employer contribution rate to the New York State and Local Retirement System from 16.2% to 11.6% of payroll. When factored into the 2022 budget, this reduction results in an ongoing annual savings of \$1.22 million. This savings is realized in the 2022 budget and ultimately will be reflected in the 2022 fringe rate.

Federal Relief: the American Rescue Plan Act

In 2021, through the American Rescue Plan Act (ARPA), the Federal Government allocated \$350 billion to state, local, territorial and tribal governments to assist with COVID-19 recovery. Tompkins County's total allocation of ARPA funds totals \$19,847,267: the first tranche of \$9.923 million was received in

June 2021 and the remainder will be received in June 2022. In July 2021, the County Legislature passed a resolution claiming 100% of Tompkins County's ARPA allocation toward lost revenue as a result of COVID-19, distributing 75% of the funding toward the capital budget.

There are certain restrictions and requirements dictating the use of ARPA funds. Taking those into account, Tompkins County's 2022-2026 Capital Budget directs \$14.892 million of ARPA funds toward capital projects, discussed in greater detail below.

Additionally, several one-time expenses are funded utilizing ARPA funds. Sufficient ARPA funding remains available for additional one-time expenses in the future, as well as for future required ARPA-related auditing and reporting as needed.

Reimagining Public Safety

The 2022 budget includes a number of over target requests across multiple departments to materialize the important work of Reimagining Public Safety. These requests will support the implementation of the joint and County-specific recommendations approved by the Tompkins County Legislature and City of Ithaca Common Council in response to Executive Order 203, which required all jurisdictions with law enforcement agencies to assess their public safety systems and provide recommendations to reduce disproportionate minority contact. Appropriated funds will establish a Community Justice Center with staff to lead the implementation of plans while centering community in all aspects of the implementation process. Funds will also be used to research and identify an alternative response model, implement a pilot program for non-emergency calls, engage the community in a comprehensive healing plan, and develop culturally responsive training and recruitment programs. The costs of the majority of the Reimagining Public Safety Initiatives are shared with the City of Ithaca, and some will be submitted to the New York State Department of State for potential reimbursement as Shared Services projects.

Capital Program

The 2022 Recommended Budget supports the investment in capital infrastructure to assist in meeting the County's space management, emergency services, information technology, energy, and other needs. Notably, through its Green Facilities projects, the Capital Program provides a financial strategy for the County to achieve net-zero emissions by 2027. The Capital Program also includes Downtown Facility development, Public Safety Building improvements, Backup Dispatch Center completion, Green Fleet projects, Highway improvements, Facilities restoration, Airport upgrades and Recycling and Materials Management Center upgrades among other ongoing projects.

The infusion of one-time American Rescue Plan Act (ARPA) funds provides vital support to the Capital program, allowing the County to utilize "cash-for-capital" for projects for which the County would otherwise need to bond. As previously mentioned, the proposed 2022-2026 Capital Budget directs \$14.892 million of ARPA funds toward the following eight projects: Recycling and Solid Waste Center Upgrades, Public Safety Building Improvements, Facilities Restoration Projects in 2022 and 2024, Road Maintenance Projects in 2022-2024, and Bridge NY 6 Culvert Projects.

In its 2020 budget, Tompkins County adopted a policy change in the annual capital appropriation, allocating 1.00% of the prior year's property tax levy to support capital investment. Through this policy, each annual budget would dedicate more funds to pay for infrastructure improvements and support the long-term capital needs to achieve net-zero emissions. Most of these funds are applied to pay debt service on projects authorized by the Legislature.

The reductions in the 2021 budget due to the pandemic resulted in a reduction in the County's annual Capital contribution by \$770,000 and the suspension of several capital expenditures. Without these

reductions, the projected capital in 2022 would have been \$7,872,062. Unfortunately we have lost those years of compounding. The proposed 2022 budget includes an annual capital appropriation of 0.5% of the property tax levy to support capital investment, equivalent to \$6,367,071.

Scheduled Use of Fund Balance Toward Capital

At the outset of certain capital projects including the Downtown Office Building and Green Facilities, unassigned fund balance was planned to be utilized to assist with cash flow and reduce the need for bonding, thereby reducing the impact on the tax levy. In 2021 as our community is faced with the impacts of COVID-19, the Legislature has expressed interest in dedicating an amount of unassigned fund balance toward community needs through a Recovery Fund Program. As a measured approach to support both interests, this budget proposes a strategy for the scheduled use of fund balance toward upcoming capital needs. This strategy allows the Legislature to set aside needed funds for large capital projects over a period of time and to reassess each year based on the overall fiscal health of the County. It also allows the Legislature the flexibility to change course if conditions worsen or if growth and savings exceed expectations. This scheduled use of fund balance over time would allow the Legislature to achieve both its capital goals as well as utilizing fund balance to assist the community through establishing a Recovery Fund.

Mandates

The total local cost of \$23 million represents a larger increase in property tax-supported mandates than in recent years, a 3.84% increase over 2021.

The County's 2022 Medicaid contribution is projected to be \$414,000 higher than 2021. This is the result of three factors: expected annual fluctuations in NYS DOH's application of the Local Medicaid Cap; an unexpected decrease in our County's projected credit for ACA-derived Federal Medical Assistance Percentages (eFMAP); and the possible sunset of CARES Act-derived eFMAP. The state's most recent estimate was that each additional quarter of CARES eFMAP will reduce our County's Medicaid obligation by \$187K. Depending on whether and for how long that extra Federal revenue remains available, the anticipated year-to-year increase in Medicaid contributions which is presently reflected in the 2022 Budget could be reduced.

Mandated costs for Assigned Counsel are increasing by \$225,000 because NYS broadened the eligibility for assigned counsel representation in family court from 125% to 250% of poverty thus increasing the number of clients served by the program. Demand for assigned counsel representation has also increased throughout the pandemic, due to the rise in domestic violence cases.

Sales Tax

The County has seen a rebound in sales tax revenues in 2021, after the precipitous declines of 2020 following widespread shutdowns. It is expected that 2021 sales tax revenues could rival (or possibly even exceed) those of 2019, our strongest year to date. The current rebound in sales tax revenues are likely the result of several factors, including pent up consumer demand and bolstered by additional savings after pandemic related shutdowns. The expanded Unemployment Insurance benefit that was available until September, 2021 granted additional funds to individuals who were not in the workforce, further adding to the spending capacity of many households.

The 2022 Recommended Budget takes a cautious approach to sales tax growth for the 2021 calendar year. Though a number of factors appear to be trending in positive directions, the economic outlook,

and thus consumer demand, remains uncertain through the end of 2021. Considering a variety of economic forecasts, all of which foresee that COVID-19 and its variants (currently, the Delta variant) having impacts well into 2022, we project a final 2021 sales tax revenue figure totaling approximately \$35.7 million. Considering the same data and looking into the upcoming year, we are forecasting County sales tax revenue to essentially hold flat at approximately \$35.8 million in 2022. This figure was derived from calculating a historic year-over-year percent change in annual revenue totals, factoring in both exceptionally good and bad years. Following the 2021 rebound from 2020, it may seem intuitive to weight predictions for 2022 toward picking up where 2019 left off. However, a positive but more careful approach is necessary. Simply put, there are too many variables impacting the current economic outlook to confidently forecast a full swing back to the year before the COVID-19 pandemic.

Risks

COVID-19 Response and Recovery: It is clear that the most pertinent issue facing the fiscal health and stability of the County is the ongoing COVID-19 pandemic. Factors impacting all levels of commerce and the economy will continue to be unpredictable as the virus remains persistent and continues to influence the everyday lives of our citizens. The various ways in which we as a County government are called upon to respond to the immediate needs of the community will continue to impact our workforce in significant ways.

Inflation: To a lesser extent, inflation was also a factor taken into account when forming the 2022 budget and could potentially pose a threat to the County's finances in the future. Though the price increases of 2021 have been at a level not experienced in recent years, there is substantial evidence to support that the current inflationary pressure is transitory as opposed to reflecting a core rise in the prices of goods and services. We will continue to monitor the country's macroeconomic situation and be prepared to adjust our forecasts and approach as necessary as we progress into and through 2022.

Recycling and Materials Management: The solid waste and recycling industry nationwide is still recovering from a long period of uncertainty. The Recycling and Materials Management budget is still coping from the crash of recycling markets over the past several years coupled with increases in its 2021 collection contract. That said, recycling revenues are showing positive growth in the current year and the progressive annual increases in the solid waste fee will help fund revenues stabilize.

Fiscal Summary

The summary of the 2022 proposed budget is as follows:

Total Budget: The Recommended 2022 budget stands at \$193.87 million. This represents a \$5.80 million or 3.08% increase over the 2021 adopted budget.

Local Dollar Budget: The local dollar budget is the portion of the budget that is not reimbursed by the state or federal governments, nor offset by earned program income. It is spending that must be supported by local dollars—mostly by local sales and property tax revenue. The 2022 local dollar budget increased by \$4,423,735, or 4.86% more than in 2021.

Property Tax Levy Increase: The gap between total expenses and all other revenue is filled by the property tax. The recommended budget would be balanced by a property tax levy of \$53,814,339 an increase of 2.70% over 2021. The recommended levy falls well below the projected property tax cap of 7.42%.

Property Tax Rate: Because of growth in property values in the County, the recommended 2022 property tax rate will increase by \$0.05 to \$6.26 per \$1,000 from the 2021 tax rate of \$6.21 per \$1,000, an increase of 0.84%. The taxable assessed value grew 1.84% over the prior year.

Impact on Owner of Median-Valued Home: Over the past year, the median value of a single-family home in Tompkins County has risen from \$200,000 to \$205,000. The recommended budget would increase the County property tax bill for the owner of a median-valued home by \$41.78.

In Closing

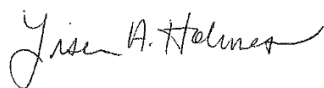
As I submit the recommended budget, I want to thank the County employees who have committed themselves to public service in local government, particularly during this period in history. My appreciation goes out to all employees who have served our community with diligence and professionalism amid the ongoing challenges of COVID-19. I thank County Department Heads and Agency Directors for their continued leadership through these challenging times and for their professional approach to the budget.

Thank you to the Legislature for establishing the policy guidance and responsiveness to community needs that has shaped the 2022 budget. As a result of that guidance, the County is well positioned to provide effective and efficient services, invest in the public's infrastructure, sustain our partner agencies, and maintain our strong fiscal health.

A special thanks to my colleagues, old and new in the County Administration department. Assuming the role of Interim County Administrator is daunting under the best of circumstances; during the budget process it is especially challenging. Amie Hendrix, Deanna Carrithers and Dominick Reckio have all assumed greater responsibilities to assist during this transitional time and I thank them for their steadfast leadership and collegiality. Dan Nolan and Samantha Fralick joined the County Administration team during the frenzy of budget preparation and immediately immersed themselves in the complex and challenging budget process. Autumn Edwards proofed, formatted and produced the budget book and scheduled of all the meetings and presentations in the process. Our summer Project Assistant David Ogden performed multiple proofing and calculation tasks. Former County Administration colleagues Kevin McGuire and Jason Molino made themselves available for questions and guidance throughout the process. It is through these collective efforts we have produced the 2022 budget.

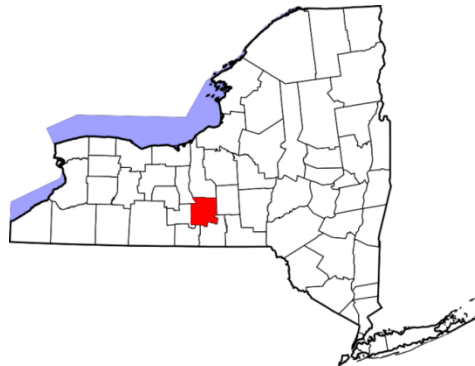
I look forward to working with the Legislature in the coming weeks to arrive at a 2022 spending plan that aligns with the priorities and values of our community.

Sincerely,

A handwritten signature in cursive script that reads "Lisa A. Holmes".

Lisa Holmes
Interim County Administrator

Tompkins County Overview



Tompkins County is located in the south central portion of New York State at the south end of Cayuga Lake. Upon its founding in 1817, the county was named after Daniel D. Tompkins, the 4th Governor of New York and the 6th Vice President of the United States.

As of the 2020 Census, the County has a population of 105,740 and a land mass of 460 square miles; equaling a population density of 230 people per square mile.

Unlike most other counties in New York State, Tompkins County has enjoyed sustained population growth over the last several decades. The presence of large institutions of higher education, including Cornell University, Ithaca College, and Tompkins-Cortland Community College, has provided a degree of population and economic stability that distinguishes the County from many other areas of the State.

The County has an extensive transit network anchored by a public bus system, Tompkins Consolidated Area Transit (TCAT), and the Ithaca Tompkins International Airport. The County is served by several major State highways. Intercity bus service also connects the area to the surrounding regions, with direct service to New York City.

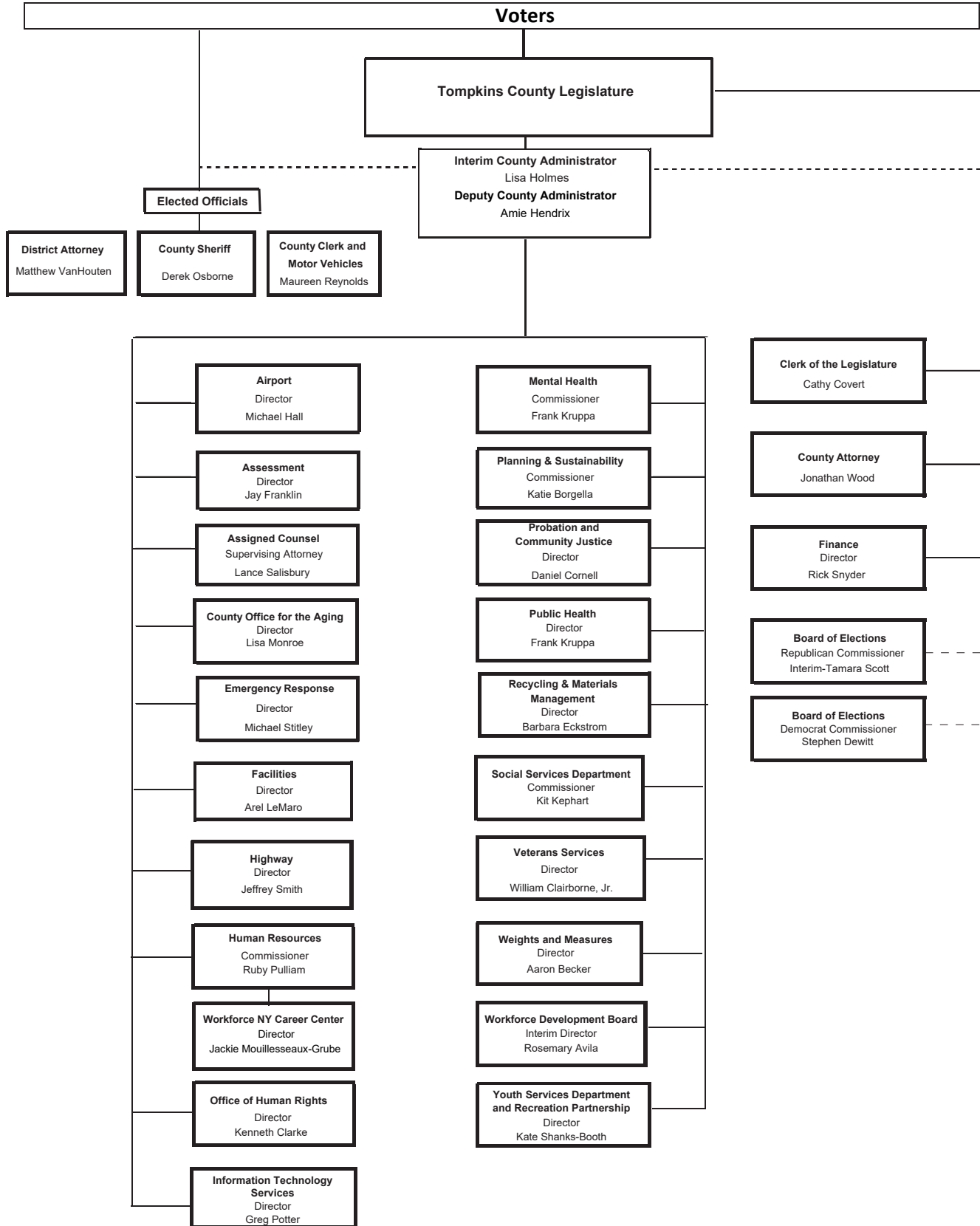
Within the county, there are five local newspapers that are published on a daily to a weekly basis in addition to innovative digital publications. These include: The Ithaca Journal [1814, daily], The Cornell Daily Sun [1880, daily], The Ithacan [1932, weekly], The Ithaca Times [1979, weekly], and Tompkins Weekly [2006, weekly]. The Cornell Daily Sun and The Ithacan are student-run publications through Cornell University and Ithaca College respectively. The Ithaca Voice [2014, digital] publishes stories on a near-daily basis.

Tompkins County is governed under home rule, which provides for the separation of the Legislative and Executive Branches of government. The Tompkins County Charter was approved in 1968 and took effect in 1970. The County has a legislature-administrator form of government where a 14-member legislature elected from single member districts appoints a County Administrator who “oversees and coordinates the operations of county government to successfully carry out the policies of the County Legislature.”¹ Legislators are elected to four year terms. Other elected officials include the District Attorney, Sheriff, and County Clerk.

The County is composed of: nine townships – Lansing, Groton, Dryden, Caroline, Danby, Newfield, Enfield, Ulysses, and Ithaca; six villages – Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg; and one city – City of Ithaca, which is also the county seat with a population of 32,108.

¹<http://tompkinscountyny.gov/ctyadmin>

Tompkins County Organization Chart



Tompkins County Legislature (2018 - 2021)

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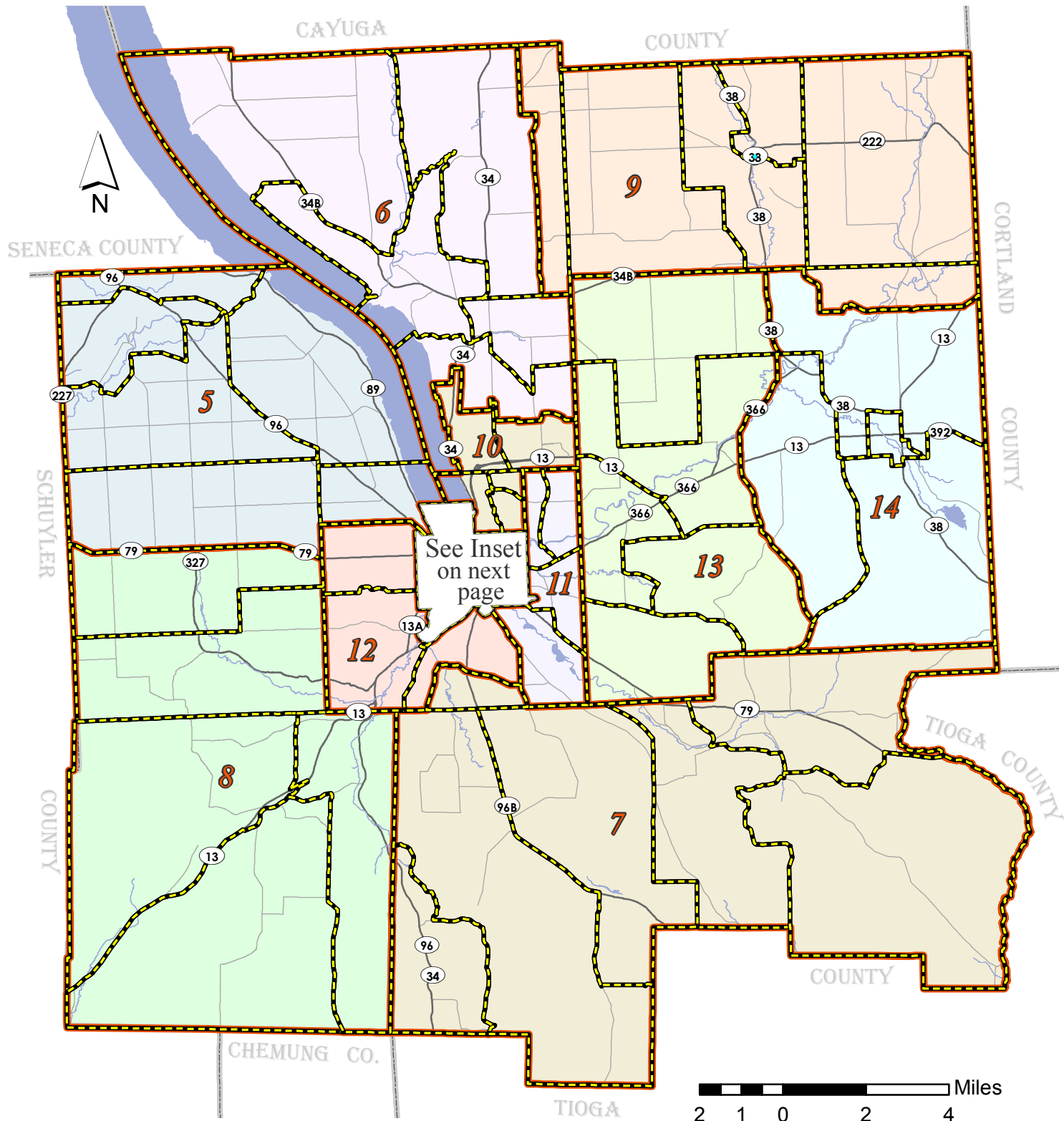
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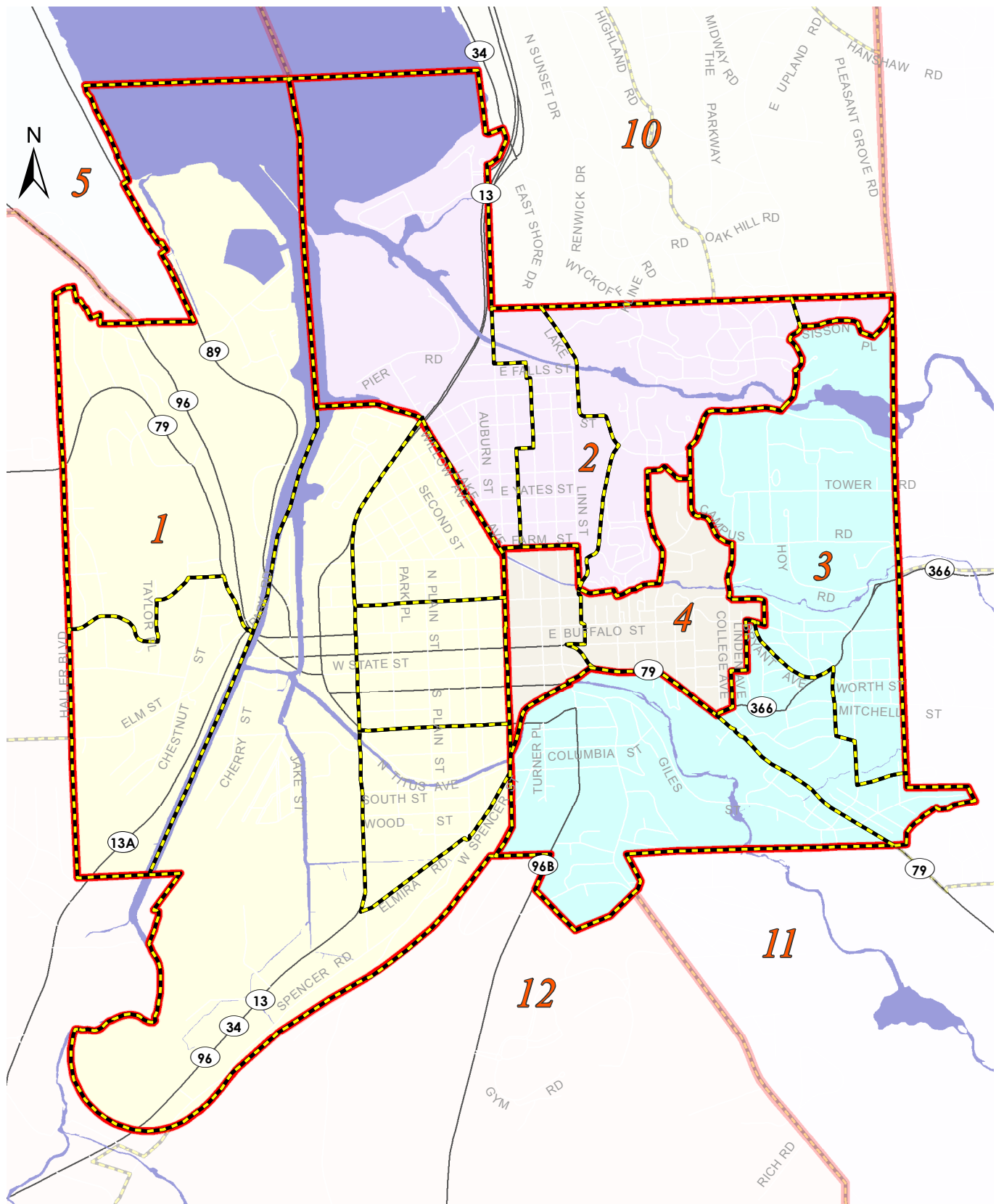
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County Legislative District Map



County Legislative District Map City of Ithaca Detail



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Facilities Department

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Finance Department

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Health Department

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Highway Department

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 170 Bostwick Road
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Human Resources

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 125 E. Court Street
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Information Technology Services

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Ithaca-Tompkins County Transportation Council

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Legislature

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 Clerk of the Legislature
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Mental Health Department

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 201 E. Green Street
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Office of Human Rights

Kenneth Clarke
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 120 W. Martin Luther King Jr. St.
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Planning and Sustainability

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Probation and Community Justice

Daniel Cornell
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Recycling and Materials Management

Barbara Eckstrom
 Director
 122 Commercial Avenue
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recycle.tompkins.org

Sheriff's Office and Jail

Derek Osborne
 Sheriff
 779 Warren Road
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dosborne@tompkins-co.org
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Social Services Department

Kit Kephart
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 320 W. Martin Luther King Jr. St.
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kit.kephart@dfa.state.ny.us
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Tourism Promotion and Community Arts Partnership

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 Tourism Planner
 121 E. Court Street
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Veterans Services

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Weights and Measures

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Workforce Development Board

Rosemary Avila
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Workforce NY Career Center

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 171 E. Martin Luther King Jr. St.,
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Youth Services Department/ Recreation Partnership

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Tompkins County Agency Contact List

Animal Control - SPCA (SPCA of Tompkins County)

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Executive Director
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info@spcaonline.com
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Child Development Council

Sue Dale-Hall
CEO
609 West Clinton Street Ithaca,
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sue@childdevelopmentcouncil.org
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Cooperative Extension

Ken Schlather
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615 Willow Avenue
Ithaca, NY 14850
ks47@cornell.edu
www.cce.cornell.edu/tompkins

Finger Lakes Library System

Sarah Glogowski
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1300 Dryden Road
Ithaca, NY 14850
sglogowski@flls.org
www.flls.org

Groton Public Library

Sara Knobel
Director
112 E. Cortland Street Groton,
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director@grotonpubliclibrary.org
www.gpl.org

The History Center

Ben Sandberg
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Human Services Coalition/ Community Agencies

Kathy Schlather
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171 E. Martin Luther King Jr St.
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Ithaca Area Economic Development

Heather McDaniel
President
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Lansing Community Library

Susie Gutenberger
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Newfield Public Library

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newfieldlibrary@gmail.com
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Opportunities, Alternatives, and Resources (OAR)

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Soil & Water Conservation District

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Southworth Library (Dryden)

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Tompkins Community Action

Lee Dillon
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Tompkins Consolidated Area Transit

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Tompkins Cortland Community College

Paul Reifenheiser
Administrator in Charge
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Tompkins County Public Library

Vacant
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mberjamin@tcpl.org
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Ulysses Philomathic Library

Ksana Broadwell
Director
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Section 2

Fiscal Summary

2022 TOMPKINS COUNTY BUDGET OVERVIEW

Consolidated Budget by Category

	2021	2022	Difference	
	Modified	Recommended	\$	%
Expenditures				
Salary and Wages	43,628,893	45,145,674	1,516,781	3.48
Overtime	943,723	977,002	33,279	3.53
Premium Pay	650,139	638,934	-11,205	-1.72
Fringe Benefits	22,317,122	23,850,789	1,533,667	6.87
Automotive Equipment	606,811	1,399,716	792,905	130.67
Highway Equipment	320,000	743,000	423,000	132.19
Other Capital Equip	704,848	759,436	54,588	7.74
Highway Materials	3,986,035	3,863,345	-122,690	-3.08
Vehicle Fuel and Maint	909,237	1,094,526	185,289	20.38
Other Supplies	1,082,541	1,324,711	242,170	22.37
Travel Training	418,443	611,087	192,644	46.04
Professional Services	10,147,871	9,802,710	-345,161	-3.40
Mandate - Asgn Counsel	1,795,000	2,070,000	275,000	15.32
Mandate - PreK and EI	6,513,000	6,700,407	187,407	2.88
Mandate - Econ Security	10,311,139	9,559,384	-751,755	-7.29
Mandate - Medicaid	10,407,170	10,820,872	413,702	3.98
Mandate - Child Care	7,888,137	8,060,359	172,222	2.18
Mandate-Inmate Boarding	74,672	74,000	-672	-0.90
Mandate - Inmate Medical	330,000	328,058	-1,942	-0.59
Mandate - Other	1,273,452	1,261,356	-12,096	-0.95
All Other Contr. Svcs	5,695,501	5,517,351	-178,150	-3.13
Program Expense	25,796,144	26,725,156	929,012	3.60
Maintenance	563,220	643,617	80,397	14.27
Utilities	1,223,621	1,253,246	29,625	2.42
Rent	479,432	472,151	-7,281	-1.52
Other*	7,494,449	8,361,049	866,600	11.56
Contrib to SP Agencies	14,902,618	15,123,368	220,750	1.48
Other Finance*	8,341,389	6,692,113	-1,649,276	-19.77
Total Expenditures	188,804,607	193,873,417	5,068,810	2.68
Revenues				
Federal Aid	21,725,446	23,857,115	2,131,669	9.81
State Aid	36,447,116	34,376,485	-2,070,631	-5.68
Local Revenues*	14,456,270	14,744,303	288,033	1.99
Other Revenues	12,347,423	13,915,462	1,568,039	12.70
Interfund Transf and Rev	10,765,298	11,326,732	561,434	5.22
Use of Fund Balance	1,612,894	429,375	-1,183,519	-73.38
Total Revenues	97,354,447	98,649,472	1,295,025	1.33
Net Local	91,450,160	95,223,945	3,773,785	4.13
Sales Tax and Unallocated Revenue	36,632,728	39,609,024	2,976,296	8.12
Property Tax Levy	52,399,459	53,814,339	1,414,880	2.70
Use of Reserves	1,796,171	1,169,976	-626,195	-34.86
Applied Rollover (Rev.)	621,802	630,606	8,804	1.42
Property Tax Rate	6.21	6.26	0.05	0.86
County Property Taxes on Median-valued Home	1,242	1,284	41.94	3.38
Tompkins County Taxable Base	8,436,513,081	8,590,854,237	154,341,156	1.83

* Adjusted to Exclude Distribution of Sales Tax Pass Through to municipalities

2022 Budget - Local Dollars - Target, Requests, and Recommended

Department	Target	OTR Requested	OTR Recommended
Airport	0	0	0
Animal Control - SPCA	32,726	0	0
Assessment Department	1,257,385	29,913	0
Assigned Counsel	2,042,056	50,000	0
Board of Elections	832,844	108,393	34,889
Capital Program	6,367,071	0	0
Child Development Council	0	0	0
Contingent Fund	900,000	0	0
Cornell Cooperative Extension	662,627	230,000	60,000
County Administration	1,224,856	792,475	364,314
County Attorney	433,324	28,091	28,091
County Clerk	419,989	0	0
County Historian	0	5,000	5,000
County Office for the Aging	927,831	0	0
Debt Service Fund	0	0	0
District Attorney	1,903,319	94,648	94,648
Emergency Response Department	3,123,597	232,393	184,647
Facilities Department	4,050,064	250,380	213,380
Finance Department	1,155,160	63,583	63,583
Health Department	6,100,826	295,526	295,526
Highway Department	0	0	0
Highway Machinery	0	898,000	0
History Center in Tompkins County	46,590	0	0
Human Resources, Department of	1,202,637	339,294	110,101
Human Rights, Office of	272,556	0	0
Human Services Coalition - Community Agencies	775,098	406,998	201,998
Human Services Coalition of Tompkins County	429,094	90,000	0
Information Technology Services	1,957,412	111,584	107,799
Insurance Reserve	527,211	0	0
Interfund Distribution	6,762,448	34,183	34,183
Ithaca Area Economic Development	224,768	40,969	40,969
Ithaca-Tompkins Co. Transportation Council	0	0	0
Legislature & Clerk of the Legislature	862,234	88,002	5,447
Memorial Celebrations	7,500	0	0
Mental Health Department	2,201,414	701,174	10,000
Outside Colleges	440,000	0	0
Planning and Sustainability, Department of	969,744	289,688	91,849
Probation and Community Justice	2,813,385	0	0
Recycling and Materials Management, Department of	0	0	0
Rural Library Services	170,797	20,000	20,000
Sales Tax Distribution	0	0	0
Sheriff's Office	5,686,602	399,635	399,635
Sheriff's Office - Jail	5,396,609	0	0
Social Services Department	21,608,583	435,631	317,006
Soil & Water Conservation District	336,083	0	0
Tompkins Center for History & Culture	0	0	0
Tompkins Community Action	226,439	30,918	30,918
Tompkins Consolidated Area Transit	979,946	0	0
Tompkins Cortland Community College	3,076,216	0	0
Tompkins County Public Library	3,248,191	355,781	355,781
Tourism Promotion	0	655,274	0
Transportation Planning	100,830	0	0
Unallocated Revenues	-41,400,825	0	0
Veterans Service Agency	122,514	30,581	28,266
Weights & Measures Department	104,721	8,890	0
Workforce Development Board	0	0	0
Workforce NY Career Center	0	0	0
Youth Services Department	1,111,387	114,048	114,048
Youth Services Recreation Partnership	73,352	5,026	5,026
Totals	51,767,211	7,236,078	3,217,104

Summary of Over Target Requests

Assessment Department

OTR # 56 Priority 3 Informal Assessment Review Clerical Help

Account	Requested	Recommended
1355 5100004 PROJECT ASSISTANT	17,680 One-time	17,680 One-time
1355 58800 FRINGES	2,233 One-time	2,233 One-time
1355 54452 POSTAGE	10,000 One-time	10,000 One-time
1355 44089 OTHER FEDERAL AID V	0 One-time	-29,913 One-time
Local Share	29,913	0
Total of Assessment Department OTRs	29,913	0

Assigned Counsel

OTR # 13 Priority 1 Family Court Attorneys Fees

Account	Requested	Recommended
1171 54406 FAMILY CT ATTY CHGG	50,000 One-time	50,000 One-time
1171 44089 OTHER FEDERAL AID V	0 One-time	-50,000 One-time
Local Share	50,000	0
Total of Assigned Counsel OTRs	50,000	0

Board of Elections

OTR # 1 Priority 1 1 FTE Sr. Voting Machine Tech

Account			Requested	Recommended
1450	5100079	SEN VOTG MAC TEC	23,003 Target	23,003 Target
1450	58800	FRINGES	11,886 Target	11,886 Target
Local Share			34,889	34,889

OTR # 72 Priority 1 Increase In Program Expense and Postage

Account			Requested	Recommended
1451	54319	PROGRAM SUPPLIES	35,556 Rollover	35,556 Rollover
1451	41084	USE OF ROLLOVER	-35,556 Rollover	-35,556 Rollover
1451	41084	USE OF ROLLOVER	-17,000 Rollover	-17,000 Rollover
1450	54452	POSTAGE	17,000 Rollover	17,000 Rollover
Local Share			0	0

OTR # 2 Priority 2 Additional Part Time Seasonal Elections Clerk

Account			Requested	Recommended
1450	58800	FRINGES	7,667 One-time	7,667 One-time
1450	5100050	CLERK	14,837 One-time	14,837 One-time
1450	44089	OTHER FEDERAL AID V	0 One-time	-22,504 One-time
Local Share			22,504	0

OTR # 18 Priority 3 Increase Program Expense

Account			Requested	Recommended
1450	54400	PROGRAM EXPENSE	51,000 One-time	51,000 One-time
1450	44089	OTHER FEDERAL AID V	0 One-time	-51,000 One-time
Local Share			51,000	0

Total of Board of Elections OTRs	108,393	34,889
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Cornell Cooperative Extension

OTR # 73 Priority 1 Operations Budget Funding

	Account	Requested	Recommended
2981 54400	PROGRAM EXPENSE	60,000 Target	60,000 Target
	Local Share	60,000	60,000

OTR # 75 Priority 2 Rural Outreach, Education, and Connection to Resources

	Account	Requested	Recommended
2981 54400	PROGRAM EXPENSE	50,000 One-time	0 One-time
	Local Share	50,000	0

OTR # 74 Priority 3 Agriculture/Horticulture Education Center

	Account	Requested	Recommended
2981 54400	PROGRAM EXPENSE	100,000 One-time	100,000 One-time
2981 44089	OTHER FEDERAL AID V	0 One-time	-100,000 One-time
	Local Share	100,000	0

OTR # 76 Priority 4 Food System Plan Implementation

	Account	Requested	Recommended
2981 54400	PROGRAM EXPENSE	20,000 One-time	20,000 One-time
2981 44089	OTHER FEDERAL AID V	0 One-time	-20,000 One-time
	Local Share	20,000	0

Total of Cornell Cooperative Extension OTRs		230,000	60,000
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County Administration

OTR # 91 Priority 1 Sustainability of Streaming Operations & Media Production Improvements

		Account	Requested	Recommended
1988	5100015	MEDIA PRODUCTION	55,619 One-time	55,619 One-time
1988	58800	FRINGES	28,738 One-time	28,738 One-time
1988	54412	TRAVEL/TRAINING	2,000 One-time	2,000 One-time
1988	52214	OFFICE FURNISHINGS	1,500 One-time	1,500 One-time
1988	52222	COMMUNICATIONS EQUIP	10,000 One-time	10,000 One-time
1988	52230	COMPUTER SOFTWARE	878 One-time	878 One-time
1988	44089	OTHER FEDERAL AID V	0 One-time	-98,735 One-time
Local Share			98,735	0

OTR # 102 Priority 1 Community Justice Center Staffing and Program Funding Request

		Account	Requested	Recommended
1237	5100015	PROJECT DIRECTOR	83,867 One-time	83,867 One-time
1237	58800	FRINGES	88,688 One-time	88,688 One-time
1237	52230	COMPUTER SOFTWARE	19,950 One-time	19,950 One-time
1237	5100015	DATA ANALYST	69,285 One-time	69,285 One-time
1237	5100053	ADMIN ASSISTANT LEVEL 1	18,491 One-time	18,491 One-time
1237	54400	PROGRAM EXPENSE	15,000 One-time	15,000 One-time
1237	42797	OTHER LOCAL GOVT	-137,666 One-time	-137,666 One-time
Local Share			157,615	157,615

OTR # 105 Priority 1 Language Access Implementation To Reduce Barriers

		Account	Requested	Recommended
1230	54442	PROFESSIONAL SERVICES	150,000 One-time	150,000 One-time
1230	54412	TRAVEL/TRAINING	10,000 One-time	10,000 One-time
1230	54442	PROFESSIONAL SERVICES	33,826 One-time	33,826 One-time
1230	52230	COMPUTER SOFTWARE	70,000 One-time	70,000 One-time
1230	54400	PROGRAM EXPENSE	15,000 One-time	15,000 One-time
1230	44089	OTHER FEDERAL AID V	0 One-time	-278,826 One-time
Local Share			278,826	0

OTR # 107 Priority 1 Chief Equity & Diversity Officer

		Account	Requested	Recommended
1238	5100013	CHF EQUITY & INCLUS	83,866 Target	83,866 Target
1238	58800	FRINGES	43,333 Target	43,333 Target
Local Share			127,199	127,199

OTR # 108 Priority 1 New County Enterprise Management System

		Account	Requested	Recommended
1230	52230	COMPUTER SOFTWARE	101,832 Rollover	101,832 Rollover
1230	41084	USE OF ROLLOVER	-101,832 Rollover	-101,832 Rollover
Local Share			0	0

OTR # 109 Priority 2 Equity Diversity and Inclusion Operating Support

		Account	Requested	Recommended
1230	44089	OTHER FEDERAL AID V	0 One-time	-31,000 One-time
1238	54442	PROFESSIONAL SERVICES	20,000 Target	20,000 One-time
1238	54400	PROGRAM EXPENSE	10,000 Target	10,000 One-time
1238	54416	MEMBERSHIP DUES	1,000 Target	1,000 One-time
Local Share			31,000	0

OTR # 110 Priority 2 Develop Comprehensive Community Healing Plan

		Account	Requested	Recommended
1237	54442	PROFESSIONAL SERVICES	75,000 One-time	75,000 One-time
1237	54400	PROGRAM EXPENSE	5,000 One-time	5,000 One-time
1237	42797	OTHER LOCAL GOVT	-40,000 One-time	-40,000 One-time
Local Share			40,000	40,000

OTR # 113 Priority 2 Govdelivery Software for Email Newsletter

		Account	Requested	Recommended
1988	52230	COMPUTER SOFTWARE	19,600 One-time	19,600 One-time
1988	44089	OTHER FEDERAL AID V	0 One-time	-19,600 One-time
Local Share			19,600	0

OTR # 111 Priority 3 Alternative Response Model Research

		Account	Requested	Recommended
1237	54442	PROFESSIONAL SERVICES	10,000 One-time	10,000 One-time
1237	54303	OFFICE SUPPLIES	1,320 One-time	1,320 One-time
1237	54412	TRAVEL/TRAINING	13,680 One-time	13,680 One-time
1237	42797	OTHER LOCAL GOVT	-12,500 One-time	-12,500 One-time
Local Share			12,500	12,500

OTR # 114 Priority 3 Zoom Costs

		Account	Requested	Recommended
1988	52230	COMPUTER SOFTWARE	7,000 Target	7,000 Target
Local Share			7,000	7,000

OTR # 112 Priority 4 Officer Wellness Program Development

		Account	Requested		Recommended
1237	42797	OTHER LOCAL GOVT	-20,000	One-time	-20,000 One-time
1237	54400	PROGRAM EXPENSE	40,000	One-time	40,000 One-time
Local Share			20,000		20,000
Total of County Administration OTRs			792,475		364,314

County Attorney

OTR # 66 Priority 1 Restore funding

		Account	Requested		Recommended
1420	54332	BOOKS	15,199	Target	15,199 Target
1420	54442	PROFESSIONAL SERVICES	10,000	Target	10,000 Target
1420	52206	COMPUTER EQUIPMENT	2,300	Target	2,300 Target
1420	54303	OFFICE SUPPLIES	592	Target	592 Target
Local Share			28,091		28,091
Total of County Attorney OTRs			28,091		28,091

County Historian

OTR # 7 Priority 1 Historical Commission Projects

		Account	Requested		Recommended
7521	54400	PROGRAM EXPENSE	5,000	Target	5,000 Target
Local Share			5,000		5,000
Total of County Historian OTRs			5,000		5,000

District Attorney

OTR # 9 Priority 1 Confidential Investigator

		Account	Requested		Recommended
1165	5100020	CONFIDENTIAL	56,609	Target	56,609 Target
1165	58800	FRINGES	29,250	Target	29,250 Target
Local Share			85,859		85,859

OTR # 10 Priority 2 Private Laboratory Services

		Account	Requested		Recommended
1165	54442	PROFESSIONAL SERVICES	8,789	Target	8,789 Target
Local Share			8,789		8,789
Total of District Attorney OTRs			94,648		94,648

Emergency Response Department

OTR # 61 Priority 1 Restoration of Systems Manager

Account		Requested	Recommended
3410	5100079 SYSTEMS MGR	34,643 Target	34,643 Target
3410	58800 FRINGES	17,900 Target	17,900 Target
Local Share		52,543	52,543

OTR # 71 Priority 1 Restoration of Emergency Services Dispatchers

Account		Requested	Recommended
3410	5100055 EMERG SVCS DISP.	55,619 Target	55,619 Target
3410	58800 FRINGES	28,738 Target	28,738 Target
Local Share		84,357	84,357

OTR # 120 Priority 1 Restoration of Position: Professional Development Coordinator

Account		Requested	Recommended
3410	5100005 PROFESSIONAL DEV	31,481 Target	31,481 Target
3410	58800 FRINGES	16,266 Target	16,266 Target
Local Share		47,747	47,747

OTR # 121 Priority 1 HOUSEKEEPING AMENDMENT# 1 - Project Manager

Account		Requested	Recommended
3410	51000 REGULAR PAY	31,480 One-time	31,480 One-time
3410	58800 FRINGES	16,266 One-time	16,266 One-time
3410	44089 OTHER FEDERAL AID V	0 One-time	-47,746 One-time
3410	5100026 ASST DIR OF EMERGENCY	0 One-time	0 Target
Local Share		47,746	0

Total of Emergency Response Department OTRs		232,393	184,647
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Facilities Department

OTR #	95	Priority	1	Building Repairs Restoration Funding			
		Account		Requested		Recommended	
1620	54470	BUILDING REPAIRS		45,805	Target	45,805	Target
				Local Share		45,805	45,805
OTR #	96	Priority	2	Maintenance Vehicles			
		Account		Requested		Recommended	
1620	52231	VEHICLES		53,093	One-time	53,093	One-time
1620	41084	USE OF ROLLOVER		-41,097	Rollover	-41,097	Rollover
1620	52231	VEHICLES		41,097	Rollover	41,097	Rollover
				Local Share		53,093	53,093
OTR #	94	Priority	3	Capital Projects Engineering Staff Support			
		Account		Requested		Recommended	
1620	52231	VEHICLES		35,000	One-time	35,000	One-time
1620	52206	COMPUTER EQUIPMENT		2,000	One-time	2,000	One-time
1620	44089	OTHER FEDERAL AID V		0	One-time	-37,000	One-time
1620	5100083	ASSOC CIVIL ENG		75,481	Target	75,481	Target
1620	58800	FRINGES		39,001	Target	39,001	Target
				Local Share		151,482	114,482
Total of Facilities Department OTRs						250,380	213,380

Finance Department

OTR # 12 Priority 1 Purchasing Staffing

	Account	Requested	Recommended
1345	54442 PROFESSIONAL SERVICES	32,000 Target	32,000 Target
Local Share		32,000	32,000

OTR # 39 Priority 2 Salary Adjustments

	Account	Requested	Recommended
1315	5100034 PAYROLL SPECIALIST	5,380 Target	5,380 Target
1315	58800 FRINGES	8,391 Target	8,391 Target
1315	51000 REGULAR PAY	6,850 Target	6,850 Target
1315	51200 OVERTIME PAY	4,000 Target	4,000 Target
Local Share		24,621	24,621

OTR # 8 Priority 3 Replacement of Buyer

	Account	Requested	Recommended
1345	5100014 PURCHASING MANAGER	2,925 Target	2,925 Target
1345	58800 FRINGES	1,512 Target	1,512 Target
Local Share		4,437	4,437

OTR # 40 Priority 4 Computer Systems

	Account	Requested	Recommended
1315	54425 SERVICE CONTRACTS	1,925 Target	1,925 Target
1315	52230 COMPUTER SOFTWARE	600 Target	600 Target
Local Share		2,525	2,525

Total of Finance Department OTRs		63,583	63,583
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Health Department

OTR # 38 Priority 1 Community Health Workers

		Account	Requested	Recommended
4095	43401	PUBLIC HEALTH WORK	-32,109 Target	-32,109 One-time
4010	58800	FRINGES	45,614 Target	45,614 One-time
4010	54472	TELEPHONE	912 Target	912 One-time
4010	5100015	COMMUNITY HEALTH	88,280 Target	88,280 One-time
Local Share			102,697	102,697

OTR # 42 Priority 2 Public Health Sanitarian - Core Services

		Account	Requested	Recommended
4095	43401	PUBLIC HEALTH WORK	-20,629 Target	-20,629 Target
4090	5100059	PUB HEALTH SANIT.	55,303 Target	55,303 Target
4090	52206	COMPUTER EQUIPMENT	2,000 Target	2,000 Target
4090	58800	FRINGES	28,575 Target	28,575 Target
Local Share			65,249	65,249

OTR # 37 Priority 3 Increased hours Admin Support

		Account	Requested	Recommended
4095	43401	PUBLIC HEALTH WORK	-6,841 Target	-6,841 Target
4010	5100021	INFORMATION AIDE	4,189 Target	4,189 Target
4010	5100052	SR. ACCOUNT	5,995 Target	5,995 Target
4010	5100053	ADMIN ASST LEVEL 2	5,142 Target	5,142 Target
4010	5100067	ADMIN COORDINATOR	3,676 Target	3,676 Target
4010	58800	FRINGES	9,818 Target	9,818 Target
Local Share			21,979	21,979

OTR # 41 Priority 4 Administrative Assistant Level 2

		Account	Requested	Recommended
4095	43401	PUBLIC HEALTH WORK	-12,957 Target	-12,957 Target
4090	5100053	ADMIN ASST LEVEL 2	35,992 Target	35,992 Target
4090	58800	FRINGES	18,597 Target	18,597 Target
Local Share			41,632	41,632

OTR # 43 Priority 5 Public Health Sanitarian - Water Resources

		Account	Requested	Recommended
4095	43401	PUBLIC HEALTH WORK	-19,909 Target	-19,909 One-time
4090	5100059	PUB HEALTH SANIT.	55,303 Target	55,303 One-time
4090	58800	FRINGES	28,575 Target	28,575 One-time
Local Share			63,969	63,969

OTR # 58 Priority 6 Rabies Post Exposure Treatment Program

		Account	Requested		Recommended	
4095	43401	PUBLIC HEALTH WORK	-34,200	One-time	-34,200	One-time
4016	54353	BIOLOGICALS	34,200	One-time	34,200	One-time
4016	41084	USE OF ROLLOVER	-35,800	Rollover	-35,800	Rollover
4016	54353	BIOLOGICALS	35,800	Rollover	35,800	Rollover
4016	41084	USE OF ROLLOVER	-25,000	Rollover	-25,000	Rollover
4016	54442	PROFESSIONAL SERVICES	25,000	Rollover	25,000	Rollover
Local Share			0		0	

OTR # 63 Priority 7 Public Health Sanitary Code Consultant

		Account	Requested		Recommended	
4095	43401	PUBLIC HEALTH WORK	-18,000	One-time	-18,000	One-time
4090	54442	PROFESSIONAL SERVICES	18,000	One-time	18,000	One-time
4090	41084	USE OF ROLLOVER	-32,000	Rollover	-32,000	Rollover
4090	54442	PROFESSIONAL SERVICES	32,000	Rollover	32,000	Rollover
Local Share			0		0	

OTR # 60 Priority 8 MH/PH Integration Meeting

		Account	Requested		Recommended	
4010	54412	TRAVEL/TRAINING	15,000	Rollover	15,000	Rollover
4010	41084	USE OF ROLLOVER	-15,000	Rollover	-15,000	Rollover
Local Share			0		0	

OTR # 36 Priority 9 Maternal Child Health Program Launch

		Account	Requested		Recommended	
4095	43401	PUBLIC HEALTH WORK	-10,800	One-time	-10,800	One-time
4016	54333	EDUCATION AND	10,800	One-time	10,800	One-time
4016	54333	EDUCATION AND	19,200	Rollover	19,200	Rollover
4016	41084	USE OF ROLLOVER	-19,200	Rollover	-19,200	Rollover
Local Share			0		0	

OTR # 64 Priority 10 HABS Database Project with CSI

		Account	Requested		Recommended	
4095	43401	PUBLIC HEALTH WORK	-5,400	One-time	-5,400	One-time
4090	54442	PROFESSIONAL SERVICES	5,400	One-time	5,400	One-time
4090	41084	USE OF ROLLOVER	-9,600	Rollover	-9,600	Rollover
4090	54442	PROFESSIONAL SERVICES	9,600	Rollover	9,600	Rollover
Local Share			0		0	

OTR # 99 Priority 11 COVID-19 Support

		Account	Requested		Recommended
4016	54400	PROGRAM EXPENSE	123,370	Rollover	123,370 Rollover
4016	41084	USE OF ROLLOVER	-123,370	Rollover	-123,370 Rollover
Local Share			0		0

OTR # 122 Priority 12 Fleet Replacement to Electric Vehicles

		Account	Requested		Recommended
4095	43401	PUBLIC HEALTH WORK	-54,720	One-time	-54,720 One-time
4010	52231	VEHICLES	54,720	One-time	54,720 One-time
4010	41084	USE OF ROLLOVER	-97,280	Rollover	-97,280 Rollover
4010	52231	VEHICLES	97,280	Rollover	97,280 Rollover
Local Share			0		0

Total of Health Department OTRs 295,526 295,526

Highway Machinery

OTR # 17 Priority 1 Gradall Excavator

		Account	Requested		Recommended
5130	52233	HIGHWAY EQUIPMENT	443,000	One-time	443,000 One-time
5130	44089	OTHER FEDERAL AID V	0	One-time	-443,000 One-time
Local Share			443,000		0

OTR # 15 Priority 2 Snow and Ice Tandem Truck

		Account	Requested		Recommended
5130	52231	VEHICLES	285,000	One-time	285,000 One-time
5130	44089	OTHER FEDERAL AID V	0	One-time	-285,000 One-time
Local Share			285,000		0

OTR # 16 Priority 3 80' Boom Lift

		Account	Requested		Recommended
5130	52233	HIGHWAY EQUIPMENT	170,000	One-time	170,000 One-time
5130	44089	OTHER FEDERAL AID V	0	One-time	-170,000 One-time
Local Share			170,000		0

Total of Highway Machinery OTRs 898,000 0

Human Resources, Department of

OTR #	97	Priority	1	Organization Wide Training Target Request			
		Account		Requested		Recommended	
1987	54412	TRAVEL/TRAINING		30,000	Target	30,000	Target
		Local Share		30,000		30,000	
OTR #	98	Priority	1	Increase to Programs/Mandates			
		Account		Requested		Recommended	
1430	54400	PROGRAM EXPENSE		6,601	Target	6,601	Target
		Local Share		6,601		6,601	
OTR #	101	Priority	2	UKG HR Software			
		Account		Requested		Recommended	
1430	54442	PROFESSIONAL SERVICES		16,000	Target	16,000	Target
		Local Share		16,000		16,000	
OTR #	119	Priority	2	Culturally Responsive Training for Law Enforcement			
		Account		Requested		Recommended	
1987	54412	TRAVEL/TRAINING		40,000	One-time	40,000	One-time
		Local Share		40,000		40,000	
OTR #	100	Priority	3	One-Time Vacation Payout to Resolve Frontloading Issue			
		Account		Requested		Recommended	
1430	51000	REGULAR PAY		229,193	One-time	229,193	One-time
1430	44089	OTHER FEDERAL AID V		0	One-time	-229,193	One-time
		Local Share		229,193		0	
OTR #	118	Priority	4	Culturally Responsive Recruitment Strategy For Law Enforcement			
		Account		Requested		Recommended	
1430	54442	PROFESSIONAL SERVICES		15,000	One-time	15,000	One-time
1430	54434	RECRUITMENT		20,000	One-time	20,000	One-time
1430	42797	OTHER LOCAL GOVT		-17,500	One-time	-17,500	One-time
		Local Share		17,500		17,500	
Total of Human Resources, Department of OTRs				339,294		110,101	

Human Rights, Office of

OTR # 90 Priority 1 Additional Education & Promotion Capacity for 2022

		Account	Requested		Recommended	
8040	54333	EDUCATION AND	40,000	Rollover	40,000	Rollover
8040	41084	USE OF ROLLOVER	-40,000	Rollover	-40,000	Rollover
<hr/>			Local Share		0	
<hr/>			Total of Human Rights, Office of OTRs		0	

Human Services Coalition - Community Agencies

OTR #	48	Priority	1	LawNY Reentry Project			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		25,000	One-time	25,000	One-time
6305	44089	OTHER FEDERAL AID V		0	One-time	-25,000	One-time
Local Share				25,000		0	
OTR #	50	Priority	1	Community Agencies Target Request			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		36,150	Target	36,150	Target
Local Share				36,150		36,150	
OTR #	52	Priority	1	OAR Core Services			
		Account		Requested		Recommended	
6315	54400	PROGRAM EXPENSE		19,848	Target	19,848	Target
Local Share				19,848		19,848	
OTR #	45	Priority	2	Amendment #16 - Child Development Council Building Access to Child Care			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		50,000	One-time	0	One-time
Local Share				50,000		0	
OTR #	46	Priority	2	Tompkins County Food Distribution Network Pantry Expansion			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		11,000	Target	11,000	Target
Local Share				11,000		11,000	
OTR #	53	Priority	2	Endeavor House Case Management			
		Account		Requested		Recommended	
6315	44089	OTHER FEDERAL AID V		0	One-time	-20,000	One-time
6315	54400	PROGRAM EXPENSE		20,000	Target	20,000	One-time
Local Share				20,000		0	
OTR #	47	Priority	3	St. John's Community Services - Friendship Center			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		25,000	Target	25,000	Target
Local Share				25,000		25,000	

OTR #	49	Priority	3	Amendment #17 -LawNY Early Intervention Homelessness Prevention			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		40,000	One-time	0	One-time
		Local Share		40,000		0	
OTR #	55	Priority	3	College Initiative Upstate			
		Account		Requested		Recommended	
6315	54400	PROGRAM EXPENSE		110,000	Target	110,000	Target
		Local Share		110,000		110,000	
OTR #	51	Priority	4	Community Agencies - HSC 2022 Distribution			
		Account		Requested		Recommended	
6305	44089	OTHER FEDERAL AID V		0	One-time	-20,000	One-time
6305	54400	PROGRAM EXPENSE		20,000	Target	20,000	One-time
		Local Share		20,000		0	
OTR #	54	Priority	4	Parolee/Housing Case Manager			
		Account		Requested		Recommended	
6315	44089	OTHER FEDERAL AID V		0	One-time	-50,000	One-time
6315	54400	PROGRAM EXPENSE		50,000	Target	50,000	One-time
		Local Share		50,000		0	
Total of Human Services Coalition - Community				406,998		201,998	

Human Services Coalition of Tompkins County

OTR #	84	Priority	1	Human Services Coalition Data Specialist			
		Account		Requested		Recommended	
6311	44089	OTHER FEDERAL AID V		0	One-time	-60,000	One-time
6311	54442	PROFESSIONAL SERVICES		60,000	Target	60,000	One-time
		Local Share		60,000		0	
OTR #	85	Priority	1	Human Services Coalition Housing Specialist			
		Account		Requested		Recommended	
6308	44089	OTHER FEDERAL AID V		0	One-time	-30,000	One-time
6308	54400	PROGRAM EXPENSE		30,000	Target	30,000	One-time
		Local Share		30,000		0	
Total of Human Services Coalition of Tompkins				90,000		0	

Information Technology Services

OTR #	Priority	Description	Account	Requested	Recommended
65	1	Funding for Increased Costs of Service Contracts			
1680	54412	TRAVEL/TRAINING		2,500 Target	2,500 Target
1680	52206	COMPUTER EQUIPMENT		5,000 Target	5,000 Target
Local Share				7,500	7,500
67	2	Funding for Increased Costs of Service Contracts			
1680	54425	SERVICE CONTRACTS		49,722 Target	49,722 Target
Local Share				49,722	49,722
69	3	Tax Mapping Tool Upgrade			
1683	54425	SERVICE CONTRACTS		3,785 One-time	3,785 One-time
1683	44089	OTHER FEDERAL AID V		0 One-time	-3,785 One-time
1683	41084	USE OF ROLLOVER		-8,215 Rollover	-8,215 Rollover
1683	54425	SERVICE CONTRACTS		8,215 Rollover	8,215 Rollover
Local Share				3,785	0
70	4	Pictometry Aerial Photography			
1683	54425	SERVICE CONTRACTS		50,577 One-time	50,577 One-time
Local Share				50,577	50,577
Total of Information Technology Services OTRs				111,584	107,799

Interfund Distribution

OTR #	Priority	Description	Account	Requested	Recommended
123	1	Fund Compensation Differential for Fiscal Coordinator			
9502	54400	PROGRAM EXPENSE		30,340 Target	30,340 Target
Local Share				30,340	30,340
124	1	Compensation for Grant Termination			
9502	54400	PROGRAM EXPENSE		3,843 Target	3,843 Target
Local Share				3,843	3,843
Total of Interfund Distribution OTRs				34,183	34,183

Ithaca Area Economic Development

OTR # 57 Priority 1 IAED Restoration of Funding

		Account	Requested		Recommended
6420	54442	PROFESSIONAL SERVICES	40,969	Target	40,969 Target
Local Share			40,969		40,969
Total of Ithaca Area Economic Development			40,969		40,969

Legislature & Clerk of the Legislature

OTR # 3 Priority 1 Deputy Clerk Position

		Account	Requested		Recommended
1040	5100035	DEP CLERK, LEGISLA	55,833	One-time	55,833 One-time
1040	58800	FRINGES	26,722	One-time	26,722 One-time
1040	44089	OTHER FEDERAL AID V	0	One-time	-82,555 One-time
Local Share			82,555		0

OTR # 4 Priority 2 NACo Dues

		Account	Requested		Recommended
1920	54416	MEMBERSHIP DUES	2,447	Target	2,447 Target
Local Share			2,447		2,447

OTR # 5 Priority 3 Replacement of Computer Equipment - Legislators

		Account	Requested		Recommended
1010	41084	USE OF ROLLOVER	-7,500	Rollover	-7,500 Rollover
1010	52206	COMPUTER EQUIPMENT	7,500	Rollover	7,500 Rollover
Local Share			0		0

OTR # 6 Priority 4 Computer Equipment

		Account	Requested		Recommended
1040	52206	COMPUTER EQUIPMENT	3,000	Target	3,000 Target
Local Share			3,000		3,000
Total of Legislature & Clerk of the Legislature			88,002		5,447

Mental Health Department

OTR # 14 Priority 1 Wellness Court Resource Coordinator

		Account	Requested		Recommended
4310	5100056	MH COURT RESOURCE	62,961	One-time	62,961 One-time
4310	58800	FRINGES	33,180	One-time	33,180 One-time
4310	44089	OTHER FEDERAL AID V	0	One-time	-96,141 One-time
Local Share			96,141		0

OTR # 30 Priority 2 Crisis Team Pay

		Account	Requested		Recommended
4312	51000	REGULAR PAY	10,000	Target	10,000 Target
Local Share			10,000		10,000

OTR # 62 Priority 3 Open Access Start Up

		Account	Requested		Recommended
4325	54400	PROGRAM EXPENSE	250,000	One-time	250,000 One-time
4325	44089	OTHER FEDERAL AID V	0	One-time	-250,000 One-time
Local Share			250,000		0

OTR # 31 Priority 4 Peer Support Specialists

		Account	Requested		Recommended
4312	44089	OTHER FEDERAL AID V	0	One-time	-50,977 One-time
4312	54442	PROFESSIONAL SERVICES	50,977	Target	50,977 One-time
Local Share			50,977		0

OTR # 59 Priority 5 Clinical Training Related to Stressors of COVID-19

		Account	Requested		Recommended
4311	54412	TRAVEL/TRAINING	30,000	One-time	30,000 One-time
4311	44089	OTHER FEDERAL AID V	0	One-time	-30,000 One-time
Local Share			30,000		0

OTR # 117 Priority 6 Wellness Court Case Manager

		Account	Requested		Recommended
4310	54442	PROFESSIONAL SERVICES	61,791	One-time	61,791 One-time
4310	44089	OTHER FEDERAL AID V	0	One-time	-61,791 One-time
Local Share			61,791		0

OTR # 116 Priority 7 REACH Medical

		Account	Requested	Recommended
4310	54442	PROFESSIONAL SERVICES	202,265 One-time	202,265 One-time
4310	44089	OTHER FEDERAL AID V	0 One-time	-202,265 One-time
Local Share			202,265	0
Total of Mental Health Department OTRs			701,174	10,000

Planning and Sustainability, Department of

OTR # 19 Priority 1 Chief Sustainability Officer

		Account	Requested		Recommended
8020	5100014	CHIEF SUSTAINABILITY	76,191	One-time	76,191 One-time
8020	58800	FRINGES	39,753	One-time	39,753 One-time
8020	54400	PROGRAM EXPENSE	1,000	One-time	1,000 One-time
8020	54425	SERVICE CONTRACTS	200	One-time	200 One-time
8020	5100004	PROJECT ASSISTANT	3,000	One-time	3,000 One-time
8020	44089	OTHER FEDERAL AID V	0	One-time	-120,144 One-time
Local Share			120,144		0

OTR # 24 Priority 2 Broadband Expansion

		Account	Requested		Recommended
8020	54442	PROFESSIONAL SERVICES	60,000	One-time	60,000 One-time
8020	44089	OTHER FEDERAL AID V	0	One-time	-60,000 One-time
Local Share			60,000		0

OTR # 32 Priority 3 Traffic Calming and Control

		Account	Requested		Recommended
8020	42797	OTHER LOCAL GOVT	-80,000	One-time	-80,000 One-time
8020	54442	PROFESSIONAL SERVICES	160,000	One-time	160,000 One-time
Local Share			80,000		80,000

OTR # 33 Priority 4 Computer Equipment

		Account	Requested		Recommended
8020	52206	COMPUTER EQUIPMENT	4,500	Target	4,500 Target
Local Share			4,500		4,500

OTR # 22 Priority 5 Municipal Housing Affordability and Infrastructure Fund

		Account	Requested		Recommended
8020	54400	PROGRAM EXPENSE	15,000	One-time	15,000 One-time
8020	44089	OTHER FEDERAL AID V	0	One-time	-15,000 One-time
Local Share			15,000		0

OTR # 23 Priority 6 County Memberships: Dues Increases

		Account	Requested		Recommended
8020	54416	MEMBERSHIP DUES	7,349	Target	7,349 Target
Local Share			7,349		7,349

OTR # 34 Priority 7 Amendment #11 - Advisory Board Priorities

		Account	Requested	Recommended
8020	54442	PROFESSIONAL SERVICES	2,000 One-time	0 One-time
8020	54400	PROGRAM EXPENSE	695 One-time	0 One-time
Local Share			2,695	0
Total of Planning and Sustainability, Department			289,688	91,849

Rural Library Services

OTR # 93 Priority 1 Rural Libraries and Finger Lakes Library System

		Account	Requested	Recommended
7410	54400	PROGRAM EXPENSE	20,000 Target	20,000 Target
Local Share			20,000	20,000
Total of Rural Library Services OTRs			20,000	20,000

Sheriff's Office

OTR # 92 Priority 1 Professional Standards/Community Engagement Division

		Account	Requested	Recommended
3113	5100041	SGT-DEPUTY SHERIFF	144,238 Target	144,238 One-time
3113	58800	FRINGES	74,528 Target	74,528 One-time
3113	5120041	SGT-DEPUTY SHERIFF	5,247 Target	5,247 One-time
Local Share			224,013	224,013

OTR # 115 Priority 1 Pilot Program for Non-Emergency Calls

		Account	Requested	Recommended
3110	5100042	CIVIL/ACCT PER CLERK	82,826 One-time	82,826 One-time
3110	58800	FRINGES	42,796 One-time	42,796 One-time
Local Share			125,622	125,622

OTR # 68 Priority 2 Vehicle Line Restoration

		Account	Requested	Recommended
3113	52231	VEHICLES	50,000 Target	50,000 Target
Local Share			50,000	50,000
Total of Sheriff's Office OTRs			399,635	399,635

Social Services Department

OTR # 78 Priority 1 Director of Administrative Services Trainee

		Account	Requested	Recommended
6010	51000	REGULAR PAY	80,699 One-time	80,699 One-time
6010	58800	FRINGES	41,697 One-time	41,697 One-time
6010	44610	DSS ADM	-44,063 One-time	-44,063 One-time
6010	43610	DSS ADM	-41,615 One-time	-41,615 One-time
Local Share			36,718	36,718

OTR # 79 Priority 2 Social Services Attorney

		Account	Requested	Recommended
6010	5100023	SOC. SRVCS. ATTORN	92,227 Target	92,227 Target
6010	58800	FRINGES	47,654 Target	47,654 Target
6010	44610	DSS ADM	-50,357 Target	-50,357 Target
6010	43610	DSS ADM	-47,560 Target	-47,560 Target
Local Share			41,964	41,964

OTR # 80 Priority 3 Four COPS contracts

		Account	Requested	Recommended
6010	54400	PROGRAM EXPENSE	397,168 One-time	397,168 One-time
6010	43610	DSS ADM	-252,996 One-time	-252,996 One-time
Local Share			144,172	144,172

OTR # 81 Priority 4 Human Resources Coordinator

		Account	Requested	Recommended
6010	51000	REGULAR PAY	60,606 Target	60,606 Target
6010	58800	FRINGES	31,315 Target	31,315 Target
6010	44610	DSS ADM	-33,092 Target	-33,092 Target
6010	43610	DSS ADM	-31,253 Target	-31,253 Target
Local Share			27,576	27,576

OTR # 82 Priority 5 Respite bed

		Account	Requested	Recommended
6010	54400	PROGRAM EXPENSE	118,625 One-time	118,625 One-time
6010	44089	OTHER FEDERAL AID V	0 One-time	-118,625 One-time
Local Share			118,625	0

OTR #	87	Priority	6	Program Audit and QA Coordinator			
		Account		Requested		Recommended	
6010	44610	DSS ADM		-33,092	Target	-33,092	Target
6010	43610	DSS ADM		-31,253	Target	-31,253	Target
6010	51000	REGULAR PAY		60,606	Target	60,606	Target
6010	58800	FRINGES		31,315	Target	31,315	Target
Local Share				27,576		27,576	

OTR #	83	Priority	7	Fleet vehicle replacement			
		Account		Requested		Recommended	
6010	52231	VEHICLES		125,000	Target	125,000	Target
6010	44610	DSS ADM		-45,000	Target	-45,000	Target
6010	43610	DSS ADM		-42,500	Target	-42,500	Target
Local Share				37,500		37,500	

OTR #	86	Priority	8	Staff appreciation and recognition events			
		Account		Requested		Recommended	
6010	54342	FOOD		5,000	Target	5,000	One-time
6010	44610	DSS ADM		-1,800	Target	-1,800	One-time
6010	43610	DSS ADM		-1,700	Target	-1,700	One-time
Local Share				1,500		1,500	
Total of Social Services Department OTRs				435,631		317,006	

Tompkins Community Action

OTR #	104	Priority	1	Restoration of 12% cut in 2021			
		Account		Requested		Recommended	
6307	54442	PROFESSIONAL SERVICES		30,918	Target	30,918	Target
Local Share				30,918		30,918	
Total of Tompkins Community Action OTRs				30,918		30,918	

Tompkins County Public Library

OTR # 20 Priority 1 Partial Restoration of Staffing and Contractual Services

	Account	Requested	Recommended
7411 54400	PROGRAM EXPENSE	225,953 Target	225,953 Target
	Local Share	225,953	225,953

OTR # 21 Priority 1 Maintenance of Effort

	Account	Requested	Recommended
7411 54400	PROGRAM EXPENSE	129,828 Target	129,828 Target
	Local Share	129,828	129,828

Total of Tompkins County Public Library OTRs 355,781 355,781

Tourism Promotion

OTR # 103 Priority 1 Tourism Program Support

	Account	Requested	Recommended
6475 54442	PROFESSIONAL SERVICES	94,172 One-time	94,172 One-time
6475 54632	CVB	561,102 One-time	561,102 One-time
6475 44089	OTHER FEDERAL AID V	0 One-time	-655,274 One-time

Local Share 655,274 0

Total of Tourism Promotion OTRs 655,274 0

Veterans Service Agency

OTR # 88 Priority 1 Support Staff for Veterans Services

		Account	Requested		Recommended
6510	52206	COMPUTER EQUIPMENT	2,315	One-time	2,315 One-time
6510	44089	OTHER FEDERAL AID V	0	One-time	-2,315 One-time
6510	5100021	INFORMATION AIDE	18,445	Target	18,445 Target
6510	58800	FRINGES	9,531	Target	9,531 Target
6510	54472	TELEPHONE	120	Target	120 Target
6510	54425	SERVICE CONTRACTS	170	Target	170 Target
Local Share			30,581		28,266

OTR # 89 Priority 2 Departmental Vehicle

		Account	Requested		Recommended
6510	52231	VEHICLES	10,000	Rollover	10,000 Rollover
6510	41084	USE OF ROLLOVER	-10,000	Rollover	-10,000 Rollover
Local Share			0		0

Total of Veterans Service Agency OTRs 30,581 28,266

Weights & Measures Department

OTR # 11 Priority 1 Weights & Measures 150 Gallon Prover

		Account	Requested		Recommended
3630	52220	DEPARTMENTAL	8,890	One-time	8,890 One-time
3630	44089	OTHER FEDERAL AID V	0	One-time	-8,890 One-time
3630	52220	DEPARTMENTAL	4,027	Rollover	4,027 Rollover
3630	41084	USE OF ROLLOVER	-4,027	Rollover	-4,027 Rollover
Local Share			8,890		0

OTR # 35 Priority 1 W&Ms LF Scanner & Comp. Monitor & Printer

		Account	Requested		Recommended
3630	41084	USE OF ROLLOVER	-2,129	Rollover	-2,129 Rollover
3630	52210	OFFICE EQUIPMENT	2,129	Rollover	2,129 Rollover
Local Share			0		0

Total of Weights & Measures Department OTRs 8,890 0

Workforce Development Board

OTR # 106 Priority 1 Fund Compensation Differential for Fiscal Coordinator

		Account	Requested	Recommended
6290	5100067	ADMIN COORDINATOR	20,004 Target	20,004 Target
6290	58800	FRINGES	10,336 Target	10,336 Target
6290	42801	INTERFUND REVENUES	-30,340 Target	-30,340 Target
Local Share			0	0

OTR # 77 Priority 2 Compensation for Grant Termination

		Account	Requested	Recommended
6290	54402	LEGAL ADVERTISING	360 Target	360 Target
6290	54412	TRAVEL/TRAINING	2,000 Target	2,000 Target
6290	54414	LOCAL MILEAGE	483 Target	483 Target
6290	54330	PRINTING	1,000 Target	1,000 Target
6290	42801	INTERFUND REVENUES	-3,843 Target	-3,843 Target
Local Share			0	0

Total of Workforce Development Board OTRs			0	0
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Youth Services Department

OTR # 27 Priority 1 Coordinator of Community Youth Services position salary

		Account	Requested		Recommended
7020	5100071	COORD COMM YOUTH	4,331	Target	4,331 Target
7020	58800	FRINGES	2,238	Target	2,238 Target
Local Share			6,569		6,569

OTR # 26 Priority 2 Runaway and Homeless Youth (RHY) System Support

		Account	Requested		Recommended
7022	54400	PROGRAM EXPENSE	80,000	Target	80,000 Target
Local Share			80,000		80,000

OTR # 25 Priority 3 Structural Support and System Sustainability

		Account	Requested		Recommended
7026	54400	PROGRAM EXPENSE	17,479	Target	17,479 Target
Local Share			17,479		17,479

OTR # 28 Priority 4 Commercial Sexual Exploitation of Children (CSEC) Continued Support

		Account	Requested		Recommended
7020	54442	PROFESSIONAL SERVICES	10,000	Target	10,000 Target
Local Share			10,000		10,000

OTR # 29 Priority 5 Municipal Youth Services System (MYSS) Recognition & Networking

		Account	Requested		Recommended
7020	54442	PROFESSIONAL SERVICES	6,000	Rollover	6,000 Rollover
7020	41084	USE OF ROLLOVER	-6,000	Rollover	-6,000 Rollover
Local Share			0		0

Total of Youth Services Department OTRs 114,048 114,048

Youth Services Recreation Partnership

OTR # 44 Priority 1 Recreation Partnership

		Account	Requested		Recommended
7021	42797	OTHER LOCAL GOVT	-15,078	Target	-15,078 Target
7021	54400	PROGRAM EXPENSE	20,104	Target	20,104 Target
Local Share			5,026		5,026

Total of Youth Services Recreation Partnership 5,026 5,026

Unallocated Revenues

	2021 Modified	2022 Recommended	Difference	
			\$	%
GAIN FROM SALE TAX PROP	35,060	35,060	0	0.00 %
PYMTS IN LIEU TAXES	730,272	777,114	46,842	6.41 %
INT & PENALTIES PROP TAXE	940,000	940,000	0	0.00 %
TAX INSTALL SERVICE CHARG	157,000	170,000	13,000	8.28 %
SALES TAX 3%	33,108,000	35,778,966	2,670,966	8.07 %
ROOM TAX	72,396	114,884	42,488	58.69 %
DEED TRANSFER TAX	750,000	860,000	110,000	14.67 %
CLERK FEES	840,000	933,000	93,000	11.07 %
INTEREST & EARNINGS	89,200	160,000	70,800	79.37 %
RENTS	310,548	273,231	-37,317	-12.02 %
LEGAL SETTLEMENTS	600,000	650,000	50,000	8.33 %
GIFTS & DONATIONS	28,963	33,570	4,607	15.91 %
APPROPRIATED FUND BALANCE	1,131,356	0	-1,131,356	-100.00 %
CASINO LICENSING FEES	675,000	575,000	-100,000	-14.81 %
COURT FACILITIES AID	93,000	100,000	7,000	7.53 %
EMERGENCY DISASTER ASST	1,014,750	0	-1,014,750	-100.00 %
	40,575,545	41,400,825	825,280	2.03 %

Tompkins County Full-Time Equivalents

Department	2021	2022	Difference	
	Adopted	Recommended	#	%
Airport	15.00	15.00	0.00	0.00
Assessment Department	10.00	13.70	3.70	37.00
Assigned Counsel	5.57	6.00	0.43	7.72
Board of Elections	8.65	9.65	1.00	11.56
County Administration	9.00	13.50	4.50	50.00
County Attorney	3.00	3.00	0.00	0.00
County Clerk	19.25	19.75	0.50	2.60
County Office for the Aging	11.32	11.90	0.58	5.12
District Attorney	15.18	15.18	0.00	0.00
Emergency Response Department	28.50	30.50	2.00	7.02
Facilities Department	33.00	33.00	0.00	0.00
Finance Department	13.00	13.00	0.00	0.00
Health Department	62.85	68.05	5.20	8.27
Highway Department	33.94	34.94	1.00	2.95
Highway Machinery	5.00	5.00	0.00	0.00
Human Resources, Department of	9.00	11.50	2.50	27.78
Human Rights, Office of	3.00	2.50	-0.50	-16.67
Information Technology Services	14.00	14.00	0.00	0.00
Ithaca-Tompkins Co. Transportation Council	3.00	3.00	0.00	0.00
Legislature & Clerk of the Legislature	18.00	18.00	0.00	0.00
Mental Health Department	54.50	57.00	2.50	4.59
Planning and Sustainability, Department of	9.88	11.03	1.15	11.64
Probation and Community Justice	32.00	32.00	0.00	0.00
Recycling and Materials Management, Department of	13.50	13.75	0.25	1.85
Sheriff's Office	48.00	52.00	4.00	8.33
Sheriff's Office - Jail	49.40	49.40	0.00	0.00
Social Services Department	179.50	181.00	1.50	0.84
STOP DWI	0.00	0.00	0.00	0.00
Transportation Planning	1.00	1.00	0.00	0.00
Veterans Service Agency	1.00	1.50	0.50	50.00
Weights & Measures Department	1.00	1.00	0.00	0.00
Workforce Development Board	3.85	3.85	0.00	0.00
Workforce NY Career Center	9.15	9.40	0.25	2.73
Youth Services Department	4.00	4.00	0.00	0.00
Grand Total	727.04	758.10	31.06	4.27

Tompkins County Human Service Mandates
(Local Cost)

	2021 Adopted	2022 Recommended	Difference	
			\$	%
Assigned Counsel	1,570,000	1,795,000	225,000	14.33
Child Care	2,373,910	2,475,415	101,505	4.28
Economic Security	3,814,440	3,886,057	71,617	1.88
Medicaid	10,397,170	10,810,872	413,702	3.98
Other	1,678,124	1,663,414	-14,710	-0.88
PreK and Early Intervention	2,370,030	2,425,010	54,980	2.32
Mandate Totals	22,203,674	23,055,768	852,094	3.84

Tompkins County Benefits

(Total - Excluding Employee Contributions)

Estimate and Components Breakdown - Distributed Fringe

	2021	2022	Difference	
	Adopted	Recommended	\$	%
Payroll	\$44,905,143	\$46,761,610	\$1,856,467	4.1%
Retirement Not Amortized (NA)	\$6,491,038	\$7,124,879	\$633,841	9.8%
FICA	\$3,318,490	\$3,577,263	\$258,773	7.8%
Worker's Comp	\$749,916	\$837,033	\$87,117	11.6%
Health Insurance	\$11,549,603	\$12,321,684	\$772,081	6.7%
Supplemental Benefits	\$103,282	\$158,989	\$55,707	53.9%
Unemployment Insurance	\$139,206	\$140,285	\$1,079	0.8%
Total Fringe Benefits	\$22,351,535	\$24,160,134	\$1,808,599	8.1%
Fringe Benefit Rate	49.78%	51.67%		
		Total (from above)	\$24,160,134	
		Discount for 10% Fringe Positions	-\$135,098	
		Variance in Departmental Estimates	-\$174,247	
		Total Allocated Fringe	\$23,850,789	

Status of General Fund Balance

	Note	Year End 2020	Est. Applied 2021	Recommended 2022	After 2021-22 Applications
<u>Assignments and Commitments</u>					
Prepaid Expenses		4,637,066	-	-	4,637,066
Committed		-	-	-	-
Restricted	1	252,779	-	-	252,779
Assigned Appropriated	2	2,077,849	-	-	2,077,849
Assigned Unappropriated					
Encumbrances		504,343	-	-	504,343
Historian		9,696	-	-	9,696
Assigned for Employee Benefits		-	-	-	-
RAA Fund		1,961,118	-	-	1,961,118
Total Assigned General Fund Balance		9,442,851	-	-	9,442,851
<u>Unassigned General Fund Balance</u>		47,997,368			39,552,906
Total Equity		57,440,219	(3,643,880)	(4,800,582)	48,995,757

Unassigned General Fund Balance		47,997,368			39,552,906
General Fund Revenues	3	194,711,722			138,531,869
Fund Balance as % of General Fund		24.7%			28.6%

Notes

1 Planning/Capital Reserve, Stop DWI, and Room Tax Reserves

2 Allocated in 2021 budget

3 2020 General Fund revenues based on final Modified 2020 Budget; 2022 General Fund revenues based on 2021 Recommended total revenues.

Statement of Fund Balances

FUND (as of 12/31/20)	Total Fund Balance	Actual Unassigned Fund Balance	Actual Percent of Fund Budgeted Revenues	Target for Unassigned Fund Balance	Target Percent of Fund Budgeted Revenues
General	57,440,219	47,997,368	24.7%	19,471,172	10.0%
Solid Waste	2,762,627	2,443,369	37.0%	659,641	10.0%
Airport	1,496,663	1,496,598	38.1%	196,619	5.0%
Road	1,240,837	1,240,800	16.4%	379,106	5.0%
Highway Machinery Debt	169,182	169,182	10.2%	82,816	5.0%
Service	2,961,923	2,961,923	40.7%	727,410	10.0%

CONSTITUTIONAL TAX MARGIN and DEBT LIMIT
2022 Recommended Budget

2021 Constitutional Tax Margin*

Total Taxing Power	\$117,176,921
Tax Levy Subject to Tax Limit	\$42,746,900
Tax Margin Available	\$74,430,021
% of Taxing Power - 2021	36.48%
% of Taxing Power - 2020	35.05%
% of Taxing Power - 2019	35.37%

2022 Constitutional Debt Limit

Debt Limit	\$565,593,813
Total Indebtedness	\$56,377,645
Debt Capacity Available	\$509,216,168
% of Debt Limit - 2022	9.97%
% of Debt Limit - 2021	10.83%
% of Debt Limit - 2020	10.44%
% of Debt Limit - 2019	9.99%

Constitution Tax Margin = 1.5 % of 5 year average full valuation

Constitution Debt Limit = 7% of 5 year average full valuation

2021 5 year average full valuation - \$7,811,794,725

2022 5 year average full valuation - \$8,079,911,614

**NY State has not yet made the 2022 Constitutional Tax Limit (CTL) filing available. 2021 CTL Filing will be carried out in November 2021.*

Use of Rollover (2022 Recommended)

Departments	Carried over from Prior Years	2020 Certified Rollover	Total Available	Requested for Use in 2021	Recommended for use 2022	Return to General Fund	Remaining Balance
Assessment Department	1,795	15,482	17,277	17,277	0	0	0
Assigned Counsel	0	0	0	0	0	0	0
Board of Elections	70,049	14,650	84,699	32,143	52,556	0	0
County Administration	164,790	19,910	184,700	82,868	101,832	0	0
County Attorney	24,541	17,968	42,509	5,000	0	20,000	17,509
County Clerk	0	0	0	0	0	0	0
County Historian	0	0	0	0	0	0	0
County Office for the Aging	0	0	0	0	0	0	0
District Attorney	46,723	143,909	190,632	11,894	0	0	178,738
Emergency Response	0	0	0	0	0	0	0
Facilities Department	33,348	7,749	41,097	0	41,097	0	0
Finance Department	245,098	68,328	313,426	0	0	0	313,426
Health Department	230,414	297,856	528,270	155,020	357,250	0	16,000
Information Technology Services	4,024	8,691	12,715	0	8,215	4,500	0
Legislature	12,024	18,554	30,578	3,000	7,500	0	20,078
Mental Health Department	0	0	0	0	0	0	0
Office of Human Rights	147,913	51,017	198,930	0	40,000	30,000	128,930
Human Resources	10,915	7,663	18,578	18,578	0	0	0
Planning & Sustainability Department	0	0	0	0	0	0	0
Probation and Community Justice Department	83,854	-2,855	80,999	68,100	0	0	12,899
Sheriff's Office	0	0	0	0	0	0	0
Sheriff's Office - Jail	0	0	0	0	0	0	0
Social Services Department	0	0	0	0	0	0	0
Veterans Service Agency	3,483	25,220	28,703	0	10,000	0	18,703
Weights and Measures	1,950	4,206	6,156	0	6,156	0	0
Youth Services Department	22,779	105,827	128,606	0	6,000	0	122,606
TOTAL	\$1,103,700	\$804,175	\$1,907,875	\$393,880	\$630,606	\$54,500	\$828,889

Note: Rollover excludes net negative accounts, therefore total is higher than Assigned Unappropriated Rollover

Property Tax Cap Summary

	2021 Adopted	2022 Recommended
Cap Limits		
Increase in Tax Levy (%)	0.88%	7.42%
Increase in Tax Levy (\$)	\$448,945	\$3,888,030
Total Tax Levy at Cap	\$51,717,048	\$56,287,489
Tompkins County Levy		
Increase in Tax Levy (%)	2.21%	2.70%
Increase in Tax Levy (\$)	\$1,131,356	\$1,415,880
Total Tax Levy	\$52,399,459	\$53,815,339
Resulting Annual Carryover	\$0 *	\$0 *

<u>As permitted by law:</u>		
Authorization to Override Cap, Local Law:	No. 1 of 2020	No. 119 of 2021
Authorization to Override, repealed by Local Law:	NA	NA

**NYS Estimated Annual Carryover based on the actual difference between Levy and Levy Cap or 1.5% of 2022 Levy Limit, whichever is lower.*

Tompkins County Room Tax

\$2,400,000 Projected 2021 Room Tax Revenue in Tompkins County

10% For Administrative Responsibilities
\$240,000 County Revenue

\$0 Additional to Tompkins County Area Development

\$104,348 To Planning Department for Strategic Planning and Staffing

\$2,055,652 Remainder to Tourism Promotion and Development

4% of percent projected Room Tax Revenue
\$96,000 for Ithaca Downtown Conference Center (6475.54802)

Places in the budget to find 41113 - Room Tax as revenue:

Amt.	Unit#	Department
\$2,055,652	6475	Tourism Promotion and Development
\$0	6420	Tompkins County Area Development

Planning Department Administration (funding not Part of the Administrative 10%)

Amt.	Unit#	Department
\$104,348	8020	Community Planning*

Components of the Administrative 10%

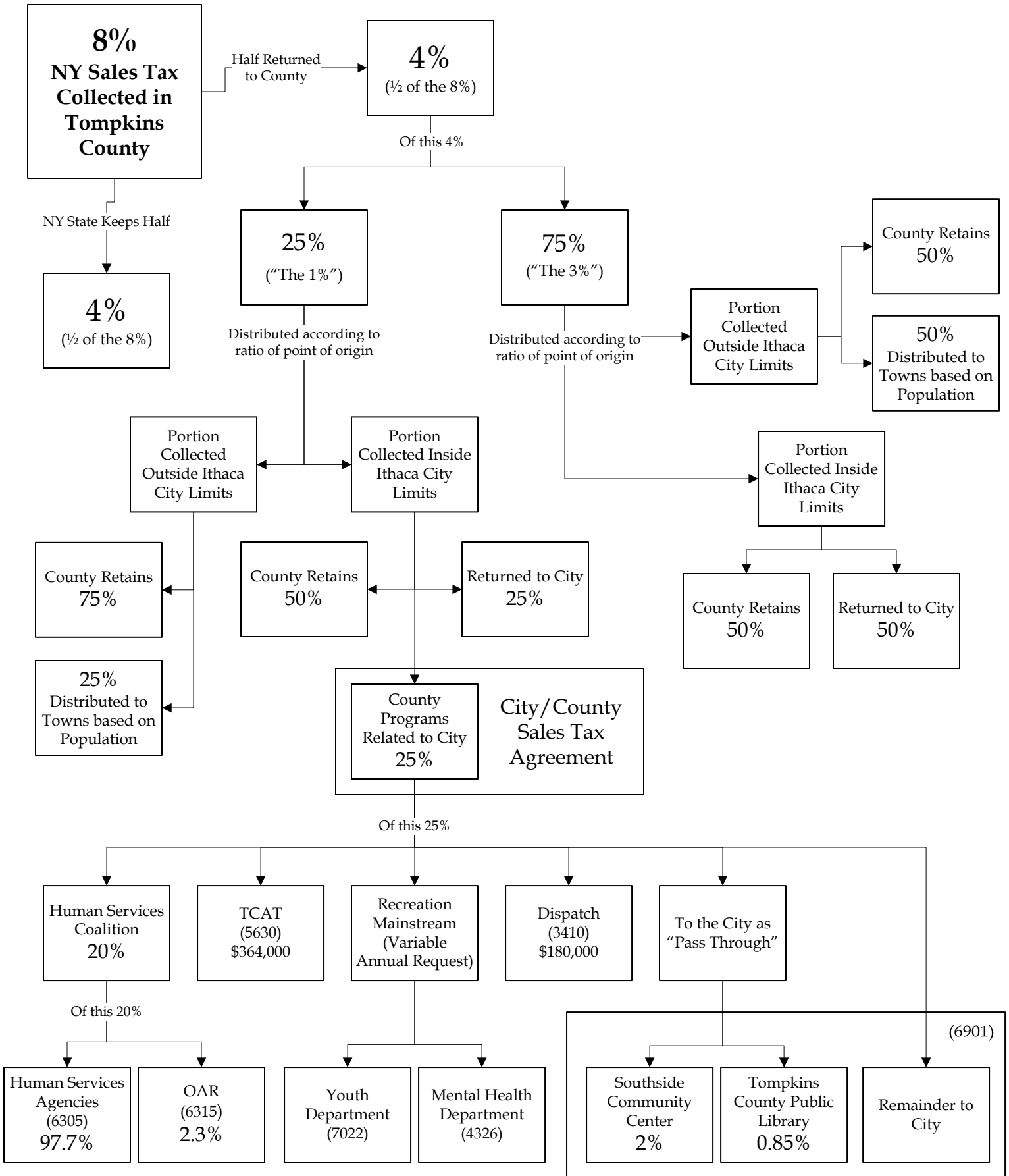
<u>Amt.</u>	<u>Unit#</u>	<u>Department</u>
\$61,138	8020	Community Planning*
\$15,994	1989	County Administration
\$19,193	1310	Budget & Finance
\$25,591	1315	Comptroller
\$3,200	1420	County Attorney
\$114,884	9999	Unallocated Revenues
\$240,000	10% of Projected Room Tax	

*\$104,348 8020 Community Planning**

*\$61,138 8020 Community Planning**

\$165,486 Total Room Tax Contribution to Planning Department Admin.

How Sales Tax is Distributed in Tompkins County



2022-2026 CAPITAL PLAN AND BUDGET

- 2022 Project Approval Request (PAR) Forms for New and Active Projects (with expanded Narratives)
- 2022-2026 Capital Plan Financial Tables:
 - Project Summary
 - Project Cash Flow
 - Summary of Budget Impact
 - Budget Impact Details

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Aircraft Rescue & Fire Fighting (ARFF) Vehicle

AIR4602024-ARFF

Start Year: 2024 **Completion Year:** 2024 **Project Type:** Equipment
Co. Committee: Facilities and Infrastructure **Program Manager:** Mike Hall
Department: Airport **Project Manager:** Josh Nalley
Location: 72 Brown Road, Ithaca, NY 14850

Description

This project includes the acquisition of a new aircraft rescue and firefighting (ARFF) vehicle meeting the requirements of FAA Advisory Circular 150/5220-10E and 14 CFR Part 139. The ARFF vehicle will be an all-wheel drive, diesel powered vehicle having a mechanical foam/water system designed for extinguishing flammable and combustible liquid fuel fires. The vehicle would be capable of carrying sufficient water and AFFF (foam) to supplement the existing fleet of vehicles (2 total) such that the total quantity of water for foam production carried by all three vehicles is at least 3,000 gallons. County also intends to acquire vehicle equipment including medical supply kits, firefighting tools, and personal protective gear and apparatus. The equipment and supplies will be bid separately from the ARFF vehicle.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$660,000	\$0	\$0	\$0	\$660,000	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$660,000	\$0	\$0	\$0	\$660,000	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<p>SEQR Type: TYPE II</p> <p>Anticipated Environmental Assessment Form (EAF) outcome:</p> <p>Other Agencies Involved:</p>	<p>Local Share</p> <p>Federal Funds: \$594,000</p> <p>State Funds: \$33,000</p> <p>ARP Funds:</p> <p>Airport/PFC's \$33,000</p>
	<p>Total: \$660,000</p>

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Airport Master Plan/Pavement Management Plan

2021 - 2

Start Year: 2024

Completion Year: 2024

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Michael S. Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

After ITH met with the Federal Aviation Administration (FAA) they recommended a full Master Plan to include an update to the Airport Pavement Management Survey (APMS). This will update the 2012 Airport Layout Plan to determine its current and future needs. The study will provide planning guidelines for the future development of the Airport to satisfy present and future aviation demand as well as current SOPs, as well as consideration for maximizing economic development opportunities. The airport master plan will take into consideration the full list of elements described in the advisory circular, including an airport layout plan update, property maps, Exhibit A, and APMS. Updates to the sustainability/resiliency elements will also be investigated as part of the plan. Updates to the aeronautical surveys and base mapping for the Airport Geographic Information System (AGIS) and ALP will be in accordance with Advisory Circulars 150/5300-16,-17, and -18 for a Part 139 Airport.

Ithaca Tompkins International Airport was the first airport to complete a Green/Sustainable Master Plan. As a result of other non-AIP funding initiatives, a majority of the capital development projects identified on the existing ALP have been completed or are no longer effective. In addition, the Airport Property boundary has changed and warrants an update to the 2012 Master Plan. The dynamic at ITH is such that general aviation activity has continued to increase, both in the number of operations and the amount of infrastructure development that has occurred, and requires an update to ensure future planning needs are considered for the next 10 - 20 year planning term. Consideration for both aeronautical and non-aeronautical development needs to be considered to correlate to the Airport's business model and shared-services initiatives, which were not part of overall planning considerations during the previous Master Plan. Additionally, the current FAA TAF forecast differs from the previous master plan and requires a new study to develop a more accurate forecast.

The Airport will be completing a full rewrite/new master plan and include any adjustments, additions, changes, etc. that are needed to maintain the Airport.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$575,000	\$0	\$0	\$0	\$575,000	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$575,000	\$0	\$0	\$0	\$575,000	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2022 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPEII	Local Share
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds: \$517,500
<i>Other Agencies Involved:</i>	State Funds: \$28,750
	ARP Funds:
	Airport/PFC's \$28,750
	Total: \$575,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Airport Wide Obstruction Study and Removal

2018 - 1

Start Year: 2025 *Completion Year:* 2027

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Michael Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

This project is the initial study for the removal/mitigation of trees identified as penetrations to the Airport and determined to be obstructions. The initial plan was to begin this project in 2018 with the initial study of the obstructions, but it has been pushed back to a start date of 2025. The actual removal of obstructions is set to be completed in 2027. The study and design (2025 and 2026) will determine the environmental impacts as well as the SEQR Type. This project, scheduled to be completed in 2027, extends beyond the 5 year expense planning horizon (2022 - 2026) of this Capital Plan. Project 2027 Costs have been included in the totals shown in the Funding Sources and Funding Amounts sections, but will not appear in the 2022 - 2026 Funding Requested section.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$250,000	\$0	\$0	\$0	\$0	\$250,000	\$0
Total:	\$450,000	\$0	\$0	\$0	\$0	\$250,000	\$200,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$1,305,000
State Funds:	\$72,500
ARP Funds:	
Aiport (PFC's)	\$72,500

Total: **\$1,450,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: ARFF SRE Building

2018 - 25

Start Year: 2018 *Completion Year:* 2023

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Mike Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

Due to FAA requirements of vehicle size and type, the current building is unsuitable for additional expansion to meet the FAA requirements. The \$5,145,900 is a very rough estimate on what the costs will be, and a more accurate cost will be developed during the 2021 design phase as part of the detailed eligibility review for Airport Improvement Program (AIP) funding. As part of the design process the footprint will be refined and work to increase AIP eligibility, and allow for FAA Grants to cover a larger portion.

The Airport received a grant from the FAA to complete a feasibility study on the construction of the Aircraft Rescue Fire Fighting (ARFF) and Snow Removal Equipment (SRE) Building at the Airport.

It was determined there is a need for a new building - to hold all mandated equipment, as well as the need for it to be in a location where it allows safe egress from the building.

The design phase is set for 2021, with construction scheduled for 2023 - for which, once the design phase is complete, we will have updated environmental impacts (if any) as well as the SEQR Type. We will also have a better idea of what the costs will be that aren't covered by FAA and State Grants.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$995,900	\$995,900	\$0	\$0	\$0	\$0	\$0
Construction:	\$4,000,000	\$0	\$0	\$4,000,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$5,145,900	\$1,145,900	\$0	\$4,000,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$4,631,310
State Funds:	\$257,295
ARP Funds:	
PFC's/ Airport	\$257,295

Total: **\$5,145,900**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: East Hill Flight Academy

AIR2022

Start Year: 2021 *Completion Year:* 2022

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Mike Hall

Department: Airport

Project Manager: Josh Nalley

Location: 62 Brown Road, Ithaca, NY 14850

Description

Due to the national pilot shortage, the East Hill Flying Club worked with the County and C&S Companies to apply for, and subsequently the County was awarded a grant from NYS in the amount of \$619,935. (80% of the total project). It will be renamed to East Hill Flight Academy and offer increase in flight training.

The grant was issued in 2016, but delayed with the terminal expansion project needed to be completed. We received an extension on the grant and will need it completed by the end of 2022.

The Airport coordinating efforts as needed between East Hill Flying Club and C&S Companies. Once we determine the costs associated with Design vs. Construction we will update this project sheet.

The construction of East Hill Flight Academy will take place in 2022.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$850,000	\$0	\$850,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$850,000	\$0	\$850,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

C&S Companies

Funding Sources

Local Share

Federal Funds:

State Funds: \$619,935

ARP Funds:

Other (EHFC) \$230,065

Total: \$850,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Expand Public and Rental Car Parking

14-6

Start Year: 2026 *Completion Year:* 2026

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Michael S. Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

Expand the public and rental car parking. This project has been pushed back due to the pandemic and will be reviewed and evaluated each year as travel begins to return and the need for additional parking spaces arises.

During certain times of the year - the airport parking lot was at capacity. With the expansion and planned increase in passengers and service - it was determined that there will be a need for additional parking.

Looking at the current parking configuration and determine what options are available to increase the capacity. In 2020 the County Legislature passed Resolution # 2020-55 authorizing the collection of a Consolidated Facilities Charge (CFC) to cover the project costs directly related to rental car operations. The fee is set at \$3.00 per transaction day, and will be kept in a separate account and used to fund projects such as this, and others that are approved and relate to rental car concessions at ITH.

The airport will look at completing a study as well as design of the new parking lot(s).

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$120,000	\$0	\$120,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Total:	\$150,000	\$30,000	\$120,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share
 Federal Funds:
 State Funds:
 ARP Funds:
 Other \$150,000

Total: **\$150,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Install LED Airfield and Taxiway Lighting - Design and Construction 14-4

Start Year: 2020 *Completion Year:* 2022 *Project Type:* Other
Co. Committee: Facilities and Infrastructure *Program Manager:* Michael S. Hall
Department: Airport *Project Manager:* Josh Nalley
Location: 72 Brown Road, Ithaca, NY 14850

Description

Replace all Taxiway Lighting with LED Lights.

The design of the project - Rehabilitate Taxiway Lighting - was in 2020 and a review of the current Airport Layout Plan (ALP) to ensure the project is consistent with the ALP. This project/design included include site inspection, as well as a review of plans, specifications, reports, and studies.

The final phase of the design will include layout of the replacement plan. The funding for the design of this project is estimated to be \$147,000, which will be fully funded by the FAA due to the CARES Act.

The construction portion of the project, scheduled for 2022, is estimated to cost \$1,101,000, with 90% Federal, 5% NYS and 5% Airport/PFC's.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$13,000	\$13,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,101,000	\$0	\$1,101,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,114,000	\$13,000	\$1,101,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPEII	Local Share
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds: \$1,003,900
<i>Other Agencies Involved:</i>	State Funds: \$55,050
	ARP Funds:
	Airport/PFC's \$55,050
	Total: \$1,114,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: NAVAIDS Primary Wind Cone

2022AIRP - 21

Start Year: 2022 *Completion Year:* 2022

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Josh Nalley

Department: Airport

Project Manager: Michael S. Hall

Location: 72 Brown Road, Ithaca, NY 14850

Description

Project will include installation of a new Primary Wind Cone. It is anticipated the new wind cone will be sited approximately 2,000ft to 3,000ft from the Runway 32 end and outside the ROFA. A formal siting analysis will be conducted and submitted for approval.

As part of the 2020 FAR Part 139 Annual Airport Inspection, a recommendation was made for the Sponsor to relocate the existing Primary Wind Cone as it is located within the Runway Object Free Area (ROFA). In accordance with AC 150/5340-30J, Section 6.6.3.1.2, primary wind cones shall not conflict with airport design criteria identified in AC 150/5300-13, and therefore the existing primary wind cone is in violation. The wind cone system is not fixed-by-function, nor is the existing system on a frangible mounting system. A new relocated primary wind cone that complies with FAA Design Standards will enhance overall safety at the airport by complying with FAR Part 139 Subpart D Section 139.305.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0
Construction:	\$210,000	\$0	\$210,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$220,000	\$0	\$220,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$198,000
State Funds:	\$11,000
ARP Funds:	
Airport/PFC's	\$11,000

Total: **\$220,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Parallel Taxiway Rehabilitation - Phase 3

AIRP4602018PT3

Start Year: 2018 *Completion Year:* 2022

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Mike Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

Complete rehabilitation of the Parallel Taxiway - broken into four phases for funding reasons. The phases will overlap with design/construction taking place in different years. The overall project will include: design of each phase by C&S Companies. Construction will include, but not limited to, milling, tack coat, construction of a true and leveling course to reestablish longitudinal and transverse grades, 2 to 3 inch bituminous surface course, new pavement markings, placement of topsoil, etc. C&S will also provide contract administration to ensure the contractors work is proceeding, provide consultation, hold pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required, etc. C&S will also provide construction observation, whereas a full time resident engineer or inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc.

The design of the Parallel Taxiway (A&D) Phase 3 was completed in 2018. Due to the FAA changing regulations and mandates additional changes needed to be made. The addition of Taxiway J & K were necessary in order for the Airport to meet these requirements.

Construction of Parallel Taxiway (A&D) Phase 3 is scheduled for 2021, along with the construction portion of the General Aviation (GA) Apron. Construction of a portion of Taxiway A, E, and E as well as the new J & K taxiway will be constructed in 2022.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$131,600	\$131,600	\$0	\$0	\$0	\$0	\$0
Construction:	\$2,960,000	\$1,437,000	\$1,523,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$3,091,600	\$1,568,600	\$1,523,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$2,782,440
State Funds:	\$154,580
ARP Funds:	
Airport/PFC's	\$154,580

Total: **\$3,091,600**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Parrallel Taxiway Rehabilitation - Phase 4

2022PT4

Start Year: 2022 *Completion Year:* 2022 *Project Type:* Other
Co. Committee: Facilities and Infrastructure *Program Manager:* Mike Hall
Department: Airport *Project Manager:* Josh Nalley
Location: 72 Brown Road, Ithaca, NY 14850

Description

Complete rehabilitation of the Parallel Taxiway - broken into four phases for funding reasons. The phases will overlap with design/construction taking place in different years. The overall project will include: design of each phase by C&S Companies. Construction will include, but not limited to, milling, tack coat, construction of a true and leveling course to reestablish longitudinal and transverse grades, 2 to 3 inch bituminous surface course, new pavement markings, placement of topsoil, etc. C&S will also provide contract administration to ensure the contractors work is proceeding, provide consultation, hold pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required, etc. C&S will also provide construction observation, whereas a full time resident engineer or inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc. This is the FINAL Phase (Phase 4) of the Taxiway Rehabilitation Project - which began in 2016. This Phase includes the final portion of Taxiway A, along with Taxiway E & F. The construction phase of this project could be pushed back to 2023.

Construction of Phase 2 of this Taxiway Rehabilitation Multi-Phase project is scheduled to be completed, along with installation of the Navigational Aids (NAVAIDs).

Construction of Phase 3 of this Taxiway Rehabilitation Multi-Phase project is scheduled to be completed, along with the General Aviation (GA) Apron Rehabilitation. Phase 4 of the Taxiway Construction is scheduled to be completed in 2022, but may be pushed back to 2023. Any additional pavement projects that will take place will be determined within the Pavement Management Plan and updates to our capital plan will happen accordingly.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$384,500	\$384,500	\$0	\$0	\$0	\$0	\$0
Construction:	\$888,000	\$0	\$888,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,272,500	\$384,500	\$888,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2022 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$1,183,700
State Funds:	\$44,400
ARP Funds:	
Airport/PFC's	\$44,400

Total: **\$1,272,500**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Runway Lighting - Rehabilitation - LED

AIRP4602024-RWLED

Start Year: 2024 *Completion Year:* 2025

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Mike Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

This project includes rehabilitation of existing runway edge lights with new medium intensity LED taxiway lights, including signage upgrades with LED lighting. Approximately 14,000 LF of runway pavement will have the edge lights rehabilitated. Rehabilitation of the lights will include replacing light fixture lenses, transformers, and cabling. The project would also include rehabilitation of the existing airfield lighting vault to replace the lighting regulators.

Last replaced in the mid-1990s, the existing quartz-style edge lights are approaching the end of their useful service life. As a Part 139 certificate holder, Ithaca Tompkins International Airport is required to properly maintain the runway lighting system for air carrier use in accordance with FAR Part 139 Subpart D Section 139.311. This includes replacement of missing or nonfunctioning equipment. Replacement of the obsolete quartz lighting system with new energy efficient LED fixtures will improve visibility and safety on the airport and would extend the useful life of the overall system. An analysis of the airfield lighting vault will be conducted to demonstrate a need to replace the taxiway lighting regulators to provide for more efficient and reliable operation.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$202,000	\$0	\$0	\$0	\$202,000	\$0	\$0
Construction:	\$1,585,000	\$0	\$0	\$0	\$0	\$1,585,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,787,000	\$0	\$0	\$0	\$202,000	\$1,585,000	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$1,608,300
State Funds:	\$89,350
ARP Funds:	
Airport/PFC's	\$89,350

Total: **\$1,787,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: SRE Equipment (Broom/Blower)

AIR4602023-SRE

Start Year: 2023 *Completion Year:* 2023

Project Type: Equipment

Co. Committee: Facilities and Infrastructure

Program Manager: Mike Hall

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

The Ithaca Tompkins International Airport intends to acquire its second high-speed Multi-Tasking Equipment consisting of a carrier vehicle, snow plow, and tow behind rotary broom with a high velocity air unit. A new MTE will account for one plow truck and one rotary broom and allow the airport to maintain adequate equipment to clear Priority 1 areas. The equipment is necessary to maintain the primary operational surfaces during snow events in accordance with the approved Snow and Ice Control Plan. This project will preserve the safety and efficiency of the Airport and this equipment is required to maintain operational safety criteria in accordance with the Advisory Circulars.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$600,000	\$0	\$0	\$600,000	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$600,000	\$0	\$0	\$600,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$540,000
State Funds:	\$30,000
ARP Funds:	
Airport/PFC's	\$30,000

Total: **\$600,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Backup Dispatch Center/Systems Upgrade

DOER2020-Dispatch

Start Year: 2020

Completion Year: 2022

Project Type: Other

Co. Committee: Public Safety

Program Manager: Brian Robison

Department: Emergency Response

Project Manager: Brian Wilbur

Location: To Be Determined

Description

This project was first submitted in 2020 and it's justification remains the same - Tompkins County does not currently have a back up dispatch center in the event that the primary center is deemed unusable for any reason. Since original approval of this project last year, Cornell University Police Department has been identified as a partner in this effort.

Recent approvals by Cornell will result in Cornell-owned space on or near campus to be utilized as a shared back-up center. Vendor proposals for a scope of work from 4 major vendors have been received.

Significant steps planned for 2021 include site selection, design and finalization of vendor specifications and a signed partnership agreement structuring the relationship between the County and Cornell University.

In 2022, Construction is planned or will be in progress. Vendor contracts and installation of necessary systems. It is anticipated that the project will be complete in 2022 or early 2023.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0
Construction:	\$4,650,000	\$0	\$4,650,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,950,000	\$50,000	\$4,900,000	\$0	\$0	\$0	\$0
Total Local:	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Cornell University, County ITS

Funding Sources

Local Share \$50,000
 Federal Funds:
 State Funds: \$4,900,000
 ARP Funds:

Total: \$4,950,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Equipment Renewal and Replacement (2021-2025)

DOER2020

Start Year: 2021 *Completion Year:* 2026

Project Type: Equipment

Co. Committee: Public Safety

Program Manager: Brian Robison

Department: Emergency Response

Project Manager: Brian Wilbur

Location: 92 Brown Road, Ithaca, NY 14850

Description

The communications equipment that is at the center of the Department of Emergency Response's operations has limited reliable lives and needs to be replaced on a regular cycle to ensure continuity of operations in critical public safety functions. Local dollars would be contributed to this capital project on a regular basis to build up a reserve to fund a regular equipment replacement schedule.

In 2020, the 2nd tower-top amp replacement was completed, microwave upgrade project was completed and scheduled maintenance that had previously been deferred began to be completed.

In 2021, scheduled maintenance and capital project planning are continuing. Planning for the Back-up dispatch center is in process. We anticipate another tower-top amp replacement again this year as well as un-planned tower structure roof inspection and maintenance.

For 2022, continued scheduled maintenance and roof repair/maintenance is planned.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$844,878	\$223,930	\$200,792	\$56,812	\$30,824	\$332,520	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$844,878	\$223,930	\$200,792	\$56,812	\$30,824	\$332,520	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$844,878

Federal Funds:

State Funds:

ARP Funds:

Total: **\$844,878**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Cold Storage Building

2019FACIL-STOR

Start Year: 2019 *Completion Year:* 2021

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro/Jon Negley

Department: Facilities Department

Project Manager: Arel LeMaro

Location:

Description

Project is the construction of a 60' x 100' (6,000 SF) cold storage building at Public Works property located at Bostwick Road to be shared with TC Soil and Water Conservation District and Facilities. Having lost storage space with sale of Old Library, Facilities Department has additional need for cold storage. Currently TCSWCD is utilizing Highway space for storage needs.

Design and construction had been planned for 2020 but due to COVID-19 was delayed to start in 2021.

Design and construction are been planned for 2021 with completion expected by the end of the year.

There is a possibility construction completion may spill over into 2022.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$0
Construction:	\$160,000	\$0	\$160,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Total Local:	\$140,000	\$0	\$140,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$140,000

Federal Funds:

State Funds: \$60,000

ARP Funds:

Total: **\$200,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Facility Restoration Project

1

Start Year: 2014 *Completion Year:* Ongoing *Project Type:* Building
Co. Committee: Facilities and Infrastructure *Program Manager:* Arel LeMaro
Department: Facilities Department *Project Manager:* Arel LeMaro
Location: Various Locations

Description

This request is intend to address facilities capital maintenance/restoration projects and address the backlog of deferred maintenance that currently exists in the County's facilities. Years of underfunding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance.

The purpose of this ongoing multi-year project is to replace building systems, equipment, or components that have exceeded their design life. These fall into the following categories: roofing, HVAC, fire alarm, electrical, site, building envelope, flooring, and elevator. Priority is given to projects that address: 1.) life safety and code compliance issues, and 2.) damage and deterioration of facilities. The overall goal is the maintenance of the functional and financial value of the facilities to the County.

Once deferred maintenance is caught up, the ongoing facility capital maintenance and repair needs in future years will be addressed through this funding. If on-going needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies in facilities in worse condition in order to prevent further deterioration.

The 2022 Capital Plan continues the approach of methodically planning for investment in County facilities to address a significant backlog of deferred maintenance with the continuation of the Facility Restoration Project.

Several major restoration projects have been completed since 2014 such as fire alarm system upgrades, parking lot restoration projects, roofing replacements, masonry restoration, etc.

Elevator modernization projects are planned to start in 2021 at the Human Services building, Mental Health building, Old Jail, and Main Courthouse. Design has been completed for the last phase of a roof replacement project at the Public Works Facility with construction expected to start summer of 2021.

In 2022 we plan to continue with design and construction of facility improvement projects to include: fire sprinkler system upgrades, electrical system upgrades, parking lots, window replacements, and envelope improvements.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$600,000	\$0	\$200,000	\$0	\$200,000	\$0	\$200,000
Construction:	\$3,600,000	\$0	\$1,200,000	\$0	\$1,200,000	\$0	\$1,200,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,200,000	\$0	\$1,400,000	\$0	\$1,400,000	\$0	\$1,400,000
Total Local:	\$1,400,000	\$0	\$0	\$0	\$0	\$0	\$1,400,000

Tompkins County 2022 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources												
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="text-align: right; padding: 2px 5px;">\$1,400,000</td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td style="text-align: right; padding: 2px 5px;">\$2,800,000</td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"><hr/></td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="text-align: right; padding: 2px 5px;">\$4,200,000</td> </tr> </table>	Local Share	\$1,400,000	Federal Funds:		State Funds:		ARP Funds:	\$2,800,000	<hr/>		Total:	\$4,200,000
Local Share	\$1,400,000												
Federal Funds:													
State Funds:													
ARP Funds:	\$2,800,000												
<hr/>													
Total:	\$4,200,000												

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Green Facilities

2020FACIL-BLDGENERGY

Start Year: 2020 *Completion Year:* 2030

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Terry Carroll

Department: Facilities Department

Project Manager: Terry Carroll

Location: Various County buildings

Description

The Tompkins County Energy Strategy adopted by the Legislature in August 2019, called for an inventory and analysis of County facilities and fleet to determine a financially sound path to net-zero emissions. To help the County make this transition to a net-zero emissions future, the 2022 Capital Plan includes two new programs. One is focused on providing funding for improvements to facilities to reduce energy consumption, move away from fossil fuels for thermal needs, and install renewable energy systems.

While COVID-19 has created unexpected budgetary constraints and delays in the originally set time schedule for this initiative, the proposed 2022 Capital Plan remains committed to achieving a sound financial path to net-zero emissions of County operations by 2030.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$27,915,000	\$0	\$7,115,000	\$0	\$10,400,000	\$10,400,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$28,115,000	\$0	\$7,315,000	\$0	\$10,400,000	\$10,400,000	\$0
Total Local:	\$23,315,000	\$200,000	\$2,315,000	\$0	\$10,400,000	\$10,400,000	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	\$23,115,000
Federal Funds:	
State Funds:	\$5,000,000
ARP Funds:	

Total: **\$28,115,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: New Downtown Office Building

2020FACIL-TIOGA

Start Year: 2021 *Completion Year:* 2024 *Project Type:* Building
Co. Committee: Facilities and Infrastructure *Program Manager:* Arel LeMaro
Department: Facilities Department *Project Manager:* TBD
Location: Corner of Buffalo Street and North Tioga Street

Description

In 2021 the County Legislature took action to purchase a property at the corner of Buffalo and North Tioga Streets in the City of Ithaca with the plan of constructing an office building that will serve as the Tompkins County Center of Government. The current estimate for the new construction project totals \$30.6 million. The Center of Government project is budgeted to be funded through a combination of bond proceeds, general funds, and State/Federal grants as outlined in the 2022 Capital Plan.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$3,000,000	\$3,000,000	\$0	\$0	\$0	\$0	\$0
Design:	\$1,800,000	\$0	\$1,800,000	\$0	\$0	\$0	\$0
Construction:	\$25,800,000	\$0	\$0	\$0	\$25,800,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$30,600,000	\$3,000,000	\$1,800,000	\$0	\$25,800,000	\$0	\$0
Total Local:	\$28,600,000	\$3,000,000	\$1,800,000	\$0	\$23,800,000	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPE II	Local Share \$28,600,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds: \$2,000,000
	ARP Funds:
	Other
	Total: \$30,600,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Public Safety Building Improvements

FACIL2021

Start Year: 2021

Completion Year: 2022

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Derek Osborne

Department: Facilities Department

Project Manager: Arel LeMaro

Location: TBD

Description

In 2020 a space needs assessment was conducted which included cost options for significantly renovating the Public Safety building to constructing a new facility including jail pod scenario's. Costs for these scenario's ranged from \$23M to \$45M. All scenario's also included energy upgrades to making the Public Safety building part of the County's Net-zero efforts for all county facilities.

During this time significant bail and criminal justice reforms were put into place by the State of New York. As a result, the County's jail population continued to decline to unprecedented levels. While COVID-19 has impacted most of 2020 in unpredictable and unfamiliar ways, it is still too early to determine the long-term impacts on the County's jail population from the bail and criminal justice reforms.

As a result, it is recommended that the County pause on making any significant improvements to the Public Safety building for several years until consistent base line data can be produced to understand the long-term impacts of the bail and criminal justice reforms on the jail. Instead, it is recommended the County move forward with approximately \$4M of needed improvements to keep the facility functioning adequately and safely for County employees and inmates. These improvements would include upgrades to the building envelope/interior, HVAC/plumbing systems, security and detention hardware systems and electrical system. These improvements will provide need upgrades to keep the facility operational and minimize any unanticipated failures in the immediate future. Design would take place in 2021 and construction 2022.

Over the next several years, the County will monitor the impacts of bail and criminal justice reforms to make informed decisions about the next investment for the Public Safety building.

A building condition assessment was completed in 2020 for the purpose of identifying any physical deficiencies of the building envelope, structural components, general interior building conditions, mechanical, electrical, and HVAC

systems. At the conclusion, a concept level budget estimate of recommended immediate repairs and building upgrades was provided.

Scope development of needed improvements has been completed and design is planned to start in the spring of 2021.

Construction of required improvements is slated to start in 2022.

Proposed Implementation Schedule: Annual and Total Funding Requested

Tompkins County 2022 Project Approval Request (PAR) Form

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$3,750,000	\$0	\$3,750,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,000,000	\$250,000	\$3,750,000	\$0	\$0	\$0	\$0
Total Local:	\$4,000,000	\$250,000	\$3,750,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	\$250,000
Federal Funds:	
State Funds:	
ARP Funds:	\$3,750,000

Total: **\$4,000,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Bridge New York 6 Culvert Projects Various Locations

Start Year: 2020 **Completion Year:** 2023 **Project Type:** Bridge
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: Various Locations - See Description

Description

Bridge New York Culvert Grant has been awarded to Tompkins County to replace 6 Culverts at various locations. NYSDOT will manage complete project. Culverts are 100% funded by NYS. Funding is capped any cost above Grant Funds is paid by Tompkins County.

Feature Carried ----- Feature Crossed
 CR 174 Pine Tree Road ---- Six-Mile Creek Trib
 CR 110 Ellis Hollow Road --- Six-Mile Creek Trib
 CR 107 Peruville Road ---- Owasco Inlet
 CR 186 Conlon Road ---- Salmon Creek Trib
 CR 119 Coddington Road ---- Six-Mile Creek Trib
 CR 115 Valley Road ---- Six-Mile Creek Trib

DOT is progressing on these 6 culvert projects. They have hired the consultant Bergman. Engineering estimates for the 6 culverts are in excess of available funding by an average of \$200,000 for each. In May of 2021 we were informed that the total project overage is now \$1,723,175 as address in this Capital plan. These projects are planned to go to bid next year with construction in 2022.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$691,500	\$691,500	\$0	\$0	\$0	\$0	\$0
Construction:	\$3,840,185	\$0	\$3,840,185	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$262,000	\$262,000	\$0	\$0	\$0	\$0	\$0
Total:	\$4,793,685	\$953,500	\$3,840,185	\$0	\$0	\$0	\$0
Total Local:	\$1,723,175	\$953,500	\$769,675	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:
 NYSDOT, NYSDEC, ACOE

Funding Sources

Local Share
 Federal Funds:
 State Funds: \$3,070,510
 ARP Funds: \$1,723,175

Total: \$4,793,685

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Central Chapel Road Bridge over Boice Creek

PIN 375652

Start Year: 2019

Completion Year: 2021

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Central Chapel Road Bridge over Boice Creek, Town of Caroline

Description

This bridge is structurally deficient and functionally obsolete. Full replacement of the existing bridge with a new bridge including standard guide rail and erosion control up and downstream. The new bridge will retain the same alignment as the existing bridge and will be constructed of a concrete wearing surface on a prestressed concrete box beams and steel piles, concrete abutments and wing walls, with concrete approach pads.

Detailed Design was started in 2020. Bid has been awarded and construction will start in 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Design:	\$196,000	\$196,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$889,000	\$889,000	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$106,000	\$106,000	\$0	\$0	\$0	\$0	\$0
Total:	\$1,206,000	\$1,206,000	\$0	\$0	\$0	\$0	\$0
Total Local:	\$60,300	\$60,300	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: EAF Short

Other Agencies Involved:

DOT, DEC, ACE

Funding Sources

Local Share	\$60,300
Federal Funds:	\$1,145,700
State Funds:	
ARP Funds:	

Total: **\$1,206,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Cortland Street Bridge Replacement over Owasco Inlet

Start Year: 2020 **Completion Year:** 2021 **Project Type:** Bridge
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: Cortland Street, Groton BIN 2263090

Description

The project will remove the two existing adjacent 14-foot diameter corrugated metal pipes that carry West Cortland Street over the Owasco Inlet and replace them with a new bridge, including sidewalks and public water and sewer main upgrades, if required.

There has been no work in prior years as this is a new project. The amount of funding is yet to be determined as BridgeNY application is in review presently. The cost of total project at this time in the BridgeNY application is \$1,340,360. The original higher cost estimate has been kept in this capital update and can be adjusted when more is known. 5-18-2021

Have submitted application for BridgeNY Funding. Based on announcement of award, plan will be updated. Announcement expected Fall of 2021.

If project is awarded, BridgeNY funding will be procuring Consultant Engineer services to begin preliminary design.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0
Design:	\$245,000	\$0	\$0	\$245,000	\$0	\$0	\$0
Construction:	\$1,325,000	\$0	\$0	\$0	\$1,325,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,620,000	\$0	\$0	\$295,000	\$1,325,000	\$0	\$0
Total Local:	\$81,000	\$0	\$0	\$0	\$81,000	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:
 NYSDEC, Army Corps of Engineers

Funding Sources

Local Share	\$81,000
Federal Funds:	\$1,539,000
State Funds:	
ARP Funds:	
Total:	\$1,620,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Etna Lane CR 109 Bridge over Fall Creek

PIN 375653

Start Year: 2019

Completion Year: 2021

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Etna Lane Bridge over Fall Creek, Town of Dryden

Description

Full replacement of the existing bridge with a new, 35'-4" wide bridge to accommodate pedestrian traffic, including standard bridge/guide rail. Bridge will be constructed with a concrete deck wearing surface with concrete approach slabs on concrete prestressed box beams and concrete abutments and wingwalls on steel piles. Eliminate posted condition. Any private utilities, buried or overhead, will be supported or relocated as necessary at utility company's cost. Due to proximity of the intersection with Upper and Lower Creek Roads, the intersection will be closed during construction and a 2.5 mile detour will be utilized.

Previous years work have included Select Consultant, formalize agreement, complete design, obtain final design approval, right of way complete and permitting. Approval to bid May 2021

Construction is planned for 2021.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0
Design:	\$346,000	\$346,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$165,000	\$165,000	\$0	\$0	\$0	\$0	\$0
Total:	\$2,036,000	\$2,036,000	\$0	\$0	\$0	\$0	\$0
Total Local:	\$101,800	\$101,800	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

DEC, ACE, DOT

Funding Sources

Local Share \$101,800

Federal Funds: \$1,934,200

State Funds:

ARP Funds:

Total: **\$2,036,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek

375619

Start Year: 2023 *Completion Year:* 2024

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Fall Creek Road CR 105 over Fall Creek

Description

This bridge is a 3-barrel concrete box culvert with a condition rating of less than 5.0, indicating greater than minor deterioration is present.

Project is planned in future years. No work on this project has commenced.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$0
Land:	\$10,000	\$0	\$0	\$5,000	\$5,000	\$0	\$0
Design:	\$100,000	\$0	\$0	\$100,000	\$0	\$0	\$0
Construction:	\$600,000	\$0	\$0	\$0	\$600,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$90,000	\$0	\$0	\$0	\$90,000	\$0	\$0
Total:	\$810,000	\$0	\$0	\$115,000	\$695,000	\$0	\$0
Total Local:	\$162,000	\$0	\$0	\$23,000	\$139,000	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

NYS DOT, NYS DEC, Army Corps of Engineers

EPA

Funding Sources

Local Share	\$162,000
Federal Funds:	\$648,000
State Funds:	
ARP Funds:	

Total:	\$810,000
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Tompkins County 2022 Project Approval Request (PAR) Form

Project: Falls Road Bridge over Taughannock Creek

3314450

Start Year: 2022

Completion Year: 2024

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Falls Road Bridge, Town of Ulysses BIN 3314450

Description

Falls Road over Taughannock Creek is considered a gateway to the Taughannock State Park, part of the area's cultural and environmental resources. Maintaining safe entrance to the park will bolster the economy through tourism.

Project is planned for future years. No work has commenced. BridgeNY applicatin has been submitted and is in preliminary review stage currently. Cost estimates reflect what is currently in BridgeNY application.

Highway is submitting a BridgeNY application for funding. Awards expected to be announced Fall of 2021.

Projects steps taken next year if BridgeNY funding is awarded would include selection of consultant engineer and preliminary design.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$750,000	\$0	\$750,000	\$0	\$0	\$0	\$0
Construction:	\$3,597,000	\$0	\$0	\$3,597,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$534,000	\$0	\$0	\$534,000	\$0	\$0	\$0
Total:	\$4,881,000	\$0	\$750,000	\$4,131,000	\$0	\$0	\$0
Total Local:	\$244,050	\$0	\$37,500	\$206,550	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

NYS DOT. NYS DEC. EPA

SHPO, Army Corps of Engineers

Funding Sources

Local Share \$244,050

Federal Funds: \$4,636,950

State Funds:

ARP Funds:

Total: **\$4,881,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Highway Department Shop and Wash Bay Improvements

Start Year: 2019 *Completion Year:* 2021 *Project Type:*
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* John Webert
Location: 170 Bostwick Road County Highway Department

Description

The shop bays are antiquated and in need of floor and floor plan improvements, Proper HVAC and Ventilation improvements, Roof leaks and block walls are cracking showing fatigue. Wash bay improvements will help with maintainence of fleet. Improved and efficient lighting.

Conceptual Design and Cost Estimates are complete.

Working on specifying work to to replace floor, update liquid delivery systems and install infrared heating and upgrade lighting.

Bidding and Construction is planned for 2022. This project was delayed during 2021 because of covid.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$450,000	\$50,000	\$400,000	\$0	\$0	\$0	\$0
Total Local:	\$450,000	\$50,000	\$400,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

Funding Sources

Local Share	\$450,000
Federal Funds:	
State Funds:	
ARP Funds:	
Total:	\$450,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Podunk Road Bridge over Taughannock Creek

3314460

Start Year: 2022

Completion Year: 2025

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Podunk Road Bridge over Taughannock Creek Town of Ulysses

Description

Submitting Application for BridgeNY Grant funding. Full replacement of the existing bridge with a new, 34' wide bridge to accommodate pedestrian traffic, including standard bridge/guide rail. Bridge will be constructed with a concrete deck wearing surface with concrete approach slabs on concrete prestressed box beams and concrete abutments and walls on steel piles. Project will eliminate posted condition limiting weight of traffic. Any private utilities, buried or overhead, will be supported or relocated as necessary at the utility company's cost. During construction it is anticipated there will be a 5 mile detour. Project cost includes some realignment of existing road curve.

There has been maintenance work using Highway Employees and Consultant cost to determine load rating as DOT has required posting weight limit of bridge.

There is no work planned for this year. There is a BridgeNY Grant application submitted for funding. Anticipate announcement of award Fall of 2021.

If grant funds are received Highway will work with Engineering Consultant (tbd) to begin preliminary design.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$45,000	\$0	\$45,000	\$0	\$0	\$0	\$0
Design:	\$515,000	\$0	\$515,000	\$0	\$0	\$0	\$0
Construction:	\$2,529,890	\$0	\$0	\$2,529,890	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$340,000	\$0	\$0	\$340,000	\$0	\$0	\$0
Total:	\$3,429,890	\$0	\$560,000	\$2,869,890	\$0	\$0	\$0
Total Local:	\$171,494	\$0	\$0	\$171,494	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Negative Declaration

Other Agencies Involved:

NYSDEC, NYSDOT, USCOE, SHPO

Funding Sources

Local Share	\$171,494
Federal Funds:	\$3,258,396
State Funds:	
ARP Funds:	

Total: **\$3,429,890**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Road Maintenance Program

12-02

Start Year: 2014 *Completion Year:* Ongoing *Project Type:* Road
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* Nick Ensign
Location: Tompkins County

Description

This project supports a multi-year highway rehabilitation, reconstruction, and maintenance plan. The Road Maintenance Bond Funds have provided for enhanced funding for road paving and bridge work. These funds have helped provide for an incremental improvement each year in our Overall Average Pavement Quality for all county roads.

Road Maintenance Bond Funds are utilized for road and bridge improvements. During this unusual year (Covid19) these funds allowed the department to begin road work and paving when other funding sources (state CHIP's) was in question.

The Highway Maintenance Bond Program has been instrumental in stabilizing and improving the Overall Pavement Quality and is expected to allow continued improvement. Additionally, these funds both allow the department to fund preservation activities on roads as well as widen road section with paved shoulders to both improve safety and longevity.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$10,800,000	\$0	\$1,800,000	\$1,800,000	\$2,400,000	\$2,400,000	\$2,400,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$10,800,000	\$0	\$1,800,000	\$1,800,000	\$2,400,000	\$2,400,000	\$2,400,000
Total Local:	\$22,200,000	\$11,400,000	\$1,800,000	\$1,800,000	\$2,400,000	\$2,400,000	\$2,400,000

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPEII	Local Share \$5,800,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds:
NYSDEC	ARP Funds: \$5,000,000
	Total: \$10,800,000

Tompkins County 2022 Project Approval Request (PAR) Form

Project: ITS Infrastructure Replacement/Maintenance (2020-2026) ITS 2020 Infrastructure

Start Year: 2020 *Completion Year:* 2026 *Project Type:* Equipment

Co. Committee: Governmental Operations *Program Manager:* Greg Potter

Department: Information Technology Services *Project Manager:* Loren Cottrell

Location: Various County Buildings

Description

Tompkins County ITS maintains core infrastructure in 17 buildings supporting 27 departments. This equipment includes but is not limited to servers, storage, phones, cameras, uninterruptible power supplies and network components. The ITS department has determined the need to replace aging equipment to support Tompkins County technology needs and provide a stable platform for departments.

Projects completed to date include:

- Microsoft Active Directory (AD) upgrade to latest version in coordination with IT Security vendor.
- Purchase of 40+, and configuration and implementation of 30 Cisco 48 port data switches.
- Implementation of Uptown data core switch center located at Department of Emergency Response.
- Uptown campus fiber optics upgrades: Sheriff, Terminal, CFR, Health, & DoER.
- Implementation of video security camera storage (DVR) and Salient software upgrades.
- Upgrade of Internet load balancing and redundancy management equipment (Fatpipe).

Significant 2021 projects include:

- Configuration and implementation of remaining Cisco 48 port data switches.
- Final decision and implementation of Multi-Factor Authentication to improve IT security and remote access.
- Storage Area Network (SAN) capacity increase and upgrade.
- Firewall replacement at two datacenters.
- Implementation of Mitel Virtual Edge Gateway (VEG) for improved off site/remote phone service.

Significant 2022 projects include:

- Replacement of Wireless Access Points.
- Purchase of replacement Mitel phone switching gear desk phones.
- Implementation of Downtown data core switch center located at Annex C.
- Final decision and implementation of server, database, and application patch management system.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,878,110	\$612,030	\$202,052	\$200,000	\$264,028	\$300,000	\$300,000
Other:	\$179,600	\$50,100	\$28,500	\$20,000	\$21,000	\$30,000	\$30,000
Total:	\$2,057,710	\$662,130	\$230,552	\$220,000	\$285,028	\$330,000	\$330,000
Total Local:	\$2,057,710	\$662,130	\$230,552	\$220,000	\$285,028	\$330,000	\$330,000

Tompkins County 2022 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type:

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$2,057,710

Federal Funds:

State Funds:

ARP Funds:

Total: \$2,057,710

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Aquifer Study Program

13-01-Plan

Start Year: 2003 *Completion Year:* 2024

Project Type: Other

Co. Committee: Planning, Development, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Darby Kiley

Location: 121 E. Court Street, Old Courthouse

Description

In partnership with the United States Geological Survey, Tompkins County initiated an aquifer study program to help protect Tompkins County’s groundwater resources and drinking water supplies. County funds from this program leverage Federal funds to conduct consecutive studies of individual aquifers in the County. Participating municipalities also provide a portion of the necessary funding, and the County's portion is limited to 35% of the total study cost plus well drilling costs. The products of the studies are unique to each aquifer and generally include investigation of surface water and groundwater interaction, groundwater movement, and vulnerability of the respective groundwater resources.

Working in partnership with individual towns and the USGS, the Aquifer Study Program has completed six aquifer studies.

- Upper Buttermilk Creek and Danby Creek Valleys
- Upper Sixmile Creek and West Branch Owego Creek Valleys
- Lower Sixmile Creek and Willseyville Creek Trough
- Virgil Creek and Dryden Lake Valleys
- Pony Hollow Creek Valley
- Enfield Creek Valley

In 2021, the aquifer study for the Lower Fall Creek aquifer system is underway. This will be the final aquifer study funded under the County’s Aquifer Study Capital Program.

In 2022, the Lower Fall Creek Aquifer Study will continue. It is a four-year study that began in the 2020 budget year and County funding contributions will be finalized in the 2024 budget year. The final report typically takes another year to be published.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$1,441,680	\$1,383,830	\$29,750	\$19,250	\$8,850	\$0	\$0
Total:	\$1,441,680	\$1,383,830	\$29,750	\$19,250	\$8,850	\$0	\$0
Total Local:	\$1,441,680	\$1,383,830	\$29,750	\$19,250	\$8,850	\$0	\$0

Tompkins County 2022 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources
<p><i>SEQR Type:</i> TYPEII</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<p>Local Share \$1,441,680</p> <p>Federal Funds:</p> <p>State Funds:</p> <p>ARP Funds:</p> <p>Municipality/Others</p>
	<p>Total: \$1,441,680</p>

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Green Fleet

PLNG2020-GrFlt

Start Year: 2021 *Completion Year:* 2025

Project Type: Equipment

Co. Committee: Planning, Energy, and
Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department *Project Manager:* Scott Doyle

Location: N/A

Description

The County Green Fleet capital program will establish and maintain a passenger fleet of plug-in electric vehicles (PEVs) by 2025, replacing County passenger vehicles that are now or recently were gasoline-powered vehicles. The capital program includes a full cycle of replacement of those PEVs, as well.

Prior to 2021, the County worked with a consultant to inventory and evaluate the County's fleet and to lay out a detailed scheme for replacing gasoline-powered vehicles with PEVs and for managing the fleet more efficiently.

In April 2021, the County put out a bid for the purchase of seven (7) PEVs.

Between 2021 and 2025, the focus will be on replacing gasoline-powered vehicles and installing charging stations. The cost estimate of \$350,000 per year includes funds to purchase approximately 12 vehicles and related charging stations, while also accounting for the potential resale value of those older gasoline vehicles. In 2025, the focus will shift to replacing older electric vehicles with newer models and upgrading charging stations, as needed.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,750,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,750,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$0
Total Local:	\$1,750,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$1,750,000

Federal Funds:

State Funds:

ARP Funds:

Total: **\$1,750,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: Natural Infrastructure

17-03-Plan

Start Year: 2017 *Completion Year:* 2026

Project Type: Other

Co. Committee: Planning, Energy, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Scott Doyle

Location:

Description

The Natural Infrastructure Capital Program provides funding to protect natural systems that can help mitigate the adverse impacts of climate change. Currently, the focus is on: 1) mitigating the potential for downstream flooding and sedimentation, and 2) establishing important migratory corridors to enable plant and animal species to be more resilient in face of a changing climate. Eligible applicants for this program include local governments and non-profit 501(c)(3) organizations that have been operational for at least 3 years and have proven capacity to own, hold and steward land for conservation purposes.

Since the initiation of the Natural Infrastructure Capital Program through 2020, the County Legislature has authorized participation in six acquisition projects that provide permanent protection to 922 acres. Expenditures from the Natural Infrastructure Capital Program for acquisition approved by the Legislature from initiation through 2020 totaled \$175,500.

Early in 2021, the Legislature authorized funding to protect the Eberhard Nature Preserve in the Town of Caroline. That project would create a 143-acre nature preserve which would be publicly accessible with a maintained parking lot, a kiosk, and formalized trails that connect the Finger Lakes Trail and State Forest land.

In 2022, the County will continue conversations with partners to identify projects eligible for this funding.

Specific projects to be funded in future years are identified on a rolling basis. Unexpended funds roll forward from year to year to allow for flexibility in funding projects, allowing the County to respond effectively to the variable nature of real estate transactions.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$1,600,000	\$600,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,600,000	\$600,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Total Local:	\$1,600,000	\$600,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

Tompkins County 2022 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type: TYPE I

Anticipated Environmental Assessment Form (EAF) outcome: Negative Declaration

Other Agencies Involved:

Will vary on a project-by-project basis.

Funding Sources

Local Share \$1,600,000

Federal Funds:

State Funds:

ARP Funds:

Total: **\$1,600,000**

Tompkins County 2022 Project Approval Request (PAR) Form

Project: RSWC Upgrades 2021-2025

81.61

Start Year: 2021 *Completion Year:* 2025 *Project Type:* Site Work-Improvement
Co. Committee: Facilities and Infrastructure *Program Manager:* Barbara Eckstrom
Department: Recycling and Materials Management *Project Manager:* Barbara Eckstrom
Location: 160 Commercial Ave, Ithaca NY 14850

Description

Asset management of County owned RSWC land, facilities, and equipment for project years 2021 through 2025.

2020 saw the completion of the RFP Award/Bid process for the daily operation and marketing of the RSWC. This process provided planning, design and some additional clarification and specifics for the Capital Improvements to be covered in years 2021 through 2025.

The project steps and activities planned for 2021 include purchase and installation of a single stream compactor, upgrading the fire alarm panel, replacing trench drains, closure of an underground leachate tank, adding a nitrogen system to current fire suppression system, repairs made to concrete walls and floors, replacing exhaust fans, replacement of two overhead doors.

The project steps and activities planned for the 2022 budget year include full site paving, replacing office vestibule entrance doors, replace man doors and other site improvements. The steps and activities planned for the project years 2023 through 2025 will include replacing damaged siding, modifications to sprinkler system, upgrade facility offices/floorings and scale upgrades.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Planning	\$80,000	\$15,000	\$15,000	\$10,000	\$10,000	\$30,000	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$120,000	\$30,000	\$25,000	\$25,000	\$25,000	\$15,000	\$0
Construction:	\$1,807,993	\$807,213	\$443,380	\$278,400	\$191,000	\$88,000	\$0
Equipment:	\$514,800	\$492,800	\$0	\$22,000	\$0	\$0	\$0
Other:	\$153,417	\$0	\$66,507	\$45,060	\$28,650	\$13,200	\$0
Total:	\$2,676,210	\$1,345,013	\$549,887	\$380,460	\$254,650	\$146,200	\$0
Total Local:	\$1,299,715	\$631,018	\$549,887	\$118,810	\$0	\$0	\$0

SEQR and Environmental Funding Sources

SEQR Type: TYPE II
Anticipated Environmental Assessment Form (EAF) outcome: N/A
Other Agencies Involved:
 NYSDEC

Local Share	
Federal Funds:	
State Funds:	\$662,500
ARP Funds:	\$1,618,866
Equipment Reserve	
Capital Construction Reserve	\$394,844
Total:	\$2,676,210

2022-2026 Capital Program, Summary of Projects, By Fund and Department

	Total Cost	Local Cost
General		
Emergency Response		
Backup Dispatch Center/Systems Upgrade	\$ 4,950,000	\$ 50,000
Equipment Renewal and Replacement (2021-2025)	\$ 844,878	\$ -
Emergency Response Total	\$ 5,794,878	\$ 50,000
Facilities Department		
Cold Storage Building	\$ 200,000	\$ 140,000
Downtown Office Building	\$ 30,600,000	\$ 28,600,000
Facility Restoration Project 2022	\$ 1,400,000	\$ -
Facility Restoration Project 2024	\$ 1,400,000	\$ -
Facility Restoration Project 2025	\$ 1,400,000	\$ 1,400,000
Green Facilities	\$ 28,115,000	\$ 23,115,000
Public Safety Building Improvements	\$ 4,000,000	\$ 250,000
Facilities Department Total	\$ 67,115,000	\$ 53,505,000
Highway Department		
Bridge New York 6 Culvert Projects Various Locations	\$ 4,793,685	\$ 1,723,175
Central Chapel Road Bridge over Boice Creek	\$ 1,206,000	\$ 60,300
Cortland Street Bridge Replacement over Owasco Inlet	\$ 1,620,000	\$ 81,000
Etna Lane CR 109 Bridge over Fall Creek	\$ 2,036,000	\$ 101,800
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	\$ 810,000	\$ 162,000
Falls Road Bridge over Taughannock Creek	\$ 4,881,000	\$ 244,050
Highway Department Shop and Wash Bay Improvements	\$ 450,000	\$ 450,000
Podunk Road Bridge over Taughannock Creek	\$ 3,429,890	\$ 171,464
Road Maintenance Program 2022	\$ 1,800,000	\$ -
Road Maintenance Program 2023	\$ 1,800,000	\$ -
Road Maintenance Program 2024	\$ 2,400,000	\$ 1,000,000
Road Maintenance Program 2025	\$ 2,400,000	\$ 2,400,000
Road Maintenance Program 2026	\$ 2,400,000	\$ 2,400,000
Highway Department Total	\$ 30,026,575	\$ 8,793,789
Information Technology Services		
ITS Infrastructure Replacement/Maintenance (2020-2026)	\$ 2,057,710	\$ 2,057,710
Information Technology Services Total	\$ 2,057,710	\$ 2,057,710
Planning and Sustainability Department		
Aquifer Study Program	\$ 1,441,680	\$ 1,441,680
Green Fleet	\$ 1,750,000	\$ 1,750,000
Natural Infrastructure	\$ 1,600,000	\$ 1,600,000
Planning and Sustainability Department Total	\$ 4,791,680	\$ 4,791,680

Solid Waste		
Recycling and Materials Management Department		
RSWC Upgrades 2021-2025	\$ 2,676,210	\$ -
Recycling and Materials Management Department Total	\$ 2,676,210	\$ -

Airport		
Airport		
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	\$ 660,000	\$ -
Airport Master Plan/Pavement Management Plan	\$ 575,000	\$ -
Airport Wide Obstruction Study and Removal	\$ 1,450,000	\$ -
ARFF SRE Building	\$ 5,145,900	\$ -
East Hill Flying Club: Flying Academy	\$ 850,000	\$ -
Expand Public and Rental Car Parking	\$ 150,000	\$ -
Install LED Airfield and Taxiway Lighting - Design and Construction	\$ 1,114,000	\$ -
NAVAIDS Primary Wind Cone	\$ 220,000	\$ -
Parallel Taxiway Rehabilitation - Phase 3	\$ 3,091,600	\$ -
Parrallel Taxiway Rehabilitation - Phase 4	\$ 1,272,500	\$ -
Runway Lighting - Rehabilitation - LED	\$ 1,787,000	\$ -
SRE Equipment (Broom/Blower)	\$ 600,000	\$ -
Airport Total	\$ 16,916,000	\$ -

Grand Total	\$ 129,378,053	\$ 69,198,179
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Capital Plan: 2022-26 Project Cash Flow

	Pre-2022	2022	2023	2024	2025	2026
General						
Emergency Response						
Backup Dispatch Center/Systems Upgrade	50,000	4,900,000	-	-	-	-
Equipment Renewal and Replacement (2021-2025)	223,930	200,792	56,812	30,824	332,520	-
Emergency Response Total	273,930	5,100,792	56,812	30,824	332,520	-
Facilities Department						
Cold Storage Building	-	200,000	-	-	-	-
Green Facilities	-	7,315,000	-	10,400,000	10,400,000	-
Public Safety Building Improvements	250,000	3,750,000	-	-	-	-
Downtown Office Building	3,000,000	-	1,800,000	25,800,000	-	-
Facility Restoration Project 2022	5,500,000	1,400,000	-	-	-	-
Facility Restoration Project 2024	-	-	-	1,400,000	-	-
Facility Restoration Project 2025	-	-	-	-	-	1,400,000
Facilities Department Total	8,750,000	12,665,000	1,800,000	37,600,000	10,400,000	1,400,000
Highway Department						
Bridge New York 6 Culvert Projects Various Locations	953,500	3,840,185	-	-	-	-
Central Chapel Road Bridge over Boice Creek	1,206,000	-	-	-	-	-
Etna Lane CR 109 Bridge over Fall Creek	2,036,000	-	-	-	-	-
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	-	-	115,000	695,000	-	-
Highway Department Shop and Wash Bay Improvements	450,000	-	-	-	-	-
Cortland Street Bridge Replacement over Owasco Inlet	-	-	295,000	1,325,000	-	-
Falls Road Bridge over Taughannock Creek	-	750,000	4,131,000	-	-	-
Podunk Road Bridge over Taughannock Creek	-	560,000	2,869,890	-	-	-
Road Maintenance Program 2022	11,400,000	1,800,000	-	-	-	-
Road Maintenance Program 2023	-	-	1,800,000	-	-	-
Road Maintenance Program 2024	-	-	-	2,400,000	-	-
Road Maintenance Program 2025	-	-	-	-	2,400,000	-
Road Maintenance Program 2026	-	-	-	-	-	2,400,000
Highway Department Total	16,045,500	6,950,185	9,210,890	4,420,000	2,400,000	2,400,000
Information Technology Services						
ITS Infrastructure Replacement/Maintenance (2020-2026)	662,130	230,552	220,000	285,028	330,000	330,000
Information Technology Services Total	662,130	230,552	220,000	285,028	330,000	330,000
Planning and Sustainability Department						
Aquifer Study Program	1,383,830	29,750	19,250	8,850	-	-
Green Fleet	350,000	350,000	350,000	350,000	350,000	-
Natural Infrastructure	600,000	200,000	200,000	200,000	200,000	200,000
Planning and Sustainability Department Total	2,333,830	579,750	569,250	558,850	550,000	200,000
General Total	28,065,390	25,526,279	11,856,952	42,894,702	14,012,520	4,330,000
Airport						
Airport						
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	-	-	-	660,000	-	-
Airport Wide Obstruction Study and Removal	-	-	-	-	250,000	200,000
ARFF SRE Building	1,145,900	-	4,000,000	-	-	-
Expand Public and Rental Car Parking	30,000	120,000	-	-	-	-
Install LED Airfield and Taxiway Lighting - Design and Construction	13,000	1,101,000	-	-	-	-
Parallel Taxiway Rehabilitation - Phase 3	1,568,600	1,523,000	-	-	-	-
Runway Lighting - Rehabilitation - LED	-	-	-	202,000	1,585,000	-
SRE Equipment (Broom/Blower)	-	-	600,000	-	-	-
Airport Master Plan/Pavement Management Plan	-	-	-	575,000	-	-
NAVAIDS Primary Wind Cone	-	220,000	-	-	-	-
Parrallel Taxiway Rehabilitation - Phase 4	384,500	888,000	-	-	-	-
East Hill Flying Club: Flying Academy	-	850,000	-	-	-	-
Airport Total	3,142,000	4,702,000	4,600,000	1,437,000	1,835,000	200,000
Airport Total	3,142,000	4,702,000	4,600,000	1,437,000	1,835,000	200,000
Grand Total	31,207,390	30,228,279	16,456,952	44,331,702	15,847,520	4,530,000

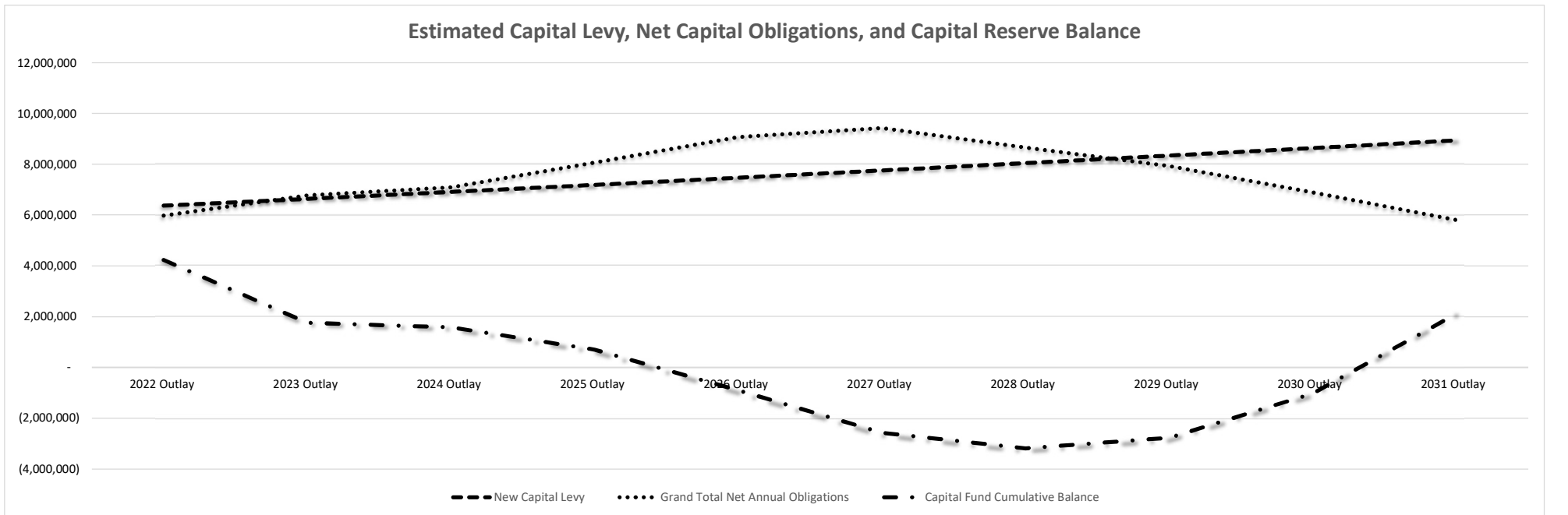
Summary of Budget Impact--Total Existing and Proposed Debt Service and Cash Capital Outlays

Existing Obligations	2022 Outlay	2023 Outlay	2024 Outlay	2025 Outlay	2026 Outlay	2027 Outlay	2028 Outlay	2029 Outlay	2030 Outlay	2031 Outlay	2032 Outlay
Existing Debt-Bond	5,354,987	5,361,933	5,359,942	5,374,895	5,377,896	5,365,366	4,458,488	3,691,019	2,644,681	1,366,325	1,223,450
Existing Debt-BAN	195,000	614,645	614,645	614,645	614,645	614,645	614,645	614,645	614,645	614,645	614,645
Leases/Other	52,000	52,000	52,000	57,183	-	-	-	-	-	-	-
Other Capital Payments	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
Contributions-Existing	(663,506)	(671,745)	(670,254)	(673,586)	(612,178)	(610,419)	(463,383)	(415,752)	(396,063)	(193,708)	(196,962)
Total Existing Net Obligations	5,033,481	5,451,833	5,451,333	5,468,137	5,475,363	5,464,592	4,704,750	3,984,912	2,958,263	1,882,262	1,736,133

New Obligations	Sum of 2022 Outlay	Sum of 2023 Outlay	Sum of 2024 Outlay	Sum of 2025 Outlay	Sum of 2026 Outlay	Sum of 2027 Outlay	Sum of 2028 Outlay	Sum of 2029 Outlay	Sum of 2030 Outlay	Sum of 2031 Outlay	Sum of 2032 Outlay
2022-2026 Projects	15,865,044	11,241,594	7,081,550	5,673,006	4,565,543	4,739,183	4,739,183	4,739,183	4,739,183	4,739,183	4,739,183
Contributions-2022-26 Projects	(4,702,000)	(4,800,000)	(1,645,000)	(2,051,320)	(424,973)	(233,972)	(243,331)	(253,064)	(263,186)	(273,714)	(284,662)
Use of Fund Balance/Reserves-20	(10,218,854)	(5,122,951)	(3,801,974)	(1,024,220)	(545,500)	(545,500)	(545,500)	(545,500)	(545,500)	(545,500)	(545,500)
Total New Net Obligations	944,190	1,318,643	1,634,576	2,597,466	3,595,071	3,959,711	3,950,352	3,940,619	3,930,496	3,919,969	3,909,020

Grand Total Net Annual Obligatic	5,977,671	6,770,475	7,085,909	8,065,603	9,070,433	9,424,303	8,655,102	7,925,531	6,888,759	5,802,231	5,645,153
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Prior Year's Budgeted Capital Lev	6,105,074	6,367,071	6,636,143	6,909,251	7,186,455	7,467,818	7,753,400	8,043,267	8,337,482	8,636,110	8,939,217
Capital Levy Growth	261,997	269,072	273,108	277,204	281,362	285,583	289,867	294,215	298,628	303,107	307,654
New Capital Levy	6,367,071	6,636,143	6,909,251	7,186,455	7,467,818	7,753,400	8,043,267	8,337,482	8,636,110	8,939,217	9,246,871
Surplus/(Deficit)	389,400	(134,332)	(176,658)	(879,147)	(1,602,615)	(1,670,903)	(611,835)	411,951	1,747,350	3,136,986	3,601,718
Capital Fund Cumulative Balance	4,230,714	1,756,203	1,579,545	700,398	(902,218)	(2,573,120)	(3,184,955)	(2,773,004)	(1,025,654)	2,111,332	5,713,050



Use of General Fund Balance

	2022	2023	2024	2025	2026	Total
Downtown Office Building	2,000,000	1,000,000	3,200,000	3,200,000		\$ 9,400,000
Green Facilities	\$ 1,000,000	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 5,000,000
Total:	\$ 3,000,000	\$ 1,000,000	\$ 5,200,000	\$ 3,200,000	\$ 2,000,000	\$ 14,400,000

Section 4

Departments and Budgeting Units

Airport

The mission of the Ithaca Tompkins Regional Airport is to provide a safe, efficient, clean, and enjoyable facility that exceeds the expectations of the traveling public, the airport tenants, and other airport users. The airport provides a vital link to the outside world by allowing business and leisure travelers to fly in directly to the community. The airport serves the community's travel needs by providing access to the national and international aviation system. The airport budget for 2021 is wholly funded through fees, rents, and federal aid.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	847,525	893,581	908,167	898,485	0	0	898,485
Overtime	82,291	62,222	83,001	68,959	0	0	68,959
Premium Pay	38,182	40,173	27,340	31,750	0	0	31,750
Fringe Benefits	450,990	476,673	507,013	516,284	0	0	516,284
Automotive Equipment	0	99,862	95,000	95,000	0	0	95,000
Other Capital Equip	62,411	22,433	83,250	33,250	0	0	33,250
Highway Materials	41,949	41,912	52,900	52,900	0	0	52,900
Vehicle Fuel and Maint	47,415	50,183	53,000	222,254	0	0	222,254
Other Supplies	133,959	108,908	87,600	87,600	0	0	87,600
Travel Training	45,340	17,612	38,600	55,100	0	0	55,100
Professional Services	187,048	204,556	362,930	359,494	0	0	359,494
All Other Contr. Svcs	504,939	723,168	714,958	579,558	0	0	579,558
Maintenance	167,275	175,437	194,000	209,000	0	0	209,000
Utilities	90,980	123,091	145,500	166,500	0	0	166,500
Other	310,372	299,520	349,100	354,355	0	0	354,355
Other Finance	51,450	309,814	407,034	363,500	0	0	363,500
Total Expenditures	3,062,126	3,649,145	4,109,393	4,093,989	0	0	4,093,989
Revenues							
Federal Aid	0	1,336,935	239,734	850,002	0	0	850,002
Local Revenues	1,426,613	600,069	1,703,300	1,547,614	0	0	1,547,614
Other Revenues	2,047,243	1,995,364	1,774,008	1,542,339	0	0	1,542,339
Use of Fund Balance	0	0	392,351	154,034	0	0	154,034
Total Revenues	3,473,856	3,932,368	4,109,393	4,093,989	0	0	4,093,989
Dept. Net Local	-411,730	-283,223	0	0	0	0	0

Airport

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Director	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Firefighter/ Operations	9.00	9.00	9.00	9.00	9.00	0.00	0.00	9.00
Airport Firefighter/ Operations	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Airport Terminal Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Airport	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Airport	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	15.00	15.00	15.00	15.00	15.00	0.00	0.00	15.00

Airport

5610 AIRPORT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	847,525	893,581	908,167	898,485	0	0	898,485
Overtime	82,291	62,222	83,001	68,959	0	0	68,959
Premium Pay	38,182	40,173	27,340	31,750	0	0	31,750
Fringe Benefits	450,990	476,673	507,013	516,284	0	0	516,284
Automotive Equipment	0	99,862	95,000	95,000	0	0	95,000
Other Capital Equip	62,411	22,433	83,250	33,250	0	0	33,250
Highway Materials	41,949	41,912	52,900	52,900	0	0	52,900
Vehicle Fuel and Maint	47,415	50,183	53,000	222,254	0	0	222,254
Other Supplies	133,959	108,908	87,600	87,600	0	0	87,600
Travel Training	45,340	17,612	38,600	55,100	0	0	55,100
Professional Services	187,048	158,656	196,960	207,960	0	0	207,960
All Other Contr. Svcs	504,939	723,168	714,958	579,558	0	0	579,558
Maintenance	167,275	175,437	194,000	209,000	0	0	209,000
Utilities	90,980	111,148	130,000	150,000	0	0	150,000
Other	310,372	299,520	349,100	354,355	0	0	354,355
Other Finance	51,450	309,814	407,034	363,500	0	0	363,500
Total Expenditures	3,062,126	3,591,302	3,927,923	3,925,955	0	0	3,925,955
Revenues							
Federal Aid	0	1,336,935	239,734	850,002	0	0	850,002
Local Revenues	1,426,613	600,069	1,703,300	1,533,614	0	0	1,533,614
Other Revenues	2,047,243	1,995,364	1,774,008	1,542,339	0	0	1,542,339
Use of Fund Balance	0	0	376,851	0	0	0	0
Total Revenues	3,473,856	3,932,368	4,093,893	3,925,955	0	0	3,925,955
Unit Net Local	-411,730	-341,066	-165,970	0	0	0	0

5615 AIRPORT CUSTOMS FACILITY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Professional Services	0	45,900	165,970	151,534	0	0	151,534
Utilities	0	11,943	15,500	16,500	0	0	16,500
Total Expenditures	0	57,843	181,470	168,034	0	0	168,034
Revenues							
Local Revenues	0	0	0	14,000	0	0	14,000
Use of Fund Balance	0	0	15,500	154,034	0	0	154,034
Total Revenues	0	0	15,500	168,034	0	0	168,034
Unit Net Local	0	57,843	165,970	0	0	0	0

Assessment Department

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at 100% of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	716,258	776,987	676,618	834,099	17,680	17,680	851,779
Overtime	0	10,545	0	0	0	0	0
Premium Pay	44,042	12,435	8,125	7,250	0	0	7,250
Fringe Benefits	349,450	382,014	340,839	434,725	2,233	2,233	436,958
Automotive Equipment	35,935	-160	0	0	0	0	0
Other Capital Equip	8,856	4,417	16,800	6,000	0	0	6,000
Vehicle Fuel and Maint	2,419	1,982	3,700	3,700	0	0	3,700
Other Supplies	9,344	8,439	11,846	11,534	0	0	11,534
Travel Training	12,028	3,462	8,000	11,000	0	0	11,000
Professional Services	5,000	0	0	0	0	0	0
All Other Contr. Svcs	14,134	12,412	11,989	17,329	0	0	17,329
Program Expense	2,000	2,250	2,250	2,250	0	0	2,250
Utilities	4,038	4,767	5,500	3,500	0	0	3,500
Other	13,303	15,095	13,103	13,038	10,000	10,000	23,038
Total Expenditures	1,216,807	1,234,645	1,098,770	1,344,425	29,913	29,913	1,374,338
Revenues							
Federal Aid	0	0	0	0	0	29,913	29,913
Local Revenues	54,576	56,311	55,000	55,000	0	0	55,000
Other Revenues	11,515	0	0	0	0	0	0
Interfund Transf and Rev	0	30,796	31,412	32,040	0	0	32,040
Total Revenues	66,091	87,107	86,412	87,040	0	29,913	116,953
Dept. Net Local	1,150,716	1,147,538	1,012,358	1,257,385	29,913	0	1,257,385

Assessment Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Admin Assistant Level 2	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant Level 1	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Assistant Assessment Account	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Assistant Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Real Property Appraiser	1.00	1.00	1.00	3.00	1.00	2.00	2.00	3.00
Data Collector	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Analyst	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Project Assistant	0.70	0.70	0.00	0.00	0.00	0.70	0.70	0.70
Real Property Appraiser	3.00	3.00	3.00	2.00	3.00	0.00	0.00	3.00
Real Property Systems Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Valuation Specialist	0.50	0.50	0.50	0.00	1.00	0.00	0.00	1.00
Valuation Specialist	2.00	2.00	2.00	1.00	1.00	0.00	0.00	1.00
	12.20	12.20	12.50	10.00	10.00	3.70	3.70	13.70

Assessment Department

1355 ASSESSMENT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	716,258	776,987	676,618	834,099	17,680	17,680	851,779
Overtime	0	10,545	0	0	0	0	0
Premium Pay	44,042	12,435	8,125	7,250	0	0	7,250
Fringe Benefits	349,450	382,014	340,839	434,725	2,233	2,233	436,958
Automotive Equipment	35,935	-160	0	0	0	0	0
Other Capital Equip	8,856	4,417	16,800	6,000	0	0	6,000
Vehicle Fuel and Maint	2,419	1,982	3,700	3,700	0	0	3,700
Other Supplies	9,344	8,439	11,846	11,534	0	0	11,534
Travel Training	12,028	3,462	8,000	11,000	0	0	11,000
Professional Services	5,000	0	0	0	0	0	0
All Other Contr. Svcs	14,134	12,412	11,989	17,329	0	0	17,329
Program Expense	2,000	2,250	2,250	2,250	0	0	2,250
Utilities	4,038	4,767	5,500	3,500	0	0	3,500
Other	13,303	15,095	13,103	13,038	10,000	10,000	23,038
Total Expenditures	1,216,807	1,234,645	1,098,770	1,344,425	29,913	29,913	1,374,338
Revenues							
Federal Aid	0	0	0	0	0	29,913	29,913
Local Revenues	54,576	56,311	55,000	55,000	0	0	55,000
Other Revenues	11,515	0	0	0	0	0	0
Interfund Transf and Rev	0	30,796	31,412	32,040	0	0	32,040
Total Revenues	66,091	87,107	86,412	87,040	0	29,913	116,953
Unit Net Local	1,150,716	1,147,538	1,012,358	1,257,385	29,913	0	1,257,385

Assessment Department

OTR # 56 **Priority** 3 **OTR Name** Informal Assessment Review Clerical Help

Description As a result of an estimated 20,000 changes that we are going to be making to the assessment roll, we need 2 project assistants working January - June in order to help schedule informal assessment reviews, compile folders for the meetings, assist the public in using our online assessment database, and general office staff coverage during exemption processing time. If these positions are not funded, we will have our only 2 office staff positions handing 3 phone lines, 3,000 informal assessment reviews, and the 5,000 exemption applications that must be yearly renewed. Additionally, we need an extra \$10,000 for postage based upon the additional changes we are going to be making.

<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1355 5100004 PROJECT ASSISTANT	17,680 ONE-TIME	17,680 ONE-TIME
1355 58800 FRINGES	2,233 ONE-TIME	2,233 ONE-TIME
1355 54452 POSTAGE	10,000 ONE-TIME	10,000 ONE-TIME
1355 44089 OTHER FEDERAL AID V	0 ONE-TIME	-29,913 ONE-TIME
Local Share	29,913	0
Assessment Department Total		0

Assigned Counsel

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	255,968	359,128	371,643	381,640	0	0	381,640
Overtime	184	112	0	0	0	0	0
Premium Pay	5,406	3,250	4,250	4,250	0	0	4,250
Fringe Benefits	121,860	173,488	187,120	199,390	0	0	199,390
Other Capital Equip	3,630	5,639	2,075	3,670	0	0	3,670
Other Supplies	1,390	1,572	1,890	1,890	0	0	1,890
Travel Training	10,582	1,469	7,925	10,000	0	0	10,000
Professional Services	0	0	5,625	0	0	0	0
Mandate - Asgn Counsel	1,861,770	1,248,016	1,795,000	2,020,000	50,000	50,000	2,070,000
All Other Contr. Svcs	2,582	2,877	459	459	0	0	459
Program Expense	0	0	0	6,578	0	0	6,578
Utilities	456	473	852	852	0	0	852
Other	2,235	2,515	4,133	1,500	0	0	1,500
Total Expenditures	2,266,063	1,798,539	2,380,972	2,630,229	50,000	50,000	2,680,229
Revenues							
Federal Aid	0	0	0	0	0	50,000	50,000
State Aid	212,038	454,535	482,714	484,688	0	0	484,688
Other Revenues	106,518	87,207	88,306	103,485	0	0	103,485
Total Revenues	318,556	541,742	571,020	588,173	0	50,000	638,173
Dept. Net Local	1,947,507	1,256,797	1,809,952	2,042,056	50,000	0	2,042,056

Assigned Counsel

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant IV	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant Level III	0.57	0.57	0.57	0.57	0.00	0.00	0.00	0.00
Data Collector Indigent Defense	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Grants & Training Cor.	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Supervising Attorney	0.54	0.54	1.00	1.00	1.00	0.00	0.00	1.00
	4.11	4.11	5.57	5.57	6.00	0.00	0.00	6.00

Assigned Counsel

1170 PLNG. & COORD.(LEG.DEF.)

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	213,386	359,128	314,444	317,747	0	0	317,747
Overtime	184	112	0	0	0	0	0
Premium Pay	5,406	3,250	4,250	4,250	0	0	4,250
Fringe Benefits	102,021	173,488	158,646	166,376	0	0	166,376
Other Capital Equip	3,630	5,639	2,075	3,670	0	0	3,670
Other Supplies	1,390	1,572	1,890	1,890	0	0	1,890
Travel Training	10,582	1,469	7,925	10,000	0	0	10,000
Professional Services	0	0	5,625	0	0	0	0
All Other Contr. Svcs	2,582	2,877	459	459	0	0	459
Utilities	456	473	852	852	0	0	852
Other	2,105	2,515	1,500	1,500	0	0	1,500
Total Expenditures	341,742	550,523	497,666	506,744	0	0	506,744
Revenues							
State Aid	84,729	265,182	257,714	259,688	0	0	259,688
Total Revenues	84,729	265,182	257,714	259,688	0	0	259,688
Unit Net Local	257,013	285,341	239,952	247,056	0	0	247,056

1171 DEFENSE OF INDIG. ATTYS.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - Asgn Counsel	1,861,770	1,248,016	1,795,000	2,020,000	50,000	50,000	2,070,000
Total Expenditures	1,861,770	1,248,016	1,795,000	2,020,000	50,000	50,000	2,070,000
Revenues							
Federal Aid	0	0	0	0	0	50,000	50,000
State Aid	127,309	189,353	225,000	225,000	0	0	225,000
Other Revenues	685	0	0	0	0	0	0
Total Revenues	127,994	189,353	225,000	225,000	0	50,000	275,000
Unit Net Local	1,733,776	1,058,663	1,570,000	1,795,000	50,000	0	1,795,000

Assigned Counsel

1172 SCHUYLER CTY PLNG & COORD

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	42,582	0	57,199	63,893	0	0	63,893
Fringe Benefits	19,839	0	28,474	33,014	0	0	33,014
Program Expense	0	0	0	6,578	0	0	6,578
Other	130	0	2,633	0	0	0	0
Total Expenditures	62,551	0	88,306	103,485	0	0	103,485
Revenues							
Other Revenues	105,833	87,207	88,306	103,485	0	0	103,485
Total Revenues	105,833	87,207	88,306	103,485	0	0	103,485
Unit Net Local	-43,282	-87,207	0	0	0	0	0

Assigned Counsel

OTR # 13 **Priority** 1 **OTR Name** Family Court Attorneys Fees

Description We are requesting an increase in our family court attorney costs due to COVID 19 pandemic and the accompanying shutdown of the court system. We are currently experiencing a large bubble of family court cases as the court system reopens. Much of the cost of these cases will come due and be covered in our 2022 budget. In addition, expansion of the eligibility guidelines for family court by the state has also increased the pool of applicants who are eligible for attorneys in family court under our program. Which is creating as yet an unknown increase in caseload. This OTR will allow us to address these mandated costs which we do not expect to be an ongoing cost in the future.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1171	54406	FAMILY CT ATTY CHGG	50,000 ONE-TIME	50,000 ONE-TIME
1171	44089	OTHER FEDERAL AID V	0 ONE-TIME	-50,000 ONE-TIME
Local Share			50,000	0
Assigned Counsel Total			50,000	0

Board of Elections

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical assistance and support services to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

Mission Statement:

"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	450,753	555,788	452,126	471,784	37,840	37,840	509,624
Overtime	1,595	6,926	0	0	0	0	0
Premium Pay	7,382	8,834	6,075	3,950	0	0	3,950
Fringe Benefits	214,172	273,542	227,282	245,035	19,553	19,553	264,588
Other Capital Equip	235,481	79,479	0	0	0	0	0
Other Supplies	25,741	176,998	62,030	62,030	35,556	35,556	97,586
Travel Training	9,395	8,285	10,000	10,000	0	0	10,000
All Other Contr. Svcs	28,387	75,915	47,821	47,821	0	0	47,821
Program Expense	70,116	103,834	65,000	65,000	51,000	51,000	116,000
Utilities	1,378	1,854	2,000	2,000	0	0	2,000
Other	32,482	106,472	34,170	24,761	17,000	17,000	41,761
Total Expenditures	1,076,882	1,397,927	906,504	932,381	160,949	160,949	1,093,330
Revenues							
Federal Aid	0	119,309	0	0	0	73,504	73,504
State Aid	144,248	94,985	0	0	0	0	0
Other Revenues	146,392	188,012	67,923	99,537	0	0	99,537
Applied Rollover (Rev.)	0	0	10,000	0	52,556	52,556	52,556
Total Revenues	290,640	402,306	77,923	99,537	52,556	126,060	225,597
Dept. Net Local	786,242	995,621	828,581	832,844	108,393	34,889	867,733

Board of Elections

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Clerk	0.00	0.00	1.50	1.50	1.00	0.50	0.50	1.50
Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Deputy Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Elections Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Voting Technicians	2.00	1.00	2.00	1.00	1.00	1.00	1.00	2.00
Voting Machine Technicians	0.30	0.15	0.45	0.15	0.15	0.00	0.00	0.15
	8.30	7.15	9.95	8.65	8.15	1.50	1.50	9.65

Board of Elections

1450 BOARD OF ELECTIONS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	450,753	555,788	452,126	471,784	37,840	37,840	509,624
Overtime	1,595	6,926	0	0	0	0	0
Premium Pay	7,382	8,834	6,075	3,950	0	0	3,950
Fringe Benefits	214,172	273,542	227,282	245,035	19,553	19,553	264,588
Other Capital Equip	0	5,059	0	0	0	0	0
Other Supplies	2,055	15,536	3,830	3,830	0	0	3,830
Travel Training	9,395	2,785	10,000	10,000	0	0	10,000
All Other Contr. Svcs	28,171	46,149	47,605	47,605	0	0	47,605
Program Expense	70,116	103,834	65,000	65,000	51,000	51,000	116,000
Utilities	27	0	0	0	0	0	0
Other	886	1,675	1,640	1,640	17,000	17,000	18,640
Total Expenditures	784,552	1,020,128	813,558	848,844	125,393	125,393	974,237
Revenues							
Federal Aid	0	0	0	0	0	73,504	73,504
Other Revenues	95,567	17,073	11,074	16,000	0	0	16,000
Applied Rollover (Rev.)	0	0	10,000	0	0	0	0
Total Revenues	95,567	17,073	21,074	16,000	0	73,504	89,504
Unit Net Local	688,985	1,003,055	792,484	832,844	125,393	51,889	884,733

1451 ELECTIONS EXPENSE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Supplies	23,686	161,462	58,200	58,200	35,556	35,556	93,756
All Other Contr. Svcs	216	216	216	216	0	0	216
Utilities	1,351	1,854	2,000	2,000	0	0	2,000
Other	31,596	104,797	32,530	23,121	0	0	23,121
Total Expenditures	56,849	268,329	92,946	83,537	35,556	35,556	119,093
Revenues							
Federal Aid	0	119,309	0	0	0	0	0
Other Revenues	50,825	170,939	56,849	83,537	0	0	83,537
Applied Rollover (Rev.)	0	0	0	0	52,556	52,556	52,556
Total Revenues	50,825	290,248	56,849	83,537	52,556	52,556	136,093
Unit Net Local	6,024	-21,919	36,097	0	-17,000	-17,000	-17,000

Board of Elections

1452 ELECTIONS GRANT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Capital Equip	235,481	74,420	0	0	0	0	0
Travel Training	0	5,500	0	0	0	0	0
All Other Contr. Svcs	0	29,550	0	0	0	0	0
Total Expenditures	235,481	109,470	0	0	0	0	0
Revenues							
State Aid	144,248	94,985	0	0	0	0	0
Total Revenues	144,248	94,985	0	0	0	0	0
Unit Net Local	91,233	14,485	0	0	0	0	0

Board of Elections

OTR # 1 **Priority** 1 **OTR Name** 1 FTE Sr. Voting Machine Tech

Description In 2019, 9 days of Early Voting became a requirement before every Special, Primary or General Election. This necessitated the use of electronic poll books. Early Voting and other changes to Election Law over the past couple of years have created the need for more technical equipment and our Voting Machine Technicians are spending more and more time maintaining the equipment and preparing the equipment for use in the administration of our elections. This OTR will cover the necessary partial salary and fringe costs for one FTE at 35 hours/week..

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1450	5100079	SEN VOTG MAC TEC	23,003 TARGET	23,003 TARGET
1450	58800	FRINGES	11,886 TARGET	11,886 TARGET
Local Share			34,889	34,889

OTR # 72 **Priority** 1 **OTR Name** Increase In Program Expense and Postage

Description The Program Expense line varies greatly based on voter activity. In 2022, we expect extremely high voter participation. With the anticipated approval by the voters of "no excuse absentees", we expect a spike in the number of absentee ballots which we will issue and we want to ensure that the purchase and distribution of the ballots are covered in the budget. The grand total request of this line in the budget mirrors what we ask for in a Presidential Election year.

The anticipated increase in absentee ballot requests is going to require most postage expense to deliver ballots to voters. We are asking for a one time OTR of \$19,409 to cover the anticipated additional postage.

The expenses on the 1451 line are borne by the municipalities and we will recover what we spend in 2022 from the municipalities in 2024.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1451	54319	PROGRAM SUPPLIES	35,556 ROLLOVER	35,556 ROLLOVER
1451	41084	USE OF ROLLOVER	-35,556 ROLLOVER	-35,556 ROLLOVER
1451	41084	USE OF ROLLOVER	-17,000 ROLLOVER	-17,000 ROLLOVER
1450	54452	POSTAGE	17,000 ROLLOVER	17,000 ROLLOVER
Local Share			0	0

OTR # 2 **Priority** 2 **OTR Name** Additional Part Time Seasonal Elections Clerk

Description We are asking for \$14,837 to hire an additional part-time seasonal Elections Clerk as needed during peak times. This OTR will give us the ability to cover the work load by hiring trained seasonal part time personnel that have a working knowledge of Election Law. The new election laws have increased the amount of data entry the Board of Elections needs to do and the advent of No Excuse Absentee Voting will increase the work load of the position of Clerk. 2022 promises to be an election year with high voter interest and participation in both the Primary and General Elections. There will be higher turnout and increased demand to vote by absentee ballot. In addition, beginning in 2022, we will be required to begin counting absentee ballots before and on Election Day.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1450	58800	FRINGES	7,667 ONE-TIME	7,667 ONE-TIME
1450	5100050	CLERK	14,837 ONE-TIME	14,837 ONE-TIME
1450	44089	OTHER FEDERAL AID V	0 ONE-TIME	-22,504 ONE-TIME
Local Share			22,504	0

Board of Elections

OTR # 18 **Priority** 3 **OTR Name** Increase Program Expense

Description A one time request to increase this line by \$51,000. In 2022, in addition to the General Election, we expect a county wide Primary Election which will involve at least two different parties. Both elections promise to have high voter interest and participation. This will require more poll sites and poll workers as well as increased funds for transporting the additional voting equipment needed.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1450	54400	PROGRAM EXPENSE	51,000 ONE-TIME	51,000 ONE-TIME
1450	44089	OTHER FEDERAL AID V	0 ONE-TIME	-51,000 ONE-TIME
		Local Share	51,000	0
		Board of Elections Total	108,393	34,889

Capital Program

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	5,097,334	5,317,202	4,712,227	6,367,071	0	0	6,367,071
Other Finance	3,117,802	1,056,894	1,392,847	0	0	0	0
Total Expenditures	8,215,136	6,374,096	6,105,074	6,367,071	0	0	6,367,071
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	8,215,136	6,374,096	6,105,074	6,367,071	0	0	6,367,071

Capital Program

9576 CONTRIB. TO CONSTRUCTION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Finance	3,117,802	1,056,894	1,392,847	0	0	0	0
Total Expenditures	3,117,802	1,056,894	1,392,847	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	3,117,802	1,056,894	1,392,847	0	0	0	0

9961 CONTRIB. TO DEBT SERVICE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	5,097,334	5,317,202	4,712,227	6,367,071	0	0	6,367,071
Total Expenditures	5,097,334	5,317,202	4,712,227	6,367,071	0	0	6,367,071
Unit Net Local	5,097,334	5,317,202	4,712,227	6,367,071	0	0	6,367,071

Contingent Fund

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	0	0	471,380	900,000	0	0	900,000
Total Expenditures	0	0	471,380	900,000	0	0	900,000
Dept. Net Local	0	0	471,380	900,000	0	0	900,000

Contingent Fund

1990 CONTINGENT FUND

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2022		
Expenditures							
Program Expense	0	0	471,380	900,000	0	0	900,000
Total Expenditures	0	0	471,380	900,000	0	0	900,000
Unit Net Local	0	0	471,380	900,000	0	0	900,000

County Administration

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are: preparing preliminary and final budget documents; handling requests for information made under the Freedom of Information Law (FOIL); administering all aspects of the County Compliance Program, ensuring adherence to federal and state regulations, and local laws; providing executive oversight of the County's Diversity and Inclusion initiatives, including policy implementation, monitoring diversity metrics, and advising on program strategy; maintaining the Administrative Manual that contains the policies and procedures that guide the operation of county government; providing information to the Legislators for use in decision-making on a wide range of issues; performing contract and risk management, and making sure the public and the media are well-informed on County issues.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	716,654	743,546	859,839	669,527	311,128	311,128	980,655
Overtime	34	3,053	0	0	0	0	0
Premium Pay	22,104	5,301	4,000	4,000	0	0	4,000
Fringe Benefits	344,296	359,957	435,973	348,012	160,759	160,759	508,771
Other Capital Equip	19,637	17,646	11,000	6,000	230,760	230,760	236,760
Other Supplies	4,117	4,866	5,115	5,115	1,320	1,320	6,435
Travel Training	8,474	9,694	13,350	15,850	25,680	25,680	41,530
Professional Services	101,832	138,665	151,018	107,009	288,826	288,826	395,835
All Other Contr. Svcs	38,788	61,622	81,041	51,342	0	0	51,342
Program Expense	2,556	10,675	47,842	27,089	85,000	85,000	112,089
Utilities	1,155	786	1,230	1,230	0	0	1,230
Other	17,576	5,993	77,676	5,676	1,000	1,000	6,676
Total Expenditures	1,277,223	1,361,804	1,688,084	1,240,850	1,104,473	1,104,473	2,345,323
Revenues							
Federal Aid	0	0	0	0	0	428,161	428,161
State Aid	0	21,634	0	0	0	0	0
Local Revenues	15,373	3,873	15,680	15,994	0	0	15,994
Other Revenues	0	0	0	0	210,166	210,166	210,166
Applied Rollover (Rev.)	0	0	37,200	0	101,832	101,832	101,832
Total Revenues	15,373	25,507	52,880	15,994	311,998	740,159	756,153
Dept. Net Local	1,261,850	1,336,297	1,635,204	1,224,856	792,475	364,314	1,589,170

County Administration

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant, Level 1	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.50
Administrative Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Budget Analyst	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
Budget Director	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Chief Equity and Diversity Officer	0.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00
Chief Sustainability Officer	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Communications Director	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Compliance Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Contracts Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
County Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Administrator	1.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Executive Assistant to County	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Media Production Assistant	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Performance Measurement/CJ	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Program Analyst (CJC)	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Project Director (CJC)	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Pub Admin Management Fellows	2.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Public Information Officer	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Secretary to Co. Administrator	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	10.00	9.00	11.00	9.00	9.00	4.50	4.50	13.50

County Administration

1230 COUNTY ADMINISTRATION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	517,312	574,814	689,075	599,975	0	0	599,975
Overtime	0	3,053	0	0	0	0	0
Premium Pay	18,854	3,551	4,000	4,000	0	0	4,000
Fringe Benefits	251,080	278,363	350,407	312,074	0	0	312,074
Other Capital Equip	19,637	17,646	11,000	6,000	171,832	171,832	177,832
Other Supplies	3,614	4,857	4,050	4,050	0	0	4,050
Travel Training	6,203	9,664	12,500	15,000	10,000	10,000	25,000
Professional Services	70,214	109,585	105,000	85,000	183,826	183,826	268,826
All Other Contr. Svcs	14,943	40,467	40,841	29,459	0	0	29,459
Program Expense	893	9,728	12,895	19,589	15,000	15,000	34,589
Utilities	661	660	730	730	0	0	730
Other	17,576	5,993	77,676	5,676	0	0	5,676
Total Expenditures	920,987	1,058,381	1,308,174	1,081,553	380,658	380,658	1,462,211
Revenues							
Federal Aid	0	0	0	0	0	309,826	309,826
State Aid	0	21,634	0	0	0	0	0
Applied Rollover (Rev.)	0	0	10,000	0	101,832	101,832	101,832
Total Revenues	0	21,634	10,000	0	101,832	411,658	411,658
Unit Net Local	920,987	1,036,747	1,298,174	1,081,553	278,826	-31,000	1,050,553

1232 PERF MSMT/CRIM JUST COORD

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	74,936	44,222	15,523	0	0	0	0
Premium Pay	500	0	0	0	0	0	0
Fringe Benefits	33,958	21,165	5,781	0	0	0	0
Travel Training	1,447	0	0	0	0	0	0
Total Expenditures	110,841	65,387	21,304	0	0	0	0
Unit Net Local	110,841	65,387	21,304	0	0	0	0

County Administration

1236 WDIC

	2019 Actual	2020 Actual	2021 Modified	Target	2022		Total Rec
					Req OTR's	Rec OTR's	
Expenditures							
Other Supplies	444	3	1,000	1,000	0	0	1,000
Travel Training	824	30	850	850	0	0	850
Professional Services	600	0	6,500	6,500	0	0	6,500
Program Expense	1,608	876	4,500	4,500	0	0	4,500
Total Expenditures	3,476	909	12,850	12,850	0	0	12,850
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	3,476	909	12,850	12,850	0	0	12,850

1237 COMMUNITY JUSTICE CENTER

	2019 Actual	2020 Actual	2021 Modified	Target	2022		Total Rec
					Req OTR's	Rec OTR's	
Expenditures							
Salary and Wages	0	0	76,575	0	171,643	171,643	171,643
Fringe Benefits	0	0	40,358	0	88,688	88,688	88,688
Other Capital Equip	0	0	0	0	19,950	19,950	19,950
Other Supplies	0	0	0	0	1,320	1,320	1,320
Travel Training	0	0	0	0	13,680	13,680	13,680
Professional Services	0	0	0	0	85,000	85,000	85,000
Program Expense	0	0	27,447	0	60,000	60,000	60,000
Total Expenditures	0	0	144,380	0	440,281	440,281	440,281
Revenues							
Other Revenues	0	0	0	0	210,166	210,166	210,166
Total Revenues	0	0	0	0	210,166	210,166	210,166
Unit Net Local	0	0	144,380	0	230,115	230,115	230,115

1238 EQUITY AND DIVERSITY PROG

	2019 Actual	2020 Actual	2021 Modified	Target	2022		Total Rec
					Req OTR's	Rec OTR's	
Expenditures							
Salary and Wages	0	0	0	0	83,866	83,866	83,866
Fringe Benefits	0	0	0	0	43,333	43,333	43,333
Professional Services	0	0	0	0	20,000	20,000	20,000
Program Expense	0	0	0	0	10,000	10,000	10,000
Other	0	0	0	0	1,000	1,000	1,000
Total Expenditures	0	0	0	0	158,199	158,199	158,199
Unit Net Local	0	0	0	0	158,199	158,199	158,199

County Administration

1988 PUBLIC INFORMATION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	62,434	65,423	69,552	69,552	55,619	55,619	125,171
Premium Pay	1,000	0	0	0	0	0	0
Fringe Benefits	29,554	31,312	34,623	35,938	28,738	28,738	64,676
Other Capital Equip	0	0	0	0	38,978	38,978	38,978
Other Supplies	59	6	65	65	0	0	65
Travel Training	0	0	0	0	2,000	2,000	2,000
Professional Services	31,018	29,080	39,518	15,509	0	0	15,509
All Other Contr. Svcs	17,845	15,155	40,200	21,883	0	0	21,883
Program Expense	55	71	3,000	3,000	0	0	3,000
Utilities	427	63	500	500	0	0	500
Total Expenditures	142,392	141,110	187,458	146,447	125,335	125,335	271,782
Revenues							
Federal Aid	0	0	0	0	0	118,335	118,335
Applied Rollover (Rev.)	0	0	27,200	0	0	0	0
Total Revenues	0	0	27,200	0	0	118,335	118,335
Unit Net Local	142,392	141,110	160,258	146,447	125,335	7,000	153,447

1989 RISK MANAGEMENT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	61,972	59,087	9,114	0	0	0	0
Overtime	34	0	0	0	0	0	0
Premium Pay	1,750	1,750	0	0	0	0	0
Fringe Benefits	29,704	29,117	4,804	0	0	0	0
All Other Contr. Svcs	6,000	6,000	0	0	0	0	0
Utilities	67	63	0	0	0	0	0
Total Expenditures	99,527	96,017	13,918	0	0	0	0
Revenues							
Local Revenues	15,373	3,873	15,680	15,994	0	0	15,994
Total Revenues	15,373	3,873	15,680	15,994	0	0	15,994
Unit Net Local	84,154	92,144	-1,762	-15,994	0	0	-15,994

County Administration

OTR # 91 **Priority** 1 **OTR Name** Sustainability of Streaming Operations & Media Production Improvements

Description

This OTR asks for \$13,500 in One-time funding and \$85,235 in three year One-time funding to implement a succession plan and begin a long-term, sustainable solution for streaming County Legislature and Committee meetings and other media production needs for the County. This OTR will replace an existing \$31,018 contract in County Administration's budget.

This solution would transition the work from a contract arrangement to being done in-house. This OTR includes a six-month transition period with the current contractor in 2022 to allow for knowledge transfer. The multi-year OTR establishes a full-time Media Production Assistant position to manage the production/streaming of all Legislature meetings and committee meetings. With the expanded capacity of a full-time employee, the County would expand its ability to stream Committee meetings and produce additional media for public information activities and departments. Audio/visual media production requests and projects increased substantially during the COVID-19 pandemic. Capacity would also be increased for supporting departments for virtual programming through Zoom and YouTube.

Currently, the technology and equipment used for production and broadcasting Legislature meetings is over 8 years old and requiring greater maintenance needs. The Media Production Assistant, in conjunction with the Communications Director, the current Cooperative Extension contractor and ITS will further assess technology needs in the Legislature chambers related to streaming. Several factors should be taken into consideration with respect to longer-term streaming-technology solutions. For example, the scope of work will be different based on whether we continue to broadcast live to cable through Spectrum or recorded replay, recording/streaming all committee meetings, not just Legislature meetings, to the County YouTube channel as we have during COVID-19, and what type of production of meetings is desired. All of these factors will have an impact on the technology necessary in the production booth, the equipment and service contracts needed, and the technical expertise necessary to facilitate production/streaming.

The Media Production Assistant position would report to the Communications Director and would allow for more flexibility to use additional technology in a post-COVID world and increased media production in support of other communication functions, including the tompkinscountyny.gov website.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	5100015	MEDIA PRODUCTION	55,619 ONE-TIME	55,619 ONE-TIME
1988	58800	FRINGES	28,738 ONE-TIME	28,738 ONE-TIME
1988	54412	TRAVEL/TRAINING	2,000 ONE-TIME	2,000 ONE-TIME
1988	52214	OFFICE FURNISHINGS	1,500 ONE-TIME	1,500 ONE-TIME
1988	52222	COMMUNICATIONS EQUIP	10,000 ONE-TIME	10,000 ONE-TIME
1988	52230	COMPUTER SOFTWARE	878 ONE-TIME	878 ONE-TIME
1988	44089	OTHER FEDERAL AID V	0 ONE-TIME	-98,735 ONE-TIME
		Local Share	98,735	0

County Administration

OTR # 102 **Priority** 1 **OTR Name** Community Justice Center Staffing and Program Funding Request

Description

This OTR requests year one of two years of one-time funding for the creation of a Community Justice Center as a jointly funded City/County collaborative department to implement the Reimagining Public Safety plans. The establishment of the Community Justice Center requires the hiring of two full-time staff including a Project Director and Data Analyst to convene and facilitate interorganizational and interdepartmental collaboration to implement the 14 joint recommendations. There will be a significant amount of administrative support needed to schedule meetings and manage the day-to-day operating activities and a part-time Administrative Assistant-Level 1 is requested.

In addition to staff, operating funds for technology, supplies, printing, and community engagement are requested. As mutually agreed upon with the City of Ithaca, the expenses for the Community Justice Center will be shared evenly, unless specified in writing.

This request also includes the annual subscription cost of \$19,950 for QMarkets Project Management Software for community engagement. This software is a County only expense, as it is planned to be used by departments County wide and not solely for the Reimagining Public Safety initiative.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

<u>Account</u>		<u>Requested</u>		<u>Recommended</u>	
1237	5100015 PROJECT DIRECTOR	83,867	ONE-TIME	83,867	ONE-TIME
1237	58800 FRINGES	88,688	ONE-TIME	88,688	ONE-TIME
1237	52230 COMPUTER SOFTWARE	19,950	ONE-TIME	19,950	ONE-TIME
1237	5100015 DATA ANALYST	69,285	ONE-TIME	69,285	ONE-TIME
1237	5100053 ADMIN ASSISTANT LEVEL 1	18,491	ONE-TIME	18,491	ONE-TIME
1237	54400 PROGRAM EXPENSE	15,000	ONE-TIME	15,000	ONE-TIME
1237	42797 OTHER LOCAL GOVT	-137,666	ONE-TIME	-137,666	ONE-TIME
Local Share		157,615		157,615	

County Administration

OTR # 105 **Priority** 1 **OTR Name** Language Access Implementation To Reduce Barriers

Description

Over the past 18 months of the COVID-19 pandemic, Tompkins County staff have identified the vital need to increase information available for residents with language access barriers, formerly referred to as limited-English proficiency populations. COVID-19 heightened awareness that access to critical and timely health related information such as information about disease prevalence, local spread, testing and vaccination availability is not available in multiple languages in real time through the County's communications. Not only is there a need for health information in multiple languages, but also information about County programs and services available, emergency notifications, and new initiatives such as Reimagining Public Safety. Currently, the County utilizes Empire Interpreting and Language Line for oral interpretation and written translation services. These services do not support the Tompkins County website or online presence.

Over the past several months, County staff met with community stakeholders, department heads and employees to better understand the need for support. Feedback received includes the need for additional education about the diverse languages spoken and written within the County, translation of written materials, particularly health related materials and expanded access to translated materials. In addition, community feedback included the request for videos of County services, like the COVID videos produced, to increase the feeling of belonging within the community. To align with this request, staff are updating organizational policies, procedures and plan a comprehensive education process for employees and residents to increase engagement with government. This one-time funding request lays the foundation for a more robust and inclusive ongoing program.

The proposed funding includes additional professional service contracts for interpreter services with Language Line, Empire Interpreting Services and/or new vendors as the County expands language access to engage more diverse communities, software to translate website content, human translation of content, video production that describes County services in multiple languages, and organizational education to implement new language access initiatives including departmental staff training. Cost estimates for content translation are based upon word count estimates for up to six languages most commonly spoken in Tompkins County.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	54442	PROFESSIONAL SERVICES	150,000 ONE-TIME	150,000 ONE-TIME
1230	54412	TRAVEL/TRAINING	10,000 ONE-TIME	10,000 ONE-TIME
1230	54442	PROFESSIONAL SERVICES	33,826 ONE-TIME	33,826 ONE-TIME
1230	52230	COMPUTER SOFTWARE	70,000 ONE-TIME	70,000 ONE-TIME
1230	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
1230	44089	OTHER FEDERAL AID V	0 ONE-TIME	-278,826 ONE-TIME
		Local Share	278,826	0

County Administration

OTR # 107 **Priority** 1 **OTR Name** Chief Equity & Diversity Officer

Description This request is to transition the Chief Equity and Diversity Officer position from multi-year one-time funding to target funding. This request will transition the position a year earlier than originally anticipated due to the impact and critical need for the role within the organization. The role of the Chief Equity and Diversity Officer has been filled since fall 2020 and has increased our capacity as an organization to transform from an institution that directly or indirectly perpetuates system inequities into one that actively advances equity both internally and externally.

Over the past year, the Chief Equity and Diversity Officer has achieved several accomplishments that demonstrate the impact of this role. Some achievements include: 1) Collaborate with County leaders to center equity in the policy review process; 2) Support for the Workforce Diversity and Inclusion Committee including revision of the organizational Diversity Statement and coordination of the joint Juneteenth event; 3) Served as Tompkins County Project Manager for the Reimagining Public Safety Process to reduce disproportionate minority contact on Black and Brown communities; 4) Operationalize Team JEDI (Justice Equity Diversity & Inclusion) to develop a internally focused employee-led group that focuses on five core areas to promote an equity-centered culture in the workplace; 5) Support Department leaders with day-to-day challenges within their department including addressing questions of equity in service delivery and 6) Raised awareness of diversity, equity, inclusion and justice initiatives throughout the community.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1238	5100013	CHF EQUITY & INCLUS	83,866	TARGET	83,866	TARGET
1238	58800	FRINGES	43,333	TARGET	43,333	TARGET
Local Share			127,199		127,199	

County Administration

OTR # 108 **Priority** 1 **OTR Name** New County Enterprise Management System

Description This multi-year OTR is to fund the procurement and implementation of a new budget and enterprise management system. Currently, the budgetary and operational management system across the County is disaggregated and obsolete relative to peer governmental and nonprofit institutions. The current system and resulting sets of procedures are unsuitable with regard to meeting the standards of modern public sector management.

The current software system used by County Administration for budgetary purposes is inadequate and outdated. It's lack of basic functionality forces staff to undertake numerous parallel, redundant, and inefficient procedures in an effort to maintain best practices and successfully manage the budget. For example: Staff often are forced to keep off-line records to crosscheck due to the unreliability of the budget software's reporting. The system also requires large amounts of manual data entry, exposing the budget to the substantial risk of human error. In the procedures that are automated, data is often generated with detrimental errors. Reports often fail and, as was the case with the 2021 budget cycle, do so at critical times. Furthermore, the vendor's ability to quickly and fully respond to issues involved with this proprietary software, let alone prevent problems in the first place, is lacking. Finally, in addition to the current system's inadequate functionality, it lacks the ability to interact with any of the other system used throughout the County. This results in institution-level inefficiencies with departments maintaining multiple sets of data and the County Administration staff repeatedly needing to request basic information that would/should be accessible from a reliable, centralized system.

Due to these concerns, the current software lacks the basic capability of serving as the system of record for the County. This exposes the County to substantial risk as Administration seeks to maintain the County's fiscal health and stability. A new, integrated, reliable enterprise and budget management system that works interdepartmentally is imperative for the successful management of the government's finances and County Administration's ability to best serve the needs of the citizens of Tompkins County.

Prices for purpose-built, large-scale, management systems fluctuate depending on the needs of the client organization. Furthermore, vendors tend to keep their pricing private prior to consultation with prospective clients. County Administration will fully expend its existing rollover to begin to explore options and cover the initial costs of procurement; however, we expect that the price of budget/enterprise management could be as much as \$200,000 in additional costs. Therefore we expect this to be a one-time multi-year request until new software is fully procured and implemented. After vendor selection, contract negotiation, and implementation County Administration will request target funding to maintain the system.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	52230	COMPUTER SOFTWARE	101,832 ROLLOVER	101,832 ROLLOVER
1230	41084	USE OF ROLLOVER	-101,832 ROLLOVER	-101,832 ROLLOVER
Local Share			0	0

County Administration

OTR # 109 **Priority** 2 **OTR Name** Equity Diversity and Inclusion Operating Support

Description Over the past year, the Chief Equity & Diversity Officer has achieved several accomplishments that demonstrate the impact of this role. To centralize Equity, Diversity and Inclusion efforts within the organization, the following operating funds are requested:

Operating Support for Team JEDI (Justice, Equity, Diversity & Inclusion): Team JEDI was established in fall 2020 and includes five committees: Communication, Access and Equity, Recognition and Appreciation, Data and Analysis, and Professional Development, Education and Training. Funding for Team JEDI will be used for employee recognition, training materials, research materials, supplies, or other resources requested to support the implementation of the group. The request to implement initiatives for this team is \$5,000 for the upcoming year.

Chief Equity & Diversity Officer Operating Support: The Chief Equity & Diversity Officer utilizes employee engagement supplies and materials including online engagement tools to facilitate meetings with employees, departments and the community, Diversity, Equity and Inclusion subscriptions, equity-centered infographics (ex. Shutterstock), and employee incentives to support the development of an equity-centered organizational culture. This also includes travel and professional development for this position. Funding to supporting basic operating expenses are \$5,000 annually.

Diversity, Equity, Inclusion and Justice Training Funds: To provide quarterly organizational training including department specific support, training and professional development funds are requested. This year, the Chief Equity & Diversity Officer has partnered with Human Resources as needed and additional funding is needed to address ongoing training requests received to support departments. The funding request for is \$20,000 for the upcoming year. Specific topics may include Foundations of D.E.I.J., Intersectionality in the Workplace, Intercultural Communications, L.G.B.T.Q.I.A+ Allyship, Supporting our Military and Veterans Services Members, and Ability and Accessibility in the Workforce. The training request is for \$20,000 annually.

Membership Dues: To maintain Tompkins County's organizational membership in the Government Alliance for Race and Equity (GARE). GARE's Membership Network is a professional peer-to-peer network that enables government racial equity leaders to exchange information, collaborate to advance their practice, and develop solutions to racial equity challenges. GARE hosts a biennial conference which several employees have attended. GARE organizational membership dues are \$1000 annually.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1238	54442	PROFESSIONAL SERVICES	20,000 TARGET	20,000 ONE-TIME
1238	54400	PROGRAM EXPENSE	10,000 TARGET	10,000 ONE-TIME
1238	54416	MEMBERSHIP DUES	1,000 TARGET	1,000 ONE-TIME
1230	44089	OTHER FEDERAL AID V	0 ONE-TIME	-31,000 ONE-TIME
Local Share			31,000	0

OTR # 110 **Priority** 2 **OTR Name** Develop Comprehensive Community Healing Plan

Description This budget allocation would be used to contract with an external consultant to collaborate with community leaders to develop and implement a comprehensive healing plan. The healing plan would address generational distrust between people of color and law enforcement, create opportunities for authentic conversations, and coordinate with community facilitators. This is phase one of a two year OTR. Additional funding will be needed in 2023 for training of community leaders after the plan is finalized. This expense would be evenly shared between the City and County.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54442	PROFESSIONAL SERVICES	75,000 ONE-TIME	75,000 ONE-TIME
1237	54400	PROGRAM EXPENSE	5,000 ONE-TIME	5,000 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-40,000 ONE-TIME	-40,000 ONE-TIME
Local Share			40,000	40,000

County Administration

OTR # 113 **Priority** 2 **OTR Name** Govdelivery Software for Email Newsletter

Description \$19,600 is being requested to continue use of the GovDelivery email newsletter software. This software is being customized to allow all County departments and units to create and deliver email newsletters and develop audiences for each newsletter. Over 20 newsletter topics are currently being planned for implementation in the fall of 2021 and this OTR will continue access to this tool from summer 2022-2023.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	52230	COMPUTER SOFTWARE	19,600 ONE-TIME	19,600 ONE-TIME
1988	44089	OTHER FEDERAL AID V	0 ONE-TIME	-19,600 ONE-TIME
Local Share			19,600	0

OTR # 111 **Priority** 3 **OTR Name** Alternative Response Model Research

Description An initial investment of \$25,000 is needed to support 12 months of research to evaluate existing alternative response models. Funds will be used to hire a consultant to support additional research of best practices informed in collaboration with the Ithaca Police Department and Tompkins County Sheriff's Office. Funds will also be used to travel to sites to research at least two programs identified as best practices, as well as access research and educational materials from professional associations, online resources, etc. This initial one-time investment will be used to and identify a plan for implementation. The cost for this investment would be split by the City of Ithaca and Tompkins County and plan for implementation would need to be approved the Tompkins County Legislature and Common Council prior to implementation. The City of Ithaca will reimburse the County for any shared expenses.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54442	PROFESSIONAL SERVICES	10,000 ONE-TIME	10,000 ONE-TIME
1237	54303	OFFICE SUPPLIES	1,320 ONE-TIME	1,320 ONE-TIME
1237	54412	TRAVEL/TRAINING	13,680 ONE-TIME	13,680 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-12,500 ONE-TIME	-12,500 ONE-TIME
Local Share			12,500	12,500

OTR # 114 **Priority** 3 **OTR Name** Zoom Costs

Description \$7,000 is being requested to continue the subscription to Zoom teleconferencing software for several County departments supported through County Administration. The COVID-19 pandemic caused a large number of meetings, both internal and external, to move to be online rather than in-person and we expect those virtual operations to continue in the coming year and beyond. Zoom has become the industry standard and is the recommended software for continued use.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	52230	COMPUTER SOFTWARE	7,000 TARGET	7,000 TARGET
Local Share			7,000	7,000

County Administration

OTR # 112 **Priority** 4 **OTR Name** Officer Wellness Program Development

Description This multi- year over target request will develop a County-wide program to promote and support holistic officer wellness so that the law enforcement workforce can perform to their maximum potential. The City of Ithaca and Tompkins County will create an officer wellness program that includes peer support, officer mental health wellness and physical wellness. Tompkins County's Probation and Community Justice Department utilizes a peer support program that has been recognized by the New York State Probation Officers Association in 2018. This new program should assess the Probation program and mirror successful elements. This program should connect officers in crisis with their colleagues and offer meaningful peer support sessions that use proven methods to reduce stress and anxiety. This program should offer additional training to officers who participate in the peer support program. Funding will be used for travel and training to develop the program and will be evenly split between the City and the County.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1237	42797	OTHER LOCAL GOVT	-20,000	ONE-TIME	-20,000	ONE-TIME
1237	54400	PROGRAM EXPENSE	40,000	ONE-TIME	40,000	ONE-TIME
Local Share			20,000		20,000	
County Administration Total			792,475		364,314	

County Attorney

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, mental health cases, election matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	262,697	275,175	288,399	288,399	0	0	288,399
Overtime	0	69	0	0	0	0	0
Premium Pay	2,596	7,076	4,675	4,675	0	0	4,675
Fringe Benefits	123,693	135,215	145,892	151,431	0	0	151,431
Other Capital Equip	3,498	2,780	2,550	750	2,300	2,300	3,050
Other Supplies	11,854	14,681	16,599	808	15,791	15,791	16,599
Travel Training	379	0	1,500	1,000	0	0	1,000
Professional Services	8,633	3,889	10,000	0	10,000	10,000	10,000
All Other Contr. Svcs	853	853	1,100	1,100	0	0	1,100
Program Expense	325	0	510	510	0	0	510
Maintenance	85	0	0	0	0	0	0
Utilities	269	253	600	600	0	0	600
Other	664	535	750	750	0	0	750
Total Expenditures	415,546	440,526	472,575	450,023	28,091	28,091	478,114
Revenues							
Local Revenues	16,075	775	16,137	16,137	0	0	16,137
Interfund Transf and Rev	0	28,091	28,653	562	0	0	562
Total Revenues	16,075	28,866	44,790	16,699	0	0	16,699
Dept. Net Local	399,471	411,660	427,785	433,324	28,091	28,091	461,415

County Attorney

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
County Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Attorney	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Paralegal	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Secretary/Paralegal Aid	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00

County Attorney

1420 COUNTY ATTORNEY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	262,697	275,175	288,399	288,399	0	0	288,399
Overtime	0	69	0	0	0	0	0
Premium Pay	2,596	7,076	4,675	4,675	0	0	4,675
Fringe Benefits	123,693	135,215	145,892	151,431	0	0	151,431
Other Capital Equip	3,498	2,780	2,550	750	2,300	2,300	3,050
Other Supplies	11,854	14,681	16,599	808	15,791	15,791	16,599
Travel Training	379	0	1,500	1,000	0	0	1,000
Professional Services	8,633	3,889	10,000	0	10,000	10,000	10,000
All Other Contr. Svcs	853	853	1,100	1,100	0	0	1,100
Program Expense	325	0	510	510	0	0	510
Maintenance	85	0	0	0	0	0	0
Utilities	269	253	600	600	0	0	600
Other	664	535	750	750	0	0	750
Total Expenditures	415,546	440,526	472,575	450,023	28,091	28,091	478,114
Revenues							
Local Revenues	16,075	775	16,137	16,137	0	0	16,137
Interfund Transf and Rev	0	28,091	28,653	562	0	0	562
Total Revenues	16,075	28,866	44,790	16,699	0	0	16,699
Unit Net Local	399,471	411,660	427,785	433,324	28,091	28,091	461,415

County Attorney

OTR # 66 **Priority** 1 **OTR Name** Restore funding

Description The Department of Recycling and Materials Management has been paying a portion of the salary of the County Attorney and Secretary/Paralegal Aide. The current County Attorney has an expertise in solid waste matters and the Department of Recycling and Materials Management was able to save money on outside counsel by employing his expertise. It is not likely that a future County Attorney would have that expertise, and therefore, due to the County Attorney's impending retirement, the Department of Recycling and Materials Management will no longer provide the County Attorney's office with that source of revenue. They will rely on outside counsel with expertise in the field when needed. Accordingly, we are asking for a Target increase of \$28,091.00 to make up for the loss in departmental revenue. If we do not receive this increase, the office needs cited in this OTR will not be funded.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1420	54332	BOOKS	15,199	TARGET	15,199	TARGET
1420	54442	PROFESSIONAL SERVICES	10,000	TARGET	10,000	TARGET
1420	52206	COMPUTER EQUIPMENT	2,300	TARGET	2,300	TARGET
1420	54303	OFFICE SUPPLIES	592	TARGET	592	TARGET
Local Share			28,091		28,091	
County Attorney Total			28,091		28,091	

County Clerk

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	951,886	884,113	950,349	931,255	0	0	931,255
Overtime	2,189	1,498	0	0	0	0	0
Premium Pay	16,383	43,037	10,050	10,675	0	0	10,675
Fringe Benefits	450,854	444,420	478,087	479,485	0	0	479,485
Automotive Equipment	35,935	0	0	0	0	0	0
Other Capital Equip	38,651	22,527	33,500	33,500	0	0	33,500
Vehicle Fuel and Maint	913	643	1,000	0	0	0	0
Other Supplies	10,672	7,972	11,215	9,575	0	0	9,575
Travel Training	4,571	2,588	6,000	6,000	0	0	6,000
Professional Services	11,185	8,942	56,579	44,237	0	0	44,237
All Other Contr. Svcs	74,674	85,482	102,400	102,400	0	0	102,400
Maintenance	39	0	0	0	0	0	0
Utilities	2,728	3,222	3,300	3,220	0	0	3,220
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Other	14,367	28,999	15,580	15,580	0	0	15,580
Total Expenditures	1,623,687	1,542,083	1,677,060	1,644,927	0	0	1,644,927
Revenues							
State Aid	557,336	36,101	0	0	0	0	0
Local Revenues	1,172,726	954,948	1,126,202	1,143,437	0	0	1,143,437
Other Revenues	68,119	68,907	83,491	81,501	0	0	81,501
Total Revenues	1,798,181	1,059,956	1,209,693	1,224,938	0	0	1,224,938
Dept. Net Local	-174,494	482,127	467,367	419,989	0	0	419,989

County Clerk

Full Time Equivalent

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant Level 1	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Recording Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
County Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Clerk	2.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00
DMV Supervisor	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Executive Deputy Clerk	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Mail & Records Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Motor Vehicle Examiner	5.25	6.00	5.00	5.50	5.50	0.00	0.00	5.50
Principal Motor Vehicle Examiner	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Principal Recording Clerk	3.00	2.00	2.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.00	1.00	1.00	0.00	0.50	0.00	0.00	0.50
Recording Clerk	2.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Motor Vehicle Examiner	2.75	2.75	2.75	2.75	2.00	0.00	0.00	2.00
Senior Recording Clerk	1.00	2.00	3.00	3.00	2.75	0.00	0.00	2.75
	19.00	19.75	20.75	19.25	19.75	0.00	0.00	19.75

County Clerk

1346 CENTRAL SERVICES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	42,428	14,146	43,118	0	0	0	0
Premium Pay	1,000	20,072	1,250	0	0	0	0
Fringe Benefits	20,233	16,376	22,086	0	0	0	0
Automotive Equipment	35,935	0	0	0	0	0	0
Vehicle Fuel and Maint	913	643	1,000	0	0	0	0
Utilities	61	49	80	0	0	0	0
Total Expenditures	100,570	51,286	67,534	0	0	0	0
Revenues							
Other Revenues	5,000	0	0	0	0	0	0
Total Revenues	5,000	0	0	0	0	0	0
Unit Net Local	95,570	51,286	67,534	0	0	0	0

1410 COUNTY CLERK

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	488,830	493,813	482,389	489,008	0	0	489,008
Overtime	1,108	587	0	0	0	0	0
Premium Pay	6,349	13,009	5,750	7,425	0	0	7,425
Fringe Benefits	229,938	242,816	242,996	249,297	0	0	249,297
Other Capital Equip	35,775	21,105	27,500	27,500	0	0	27,500
Other Supplies	8,226	6,012	8,340	6,700	0	0	6,700
Travel Training	4,451	2,588	6,000	6,000	0	0	6,000
Professional Services	11,018	8,877	56,504	44,162	0	0	44,162
All Other Contr. Svcs	74,479	85,409	102,000	102,000	0	0	102,000
Maintenance	25	0	0	0	0	0	0
Utilities	672	633	720	720	0	0	720
Other	11,378	9,829	11,080	11,080	0	0	11,080
Total Expenditures	872,249	884,678	943,279	943,892	0	0	943,892
Revenues							
State Aid	557,336	36,101	0	0	0	0	0
Local Revenues	313,247	303,926	336,202	323,437	0	0	323,437
Other Revenues	53,960	59,410	72,491	70,501	0	0	70,501
Total Revenues	924,543	399,437	408,693	393,938	0	0	393,938
Unit Net Local	-52,294	485,241	534,586	549,954	0	0	549,954

County Clerk

1411 MOTOR VEHICLES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	420,628	376,154	424,842	442,247	0	0	442,247
Overtime	1,081	911	0	0	0	0	0
Premium Pay	9,034	9,956	3,050	3,250	0	0	3,250
Fringe Benefits	200,683	185,228	213,005	230,188	0	0	230,188
Other Capital Equip	2,876	1,422	6,000	6,000	0	0	6,000
Other Supplies	2,446	1,960	2,875	2,875	0	0	2,875
Travel Training	120	0	0	0	0	0	0
Professional Services	167	65	75	75	0	0	75
All Other Contr. Svcs	195	73	400	400	0	0	400
Maintenance	14	0	0	0	0	0	0
Utilities	1,995	2,540	2,500	2,500	0	0	2,500
Other	2,989	19,170	4,500	4,500	0	0	4,500
Total Expenditures	642,228	597,479	657,247	692,035	0	0	692,035
Revenues							
Local Revenues	859,479	651,022	790,000	820,000	0	0	820,000
Total Revenues	859,479	651,022	790,000	820,000	0	0	820,000
Unit Net Local	-217,251	-53,543	-132,753	-127,965	0	0	-127,965

1460 RECORDS MANAGEMENT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Total Expenditures	8,640	8,640	9,000	9,000	0	0	9,000
Revenues							
Other Revenues	9,159	9,497	11,000	11,000	0	0	11,000
Total Revenues	9,159	9,497	11,000	11,000	0	0	11,000
Unit Net Local	-519	-857	-2,000	-2,000	0	0	-2,000

County Historian

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	15,555	11,396	30,946	7,500	5,000	5,000	12,500
Total Expenditures	15,555	11,396	30,946	7,500	5,000	5,000	12,500
Revenues							
Other Revenues	7,750	5,495	5,500	7,500	0	0	7,500
Applied Rollover (Rev.)	0	0	21,046	0	0	0	0
Total Revenues	7,750	5,495	26,546	7,500	0	0	7,500
Dept. Net Local	7,805	5,901	4,400	0	5,000	5,000	5,000

County Historian

7520 COUNTY HISTORIAN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	15,555	11,396	5,500	7,500	0	0	7,500
Total Expenditures	15,555	11,396	5,500	7,500	0	0	7,500
Revenues							
Other Revenues	7,750	5,495	5,500	7,500	0	0	7,500
Total Revenues	7,750	5,495	5,500	7,500	0	0	7,500
Unit Net Local	7,805	5,901	0	0	0	0	0

7521 HISTORICAL COMMISSION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	0	0	25,446	0	5,000	5,000	5,000
Total Expenditures	0	0	25,446	0	5,000	5,000	5,000
Revenues							
Applied Rollover (Rev.)	0	0	21,046	0	0	0	0
Total Revenues	0	0	21,046	0	0	0	0
Unit Net Local	0	0	4,400	0	5,000	5,000	5,000

County Historian

OTR # 7 **Priority** 1 **OTR Name** Historical Commission Projects

Description Supports the ongoing efforts of the Historical Commission to promote an appreciation and awareness of local history through publications, signage, and other activities. Previous County support has been provided through successive onetime appropriations.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7521	54400	PROGRAM EXPENSE	5,000 TARGET	5,000 TARGET
		Local Share	5,000	5,000
		County Historian Total	5,000	5,000

County Office for the Aging

The mission of the Tompkins County Office for the Aging (COFA) is to assist the older adult population of Tompkins County to remain independent in their homes as long as possible and appropriate, and with a decent quality of life. COFA seeks to make life better for older adults, and with the help of its advisory committee, to keep them informed about events and issues that affect their lives. Through close cooperation with other community organizations, COFA strives for a network of services that promotes independent living for older adults. Services are offered directly through the Office for the Aging and through subcontracts with community agencies. The needs of minorities, low income persons, frail elderly, and those who living alone are of special concern. COFA receives funding from the Federal government through the Older Americans Act.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	570,943	593,703	636,387	637,494	0	0	637,494
Overtime	0	57	0	0	0	0	0
Premium Pay	37,398	20,470	8,222	9,175	0	0	9,175
Fringe Benefits	283,426	294,869	321,363	334,134	0	0	334,134
Other Capital Equip	14,619	12,609	2,708	0	0	0	0
Vehicle Fuel and Maint	1,193	472	1,600	1,300	0	0	1,300
Other Supplies	17,053	13,216	14,952	13,492	0	0	13,492
Travel Training	2,407	639	7,404	2,550	0	0	2,550
Professional Services	6,500	49,507	31,041	0	0	0	0
All Other Contr. Svcs	1,377,317	1,530,693	1,613,873	1,521,605	0	0	1,521,605
Program Expense	27,575	43,606	61,424	45,354	0	0	45,354
Maintenance	0	1,343	0	0	0	0	0
Utilities	1,660	1,203	2,370	2,370	0	0	2,370
Other	7,619	5,821	7,649	7,645	0	0	7,645
Total Expenditures	2,347,710	2,568,208	2,708,993	2,575,119	0	0	2,575,119
Revenues							
Federal Aid	529,073	534,070	663,550	560,938	0	0	560,938
State Aid	993,926	935,239	999,990	990,706	0	0	990,706
Local Revenues	33,272	29,441	34,000	33,500	0	0	33,500
Other Revenues	55,707	80,841	97,170	62,144	0	0	62,144
Total Revenues	1,611,978	1,579,591	1,794,710	1,647,288	0	0	1,647,288
Dept. Net Local	735,732	988,617	914,283	927,831	0	0	927,831

County Office for the Aging

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk/Typist	0.60	0.60	0.60	0.60	0.60	0.00	0.00	0.60
Aging Services Specialist	4.00	4.00	3.00	4.00	4.00	0.00	0.00	4.00
Deputy Director	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Dietitian	0.23	0.23	0.23	0.23	0.20	0.00	0.00	0.20
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	1.00	1.00	1.00	0.00	0.60	0.00	0.00	0.60
N Y Connects Coordinator	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Ombudsman Program & Outreach	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Outreach Worker	2.85	2.99	2.99	1.49	1.50	0.00	0.00	1.50
Principal Account Clerk/Typist	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	12.68	12.82	12.82	11.32	11.90	0.00	0.00	11.90

County Office for the Aging

6769 FAMILIES FIRST/CARES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	10,262	16,284	0	0	0	0
Fringe Benefits	0	4,911	8,582	0	0	0	0
Other Capital Equip	0	12,609	0	0	0	0	0
Other Supplies	0	3,093	1,005	0	0	0	0
All Other Contr. Svcs	0	158,061	58,129	0	0	0	0
Program Expense	0	2,835	5,927	0	0	0	0
Total Expenditures	0	191,771	89,927	0	0	0	0
Revenues							
Federal Aid	0	81,886	89,928	0	0	0	0
Local Revenues	0	40	0	0	0	0	0
Total Revenues	0	81,926	89,928	0	0	0	0
Unit Net Local	0	109,845	-1	0	0	0	0

6770 OFA CENTER OF EXCELLENCE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	9,595	0	0	0	0	0
Fringe Benefits	0	4,592	0	0	0	0	0
Travel Training	0	0	3,854	0	0	0	0
Professional Services	0	49,507	31,041	0	0	0	0
Program Expense	0	0	1,400	0	0	0	0
Total Expenditures	0	63,694	36,295	0	0	0	0
Revenues							
Other Revenues	0	63,694	36,295	0	0	0	0
Total Revenues	0	63,694	36,295	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6771 LTC OMBUDSMAN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	83,535	84,505	99,445	99,445	0	0	99,445
Premium Pay	5,430	2,087	1,000	1,000	0	0	1,000
Fringe Benefits	41,449	41,893	50,002	51,900	0	0	51,900
Other Capital Equip	1,257	0	2,708	0	0	0	0
Vehicle Fuel and Maint	227	55	550	550	0	0	550
Other Supplies	450	672	955	500	0	0	500
Travel Training	269	0	900	400	0	0	400
Program Expense	883	3,210	2,000	2,000	0	0	2,000
Utilities	340	360	360	360	0	0	360
Other	1,058	100	500	800	0	0	800
Total Expenditures	134,898	132,882	158,420	156,955	0	0	156,955
Revenues							
Federal Aid	114,929	114,929	118,292	124,879	0	0	124,879
Total Revenues	114,929	114,929	118,292	124,879	0	0	124,879
Unit Net Local	19,969	17,953	40,128	32,076	0	0	32,076

6772 TITLE III-B

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	139,855	185,761	202,669	202,670	0	0	202,670
Overtime	0	30	0	0	0	0	0
Premium Pay	17,277	12,835	2,250	2,750	0	0	2,750
Fringe Benefits	73,228	95,512	102,009	106,141	0	0	106,141
Other Capital Equip	10,367	0	0	0	0	0	0
Vehicle Fuel and Maint	580	205	700	400	0	0	400
Other Supplies	643	6,266	8,957	8,957	0	0	8,957
Travel Training	1,405	639	1,900	1,900	0	0	1,900
All Other Contr. Svcs	19,711	30,916	22,839	22,347	0	0	22,347
Program Expense	3,523	371	3,895	5,891	0	0	5,891
Utilities	610	419	1,260	1,260	0	0	1,260
Other	5,258	4,959	6,462	6,158	0	0	6,158
Total Expenditures	272,457	337,913	352,941	358,474	0	0	358,474
Revenues							
Federal Aid	71,132	75,406	76,509	75,850	0	0	75,850
Other Revenues	18	13	100	300	0	0	300
Total Revenues	71,150	75,419	76,609	76,150	0	0	76,150
Unit Net Local	201,307	262,494	276,332	282,324	0	0	282,324

County Office for the Aging

6773 AGING BY DESIGN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	12,102	0	0	0	0	0	0
Fringe Benefits	5,639	0	0	0	0	0	0
Other Supplies	12,539	0	0	0	0	0	0
All Other Contr. Svcs	3,850	0	0	0	0	0	0
Program Expense	561	0	0	0	0	0	0
Total Expenditures	34,691	0	0	0	0	0	0
Revenues							
Other Revenues	15,000	0	0	0	0	0	0
Total Revenues	15,000	0	0	0	0	0	0
Unit Net Local	19,691	0	0	0	0	0	0

6774 SNAP

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	10,783	11,160	11,120	10,983	0	0	10,983
Premium Pay	0	375	347	300	0	0	300
Fringe Benefits	5,024	5,521	5,708	5,830	0	0	5,830
All Other Contr. Svcs	231,082	231,082	231,082	237,076	0	0	237,076
Total Expenditures	246,889	248,138	248,257	254,189	0	0	254,189
Revenues							
State Aid	197,415	226,451	204,941	210,935	0	0	210,935
Total Revenues	197,415	226,451	204,941	210,935	0	0	210,935
Unit Net Local	49,474	21,687	43,316	43,254	0	0	43,254

6775 TITLE V

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6776 NUTRITION FOR THE ELDERLY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
All Other Contr. Svcs	445,563	354,371	487,897	454,329	0	0	454,329
Total Expenditures	445,563	354,371	487,897	454,329	0	0	454,329
Revenues							
Federal Aid	141,664	59,523	181,029	147,461	0	0	147,461
Total Revenues	141,664	59,523	181,029	147,461	0	0	147,461
Unit Net Local	303,899	294,848	306,868	306,868	0	0	306,868

6777 CSEP

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	59,205	50,608	53,122	53,122	0	0	53,122
Overtime	0	11	0	0	0	0	0
Premium Pay	3,349	1,750	2,625	3,625	0	0	3,625
Fringe Benefits	29,144	25,063	27,751	29,321	0	0	29,321
All Other Contr. Svcs	89,462	83,991	110,177	110,177	0	0	110,177
Program Expense	0	5,600	9,350	5,600	0	0	5,600
Total Expenditures	181,160	167,023	203,025	201,845	0	0	201,845
Revenues							
State Aid	153,336	101,276	165,547	156,239	0	0	156,239
Other Revenues	0	0	50	50	0	0	50
Total Revenues	153,336	101,276	165,597	156,289	0	0	156,289
Unit Net Local	27,824	65,747	37,428	45,556	0	0	45,556

County Office for the Aging

6778 HEAP

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	35,398	30,606	22,754	22,754	0	0	22,754
Premium Pay	3,142	0	0	500	0	0	500
Fringe Benefits	17,956	14,648	11,327	12,015	0	0	12,015
Total Expenditures	56,496	45,254	34,081	35,269	0	0	35,269
Revenues							
Federal Aid	33,644	31,782	0	0	0	0	0
Other Revenues	0	0	33,644	33,644	0	0	33,644
Total Revenues	33,644	31,782	33,644	33,644	0	0	33,644
Unit Net Local	22,852	13,472	437	1,625	0	0	1,625

6779 CARE COMPASS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Professional Services	6,500	0	0	0	0	0	0
Program Expense	-761	715	3,431	0	0	0	0
Total Expenditures	5,739	715	3,431	0	0	0	0
Revenues							
Other Revenues	11,300	715	3,431	0	0	0	0
Total Revenues	11,300	715	3,431	0	0	0	0
Unit Net Local	-5,561	0	0	0	0	0	0

County Office for the Aging

6780 EISEP

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	12,633	11,184	13,526	13,526	0	0	13,526
Premium Pay	1,064	987	0	0	0	0	0
Fringe Benefits	6,381	5,825	6,733	6,989	0	0	6,989
All Other Contr. Svcs	303,443	325,534	358,370	358,870	0	0	358,870
Program Expense	5,900	8,209	12,100	15,000	0	0	15,000
Maintenance	0	1,343	0	0	0	0	0
Total Expenditures	329,421	353,082	390,729	394,385	0	0	394,385
Revenues							
State Aid	215,587	249,473	223,732	223,732	0	0	223,732
Local Revenues	0	1,650	2,600	6,000	0	0	6,000
Other Revenues	255	346	500	500	0	0	500
Total Revenues	215,842	251,469	226,832	230,232	0	0	230,232
Unit Net Local	113,579	101,613	163,897	164,153	0	0	164,153

6781 TITLE III-E

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	24,847	24,071	24,076	24,076	0	0	24,076
Premium Pay	0	10	0	0	0	0	0
Fringe Benefits	11,577	11,526	11,985	12,440	0	0	12,440
Other Supplies	265	489	285	285	0	0	285
Travel Training	505	0	500	0	0	0	0
All Other Contr. Svcs	36,056	34,695	35,207	35,361	0	0	35,361
Program Expense	523	622	11,455	500	0	0	500
Other	100	100	100	100	0	0	100
Total Expenditures	73,873	71,513	83,608	72,762	0	0	72,762
Revenues							
Federal Aid	35,632	38,436	48,911	38,821	0	0	38,821
Other Revenues	21,669	12,775	21,000	21,000	0	0	21,000
Total Revenues	57,301	51,211	69,911	59,821	0	0	59,821
Unit Net Local	16,572	20,302	13,697	12,941	0	0	12,941

County Office for the Aging

6782 CARE GIVERS TRAINING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	13,677	13,263	13,263	13,263	0	0	13,263
Premium Pay	500	1,000	1,000	0	0	0	0
Fringe Benefits	6,605	6,826	7,100	6,853	0	0	6,853
Other Supplies	400	600	350	350	0	0	350
Other	150	150	75	75	0	0	75
Total Expenditures	21,332	21,839	21,788	20,541	0	0	20,541
Revenues							
State Aid	19,897	20,385	19,611	19,611	0	0	19,611
Total Revenues	19,897	20,385	19,611	19,611	0	0	19,611
Unit Net Local	1,435	1,454	2,177	930	0	0	930

6784 CASH IN LIEU

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
All Other Contr. Svcs	114,891	113,610	110,000	110,000	0	0	110,000
Total Expenditures	114,891	113,610	110,000	110,000	0	0	110,000
Revenues							
Federal Aid	114,891	113,610	110,000	110,000	0	0	110,000
Total Revenues	114,891	113,610	110,000	110,000	0	0	110,000
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6787 PERS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	16,401	17,355	20,890	20,890	0	0	20,890
Overtime	0	14	0	0	0	0	0
Premium Pay	5,136	0	0	0	0	0	0
Fringe Benefits	10,034	8,313	10,399	10,794	0	0	10,794
Vehicle Fuel and Maint	386	212	350	350	0	0	350
Other Supplies	1,119	235	600	600	0	0	600
Program Expense	4,964	4,049	0	4,500	0	0	4,500
Other	853	512	512	512	0	0	512
Total Expenditures	38,893	30,690	32,751	37,646	0	0	37,646
Revenues							
Local Revenues	33,272	27,311	30,500	25,500	0	0	25,500
Other Revenues	7,414	3,008	1,850	6,350	0	0	6,350
Total Revenues	40,686	30,319	32,350	31,850	0	0	31,850
Unit Net Local	-1,793	371	401	5,796	0	0	5,796

6788 MIPPA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	4,972	3,979	3,979	3,979	0	0	3,979
Fringe Benefits	2,316	1,904	1,981	2,056	0	0	2,056
All Other Contr. Svcs	7,528	7,272	7,493	7,493	0	0	7,493
Total Expenditures	14,816	13,155	13,453	13,528	0	0	13,528
Revenues							
Federal Aid	13,376	13,131	13,376	13,144	0	0	13,144
Total Revenues	13,376	13,131	13,376	13,144	0	0	13,144
Unit Net Local	1,440	24	77	384	0	0	384

6791 NEW YORK CONNECT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6793 HEALTH INSURANCE COUNS.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	11,240	11,190	11,074	11,074	0	0	11,074
Fringe Benefits	5,236	5,355	5,513	5,722	0	0	5,722
Other Supplies	168	0	300	300	0	0	300
All Other Contr. Svcs	12,693	12,680	16,910	17,203	0	0	17,203
Other	200	0	0	0	0	0	0
Total Expenditures	29,537	29,225	33,797	34,299	0	0	34,299
Revenues							
Federal Aid	0	0	19,420	19,135	0	0	19,135
State Aid	29,229	33,311	13,864	14,864	0	0	14,864
Other Revenues	30	250	300	300	0	0	300
Total Revenues	29,259	33,561	33,584	34,299	0	0	34,299
Unit Net Local	278	-4,336	213	0	0	0	0

6795 TITLE III D/HEALTH PROMO.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
All Other Contr. Svcs	5,935	5,367	6,085	5,065	0	0	5,065
Total Expenditures	5,935	5,367	6,085	5,065	0	0	5,065
Revenues							
Federal Aid	3,805	5,367	6,085	5,065	0	0	5,065
State Aid	5,550	0	0	0	0	0	0
Total Revenues	9,355	5,367	6,085	5,065	0	0	5,065
Unit Net Local	-3,420	0	0	0	0	0	0

6796 WRAP

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
All Other Contr. Svcs	15,935	28,078	26,525	26,525	0	0	26,525
Program Expense	10,732	0	0	0	0	0	0
Total Expenditures	26,667	28,078	26,525	26,525	0	0	26,525
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	26,667	28,078	26,525	26,525	0	0	26,525

County Office for the Aging

6797 BALANCING INCENTIVE PROGR

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	139,945	125,431	140,695	158,222	0	0	158,222
Overtime	0	2	0	0	0	0	0
Premium Pay	1,500	1,317	1,000	1,000	0	0	1,000
Fringe Benefits	65,878	60,663	70,536	82,270	0	0	82,270
Other Capital Equip	2,995	0	0	0	0	0	0
Other Supplies	1,469	1,861	2,500	2,500	0	0	2,500
Travel Training	228	0	250	250	0	0	250
All Other Contr. Svcs	66,819	64,835	65,932	65,932	0	0	65,932
Program Expense	74	0	580	580	0	0	580
Utilities	710	424	750	750	0	0	750
Total Expenditures	279,618	254,533	282,243	311,504	0	0	311,504
Revenues							
Federal Aid	0	0	0	26,583	0	0	26,583
State Aid	273,708	260,029	279,522	279,522	0	0	279,522
Other Revenues	21	0	0	0	0	0	0
Total Revenues	273,729	260,029	279,522	306,105	0	0	306,105
Unit Net Local	5,889	-5,496	2,721	5,399	0	0	5,399

6798 UNMET NEEDS (OFA)

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	6,350	4,733	3,490	3,490	0	0	3,490
Premium Pay	0	109	0	0	0	0	0
Fringe Benefits	2,959	2,317	1,737	1,803	0	0	1,803
All Other Contr. Svcs	24,349	80,201	77,227	71,227	0	0	71,227
Program Expense	1,176	17,995	11,286	11,283	0	0	11,283
Total Expenditures	34,834	105,355	93,740	87,803	0	0	87,803
Revenues							
State Aid	99,204	44,314	92,773	85,803	0	0	85,803
Local Revenues	0	440	900	2,000	0	0	2,000
Other Revenues	0	40	0	0	0	0	0
Total Revenues	99,204	44,794	93,673	87,803	0	0	87,803
Unit Net Local	-64,370	60,561	67	0	0	0	0

Debt Service Fund

Governmental Accounting standards require that all debt obligations be reported in a separate Fund. The Debt Service Fund provides the resources for all annual debt principal and interest payments. This fund is financed by payments from the General Fund, Solid Waste Fund, Airport Fund and payments from other entities that have benefited from financings of capital improvements. Historically, the General Fund provides the majority of the resources for debt service.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	70,657	91,986	71,000	95,000	0	0	95,000
Other	444,423	492,537	456,474	352,750	0	0	352,750
Other Finance	6,079,261	5,989,063	5,096,036	5,354,986	0	0	5,354,986
Total Expenditures	6,594,341	6,573,586	5,623,510	5,802,736	0	0	5,802,736
Revenues							
Local Revenues	290,836	210,213	36,168	35,394	0	0	35,394
Other Revenues	746,769	699,318	407,747	400,000	0	0	400,000
Interfund Transf and Rev	5,604,409	6,364,568	5,179,595	5,367,342	0	0	5,367,342
Total Revenues	6,642,014	7,274,099	5,623,510	5,802,736	0	0	5,802,736
Dept. Net Local	-47,673	-700,513	0	0	0	0	0

Debt Service Fund

1380 FISCAL AGENT FEES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	70,657	91,986	71,000	95,000	0	0	95,000
Total Expenditures	70,657	91,986	71,000	95,000	0	0	95,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	70,657	91,986	71,000	95,000	0	0	95,000

9710 SERIAL BONDS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Finance	6,079,261	5,989,063	5,096,036	5,354,986	0	0	5,354,986
Total Expenditures	6,079,261	5,989,063	5,096,036	5,354,986	0	0	5,354,986
Revenues							
Local Revenues	290,836	210,213	36,168	35,394	0	0	35,394
Other Revenues	659,586	541,757	407,747	400,000	0	0	400,000
Interfund Transf and Rev	5,604,409	6,364,568	5,179,595	5,367,342	0	0	5,367,342
Total Revenues	6,554,831	7,116,538	5,623,510	5,802,736	0	0	5,802,736
Unit Net Local	-475,570	-1,127,475	-527,474	-447,750	0	0	-447,750

9730 BAN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other	129,350	309,000	404,474	300,750	0	0	300,750
Total Expenditures	129,350	309,000	404,474	300,750	0	0	300,750
Revenues							
Other Revenues	87,183	157,561	0	0	0	0	0
Total Revenues	87,183	157,561	0	0	0	0	0
Unit Net Local	42,167	151,439	404,474	300,750	0	0	300,750

Debt Service Fund

9789 OTHER DEBT- LEASES

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other	315,073	183,537	52,000	52,000	0	0	52,000
Total Expenditures	315,073	183,537	52,000	52,000	0	0	52,000
Unit Net Local	315,073	183,537	52,000	52,000	0	0	52,000

District Attorney

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,190,389	1,254,043	1,317,044	1,267,337	56,609	56,609	1,323,946
Overtime	30	336	0	0	0	0	0
Premium Pay	13,870	13,583	7,108	7,607	0	0	7,607
Fringe Benefits	561,172	606,847	655,625	658,764	29,250	29,250	688,014
Other Capital Equip	12,058	516	0	0	0	0	0
Other Supplies	26,948	26,860	32,642	32,642	0	0	32,642
Travel Training	2,906	1,783	6,359	6,359	0	0	6,359
Professional Services	27,092	20,498	29,932	31,143	8,789	8,789	39,932
All Other Contr. Svcs	2,181	4,001	2,640	2,640	0	0	2,640
Program Expense	0	0	2,640	2,640	0	0	2,640
Utilities	1,373	1,013	0	0	0	0	0
Other	7,406	5,448	8,538	8,538	0	0	8,538
Total Expenditures	1,845,425	1,934,928	2,062,528	2,017,670	94,648	94,648	2,112,318
Revenues							
State Aid	114,351	187,822	102,671	114,351	0	0	114,351
Other Revenues	8,209	0	0	0	0	0	0
Total Revenues	122,560	187,822	102,671	114,351	0	0	114,351
Dept. Net Local	1,722,865	1,747,106	1,959,857	1,903,319	94,648	94,648	1,997,967

District Attorney

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Admin Assistant Level 1	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Assistant District Attorney	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 1	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 2	0.00	0.00	0.00	1.00	2.00	0.00	0.00	2.00
Assistant District Attorney - Level 3	0.00	2.00	4.00	0.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 4	0.00	4.00	2.00	5.00	5.00	0.00	0.00	5.00
Assistant District Attorney Local	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Confidential Investigator	1.30	1.30	2.18	2.18	2.18	0.00	0.00	2.18
Deputy District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary to the District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary/Paralegal Aide to DA	1.20	1.20	3.00	3.00	3.00	0.00	0.00	3.00
	13.50	13.50	16.18	15.18	15.18	0.00	0.00	15.18

District Attorney

1165 DISTRICT ATTORNEY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,190,389	1,254,043	1,317,044	1,267,337	56,609	56,609	1,323,946
Overtime	30	336	0	0	0	0	0
Premium Pay	13,870	13,583	7,108	7,607	0	0	7,607
Fringe Benefits	561,172	606,847	655,625	658,764	29,250	29,250	688,014
Other Capital Equip	12,058	516	0	0	0	0	0
Other Supplies	26,948	26,860	32,642	32,642	0	0	32,642
Travel Training	2,906	1,783	6,359	6,359	0	0	6,359
Professional Services	27,092	20,498	29,932	31,143	8,789	8,789	39,932
All Other Contr. Svcs	2,181	4,001	2,640	2,640	0	0	2,640
Program Expense	0	0	2,640	2,640	0	0	2,640
Utilities	1,373	1,013	0	0	0	0	0
Other	7,406	5,448	8,538	8,538	0	0	8,538
Total Expenditures	1,845,425	1,934,928	2,062,528	2,017,670	94,648	94,648	2,112,318
Revenues							
State Aid	114,351	187,822	102,671	114,351	0	0	114,351
Other Revenues	8,209	0	0	0	0	0	0
Total Revenues	122,560	187,822	102,671	114,351	0	0	114,351
Unit Net Local	1,722,865	1,747,106	1,959,857	1,903,319	94,648	94,648	1,997,967

District Attorney

OTR # 9 **Priority** 1 **OTR Name** Confidential Investigator

Description This is a continuation of the year-by-year OTR for the third part time confidential investigator position, which was necessitated by the 2020 discovery reforms. The third investigator, who works 27 hours per week, is critical to our daily operations and will be even more so now that the New York State Police will be implementing body worn cameras.

<u>Account</u>			<u>Requested</u>		<u>Recommended</u>	
1165	5100020	CONFIDENTIAL	56,609	TARGET	56,609	TARGET
1165	58800	FRINGES	29,250	TARGET	29,250	TARGET
Local Share			85,859		85,859	

OTR # 10 **Priority** 2 **OTR Name** Private Laboratory Services

Description The New York State Police provide free testing for felony level drug offenses but will not test misdemeanor level suspected narcotics because they cannot handle the volume of cases. The DA's Office previously received an allotment of \$10,000 to use for the testing of misdemeanor drug cases on a very selective basis at a private lab. The DA's office currently has \$1,211 to cover these costs and now seek to make the remaining \$8,789 an annual part of the DA budget.

<u>Account</u>			<u>Requested</u>		<u>Recommended</u>	
1165	54442	PROFESSIONAL SERVICES	8,789	TARGET	8,789	TARGET
Local Share			8,789		8,789	

District Attorney Total 94,648 94,648

Emergency Response Department

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to call 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is used to locate the location and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency medical, and other emergency management assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides for training of emergency medical personnel; and with the NYS Office of Fire Prevention and Control and Office of Emergency Management, provides fire training for 17 local fire departments and emergency management training for local governments and agencies.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,803,770	1,854,158	1,767,336	1,723,271	153,223	153,223	1,876,494
Overtime	125,292	104,645	38,552	41,552	0	0	41,552
Premium Pay	66,963	85,197	61,773	60,773	0	0	60,773
Fringe Benefits	930,035	978,355	882,624	895,269	79,170	79,170	974,439
Other Capital Equip	13,401	58,227	17,251	12,251	0	0	12,251
Vehicle Fuel and Maint	7,700	5,639	5,200	9,852	0	0	9,852
Other Supplies	4,857	5,607	6,686	6,686	0	0	6,686
Travel Training	7,273	2,008	6,016	11,016	0	0	11,016
Professional Services	13,755	3,226	3,500	3,500	0	0	3,500
All Other Contr. Svcs	1,039,167	1,024,874	1,036,476	1,036,464	0	0	1,036,464
Program Expense	36,601	24,259	34,000	34,000	0	0	34,000
Maintenance	45,386	12,294	40,000	35,500	0	0	35,500
Utilities	88,515	83,805	85,600	90,600	0	0	90,600
Rent	60,467	60,632	62,000	62,000	0	0	62,000
Other	8,226	29,592	401,188	678,035	0	0	678,035
Other Finance	493,965	543,965	223,930	0	0	0	0
Total Expenditures	4,745,373	4,876,483	4,672,132	4,700,769	232,393	232,393	4,933,162
Revenues							
Federal Aid	0	236,586	150,000	150,000	0	47,746	197,746
State Aid	833,630	828,465	715,172	715,172	0	0	715,172
Local Revenues	670,208	622,636	580,000	580,000	0	0	580,000
Other Revenues	134,506	141,142	132,000	132,000	0	0	132,000
Total Revenues	1,638,344	1,828,829	1,577,172	1,577,172	0	47,746	1,624,918
Dept. Net Local	3,107,029	3,047,654	3,094,960	3,123,597	232,393	184,647	3,308,244

Emergency Response Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Assistant Director - ER Dispatch	1.00	0.00	1.00	0.50	0.00	0.50	0.50	0.50
Assistant Director Fire and EM	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant EMS Response Coordinator	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAD System Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Communications Center Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Community Preparedness	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Emergency	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Emergency Response	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatch Supervisors	5.00	5.00	5.00	5.00	5.00	0.00	0.00	5.00
Dispatcher/Cad System Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dispatchers	15.00	16.00	16.00	15.00	15.00	1.00	1.00	16.00
E911 Program Specialist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Professional Development	1.00	1.00	1.00	0.50	0.50	0.50	0.50	1.00
Systems Manager	1.00	1.00	1.00	0.50	0.50	0.50	0.50	1.00
	32.50	31.00	32.00	28.50	28.00	2.50	2.50	30.50

Emergency Response Department

3410 FIRE & DISASTER COORD.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,761,008	1,808,276	1,767,336	1,723,271	153,223	153,223	1,876,494
Overtime	125,291	104,645	38,552	41,552	0	0	41,552
Premium Pay	65,963	84,197	61,773	60,773	0	0	60,773
Fringe Benefits	909,646	955,917	882,624	895,269	79,170	79,170	974,439
Other Capital Equip	13,401	58,227	17,251	12,251	0	0	12,251
Other Supplies	4,857	5,607	6,686	6,686	0	0	6,686
Travel Training	7,273	2,008	6,016	11,016	0	0	11,016
All Other Contr. Svcs	1,795	1,795	1,800	1,788	0	0	1,788
Program Expense	36,601	24,259	34,000	34,000	0	0	34,000
Utilities	878	843	600	600	0	0	600
Other	1,426	2,394	1,685	2,070	0	0	2,070
Total Expenditures	2,928,139	3,048,168	2,818,323	2,789,276	232,393	232,393	3,021,669
Revenues							
Federal Aid	0	84,477	0	0	0	47,746	47,746
State Aid	5,172	0	15,172	15,172	0	0	15,172
Local Revenues	180,001	180,000	180,000	180,000	0	0	180,000
Other Revenues	54	0	0	0	0	0	0
Total Revenues	185,227	264,477	195,172	195,172	0	47,746	242,918
Unit Net Local	2,742,912	2,783,691	2,623,151	2,594,104	232,393	184,647	2,778,751

Emergency Response Department

3411 EMERGENCY COMMUNICATIONS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	42,762	45,882	0	0	0	0	0
Overtime	1	0	0	0	0	0	0
Premium Pay	1,000	1,000	0	0	0	0	0
Fringe Benefits	20,389	22,438	0	0	0	0	0
Vehicle Fuel and Maint	7,700	5,639	5,200	9,852	0	0	9,852
Professional Services	13,755	3,226	3,500	3,500	0	0	3,500
All Other Contr. Svcs	1,037,372	1,023,079	1,034,676	1,034,676	0	0	1,034,676
Maintenance	45,386	12,294	40,000	35,500	0	0	35,500
Utilities	87,637	82,962	85,000	90,000	0	0	90,000
Rent	60,467	60,632	62,000	62,000	0	0	62,000
Other	6,800	27,198	399,503	675,965	0	0	675,965
Other Finance	493,965	543,965	223,930	0	0	0	0
Total Expenditures	1,817,234	1,828,315	1,853,809	1,911,493	0	0	1,911,493
Revenues							
Federal Aid	0	152,109	150,000	150,000	0	0	150,000
State Aid	828,458	828,465	700,000	700,000	0	0	700,000
Local Revenues	490,207	442,636	400,000	400,000	0	0	400,000
Other Revenues	134,452	141,142	132,000	132,000	0	0	132,000
Total Revenues	1,453,117	1,564,352	1,382,000	1,382,000	0	0	1,382,000
Unit Net Local	364,117	263,963	471,809	529,493	0	0	529,493

Emergency Response Department

OTR # 61 **Priority** 1 **OTR Name** Restoration of Systems Manager

Description Resolution 2020-220 was passed to include a reduction in the Systems Manager position from full time to 1/2 time for one year. In order to facilitate ongoing projects and maintenance of effort on our multi-million dollar public safety communications system, we request a restoration of funds, \$34,643 plus Fringes, back to full time status. The current Systems Manager retired in 2020 and was brought on at 1/2 time through the end of 2021 with the intention of training his replacement to take over in a full time capacity.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410	5100079	SYSTEMS MGR	34,643 TARGET	34,643 TARGET
3410	58800	FRINGES	17,900 TARGET	17,900 TARGET
Local Share			52,543	52,543

OTR # 71 **Priority** 1 **OTR Name** Restoration of Emergency Services Dispatchers

Description Due to budget reductions for 2021 as a result of COVID-19, one Emergency Services Dispatcher position went unfunded. Due to anticipated staffing shortages, the need to adjust the dispatchers schedules and the lengthy training period, we request restoration of funds for this position.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410	5100055	EMERG SVCS DISP.	55,619 TARGET	55,619 TARGET
3410	58800	FRINGES	28,738 TARGET	28,738 TARGET
Local Share			84,357	84,357

OTR # 120 **Priority** 1 **OTR Name** Restoration of Position: Professional Development Coordinator

Description The funding for the Professional Development Coordinator position was removed from the 2021 budget due to the County's overall target reductions resulting from the COVID-19 pandemic. Mid-year in 2021, the Legislature approved the restoration of this position, as the Department of Emergency Response cited the critical need for staff to provide employee training and onboarding, as well as to provide time-sensitive information related to Discovery Reform. In 2021, half of the position was funded through Contingency Funds, and half is expected to be reimbursable through Criminal Justice Discovery Compensation funding from the New York State Division of Criminal Justice. The status and amount of ongoing state funding is uncertain for 2022 and beyond, and therefore the remaining .5FTE is requested to ensure that this position is adequately resourced for the future.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410	5100005	PROFESSIONAL DEV	31,481 TARGET	31,481 TARGET
3410	58800	FRINGES	16,266 TARGET	16,266 TARGET
Local Share			47,747	47,747

Emergency Response Department

OTR # 121 **Priority** 1 **OTR Name** HOUSEKEEPING AMENDMENT# 1 - Project Manager

Description

HOUSEKEEPING AMENDMENT# 1: Change DOER OTR from Project Manager to Asst. Dir. - ER Dispatch and increase salary to \$34,642 and fringe to \$17,900 to fix error

The Department of Emergency Response is requesting consideration for a one-time .5 FTE for 2022 and 2023 to serve as a department Project Manager, specifically assigned to the Backup Center project. An incumbent has served in this capacity for several years, in addition to taking on other departmental responsibilities. The Backup Center project has been in various stages of progress over the past few years. Although there was every intention of sunseting the incumbent's part time role as project manager at the end of 2021, the Department of Emergency Response, recognizes that having someone serving as the Backup Center Project Manager will be necessary in 2022 for the overall success of the project. The current incumbent in this role will retire at the end of 2021, and a new Project Manager will be sought in 2022.

Despite project delays due to COVID-related shutdowns, significant progress has been made in 2021 toward the completion of the Backup Center Project. The location for the Backup Center was identified and this project will pick up momentum in the latter part of 2021 and well into 2022. The final phase of the Backup Center project will be the renovation of the current 911 Center on Brown Road. This phase will be equally as important to the new Backup Center warranting project management as well. It is expected, based on current project trajectory, that both projects will be completed by the end of 2023.

Due to the technical nature of the project, the aforementioned project synopsis, and the amount of time we believe will be necessary for a project manager to commit to this project, the Department of Emergency Response requests consideration for a .5 FTE for 2022 through the end of 2023.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410	51000	REGULAR PAY	31,480 ONE-TIME	31,480 ONE-TIME
3410	58800	FRINGES	16,266 ONE-TIME	16,266 ONE-TIME
3410	44089	OTHER FEDERAL AID V	0 ONE-TIME	-47,746 ONE-TIME
3410	5100026	ASST DIR OF EMERGENCY	0 ONE-TIME	0 TARGET
Local Share			47,746	0
Emergency Response Department Total			232,393	184,647

Facilities Department

The Facilities Department provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, code review, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Department has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Health Department Building, Human Services Annex, and the Tompkins Center for History & Culture.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,498,164	1,460,253	1,558,308	1,524,830	75,481	75,481	1,600,311
Overtime	6,820	7,014	5,865	6,012	0	0	6,012
Premium Pay	54,207	43,995	41,150	58,300	0	0	58,300
Fringe Benefits	726,613	723,385	799,130	821,110	39,001	39,001	860,111
Automotive Equipment	33,172	8,151	39,000	0	129,190	129,190	129,190
Other Capital Equip	29,978	39,958	11,000	16,500	2,000	2,000	18,500
Vehicle Fuel and Maint	26,307	21,499	16,300	20,300	0	0	20,300
Other Supplies	58,117	70,343	63,725	67,275	0	0	67,275
Travel Training	691	0	1,500	2,500	0	0	2,500
Professional Services	86,537	13,417	0	0	0	0	0
All Other Contr. Svcs	181,029	177,817	196,718	200,876	0	0	200,876
Maintenance	328,531	356,987	273,000	280,000	45,805	45,805	325,805
Utilities	753,446	773,798	745,335	740,350	0	0	740,350
Rent	170,800	173,525	185,135	191,134	0	0	191,134
Other	58,232	142,677	111,545	111,157	0	0	111,157
Other Finance	315,073	183,536	52,000	52,000	0	0	52,000
Total Expenditures	4,327,717	4,196,355	4,099,711	4,092,344	291,477	291,477	4,383,821
Revenues							
Federal Aid	0	0	0	0	0	37,000	37,000
State Aid	0	32,503	0	0	0	0	0
Other Revenues	24,254	25,055	0	0	0	0	0
Interfund Transf and Rev	64,553	64,920	41,560	42,280	0	0	42,280
Applied Rollover (Rev.)	0	0	39,000	0	41,097	41,097	41,097
Total Revenues	88,807	122,478	80,560	42,280	41,097	78,097	120,377
Dept. Net Local	4,238,910	4,073,877	4,019,151	4,050,064	250,380	213,380	4,263,444

Facilities Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant - Level 4	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Civil Engineer	0.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00
Carpenter	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cleaner	17.00	17.00	17.00	17.00	17.00	0.00	0.00	17.00
Cleaning Operations Supervisor	1.00	1.00	1.00	0.00	1.00	0.00	0.00	1.00
Deputy Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Facilities Shopkeeper	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
General Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
HVAC Systems Technician	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Mechanic	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Worker	1.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Seasonal Worker	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Cleaner	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
	32.50	33.00	34.00	33.00	32.00	1.00	1.00	33.00

Facilities Department

1620 BLDG. & GRND. MAINTENANCE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,498,164	1,460,253	1,558,308	1,524,830	75,481	75,481	1,600,311
Overtime	6,820	7,014	5,865	6,012	0	0	6,012
Premium Pay	54,207	43,995	41,150	58,300	0	0	58,300
Fringe Benefits	726,613	723,385	799,130	821,110	39,001	39,001	860,111
Automotive Equipment	33,172	8,151	39,000	0	129,190	129,190	129,190
Other Capital Equip	29,978	39,958	11,000	16,500	2,000	2,000	18,500
Vehicle Fuel and Maint	26,307	21,499	16,300	20,300	0	0	20,300
Other Supplies	58,117	70,343	63,725	67,275	0	0	67,275
Travel Training	691	0	1,500	2,500	0	0	2,500
Professional Services	86,537	13,417	0	0	0	0	0
All Other Contr. Svcs	181,029	177,817	196,718	200,876	0	0	200,876
Maintenance	317,551	304,010	273,000	280,000	45,805	45,805	325,805
Utilities	8,438	8,317	7,335	7,350	0	0	7,350
Other	1,314	947	1,545	2,157	0	0	2,157
Total Expenditures	3,028,938	2,879,106	3,014,576	3,007,210	291,477	291,477	3,298,687
Revenues							
Federal Aid	0	0	0	0	0	37,000	37,000
State Aid	0	32,503	0	0	0	0	0
Other Revenues	21,202	25,055	0	0	0	0	0
Interfund Transf and Rev	36,053	36,420	41,560	42,280	0	0	42,280
Applied Rollover (Rev.)	0	0	39,000	0	41,097	41,097	41,097
Total Revenues	57,255	93,978	80,560	42,280	41,097	78,097	120,377
Unit Net Local	2,971,683	2,785,128	2,934,016	2,964,930	250,380	213,380	3,178,310

Facilities Department

1621 UTILITIES, TAXES, INSUR.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Maintenance	10,980	52,977	0	0	0	0	0
Utilities	745,008	765,481	738,000	733,000	0	0	733,000
Rent	170,800	173,525	185,135	191,134	0	0	191,134
Other	56,918	141,730	110,000	109,000	0	0	109,000
Other Finance	315,073	183,536	52,000	52,000	0	0	52,000
Total Expenditures	1,298,779	1,317,249	1,085,135	1,085,134	0	0	1,085,134
Revenues							
Other Revenues	3,052	0	0	0	0	0	0
Interfund Transf and Rev	28,500	28,500	0	0	0	0	0
Total Revenues	31,552	28,500	0	0	0	0	0
Unit Net Local	1,267,227	1,288,749	1,085,135	1,085,134	0	0	1,085,134

Facilities Department

<u>OTR #</u>	95	<u>Priority</u>	1	<u>OTR Name</u>	Building Repairs Restoration Funding	
Description	Restoration of target funding that was converted to one-time funding during the pandemic in the Building Repairs account. Now that all departments and buildings are starting to approach full occupancy and are opening back up to the public this funding is essential to adequately maintain County facilities.					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
1620	54470	BUILDING REPAIRS		45,805	TARGET	45,805 TARGET
Local Share				45,805		45,805
OTR #	96	Priority	2	OTR Name	Maintenance Vehicles	
Description	This funding will allow for the replacement of 2 maintenance vehicles that have exceeded their service life: 1.) A new HVAC maintenance van to replace a nearly 10 year old vehicle. The van will be used by an HVAC Technician that services all County facilities. 2.) A new pick up truck with plow to replace a nearly 10 year old truck that is in poor condition. The truck will be used for maintenance and snow removal operations at all County facilities					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
1620	52231	VEHICLES		53,093	ONE-TIME	53,093 ONE-TIME
1620	41084	USE OF ROLLOVER		-41,097	ROLLOVER	-41,097 ROLLOVER
1620	52231	VEHICLES		41,097	ROLLOVER	41,097 ROLLOVER
Local Share				53,093		53,093
OTR #	94	Priority	3	OTR Name	Capital Projects Engineering Staff Support	
Description	Engineering staff support is needed in the coming years as the County moves forward with the Center of Government Project, multi-year Green Facilities Energy Projects, and possible Public Safety Building Space Improvements. This OTR includes funding for an Associate Civil Engineer position, vehicle, and computer.					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
1620	5100083	ASSOC CIVIL ENG		75,481	TARGET	75,481 TARGET
1620	52231	VEHICLES		35,000	ONE-TIME	35,000 ONE-TIME
1620	52206	COMPUTER EQUIPMENT		2,000	ONE-TIME	2,000 ONE-TIME
1620	58800	FRINGES		39,001	TARGET	39,001 TARGET
1620	44089	OTHER FEDERAL AID V		0	ONE-TIME	-37,000 ONE-TIME
Local Share				151,482		114,482
Facilities Department Total				250,380		213,380

Finance Department

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	745,599	777,712	829,095	809,564	15,155	15,155	824,719
Overtime	1,863	13,234	0	200	4,000	4,000	4,200
Premium Pay	17,448	27,989	4,250	3,000	0	0	3,000
Fringe Benefits	356,372	391,942	414,840	419,955	9,903	9,903	429,858
Other Capital Equip	7,394	14,457	8,800	14,382	600	600	14,982
Other Supplies	7,796	10,172	11,447	12,120	0	0	12,120
Travel Training	9,995	5,713	18,250	16,747	0	0	16,747
Professional Services	60,460	64,028	103,600	103,750	32,000	32,000	135,750
All Other Contr. Svcs	32,042	33,088	34,786	36,927	1,925	1,925	38,852
Program Expense	20,592	19,644	34,500	33,497	0	0	33,497
Utilities	1,081	1,014	1,245	1,245	0	0	1,245
Other	20,873	21,467	26,670	27,905	0	0	27,905
Total Expenditures	1,281,515	1,380,460	1,487,483	1,479,292	63,583	63,583	1,542,875
Revenues							
Local Revenues	203,812	196,039	140,483	141,532	0	0	141,532
Other Revenues	198,170	119,094	145,911	149,000	0	0	149,000
Interfund Transf and Rev	31,954	32,753	33,572	33,600	0	0	33,600
Applied Rollover (Rev.)	0	0	29,254	0	0	0	0
Total Revenues	433,936	347,886	349,220	324,132	0	0	324,132
Dept. Net Local	847,579	1,032,574	1,138,263	1,155,160	63,583	63,583	1,218,743

Finance Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Account Clerk/Typist	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Admin Asst Level 4	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Buyer	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Deputy Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Accounting Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Finance Accounts Payable Clerk	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Purchasing Manager	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Treasury Manager	1.00	1.00	1.20	1.00	1.00	0.00	0.00	1.00
	13.00	13.00	13.20	13.00	13.00	0.00	0.00	13.00

Finance Department

1310 TREASURY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	208,409	232,488	205,010	205,010	0	0	205,010
Overtime	0	237	0	200	0	0	200
Premium Pay	2,868	1,750	500	1,500	0	0	1,500
Fringe Benefits	98,434	112,219	102,303	106,807	0	0	106,807
Other Capital Equip	0	2,223	0	5,000	0	0	5,000
Other Supplies	4,761	5,633	5,600	5,600	0	0	5,600
Travel Training	1,820	1,078	4,000	3,697	0	0	3,697
All Other Contr. Svcs	14,341	14,502	14,710	14,851	0	0	14,851
Program Expense	20,592	19,644	34,500	33,497	0	0	33,497
Utilities	336	317	395	395	0	0	395
Other	8,934	9,423	12,150	12,150	0	0	12,150
Total Expenditures	360,495	399,514	379,168	388,707	0	0	388,707
Revenues							
Local Revenues	113,728	119,355	115,394	116,443	0	0	116,443
Other Revenues	198,170	119,009	145,911	149,000	0	0	149,000
Interfund Transf and Rev	17,894	18,341	18,800	18,800	0	0	18,800
Total Revenues	329,792	256,705	280,105	284,243	0	0	284,243
Unit Net Local	30,703	142,809	99,063	104,464	0	0	104,464

Finance Department

1315 ACCOUNTING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	488,657	522,667	545,724	545,724	12,230	12,230	557,954
Overtime	1,775	12,997	0	0	4,000	4,000	4,000
Premium Pay	3,463	10,696	2,000	1,500	0	0	1,500
Fringe Benefits	230,106	261,488	272,657	282,751	8,391	8,391	291,142
Other Capital Equip	7,220	12,234	7,337	7,414	600	600	8,014
Other Supplies	2,895	4,539	5,447	6,120	0	0	6,120
Travel Training	7,155	4,635	6,250	6,250	0	0	6,250
Professional Services	60,460	64,028	103,600	103,750	0	0	103,750
All Other Contr. Svcs	17,701	18,586	20,076	22,076	1,925	1,925	24,001
Utilities	605	570	500	500	0	0	500
Other	1,532	1,585	3,220	3,220	0	0	3,220
Total Expenditures	821,569	914,025	966,811	979,305	27,146	27,146	1,006,451
Revenues							
Local Revenues	90,084	76,684	25,089	25,089	0	0	25,089
Other Revenues	0	85	0	0	0	0	0
Interfund Transf and Rev	14,060	14,412	14,772	14,800	0	0	14,800
Total Revenues	104,144	91,181	39,861	39,889	0	0	39,889
Unit Net Local	717,425	822,844	926,950	939,416	27,146	27,146	966,562

1345 PURCHASING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	48,533	22,557	78,361	58,830	2,925	2,925	61,755
Overtime	88	0	0	0	0	0	0
Premium Pay	11,117	15,543	1,750	0	0	0	0
Fringe Benefits	27,832	18,235	39,880	30,397	1,512	1,512	31,909
Other Capital Equip	174	0	1,463	1,968	0	0	1,968
Other Supplies	140	0	400	400	0	0	400
Travel Training	1,020	0	8,000	6,800	0	0	6,800
Professional Services	0	0	0	0	32,000	32,000	32,000
Utilities	140	127	350	350	0	0	350
Other	169	179	740	535	0	0	535
Total Expenditures	89,213	56,641	130,944	99,280	36,437	36,437	135,717
Revenues							
Applied Rollover (Rev.)	0	0	29,254	0	0	0	0
Total Revenues	0	0	29,254	0	0	0	0
Unit Net Local	89,213	56,641	101,690	99,280	36,437	36,437	135,717

Finance Department

1950 TAXES ON CO. OWN. PROP.

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other	10,238	10,280	10,560	12,000	0	0	12,000
Total Expenditures	10,238	10,280	10,560	12,000	0	0	12,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	10,238	10,280	10,560	12,000	0	0	12,000

Finance Department

OTR # 12 **Priority** 1 **OTR Name** Purchasing Staffing

Description These funds will provide the needed resources to rebuild the purchasing division.

In reviewing counties of similar size, departments and budgets our purchasing division is understaffed, and our ability to serve the various needs in Tompkins County falls short. We have established a role for a consultant to come in and assist with training both finance staff and county departmental staff. The consultant will review/update/establish/document procedures, and update policies. Our goal will be to ensure compliance, solid documentation, and add support to the many departments that call on Purchasing.

This role would diminish over the next couple of years, yet the needs will still exist so the funds would transfer to a purchasing assistant type of position.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1345	54442	PROFESSIONAL SERVICES	32,000 TARGET	32,000 TARGET
		Local Share	32,000	32,000

OTR # 39 **Priority** 2 **OTR Name** Salary Adjustments

Description This OTR adjusts three staff salaries in the Accounting division:

1) The Payroll specialist is moving from the hire rate to the work rate in 2022, increasing the salary by \$5,380.

2) The Account Clerk/Typist position for accounts payable is being reclassified with a new title. The proposed salary for the new position is \$6,850 higher than the Account Clerk/Typist position.

3) Finance will be budgeting \$4,000 in overtime for 2022, which is less than current expenditures. Formerly the department utilized compensatory time, yet we are moving towards paying employees overtime as incurred. Overtime is needed to cover vacancies, vacations, and to continue/expand training and cross training.

Fringe of \$8391 is included to cover the above salary adjustments

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1315	5100034	PAYROLL SPECIALIST	5,380 TARGET	5,380 TARGET
1315	58800	FRINGES	8,391 TARGET	8,391 TARGET
1315	51000	REGULAR PAY	6,850 TARGET	6,850 TARGET
1315	51200	OVERTIME PAY	4,000 TARGET	4,000 TARGET
		Local Share	24,621	24,621

OTR # 8 **Priority** 3 **OTR Name** Replacement of Buyer

Description For the last number of years the county has had one buyer position that reported to the Accounting division manager. To better serve the County we recommend the position be upgraded to a division manager with salary and title to reflect that. Additional cost for 2022 would be \$2,925 in salary and the additional fringe benefits

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1345	5100014	PURCHASING MANAGER	2,925 TARGET	2,925 TARGET
1345	58800	FRINGES	1,512 TARGET	1,512 TARGET
		Local Share	4,437	4,437

OTR # 40 **Priority** 4 **OTR Name** Computer Systems

Description Annual increases to Finance Department Computer system costs:

- Increase Full Adobe Acrobat licenses and annual license fee increase on current licenses
- 5% increase for Financial System Annual maintenance charge

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1315	54425	SERVICE CONTRACTS	1,925 TARGET	1,925 TARGET
1315	52230	COMPUTER SOFTWARE	600 TARGET	600 TARGET
		Local Share	2,525	2,525

Finance Department

Finance Department Total

63,583

63,583

Health Department

The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,720,596	3,830,761	3,892,793	3,878,125	253,880	253,880	4,132,005
Overtime	3,533	164,908	0	0	0	0	0
Premium Pay	124,150	112,651	49,163	36,425	0	0	36,425
Fringe Benefits	1,783,282	1,965,656	1,951,234	2,012,372	131,179	131,179	2,143,551
Automotive Equipment	128,650	0	0	0	152,000	152,000	152,000
Other Capital Equip	36,715	69,311	33,686	40,852	2,000	2,000	42,852
Vehicle Fuel and Maint	7,888	6,629	11,700	8,800	0	0	8,800
Other Supplies	182,870	81,051	186,980	127,391	100,000	100,000	227,391
Travel Training	34,874	5,218	19,473	34,279	15,000	15,000	49,279
Professional Services	273,028	1,353,123	2,701,016	283,544	90,000	90,000	373,544
Mandate - PreK and EI	5,952,719	5,023,545	6,513,000	6,700,407	0	0	6,700,407
Mandate - Other	245,626	260,474	288,226	329,516	0	0	329,516
All Other Contr. Svcs	79,827	125,584	114,815	136,062	0	0	136,062
Program Expense	8,699	17,717	2,638	700	123,370	123,370	124,070
Utilities	24,857	31,623	40,025	31,847	912	912	32,759
Rent	178,057	177,457	178,057	164,933	0	0	164,933
Other	52,268	47,667	57,401	56,935	0	0	56,935
Total Expenditures	12,837,639	13,273,375	16,040,207	13,842,188	868,341	868,341	14,710,529
Revenues							
Federal Aid	768,849	953,857	1,854,064	743,020	0	0	743,020
State Aid	4,603,677	4,649,658	4,994,889	5,151,721	215,565	215,565	5,367,286
Local Revenues	1,652,013	1,119,682	1,667,535	1,655,023	0	0	1,655,023
Other Revenues	365,424	239,433	220,833	16,500	0	0	16,500
Interfund Transf and Rev	12,963	17,257	0	175,098	0	0	175,098
Applied Rollover (Rev.)	0	0	75,000	0	357,250	357,250	357,250
Total Revenues	7,402,926	6,979,887	8,812,321	7,741,362	572,815	572,815	8,314,177
Dept. Net Local	5,434,713	6,293,488	7,227,886	6,100,826	295,526	295,526	6,396,352

Health Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk/Typist	2.00	2.00	2.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 2	2.00	2.00	1.00	1.00	1.00	1.00	1.00	2.00
Administrative Assistant - Level 3	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant Level 1	0.00	1.00	2.00	2.00	2.00	0.00	0.00	2.00
Administrative Coordinator	3.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Billing Coordinator/System	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Community Health Nurse	15.60	15.60	15.60	14.60	13.80	0.00	0.00	13.80
Community Health Worker	0.00	0.00	0.00	0.00	0.00	2.00	2.00	2.00
Deputy Registrar of Vital Records	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director Health Promotion Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Children with Special Care	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Community Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Environmental Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Health and Safety	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Health Educator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Healthy Neighborhoods Education	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	2.75	2.00	2.00	1.00	1.00	0.00	0.00	1.00
Keyboard Specialist	2.00	2.00	1.00	0.50	0.00	0.00	0.00	0.00
Medical Director	0.25	0.25	0.25	0.25	0.25	0.00	0.00	0.25
PH Communications Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Planner/Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Engineer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Preparedness	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Sanitarian	9.50	9.50	9.50	9.50	9.00	2.00	2.00	11.00
Public Health Technician	0.39	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Senior Community Health Nurse	2.00	2.00	2.00	3.00	3.00	0.00	0.00	3.00
Senior Public Health Sanitarian	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Supervising Community Health Nurse	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
WIC Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
WIC Nutrition Educator II	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WIC Program Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
WIC Program Nutritionist	2.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
	66.49	67.35	66.35	62.85	63.05	5.00	5.00	68.05

Health Department

2960 PRESCHOOL SPECIAL EDUCATI

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - PreK and EI	5,390,979	4,635,219	5,860,000	6,122,407	0	0	6,122,407
Total Expenditures	5,390,979	4,635,219	5,860,000	6,122,407	0	0	6,122,407
Revenues							
State Aid	2,484,215	2,356,850	2,863,000	3,032,177	0	0	3,032,177
Local Revenues	964,486	551,422	960,000	960,000	0	0	960,000
Total Revenues	3,448,701	2,908,272	3,823,000	3,992,177	0	0	3,992,177
Unit Net Local	1,942,278	1,726,947	2,037,000	2,130,230	0	0	2,130,230

4010 PH ADMINISTRATION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	657,650	674,735	718,244	777,700	107,282	107,282	884,982
Overtime	35	3,817	0	0	0	0	0
Premium Pay	32,175	33,630	9,850	7,400	0	0	7,400
Fringe Benefits	317,055	340,851	362,445	400,836	55,432	55,432	456,268
Automotive Equipment	128,650	0	0	0	152,000	152,000	152,000
Other Capital Equip	4,715	52,487	4,574	6,762	0	0	6,762
Vehicle Fuel and Maint	7,524	6,093	11,000	8,000	0	0	8,000
Other Supplies	6,182	6,531	9,800	13,470	0	0	13,470
Travel Training	4,799	742	7,850	10,000	15,000	15,000	25,000
Professional Services	0	1,159,819	1,314,750	0	0	0	0
All Other Contr. Svcs	1,179	2,828	2,176	2,997	0	0	2,997
Program Expense	4,267	16,081	0	0	0	0	0
Utilities	3,376	6,127	4,330	4,506	912	912	5,418
Rent	77,986	77,986	77,986	77,986	0	0	77,986
Other	19,795	27,212	32,165	33,989	0	0	33,989
Total Expenditures	1,265,388	2,408,939	2,555,170	1,343,646	330,626	330,626	1,674,272
Revenues							
Federal Aid	88,829	236,443	83,362	84,018	0	0	84,018
State Aid	47,703	13,360	50,000	50,000	0	0	50,000
Local Revenues	40	20	0	0	0	0	0
Other Revenues	70,990	0	0	0	0	0	0
Applied Rollover (Rev.)	0	0	0	0	112,280	112,280	112,280
Total Revenues	207,562	249,823	133,362	134,018	112,280	112,280	246,298
Unit Net Local	1,057,826	2,159,116	2,421,808	1,209,628	218,346	218,346	1,427,974

Health Department

4011 EMERGING LEADERS IN PH

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	0	17,136	0	0	0	0
Fringe Benefits	0	0	2,176	0	0	0	0
Other Capital Equip	0	0	1,500	0	0	0	0
Other Supplies	900	1,224	15,238	0	0	0	0
Travel Training	16,839	1,561	0	0	0	0	0
Professional Services	60,824	31,779	10,186	0	0	0	0
Utilities	0	0	2,250	0	0	0	0
Other	0	0	500	0	0	0	0
Total Expenditures	78,563	34,564	48,986	0	0	0	0
Revenues							
Other Revenues	122,113	40,000	48,986	0	0	0	0
Total Revenues	122,113	40,000	48,986	0	0	0	0
Unit Net Local	-43,550	-5,436	0	0	0	0	0

4012 WOMEN, INFANTS & CHILDREN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	279,280	291,471	297,444	297,904	0	0	297,904
Overtime	22	34	0	0	0	0	0
Premium Pay	13,544	15,853	4,750	2,250	0	0	2,250
Fringe Benefits	136,437	147,101	150,432	155,090	0	0	155,090
Other Capital Equip	4,115	0	0	0	0	0	0
Vehicle Fuel and Maint	364	536	700	800	0	0	800
Other Supplies	28,333	20,435	5,695	5,111	0	0	5,111
Travel Training	4,109	420	965	2,897	0	0	2,897
Professional Services	25,402	34,359	39,910	32,604	0	0	32,604
All Other Contr. Svcs	3,803	2,598	2,529	2,806	0	0	2,806
Program Expense	3,850	0	1,938	0	0	0	0
Utilities	3,450	4,738	5,674	5,258	0	0	5,258
Rent	15,524	14,924	15,524	2,400	0	0	2,400
Other	1,769	1,895	1,000	1,400	0	0	1,400
Total Expenditures	520,002	534,364	526,561	508,520	0	0	508,520
Revenues							
Federal Aid	519,771	509,654	526,561	508,520	0	0	508,520
Total Revenues	519,771	509,654	526,561	508,520	0	0	508,520
Unit Net Local	231	24,710	0	0	0	0	0

Health Department

4013 OCCUPATIONAL HLTH.& SFTY.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	61,860	63,446	55,303	55,303	0	0	55,303
Fringe Benefits	28,820	30,365	27,530	28,575	0	0	28,575
Other Supplies	526	7	1,100	1,100	0	0	1,100
Travel Training	1,424	505	500	2,030	0	0	2,030
Professional Services	2,858	2,178	3,200	3,200	0	0	3,200
All Other Contr. Svcs	7,049	8,250	8,800	8,106	0	0	8,106
Utilities	523	501	588	588	0	0	588
Rent	664	664	664	664	0	0	664
Other	619	363	750	810	0	0	810
Total Expenditures	104,343	106,279	98,435	100,376	0	0	100,376
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	104,343	106,279	98,435	100,376	0	0	100,376

4014 MEDICAL EXAMINER

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Health Department

4015 VITAL RECORDS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	45,132	45,155	46,351	46,351	0	0	46,351
Premium Pay	1,000	1,000	1,250	1,250	0	0	1,250
Fringe Benefits	21,493	22,090	23,696	24,595	0	0	24,595
Other Supplies	1,221	149	2,650	2,650	0	0	2,650
All Other Contr. Svcs	406	406	1,606	1,606	0	0	1,606
Utilities	174	209	228	228	0	0	228
Rent	1,844	1,844	1,844	1,844	0	0	1,844
Other	24	0	200	150	0	0	150
Total Expenditures	71,294	70,853	77,825	78,674	0	0	78,674
Revenues							
Local Revenues	109,632	100,868	108,000	108,000	0	0	108,000
Total Revenues	109,632	100,868	108,000	108,000	0	0	108,000
Unit Net Local	-38,338	-30,015	-30,175	-29,326	0	0	-29,326

Health Department

4016 COMMUNITY HEALTH

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	748,312	775,657	717,089	713,370	0	0	713,370
Overtime	2,289	78,427	0	0	0	0	0
Premium Pay	17,953	21,646	8,900	5,650	0	0	5,650
Fringe Benefits	356,373	418,491	361,397	371,518	0	0	371,518
Other Capital Equip	7,224	363	17,790	7,590	0	0	7,590
Other Supplies	111,306	32,481	115,965	52,963	100,000	100,000	152,963
Travel Training	1,931	822	4,593	12,272	0	0	12,272
Professional Services	157,309	72,324	467,292	194,394	25,000	25,000	219,394
All Other Contr. Svcs	9,770	53,137	23,634	27,679	0	0	27,679
Program Expense	0	1,611	0	0	123,370	123,370	123,370
Utilities	5,658	7,173	13,551	7,267	0	0	7,267
Rent	28,648	28,648	28,648	28,648	0	0	28,648
Other	8,353	72	336	336	0	0	336
Total Expenditures	1,455,126	1,490,852	1,759,195	1,421,687	248,370	248,370	1,670,057

Revenues

Federal Aid	90,617	103,506	317,517	75,801	0	0	75,801
State Aid	67,817	42,112	72,990	72,390	0	0	72,390
Local Revenues	108,575	59,758	143,900	126,702	0	0	126,702
Other Revenues	33,167	6,077	20,397	0	0	0	0
Interfund Transf and Rev	12,963	17,257	0	35,098	0	0	35,098
Applied Rollover (Rev.)	0	0	75,000	0	203,370	203,370	203,370
Total Revenues	313,139	228,710	629,804	309,991	203,370	203,370	513,361
Unit Net Local	1,141,987	1,262,142	1,129,391	1,111,696	45,000	45,000	1,156,696

4017 MEDICAL EXAMINER PROGRAM

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - Other	245,626	260,474	288,226	329,516	0	0	329,516
Total Expenditures	245,626	260,474	288,226	329,516	0	0	329,516
Revenues							
Other Revenues	380	2,916	0	0	0	0	0
Total Revenues	380	2,916	0	0	0	0	0
Unit Net Local	245,246	257,558	288,226	329,516	0	0	329,516

Health Department

4018 HEALTHY NEIGHBORHOOD PROG

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	89,620	86,667	96,002	84,336	0	0	84,336
Overtime	22	483	0	0	0	0	0
Premium Pay	1,238	1,183	1,050	125	0	0	125
Fringe Benefits	40,246	42,277	45,806	41,194	0	0	41,194
Other Capital Equip	0	2,487	3,500	3,500	0	0	3,500
Other Supplies	24,651	14,326	23,307	39,918	0	0	39,918
Travel Training	80	0	500	500	0	0	500
Utilities	174	832	1,274	1,274	0	0	1,274
Rent	1,519	1,519	1,519	766	0	0	766
Other	184	472	755	755	0	0	755
Total Expenditures	157,734	150,246	173,713	172,368	0	0	172,368
Revenues							
State Aid	158,458	150,414	173,713	172,368	0	0	172,368
Total Revenues	158,458	150,414	173,713	172,368	0	0	172,368
Unit Net Local	-724	-168	0	0	0	0	0

Health Department

4047 PLNG. & COORD. OF C.S.N.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	788,290	881,070	874,049	874,052	0	0	874,052
Overtime	0	71,294	0	0	0	0	0
Premium Pay	44,366	25,734	9,500	7,750	0	0	7,750
Fringe Benefits	388,125	468,117	439,832	455,627	0	0	455,627
Other Capital Equip	1,139	6,129	1,000	7,000	0	0	7,000
Other Supplies	3,738	2,967	4,492	4,430	0	0	4,430
Travel Training	2,110	659	1,000	1,000	0	0	1,000
All Other Contr. Svcs	29,325	29,385	35,333	44,533	0	0	44,533
Utilities	7,272	7,205	7,770	7,770	0	0	7,770
Rent	19,862	19,862	19,862	19,862	0	0	19,862
Other	11,269	8,258	9,850	7,350	0	0	7,350
Total Expenditures	1,295,496	1,520,680	1,402,688	1,429,374	0	0	1,429,374
Revenues							
Federal Aid	53,514	85,123	65,815	65,815	0	0	65,815
State Aid	120,584	95,301	120,875	120,875	0	0	120,875
Local Revenues	77,560	53,309	80,000	80,000	0	0	80,000
Other Revenues	100,621	178,086	130,000	0	0	0	0
Interfund Transf and Rev	0	0	0	140,000	0	0	140,000
Total Revenues	352,279	411,819	396,690	406,690	0	0	406,690
Unit Net Local	943,217	1,108,861	1,005,998	1,022,684	0	0	1,022,684

4048 PHYS.HANDIC.CHIL.TREATMNT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Health Department

4054 EARLY INTERV (BIRTH-3)

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - PreK and EI	561,740	388,326	653,000	578,000	0	0	578,000
Total Expenditures	561,740	388,326	653,000	578,000	0	0	578,000
Revenues							
State Aid	282,827	238,599	319,970	283,220	0	0	283,220
Other Revenues	539	7	0	0	0	0	0
Total Revenues	283,366	238,606	319,970	283,220	0	0	283,220
Unit Net Local	278,374	149,720	333,030	294,780	0	0	294,780

4090 ENVIRONMENTAL HEALTH

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,050,452	1,012,560	1,041,582	1,029,109	146,598	146,598	1,175,707
Overtime	1,165	10,853	0	0	0	0	0
Premium Pay	13,874	13,605	13,863	12,000	0	0	12,000
Fringe Benefits	494,733	496,364	522,324	534,937	75,747	75,747	610,684
Other Capital Equip	19,522	7,845	5,322	16,000	2,000	2,000	18,000
Other Supplies	6,013	2,931	8,733	7,749	0	0	7,749
Travel Training	3,582	509	4,065	5,580	0	0	5,580
Professional Services	26,635	52,664	65,678	53,346	65,000	65,000	118,346
All Other Contr. Svcs	28,295	28,980	40,737	48,335	0	0	48,335
Program Expense	582	25	700	700	0	0	700
Utilities	4,230	4,838	4,360	4,956	0	0	4,956
Rent	32,010	32,010	32,010	32,763	0	0	32,763
Other	10,255	9,395	11,845	12,145	0	0	12,145
Total Expenditures	1,691,348	1,672,579	1,751,219	1,757,620	289,345	289,345	2,046,965
Revenues							
Federal Aid	16,118	19,131	15,620	8,866	0	0	8,866
State Aid	179,022	167,557	177,908	177,908	0	0	177,908
Local Revenues	391,720	354,305	375,635	380,321	0	0	380,321
Other Revenues	37,614	12,347	21,450	16,500	0	0	16,500
Applied Rollover (Rev.)	0	0	0	0	41,600	41,600	41,600
Total Revenues	624,474	553,340	590,613	583,595	41,600	41,600	625,195
Unit Net Local	1,066,874	1,119,239	1,160,606	1,174,025	247,745	247,745	1,421,770

Health Department

4092 PUB HLTH COVID SCHOOL GRN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	0	29,593	0	0	0	0
Fringe Benefits	0	0	15,596	0	0	0	0
Professional Services	0	0	800,000	0	0	0	0
Total Expenditures	0	0	845,189	0	0	0	0
Revenues							
Federal Aid	0	0	845,189	0	0	0	0
Total Revenues	0	0	845,189	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

4095 PUBLIC HEALTH STATE AID

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Revenues							
State Aid	1,263,051	1,585,465	1,216,433	1,242,783	215,565	215,565	1,458,348
Total Revenues	1,263,051	1,585,465	1,216,433	1,242,783	215,565	215,565	1,458,348
Unit Net Local	-1,263,051	-1,585,465	-1,216,433	-1,242,783	-215,565	-215,565	-1,458,348

Health Department

OTR # 38 **Priority** 1 **OTR Name** Community Health Workers

Description Health Promotion is requesting funding for two Community Health Workers. This will build on the Public Health Ambassador pilot conducted May-August 2021. This position will be responsible for conducting activities and working directly with individuals and families within traditionally marginalized population to ensure equitable access to public health resources and services. This role will further develop community relationships in a culturally sensitive manner to advocate for and support individuals and families in their access of public health services. As we work to address systemic racism and promote health equity, there is a need to have employees who represent the diversity of cultures, backgrounds, social identities, and lived experience in Tompkins County. If not funded, this effort will be limited to external funding opportunities and will not have a consistent presence in the community. Developing a model of CHWs is directly linked to our strategic planning process going forward and the community outreach programs that are continuing to grow.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4095	43401	PUBLIC HEALTH WORK	-32,109	TARGET	-32,109	ONE-TIME
4010	58800	FRINGES	45,614	TARGET	45,614	ONE-TIME
4010	54472	TELEPHONE	912	TARGET	912	ONE-TIME
4010	5100015	COMMUNITY HEALTH	88,280	TARGET	88,280	ONE-TIME
Local Share			102,697		102,697	

Health Department

OTR # 42 **Priority** 2 **OTR Name** Public Health Sanitarian - Core Services

Description The PH Sanitarian staffing level in the Environmental Health Division (EH) has been constant since a 0.5 FTE PH Sanitarian increase in 2017. Staffing levels in EH remain below those in 2009 while the workload in core areas has increased, NYSDOH has imposed new requirements, and the community has looked to EH to respond to emerging concerns.

Some of the multiple regulatory and program changes that have occurred since 2017 include:

- New PFOA, PFOS, and 1,4-dioxane regulations for public drinking water systems that set very low maximum contaminant levels for these compounds and require water systems to conduct regular monitoring;
- Regulations that require schools to periodically test for lead at each drinking water fixture;
- EPA's revised lead and copper rule that requires water systems to develop an inventory of the lead service lines, changes the compliance point to each tap tested, and promotes lead service line replacement. These regulations now take effect in December 2021;
- NYSDOH cooling tower requirements that established a registry of cooling towers and require operators to develop a legionella testing and management program and periodically conduct sampling;
- The inclusion of electronic nicotine delivery devices (vaping devices) in inspections at tobacco retailers and increasing the age for buying tobacco to 21.
- Decreasing the blood lead level to 5 micrograms per deciliter compared to the previous 15 micrograms per deciliter for childhood lead poisoning prevention.

Each of these and other regulatory changes have increased the workload for EH staff as staff work to educate and assist facility operators with understanding the new requirements and provide compliance oversight.

The Finger Lakes GrassRoots Festival of Music and Dance has developed into a significant resource requirement as EH strives, in response to both NYSDOH direction and a concern for public health and safety at the event, to bring the operation and its water systems into compliance with regulatory requirements. Since 2017, EH has also seen an increase in the number of small water systems and, with the exception of 2020 and COVID, food service operations - all of which require staff resources for education, permitting and inspections, and enforcement when other efforts fail.

EH has made changes to be more effective and efficient in our operations. Some of these changes include:

- Developing and implementing electronic registration for rabies pet vaccination clinics. This process has decreased customer wait time at clinics and results in automatic electronic storage of rabies certificates.
- Developing and implementing a detailed tracking and management system for public water system monitoring and reporting requirements that has made it faster to identify issues at a water system, resulting in more timely issuance of reminders and subsequent Notices of Violation (NOVs) and, in most cases, correction of the violation.
- Using the Accela software system to make the temporary food service permitting process almost 100% paperless from the online-application to the electronic generation and emailing of the permit for the event.

Despite these and other changes, EH continues to struggle to meet the current work load. We are requesting the addition of a Public Health Sanitarian to provide increased assistance especially in our food service and water supply programs. Without this position, EH will need to cut inspections to the minimum required and may be unable to provide the existing level of education and support to our operators.

	<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4095	43401 PUBLIC HEALTH WORK	-20,629 TARGET	-20,629 TARGET
4090	5100059 PUB HEALTH SANIT.	55,303 TARGET	55,303 TARGET
4090	52206 COMPUTER EQUIPMENT	2,000 TARGET	2,000 TARGET
4090	58800 FRINGES	28,575 TARGET	28,575 TARGET
Local Share		65,249	65,249

Health Department

OTR # 37 **Priority** 3 **OTR Name** Increased hours Admin Support

Description The department had two Information Aides in 2020 for front desk coverage and lost one due to budget reductions. The position has not been restored. The Administrative Assistant Level 2 will provide primary front desk back up in lieu of increasing staff. The Public Health front desk employee will also support the Mental Health Department with work such as appointment reminder calls and scanning. Managers are also reviewing the feasibility of cross training front desk staff for coverage as we integrate departments.

The Administrative Coordinator, Sr. Account Clerk Typist and Administrative Assistant Level 2 will provide support to administrative functions to include purchasing, contracts, human resource functions, accounts payable, reconciliation of financials, etc. in both Mental Health and Public Health. By increasing them to 40 hours/week, we will expand their capacity to support both departments without hiring additional staff.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4095	43401	PUBLIC HEALTH WORK	-6,841	TARGET	-6,841	TARGET
4010	5100021	INFORMATION AIDE	4,189	TARGET	4,189	TARGET
4010	5100052	SR. ACCOUNT	5,995	TARGET	5,995	TARGET
4010	5100053	ADMIN ASST LEVEL 2	5,142	TARGET	5,142	TARGET
4010	5100067	ADMIN COORDINATOR	3,676	TARGET	3,676	TARGET
4010	58800	FRINGES	9,818	TARGET	9,818	TARGET
Local Share			21,979		21,979	

OTR # 41 **Priority** 4 **OTR Name** Administrative Assistant Level 2

Description The Environmental Health Division had a support staff reduction of 0.5 FTE in 2020 during the COVID State of Emergency; however, their core workload has not decreased and is expected to increase in response to the expansion of State mandates. In 2020, EH support staff processed over 1,300 applications and over 1,100 payments, received over 12,000 calls, and managed over 5,000 emails from the public. In addition, support staff manage and track hundreds of public water supply samples and operating reports that are received monthly.

Support staff have been vital in streamlining EH office work. Support staff have been instrumental in:

- Centralizing and restructuring the permit application renewal process;
- Partially automating sending out late letter to permitted facilities;
- Managing water data and reporting, running state database reports, and generating Notices of Violation to water operators; and
- Responding to initial information requests for Onsite Wastewater Treatment Systems (OWTS) records.

Many of the activities outlined above were previously performed by technical staff. The transfer of these responsibilities to support staff has led to better response time, increased efficiency of staff time, and more uniform response by the Division; however, it has also increased the workload on support staff and added to the complexity of the work performed by support staff.

Prior to the reduction to 2.5 FTEs in 2020, a system was established to effectively manage the EH administrative workload with three full time support staff. The workload based on current staffing is unsustainable and will result in delays in processing applications and other information as well as responding to inquiries and notifying customers of missing or late payments or required submittals. Pushing this workload to EH technical staff is not cost-effective and is not feasible considering existing technical staff responsibilities. Therefore, we are requesting a 1.0 FTE Administrative Assistant 2 to restore the EH Division to three full time support staff.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4095	43401	PUBLIC HEALTH WORK	-12,957	TARGET	-12,957	TARGET
4090	5100053	ADMIN ASST LEVEL 2	35,992	TARGET	35,992	TARGET
4090	58800	FRINGES	18,597	TARGET	18,597	TARGET
Local Share			41,632		41,632	

Health Department

OTR # 43 **Priority** 5 **OTR Name** Public Health Sanitarian - Water Resources

Description Staffing levels in the Environmental Health Division (EH) remain below those in 2009 while the workload in core areas has increased, NYSDOH has imposed new requirements, and the community has looked to EH to respond to emerging concerns. The PH Sanitarian staffing level in EH has been constant since a 0.5 FTE PH Sanitarian increase in 2017.

In recent years, Cayuga Lake has been subject to hydrilla infestations and Harmful Algal Blooms (HABs). Partially in response to these issues, there has been renewed interest at both the State and local level in initiatives to protect water resources. In 2019, NYSDOH and NYSDEC established a Source Water Assessment Program (SWAP) to promote complete assessments of public water supplies. There is also significant community interest in the development of Watershed Rules and Regulations for the Cayuga Lake watershed. The Health Department has a critical role to play in each of these initiatives.

Tompkins County experienced drought conditions in 2016 and 2020. EH initiated drought planning and preparation discussions with the three major public water supplies in Tompkins County - the Southern Cayuga Lake Intermunicipal Water Commission (SCLIWC or Bolton Point), the City of Ithaca, and Cornell University. Those discussions were terminated due to COVID and work load constraints.

The Tompkins County Sanitary Code Article VI for Sewage Holding, Treatment and Disposal and Article VII for Water Supply are outdated and in need of significant revision. EH staff have researched options for sanitary code revisions but have been unable to sustain the significant level of effort required to proposed revisions with existing resources.

We are requesting the addition of a Public Health Sanitarian to focus on these and other water-resources related concerns and to increase EH coordination with other agencies and interested parties on emerging and unresolved water resources issues.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4095	43401	PUBLIC HEALTH WORK	-19,909	TARGET	-19,909	ONE-TIME
4090	5100059	PUB HEALTH SANIT.	55,303	TARGET	55,303	ONE-TIME
4090	58800	FRINGES	28,575	TARGET	28,575	ONE-TIME
Local Share			63,969		63,969	

OTR # 58 **Priority** 6 **OTR Name** Rabies Post Exposure Treatment Program

Description The closing of Convenient Care has resulted in changes to our Rabies Post Exposure Treatment program. During the pandemic cases were handled by CMC and the Infusion Center. There are not enough appointments at the Infusion Center at different times during the peak season. The department is continuing work to resolve the situation to include the possibility of using a CMA office (Immediate Care), Health Department staff providing more vaccinations and/or other possible arrangements.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4095	43401	PUBLIC HEALTH WORK	-34,200	ONE-TIME	-34,200	ONE-TIME
4016	54353	BIOLOGICALS	34,200	ONE-TIME	34,200	ONE-TIME
4016	41084	USE OF ROLLOVER	-35,800	ROLLOVER	-35,800	ROLLOVER
4016	54353	BIOLOGICALS	35,800	ROLLOVER	35,800	ROLLOVER
4016	41084	USE OF ROLLOVER	-25,000	ROLLOVER	-25,000	ROLLOVER
4016	54442	PROFESSIONAL SERVICES	25,000	ROLLOVER	25,000	ROLLOVER
Local Share			0		0	

Health Department

OTR # 63 **Priority** 7 **OTR Name** Public Health Sanitary Code Consultant

Description The Tompkins County Sanitary Code (TCSC) was initially adopted in 1972 and has not been amended since 2005. Some Articles (such as Article IX, Air Pollution Control and Article XII, Feline Rabies Control) were adopted prior to regulations being adopted by NYS. Other Articles, especially those addressing water supply and onsite wastewater treatment systems (sewage systems), are also in need of revision. Efforts by Environmental Health Division staff to draft revisions to the TCSC have not been successful due to resource limitations. There would be significant benefits to revising the TCSC considering NYS regulatory changes and changes in environmental health concerns.

The process for revising the TCSC is involved and includes public hearings and review and approval by the Tompkins County Board of Health, the Tompkins County Legislature, the NYSDOH, and possibly other involved agencies. We are requesting \$50,000 for 2022 to hire a consultant for this project with an additional \$25,000 expected to be needed for 2023.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4095	43401	PUBLIC HEALTH WORK	-18,000 ONE-TIME	-18,000 ONE-TIME
4090	54442	PROFESSIONAL SERVICES	18,000 ONE-TIME	18,000 ONE-TIME
4090	41084	USE OF ROLLOVER	-32,000 ROLLOVER	-32,000 ROLLOVER
4090	54442	PROFESSIONAL SERVICES	32,000 ROLLOVER	32,000 ROLLOVER
Local Share			0	0

OTR # 60 **Priority** 8 **OTR Name** MH/PH Integration Meeting

Description The Department will be in year two of its Strategic Plan implementation. This will be a critical time to assess progress, celebrate accomplishments and changes, and evaluate what needs to be done in year 3 (2023). There are not many opportunities to bring all staff together, so this event will provide this space. This event may include the engagement of the consultant who facilitated the development of the plan.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4010	54412	TRAVEL/TRAINING	15,000 ROLLOVER	15,000 ROLLOVER
4010	41084	USE OF ROLLOVER	-15,000 ROLLOVER	-15,000 ROLLOVER
Local Share			0	0

Health Department

OTR # 36 **Priority** 9 **OTR Name** Maternal Child Health Program Launch

Description This money is required to launch the new Maternal Child Health program, formerly MOMs which has been on hold since March 2020 due to COVID-19. After a significant assessment and redesign process with the team and relevant stakeholders, the new program aims to increase impact of our work with more clients and improved quality of service as well as additional activities to address social determinants of health. The new program will focus a lens on equity and accountability of the program, and leverage new partnerships with other community organizations and service providers.

Specifically this line will cover costs for priority activities outlined in the program proposal logical framework, including promotion of the new program for client enrollment, marketing of services and social and behavior change communication to support prenatal care and breastfeeding as well as coordination of services.

This will support implementation of new educational modules to address mental health and parenting needs as identified by community survey. It will also cover ongoing community outreach activities for normalization and support of breastfeeding, which will complement an extension of the duration of nurse home visits postpartum to support continued breastfeeding despite insurance limitations. It will support trainings and recertification for nurses to improve quality and equity of care delivered and pop up clinics in the community in partnership with other agencies to reach community members who do not typically seek care. These interventions are tailored to the needs of Tompkins County families, to improve access and equity.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4016	54333	EDUCATION AND	19,200 ROLLOVER	19,200 ROLLOVER
4016	41084	USE OF ROLLOVER	-19,200 ROLLOVER	-19,200 ROLLOVER
4095	43401	PUBLIC HEALTH WORK	-10,800 ONE-TIME	-10,800 ONE-TIME
4016	54333	EDUCATION AND	10,800 ONE-TIME	10,800 ONE-TIME
Local Share			0	0

OTR # 64 **Priority** 10 **OTR Name** HABS Database Project with CSI

Description The Community Science Institute (CSI) is a non-profit certified water testing lab that works with volunteers to monitor water quality including Harmful Algal Blooms (HABs) in Cayuga Lake. Volunteers and others collect samples that CSI then analyses for HABs and posts the results on their Cayuga Lake HABs Results webpage (<http://www.communityscience.org/volunteer/harmful-algal-bloom-monitoring/cayuga-lake-habs-reporting-page/>). We are requesting funding to develop CSI's HABS database for Cayuga Lake.

The new HABs database would include information on the bloom characteristics: location, water temperature, extent of the bloom, and chemical and bacteriological constituents of the water sample. The information would be available in database form and also through the bloom location map. The current CSI HABs reporting system requires a separate HABs map for each year and the map includes all blooms regardless of when they occurred. The new database would make it possible to store HABs data from all years and display results by any combination of date, time interval, location, or bloom extent, as well as by chemical and bacteriological/toxin constituents. Historical data from 2018 to the present would be entered into the new database. Another significant advantage of the proposed HABs database is that it could be searched to see if any results or combinations of results reveal trends of HABs occurrences over space and time. As with the current HABs information available on the CSI website, this information would be available free to the public.

We are requesting \$15,000 for web developer and CSI staff time for this project in 2022, to add to \$10,000 one-time funding available in 2021.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4095	43401	PUBLIC HEALTH WORK	-5,400 ONE-TIME	-5,400 ONE-TIME
4090	41084	USE OF ROLLOVER	-9,600 ROLLOVER	-9,600 ROLLOVER
4090	54442	PROFESSIONAL SERVICES	9,600 ROLLOVER	9,600 ROLLOVER
4090	54442	PROFESSIONAL SERVICES	5,400 ONE-TIME	5,400 ONE-TIME
Local Share			0	0

Health Department

OTR #	99	Priority	11	OTR Name COVID-19 Support
Description	The department is currently in an uptick in COVID-19 cases (August 2021). In reviewing support needs to address the fluctuation in cases, the department is requesting funding that can be allocated to appropriate lines to meet the response needs. Funds may be used to cover staff, contracts, equipment, supplies and cell phone costs to accommodate increased support.			
		Account	Requested	Recommended
4016	54400	PROGRAM EXPENSE	123,370 ROLLOVER	123,370 ROLLOVER
4016	41084	USE OF ROLLOVER	-123,370 ROLLOVER	-123,370 ROLLOVER
Local Share			0	0
OTR #	122	Priority	12	OTR Name Fleet Replacement to Electric Vehicles
Description	The Health Department planned to purchase four vehicles with rollover in 2021 to complete our implementation of an electric fleet. Due to vehicle availability and timing the request is moved to the 2022 budget. Vehicles being replaced are 2009 Ford Focus that are in poor condition. We will have three hybrid vehicles to upgrade to fully electric in the future. The WIC van was a more recent purchase with federal funds and not due for upgrade at this time.			
		Account	Requested	Recommended
4095	43401	PUBLIC HEALTH WORK	-54,720 ONE-TIME	-54,720 ONE-TIME
4010	41084	USE OF ROLLOVER	-97,280 ROLLOVER	-97,280 ROLLOVER
4010	52231	VEHICLES	54,720 ONE-TIME	54,720 ONE-TIME
4010	52231	VEHICLES	97,280 ROLLOVER	97,280 ROLLOVER
Local Share			0	0
Health Department Total			295,526	295,526

Highway Department

The Highway Division maintains approximately 302 highway miles, 109 bridges, and more than 4,600 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guiderails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenance on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 302 miles of roadway and approximately 4,638 signs.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,800,844	1,539,129	1,657,682	1,812,524	0	0	1,812,524
Overtime	51,703	47,440	82,991	81,737	0	0	81,737
Premium Pay	39,085	25,553	28,383	14,000	0	0	14,000
Fringe Benefits	863,201	764,794	880,636	972,265	0	0	972,265
Other Capital Equip	10,229	13,620	21,000	12,000	0	0	12,000
Highway Materials	2,602,487	2,273,154	3,929,885	3,810,445	0	0	3,810,445
Other Supplies	8,752	9,221	18,475	18,475	0	0	18,475
Travel Training	8,616	1,843	6,000	6,000	0	0	6,000
Professional Services	-125	3,365	1,700	1,700	0	0	1,700
All Other Contr. Svcs	1,541,373	1,369,717	90,068	70,068	0	0	70,068
Program Expense	142,382	71,934	140,000	140,000	0	0	140,000
Utilities	7,907	3,083	9,000	9,000	0	0	9,000
Other	697,770	753,622	703,540	766,349	0	0	766,349
Other Finance	1,264,093	200,000	278,051	0	0	0	0
Total Expenditures	9,038,317	7,076,475	7,847,411	7,714,563	0	0	7,714,563
Revenues							
State Aid	2,769,657	2,362,757	4,160,902	4,160,902	0	0	4,160,902
Other Revenues	73,953	29,509	8,000	8,000	0	0	8,000
Interfund Transf and Rev	5,134,014	5,189,848	3,400,458	3,545,661	0	0	3,545,661
Total Revenues	7,977,624	7,582,114	7,569,360	7,714,563	0	0	7,714,563
Dept. Net Local	1,060,693	-505,639	278,051	0	0	0	0

Highway Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk Typist	0.00	1.00	1.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Assistant Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Civil Engineer	1.50	1.00	1.00	1.00	2.00	0.00	0.00	2.00
Bridge Mechanic	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Civil Engineer	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
County Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Engineering Technician	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Heavy Equipment Operator	10.00	9.00	9.00	8.00	9.00	0.00	0.00	9.00
Highway Crew Supervisor	2.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Highway Technician	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Motor Equipment Operator	8.00	8.00	9.00	10.00	8.00	0.00	0.00	8.00
Project Assistant (PW	0.00	0.00	4.50	0.00	1.00	0.00	0.00	1.00
Seasonal Worker	3.44	3.94	3.94	3.94	3.94	0.00	0.00	3.94
Senior Highway Crew Super	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Sr. Account Clerk/Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Sr. Engineering Technician	0.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Welder	1.00	1.00	1.00	1.00	2.00	0.00	0.00	2.00
	35.94	35.94	40.44	33.94	34.94	0.00	0.00	34.94

Highway Department

3310 TRAFFIC CONTROL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Capital Equip	-14	3,533	8,000	8,000	0	0	8,000
Highway Materials	14,604	17,854	12,000	12,000	0	0	12,000
All Other Contr. Svcs	32,046	31,359	15,868	15,868	0	0	15,868
Program Expense	142,382	71,934	140,000	140,000	0	0	140,000
Utilities	7,907	2,421	9,000	9,000	0	0	9,000
Total Expenditures	196,925	127,101	184,868	184,868	0	0	184,868
Revenues							
Other Revenues	111	0	1,000	1,000	0	0	1,000
Interfund Transf and Rev	214,368	214,368	183,868	183,868	0	0	183,868
Total Revenues	214,479	214,368	184,868	184,868	0	0	184,868
Unit Net Local	-17,554	-87,267	0	0	0	0	0

5010 COUNTY ROAD ADMIN.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	178,622	162,924	147,921	188,897	0	0	188,897
Overtime	1,101	81	2,000	2,000	0	0	2,000
Premium Pay	1,000	1,000	1,000	1,500	0	0	1,500
Fringe Benefits	84,193	78,492	75,128	99,412	0	0	99,412
Other Supplies	2,222	3,181	3,250	3,250	0	0	3,250
Travel Training	1,165	1,712	2,000	2,000	0	0	2,000
Professional Services	0	0	200	200	0	0	200
All Other Contr. Svcs	2,235	2,285	2,000	2,000	0	0	2,000
Other	688	600	1,300	1,300	0	0	1,300
Total Expenditures	271,226	250,275	234,799	300,559	0	0	300,559
Revenues							
Other Revenues	2,142	2,015	2,000	2,000	0	0	2,000
Interfund Transf and Rev	276,171	284,789	232,799	298,559	0	0	298,559
Total Revenues	278,313	286,804	234,799	300,559	0	0	300,559
Unit Net Local	-7,087	-36,529	0	0	0	0	0

Highway Department

5110 MAINT. ROADS & BRIDGES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,622,222	1,376,205	1,509,761	1,623,627	0	0	1,623,627
Overtime	50,602	47,359	80,991	79,737	0	0	79,737
Premium Pay	38,085	24,553	27,383	12,500	0	0	12,500
Fringe Benefits	779,008	686,302	805,508	872,853	0	0	872,853
Other Capital Equip	10,243	10,087	13,000	4,000	0	0	4,000
Highway Materials	2,136,646	1,871,748	3,566,885	3,418,445	0	0	3,418,445
Other Supplies	6,092	6,021	15,025	15,025	0	0	15,025
Travel Training	6,901	131	3,000	3,000	0	0	3,000
Professional Services	-125	3,365	1,500	1,500	0	0	1,500
All Other Contr. Svcs	1,160,360	1,055,755	41,200	21,200	0	0	21,200
Utilities	0	662	0	0	0	0	0
Other	324	775	2,150	2,150	0	0	2,150
Other Finance	1,264,093	0	278,051	0	0	0	0
Total Expenditures	7,074,451	5,082,963	6,344,454	6,054,037	0	0	6,054,037
Revenues							
State Aid	2,769,657	2,362,757	4,160,902	4,160,902	0	0	4,160,902
Other Revenues	35,037	27,494	5,000	5,000	0	0	5,000
Interfund Transf and Rev	3,136,185	3,066,401	1,871,501	1,888,135	0	0	1,888,135
Total Revenues	5,940,879	5,456,652	6,037,403	6,054,037	0	0	6,054,037
Unit Net Local	1,133,572	-373,689	307,051	0	0	0	0

5111 BRIDGES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Highway Materials	122,384	97,000	76,000	105,000	0	0	105,000
Other Supplies	438	19	200	200	0	0	200
Travel Training	550	0	1,000	1,000	0	0	1,000
All Other Contr. Svcs	133,671	78,315	31,000	31,000	0	0	31,000
Other	0	0	90	90	0	0	90
Other Finance	0	200,000	0	0	0	0	0
Total Expenditures	257,043	375,334	108,290	137,290	0	0	137,290
Revenues							
Other Revenues	36,663	0	0	0	0	0	0
Interfund Transf and Rev	237,290	237,290	137,290	137,290	0	0	137,290
Total Revenues	273,953	237,290	137,290	137,290	0	0	137,290
Unit Net Local	-16,910	138,044	-29,000	0	0	0	0

Highway Department

5142 SNOW REMOVAL COUNTY

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Highway Materials	328,853	286,552	275,000	275,000	0	0	275,000
All Other Contr. Svcs	213,061	202,003	0	0	0	0	0
Other	696,758	752,247	700,000	762,809	0	0	762,809
Total Expenditures	1,238,672	1,240,802	975,000	1,037,809	0	0	1,037,809
Revenues							
Interfund Transf and Rev	1,270,000	1,387,000	975,000	1,037,809	0	0	1,037,809
Total Revenues	1,270,000	1,387,000	975,000	1,037,809	0	0	1,037,809
Unit Net Local	-31,328	-146,198	0	0	0	0	0

Highway Machinery

The Highway Shop supports the Highway Division by servicing, maintaining, and repairing the vehicles and equipment used to maintain County roads. The vehicle fleet consists of one or more of the following: 10-Wheel dump truck/snow plow, pick-up truck, utility truck, service truck, tractor-trailer, mower tractor, car, van, and miscellaneous small vehicles. The equipment fleet consists of one or more of the following: gradall, excavator, small loader, large loader, dozer, and miscellaneous other equipment.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	305,425	275,636	271,811	278,606	0	0	278,606
Overtime	341	78	4,387	4,496	0	0	4,496
Premium Pay	5,316	3,807	5,426	3,980	0	0	3,980
Fringe Benefits	145,771	133,971	140,192	148,335	0	0	148,335
Automotive Equipment	121,885	167,297	0	247,400	285,000	285,000	532,400
Highway Equipment	358,250	525,605	320,000	130,000	613,000	613,000	743,000
Other Capital Equip	38,016	1,784	7,000	7,000	0	0	7,000
Vehicle Fuel and Maint	633,367	491,697	586,000	585,000	0	0	585,000
Other Supplies	3,744	5,401	5,950	5,950	0	0	5,950
All Other Contr. Svcs	19,557	23,540	27,600	27,600	0	0	27,600
Maintenance	46,916	9,997	9,000	7,850	0	0	7,850
Utilities	14,768	14,568	11,500	11,500	0	0	11,500
Other	24	4	250	250	0	0	250
Total Expenditures	1,693,380	1,653,385	1,389,116	1,457,967	898,000	898,000	2,355,967
Revenues							
Federal Aid	0	0	0	0	0	898,000	898,000
Other Revenues	373,484	145,564	54,000	108,000	0	0	108,000
Interfund Transf and Rev	1,392,252	1,510,745	1,335,116	1,349,967	0	0	1,349,967
Total Revenues	1,765,736	1,656,309	1,389,116	1,457,967	0	898,000	2,355,967
Dept. Net Local	-72,356	-2,924	0	0	898,000	0	0

Highway Machinery

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Equip Service/Parts Room Tech	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Equipment Service Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Sr. Heavy Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	6.00	6.00	6.00	5.00	5.00	0.00	0.00	5.00

Highway Machinery

5130 HIGHWAY MACHINERY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	305,425	275,636	271,811	278,606	0	0	278,606
Overtime	341	78	4,387	4,496	0	0	4,496
Premium Pay	5,316	3,807	5,426	3,980	0	0	3,980
Fringe Benefits	145,771	133,971	140,192	148,335	0	0	148,335
Automotive Equipment	121,885	167,297	0	247,400	285,000	285,000	532,400
Highway Equipment	358,250	525,605	320,000	130,000	613,000	613,000	743,000
Other Capital Equip	38,016	1,784	7,000	7,000	0	0	7,000
Vehicle Fuel and Maint	633,367	491,697	586,000	585,000	0	0	585,000
Other Supplies	3,744	5,401	5,950	5,950	0	0	5,950
All Other Contr. Svcs	19,557	23,540	27,600	27,600	0	0	27,600
Maintenance	46,916	9,997	9,000	7,850	0	0	7,850
Utilities	14,768	14,568	11,500	11,500	0	0	11,500
Other	24	4	250	250	0	0	250
Total Expenditures	1,693,380	1,653,385	1,389,116	1,457,967	898,000	898,000	2,355,967
Revenues							
Federal Aid	0	0	0	0	0	898,000	898,000
Other Revenues	373,484	145,564	54,000	108,000	0	0	108,000
Interfund Transf and Rev	1,392,252	1,510,745	1,335,116	1,349,967	0	0	1,349,967
Total Revenues	1,765,736	1,656,309	1,389,116	1,457,967	0	898,000	2,355,967
Unit Net Local	-72,356	-2,924	0	0	898,000	0	0

Highway Machinery

<u>OTR #</u>	17	<u>Priority</u>	1	<u>OTR Name</u>	Gradall Excavator	
Description	Gradall Excavators are used daily at highway year round. They are a special purpose rubber tired vehicle designed to ditch roadsides or utilize other attachments for road maintenance purposes. Presently the department has 4 Gradall's of various age. This unit would replace the 1997 Gradall.					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
5130	52233	HIGHWAY EQUIPMENT		443,000	ONE-TIME	443,000 ONE-TIME
5130	44089	OTHER FEDERAL AID V		0	ONE-TIME	-443,000 ONE-TIME
Local Share				443,000		0
<hr/>						
<u>OTR #</u>	15	<u>Priority</u>	2	<u>OTR Name</u>	Snow and Ice Tandem Truck	
Description	Snow and Ice Maintenance Tandem Heavy Duty Plow Truck This Truck would replace a 2006 Snow and Ice Maintenance Tandem Truck.					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
5130	52231	VEHICLES		285,000	ONE-TIME	285,000 ONE-TIME
5130	44089	OTHER FEDERAL AID V		0	ONE-TIME	-285,000 ONE-TIME
Local Share				285,000		0
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<u>OTR #</u>	16	<u>Priority</u>	3	<u>OTR Name</u>	80' Boom Lift	
Description	Highway had a boom lift and was forced to sell because of age and cost to repair. Since then we have been forced to rent equipment to maintain highway right of way cutting trees and road canopy. This has been difficult because of cost and availability of units. This OTR is for purchase of an 80' Boom Lift.					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
5130	52233	HIGHWAY EQUIPMENT		170,000	ONE-TIME	170,000 ONE-TIME
5130	44089	OTHER FEDERAL AID V		0	ONE-TIME	-170,000 ONE-TIME
Local Share				170,000		0
<hr/>						
Highway Machinery Total				898,000		0

Human Resources, Department of

The Personnel Department administers the Civil Service Program for all County departments, BOCES, Tompkins Cortland Community College, Towns and Villages, and area school districts including recruitment, testing, and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance, and arbitration issues and actions.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	541,055	467,864	632,341	656,987	229,193	229,193	886,180
Overtime	1,615	808	0	0	0	0	0
Premium Pay	19,341	3,180	1,750	2,550	0	0	2,550
Fringe Benefits	261,087	211,566	316,261	340,783	0	0	340,783
Other Capital Equip	6,995	5,228	11,736	3,300	0	0	3,300
Other Supplies	11,333	4,368	7,152	7,152	0	0	7,152
Travel Training	124,774	58,428	73,523	47,159	70,000	70,000	117,159
Professional Services	76,143	59,373	81,420	81,420	31,000	31,000	112,420
All Other Contr. Svcs	5,700	5,700	6,900	6,900	0	0	6,900
Program Expense	8,090	14,381	8,847	13,647	6,601	6,601	20,248
Utilities	605	570	800	800	0	0	800
Other	56,002	56,610	41,939	41,939	20,000	20,000	61,939
Total Expenditures	1,112,740	888,076	1,182,669	1,202,637	356,794	356,794	1,559,431
Revenues							
Federal Aid	0	0	0	0	0	229,193	229,193
Other Revenues	50	0	0	0	17,500	17,500	17,500
Total Revenues	50	0	0	0	17,500	246,693	246,693
Dept. Net Local	1,112,690	888,076	1,182,669	1,202,637	339,294	110,101	1,312,738

Human Resources, Department of

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant - Level 1	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Commissioner of Human Resources	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Human	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Assistant	0.00	0.00	0.00	0.00	1.50	0.00	0.00	1.50
Employee Leave Associate	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Relations Specialist	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
HR Program Administrator	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
HR Systems & Program Administrator	1.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Human Resources Associate	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Mgr Talnt Aquire &	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Assistant	2.00	3.00	1.00	1.00	1.00	0.00	0.00	1.00
Personnel Assistant Trainee	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Associate	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Personnel Technician	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Assistant	0.75	0.75	0.00	0.00	0.00	0.00	0.00	0.00
Recruitment Administrator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	8.75	9.75	9.00	9.00	11.50	0.00	0.00	11.50

Human Resources, Department of

1430 PERSONNEL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	541,055	467,864	632,341	656,987	229,193	229,193	886,180
Overtime	1,615	808	0	0	0	0	0
Premium Pay	19,341	3,180	1,750	2,550	0	0	2,550
Fringe Benefits	261,087	211,566	316,261	340,783	0	0	340,783
Other Capital Equip	6,995	5,228	11,736	3,300	0	0	3,300
Other Supplies	11,333	4,368	7,152	7,152	0	0	7,152
Travel Training	1,842	0	2,410	6,046	0	0	6,046
Professional Services	76,143	59,173	54,000	54,000	31,000	31,000	85,000
All Other Contr. Svcs	5,700	5,700	6,900	6,900	0	0	6,900
Program Expense	8,090	14,381	8,847	13,647	6,601	6,601	20,248
Utilities	605	570	800	800	0	0	800
Other	56,002	56,610	41,939	41,939	20,000	20,000	61,939
Total Expenditures	989,808	829,448	1,084,136	1,134,104	286,794	286,794	1,420,898
Revenues							
Federal Aid	0	0	0	0	0	229,193	229,193
Other Revenues	50	0	0	0	17,500	17,500	17,500
Total Revenues	50	0	0	0	17,500	246,693	246,693
Unit Net Local	989,758	829,448	1,084,136	1,134,104	269,294	40,101	1,174,205

1987 INSERVICE TRAINING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Travel Training	122,932	58,428	71,113	41,113	70,000	70,000	111,113
Professional Services	0	200	27,420	27,420	0	0	27,420
Total Expenditures	122,932	58,628	98,533	68,533	70,000	70,000	138,533
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	122,932	58,628	98,533	68,533	70,000	70,000	138,533

Human Resources, Department of

OTR # 97 **Priority** 1 **OTR Name** Organization Wide Training Target Request

Description During last year's budget reduction due to COVID, Human Resources reduced the County Wide Training funds with the understanding that we would restore the funds over the next few years as we review our current process to create a more comprehensive training program.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1987	54412	TRAVEL/TRAINING	30,000	TARGET	30,000	TARGET
Local Share			30,000		30,000	

OTR # 98 **Priority** 1 **OTR Name** Increase to Programs/Mandates

Description This OTR includes the following:

A \$248 increase for Civil Service test prep books in our efforts to demystify the Civil Service examination process and to assist applicants and employees in preparing for competitive exams and promotional opportunities.

A \$1,353 increase in Program Expense to cover mandated costs of the examination fees and pre-employment testing for Road Patrol and Corrections candidates. We have already exceeded this line for 2021 due to resignations and retirements from the Sheriff's office and increased numbers of candidates taking civil service tests for employment opportunities. We have also experienced an increase in fees for psychological evaluations and physical exams.

A \$5,000 increase in Reward and Recognition, which covers the 25 Year Club dinner, employee picnic, and milestone certificates and gifts. Human Resources always have departments requesting funds from this line for special recognition. Increasing this line would allow us to support departments in some of their recognition efforts while allowing us to maintain our annual recognition events.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1430	54400	PROGRAM EXPENSE	6,601	TARGET	6,601	TARGET
Local Share			6,601		6,601	

OTR # 101 **Priority** 2 **OTR Name** UKG HR Software

Description This OTR is for funding to supplement services provided by our HR/Payroll software vendor UKG for Workforce Ready 1095/ACA reporting. This software module will ensure that Tompkins County Human Resources is in compliance with annual federal 1095 health coverage reporting requirements to the Internal Revenue Service.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1430	54442	PROFESSIONAL SERVICES	16,000	TARGET	16,000	TARGET
Local Share			16,000		16,000	

OTR # 119 **Priority** 2 **OTR Name** Culturally Responsive Training for Law Enforcement

Description

This request is to increase funding to develop and provide culturally responsive training for Law Enforcement personnel. Training ideas proposed through community feedback included culturally responsive training according to the solutions proposed by the Sheriff's Office and community members. Some of the training recommended by the community included de-escalation techniques, history of police/policing, anti-racism training, specifically what it means to be Black in the U.S. and identifying and interacting with people living with visible and invisible disabilities. The budget includes travel to cover gas, food, hotels, registration fees, and annual membership fees. Funds would also allow the opportunity to host more training and bring in subject matter experts to provide more substance. As the City of Ithaca already has funding allocated for Culturally Responsive Training, these funds will solely be used for the County's training efforts in this area. The process requires a multi-dimensional collaborative approach and City and County will partner as frequently as possible to maximize training resources.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1987	54412	TRAVEL/TRAINING	40,000	ONE-TIME	40,000	ONE-TIME
Local Share			40,000		40,000	

Human Resources, Department of

OTR # 100 **Priority** 3 **OTR Name** One-Time Vacation Payout to Resolve Frontloading Issue

Description

Several years ago when the County changed its HR/Payroll system, the allotment of vacation time changed whereby employees were "frontloaded" their annual allotment of vacation time on January 1st. Since there is a cap on the accrual of maximum number of hours of vacation time, some employees would have exceeded the cap and lost vacation time due to this programming change, and per contract were given two years to "spend down" their vacation balances without losing time. In 2020, the spend-down period was extended an additional year; however, the COVID-19 pandemic in 2020 and 2021 exacerbated the situation, with some employees working additional hours and unable to take vacations as they normally would. This over target request is for a one-time payout to employees with vacation balances in excess of the maximum limit. The payout only includes the amount of vacation time in excess of the maximum limit. It would affect approximately 57 employees who would otherwise lose vacation time at the end of 2021 without further action. This action resolves this long-standing issue created by the change to vacation frontloading, and is not intended to be precedent setting.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1430	51000	REGULAR PAY	229,193 ONE-TIME	229,193 ONE-TIME
1430	44089	OTHER FEDERAL AID V	0 ONE-TIME	-229,193 ONE-TIME
Local Share			229,193	0

OTR # 118 **Priority** 4 **OTR Name** Culturally Responsive Recruitment Strategy For Law Enforcement

Description

This allocation would be used to increase marketing and advertising to target recruitment efforts towards underrepresented prospects. All other recruiting efforts would continue, and additional funds would be used to expand current advertising capabilities within the Tompkins County Human Resources Department. In addition, the County and the City of Ithaca would contract with a consultant to develop a comprehensive recruitment plan in support of both the Sheriff's Department and the Ithaca Police Department. The City of Ithaca Human Resources Department would appropriate funds to increase their respective marketing and advertising budgets in support of the Reimagining Public Safety plans and would reimburse the County for any shared expenses. This one-time over-target request covers costs to hire a consultant, online advertising costs that are diverse and industry specific, as well as the costs of expanding existing recruitment efforts for targeted law enforcement advertising.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1430	54442	PROFESSIONAL SERVICES	15,000 ONE-TIME	15,000 ONE-TIME
1430	54434	RECRUITMENT	20,000 ONE-TIME	20,000 ONE-TIME
1430	42797	OTHER LOCAL GOVT	-17,500 ONE-TIME	-17,500 ONE-TIME
Local Share			17,500	17,500

Human Resources, Department of Total 339,294 110,101

Human Rights, Office of

The Tompkins County Office of Human Rights (TCOHR) is charged with supporting individuals who experience discrimination and providing human rights education and outreach programming opportunities for County residents. TCOHR offers telephone or in-person consultation addressing questions of rights, disputes and alleged violations of anti-discrimination laws which provide protection in employment, fair housing, credit, public accommodation and public nonsectarian educational institutions. Referrals to legal aid societies, human services agencies and the New York State Department of Human Rights (NYS DHR) are often provided to address a number of questions and concerns.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	145,268	146,693	170,601	151,756	0	0	151,756
Overtime	264	218	0	0	0	0	0
Premium Pay	13,142	2,822	1,250	1,250	0	0	1,250
Fringe Benefits	73,926	71,662	85,547	79,058	0	0	79,058
Other Supplies	2,177	993	22,492	12,492	40,000	40,000	52,492
Travel Training	359	1,656	5,525	5,525	0	0	5,525
Professional Services	15,000	600	8,000	8,000	0	0	8,000
All Other Contr. Svcs	823	823	850	850	0	0	850
Program Expense	8,603	3,212	10,975	10,975	0	0	10,975
Utilities	1,784	2,334	1,750	1,750	0	0	1,750
Other	0	0	900	900	0	0	900
Total Expenditures	261,346	231,013	307,890	272,556	40,000	40,000	312,556
Revenues							
Applied Rollover (Rev.)	0	0	10,000	0	40,000	40,000	40,000
Total Revenues	0	0	10,000	0	40,000	40,000	40,000
Dept. Net Local	261,346	231,013	297,890	272,556	0	0	272,556

Human Rights, Office of

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Education and Outreach Coordinator	1.00	1.00	1.00	1.00	0.50	0.00	0.00	0.50
Paralegal Aide	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receptionist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	4.00	3.00	3.00	3.00	2.50	0.00	0.00	2.50

Human Rights, Office of

8040 HUMAN RIGHTS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	145,268	146,693	170,601	151,756	0	0	151,756
Overtime	264	218	0	0	0	0	0
Premium Pay	13,142	2,822	1,250	1,250	0	0	1,250
Fringe Benefits	73,926	71,662	85,547	79,058	0	0	79,058
Other Supplies	2,177	993	22,492	12,492	40,000	40,000	52,492
Travel Training	359	1,656	5,525	5,525	0	0	5,525
Professional Services	15,000	600	8,000	8,000	0	0	8,000
All Other Contr. Svcs	823	823	850	850	0	0	850
Program Expense	8,603	3,212	10,975	10,975	0	0	10,975
Utilities	1,784	2,334	1,750	1,750	0	0	1,750
Other	0	0	900	900	0	0	900
Total Expenditures	261,346	231,013	307,890	272,556	40,000	40,000	312,556
Revenues							
Applied Rollover (Rev.)	0	0	10,000	0	40,000	40,000	40,000
Total Revenues	0	0	10,000	0	40,000	40,000	40,000
Unit Net Local	261,346	231,013	297,890	272,556	0	0	272,556

Human Rights, Office of

OTR #	90	Priority	1	OTR Name	Additional Education & Promotion Capacity for 2022
Description	To pay for educational program expenses (honoraria, travel and other related expenses for several guest speakers) and community outreach, including short-term current or post-pandemic-related initiatives to support individual community members.				

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8040	54333	EDUCATION AND	40,000 ROLLOVER	40,000 ROLLOVER
8040	41084	USE OF ROLLOVER	-40,000 ROLLOVER	-40,000 ROLLOVER
Local Share			0	0
Human Rights, Office of Total			0	0

Information Technology Services

Tompkins County Information Technology Services provides County departments with technical resources, infrastructure, and staff to assist individual departments and broader county efforts in the implementation and ongoing support of technology solutions and systems related to governmental missions, programs, and policy. The department is organized into five units which include: Administration, Telecommunications/Application Support, Network Systems Support, Geographic Information Systems (GIS), and ITS Public Safety Support . Primary responsibilities include the management of core computer networking systems, mobile devices, telephone services, numerous software applications, and departmental/organizational IT projects.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

The IT Public Safety Support program is designed to meet the advancing technology requirements for local law enforcement agencies and the dispatch center. The project also is intended to bridge gaps between local and New York State law enforcement databases to retrieve and analyze information useful to improve emergency response functions and the protection of local citizens.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	873,484	857,745	973,877	996,813	0	0	996,813
Overtime	2,459	10,201	2,000	4,000	0	0	4,000
Premium Pay	39,350	16,145	12,375	13,250	0	0	13,250
Fringe Benefits	425,142	423,222	491,887	523,967	0	0	523,967
Other Capital Equip	24,040	26,109	58,514	15,168	5,000	5,000	20,168
Vehicle Fuel and Maint	478	1,196	2,400	2,400	0	0	2,400
Other Supplies	1,352	1,083	1,150	2,150	0	0	2,150
Travel Training	8,290	1,545	11,470	11,500	2,500	2,500	14,000
Professional Services	0	4,366	4,000	4,000	0	0	4,000
All Other Contr. Svcs	406,438	429,555	511,894	445,113	112,299	112,299	557,412
Utilities	4,243	4,935	5,370	5,370	0	0	5,370
Other	163	88	295	295	0	0	295
Total Expenditures	1,785,439	1,776,190	2,075,232	2,024,026	119,799	119,799	2,143,825
Revenues							
Federal Aid	0	0	0	0	0	3,785	3,785
Other Revenues	14,935	17,765	18,347	18,583	0	0	18,583
Interfund Transf and Rev	43,742	43,863	47,186	48,031	0	0	48,031
Applied Rollover (Rev.)	0	0	0	0	8,215	8,215	8,215
Total Revenues	58,677	61,628	65,533	66,614	8,215	12,000	78,614
Dept. Net Local	1,726,762	1,714,562	2,009,699	1,957,412	111,584	107,799	2,065,211

Information Technology Services

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative/Computer Assistant	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Financial Systems Administrator	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Analyst	0.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
GIS Analyst/Web Developer	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Systems Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Technician/Web Developer	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Security & Compliance	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Network/Systems Administrator	1.00	1.00	1.50	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety Systems Administrator	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Systems Administrator	0.00	0.00	2.00	2.00	3.00	0.00	0.00	3.00
Systems Analyst	1.00	1.00	1.00	2.00	1.00	0.00	0.00	1.00
Systems Analyst/Technician	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Telecommunications Program	1.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00
	12.20	12.50	12.50	14.00	14.00	0.00	0.00	14.00

Information Technology Services

1680 INFORMAT. TECH. SERVICES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	684,257	721,176	734,140	752,146	0	0	752,146
Overtime	2,459	10,193	2,000	4,000	0	0	4,000
Premium Pay	35,593	13,386	7,875	8,750	0	0	8,750
Fringe Benefits	335,138	356,535	370,385	395,222	0	0	395,222
Other Capital Equip	22,562	21,343	8,164	13,668	5,000	5,000	18,668
Vehicle Fuel and Maint	478	1,196	2,400	2,400	0	0	2,400
Other Supplies	1,318	1,083	1,150	2,150	0	0	2,150
Travel Training	3,808	1,545	7,470	7,500	2,500	2,500	10,000
Professional Services	0	4,366	4,000	4,000	0	0	4,000
All Other Contr. Svcs	385,088	395,616	444,411	401,630	49,722	49,722	451,352
Utilities	3,389	4,133	4,380	4,380	0	0	4,380
Other	163	88	295	295	0	0	295
Total Expenditures	1,474,253	1,530,660	1,586,670	1,596,141	57,222	57,222	1,653,363
Revenues							
Other Revenues	3,085	9,165	9,165	9,398	0	0	9,398
Interfund Transf and Rev	43,742	43,863	47,186	48,031	0	0	48,031
Total Revenues	46,827	53,028	56,351	57,429	0	0	57,429
Unit Net Local	1,427,426	1,477,632	1,530,319	1,538,712	57,222	57,222	1,595,934

Information Technology Services

1683 GIS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	128,813	135,843	239,737	244,667	0	0	244,667
Overtime	0	8	0	0	0	0	0
Premium Pay	2,750	2,759	4,500	4,500	0	0	4,500
Fringe Benefits	61,388	66,339	121,502	128,745	0	0	128,745
Other Capital Equip	1,478	4,766	50,350	1,500	0	0	1,500
Other Supplies	34	0	0	0	0	0	0
Travel Training	3,305	0	4,000	4,000	0	0	4,000
All Other Contr. Svcs	21,350	33,939	67,483	43,483	62,577	62,577	106,060
Utilities	494	802	990	990	0	0	990
Total Expenditures	219,612	244,456	488,562	427,885	62,577	62,577	490,462
Revenues							
Federal Aid	0	0	0	0	0	3,785	3,785
Other Revenues	11,850	8,600	9,182	9,185	0	0	9,185
Applied Rollover (Rev.)	0	0	0	0	8,215	8,215	8,215
Total Revenues	11,850	8,600	9,182	9,185	8,215	12,000	21,185
Unit Net Local	207,762	235,856	479,380	418,700	54,362	50,577	469,277

1685 ITS CRIM JUST SUPPORT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	60,414	726	0	0	0	0	0
Premium Pay	1,007	0	0	0	0	0	0
Fringe Benefits	28,616	348	0	0	0	0	0
Travel Training	1,177	0	0	0	0	0	0
Utilities	360	0	0	0	0	0	0
Total Expenditures	91,574	1,074	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	91,574	1,074	0	0	0	0	0

Information Technology Services

OTR #	65	Priority	1	OTR Name	Funding for Increased Costs of Service Contracts			
Description	Restore funds to operational accounts for Travel & Training and Computer Equipment previously reduced in the 2021 Budget. This will allow ITS to restore our previous maintenance of effort budget, to include \$1,000 per employee per year for Travel & Training, and replace outdated office computer equipment.							
		Account		Requested		Recommended		
1680	54412	TRAVEL/TRAINING		2,500	TARGET	2,500	TARGET	
1680	52206	COMPUTER EQUIPMENT		5,000	TARGET	5,000	TARGET	
Local Share				7,500		7,500		
OTR #	67	Priority	2	OTR Name	Funding for Increased Costs of Service Contracts			
Description	Increased costs for Annual Subscription Services: Increase of \$39,932 for HR, Payroll, ACA Manager, Timekeeping software (Workforce Ready) and Electronic timeclocks contracted through UKG which were previously contracted through Infor and Timeforce.							
	Also, an increase of \$9,790 for bandwidth expansion from two ISPs that provide redundant connectivity to the internet: FirstLight and Specturm.							
		Account		Requested		Recommended		
1680	54425	SERVICE CONTRACTS		49,722	TARGET	49,722	TARGET	
Local Share				49,722		49,722		
OTR #	69	Priority	3	OTR Name	Tax Mapping Tool Upgrade			
Description	Contracting for the upgrade and redesign of a GIS Plug-in Toolbar/Software used for Tax Mapping. The current solution has been in use for more than a decade and needs to be rewritten.							
		Account		Requested		Recommended		
1683	54425	SERVICE CONTRACTS		3,785	ONE-TIME	3,785	ONE-TIME	
1683	41084	USE OF ROLLOVER		-8,215	ROLLOVER	-8,215	ROLLOVER	
1683	54425	SERVICE CONTRACTS		8,215	ROLLOVER	8,215	ROLLOVER	
1683	44089	OTHER FEDERAL AID V		0	ONE-TIME	-3,785	ONE-TIME	
Local Share				3,785		0		
OTR #	70	Priority	4	OTR Name	Pictometry Aerial Photography			
Description	Many Tompkins County Departments including Emergency Response, Assessment, Planning & Sustainability and GIS rely on aerial photography as a base layer for digital mapping. The last version of this data was provided in 2015. This data set needs to be updated to reflect changes which have occurred over the years in Tompkins County. A majority of the funding for this project can be secured through a New York State Department of Homeland Security grant in the amount of \$76,802. This OTR has been submitted for the difference.							
		Account		Requested		Recommended		
1683	54425	SERVICE CONTRACTS		50,577	ONE-TIME	50,577	ONE-TIME	
Local Share				50,577		50,577		
Information Technology Services Total				111,584		107,799		

Insurance Reserve

Insurance Reserve Fund - Funds set aside to pay for potential losses that Tompkins County has chosen to self-insure, including most negligence claims, auto claims, and the costs of defending such claims.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other	434,292	177,890	243,500	243,500	0	0	243,500
Other Finance	300,000	300,000	300,000	300,000	0	0	300,000
Total Expenditures	734,292	477,890	543,500	543,500	0	0	543,500
Revenues							
Other Revenues	23,303	18,303	16,289	16,289	0	0	16,289
Total Revenues	23,303	18,303	16,289	16,289	0	0	16,289
Dept. Net Local	710,989	459,587	527,211	527,211	0	0	527,211

Insurance Reserve

9904 SELF INSURANCE RESERVE				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Other	434,292	177,890	243,500	243,500	0	0	243,500
Other Finance	300,000	300,000	300,000	300,000	0	0	300,000
Total Expenditures	734,292	477,890	543,500	543,500	0	0	543,500
Revenues							
Other Revenues	23,303	18,303	16,289	16,289	0	0	16,289
Total Revenues	23,303	18,303	16,289	16,289	0	0	16,289
Unit Net Local	710,989	459,587	527,211	527,211	0	0	527,211

Interfund Distribution

This is the General Fund distribution to Workforce Development, County Highway, and various supplemental and fringe benefit accounts

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	5,134,014	5,914,349	4,964,570	5,142,946	34,183	34,183	5,177,129
Other	0	0	2,100,181	2,364,427	0	0	2,364,427
Other Finance	0	24,875	102,850	102,850	0	0	102,850
Total Expenditures	5,134,014	5,939,224	7,167,601	7,610,223	34,183	34,183	7,644,406
Revenues							
Local Revenues	283,419	314,940	272,800	310,000	0	0	310,000
Other Revenues	0	24,875	173,888	537,775	0	0	537,775
Total Revenues	283,419	339,815	446,688	847,775	0	0	847,775
Dept. Net Local	4,850,595	5,599,409	6,720,913	6,762,448	34,183	34,183	6,796,631

Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other	0	0	2,100,181	2,364,427	0	0	2,364,427
Total Expenditures	0	0	2,100,181	2,364,427	0	0	2,364,427
Revenues							
Other Revenues	0	0	162,038	525,925	0	0	525,925
Total Revenues	0	0	162,038	525,925	0	0	525,925
Unit Net Local	0	0	1,938,143	1,838,502	0	0	1,838,502

9502 CONTRIBUTION TO COMM DEV

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	0	624,501	317,396	336,968	34,183	34,183	371,151
Total Expenditures	0	624,501	317,396	336,968	34,183	34,183	371,151
Unit Net Local	0	624,501	317,396	336,968	34,183	34,183	371,151

9505 CONTRIBUTION TO DM FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	0	100,000	1,246,716	1,260,317	0	0	1,260,317
Total Expenditures	0	100,000	1,246,716	1,260,317	0	0	1,260,317
Unit Net Local	0	100,000	1,246,716	1,260,317	0	0	1,260,317

9513 CONTRIBUTION TO CL FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other Finance	0	24,875	11,850	11,850	0	0	11,850
Total Expenditures	0	24,875	11,850	11,850	0	0	11,850
Revenues							
Other Revenues	0	24,875	11,850	11,850	0	0	11,850
Total Revenues	0	24,875	11,850	11,850	0	0	11,850
Unit Net Local	0	0	0	0	0	0	0

Interfund Distribution

9522 CONTRIBUTION TO D FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	5,134,014	5,189,848	3,400,458	3,545,661	0	0	3,545,661
Total Expenditures	5,134,014	5,189,848	3,400,458	3,545,661	0	0	3,545,661
Revenues							
Local Revenues	283,419	314,940	272,800	310,000	0	0	310,000
Total Revenues	283,419	314,940	272,800	310,000	0	0	310,000
Unit Net Local	4,850,595	4,874,908	3,127,658	3,235,661	0	0	3,235,661

9525 CONTRIBUTION TO EM FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other Finance	0	0	91,000	91,000	0	0	91,000
Total Expenditures	0	0	91,000	91,000	0	0	91,000
Unit Net Local	0	0	91,000	91,000	0	0	91,000

Interfund Distribution

OTR # 123 **Priority** 1 **OTR Name** Fund Compensation Differential for Fiscal Coordinator

Description

This is the Interfund Distribution component of a Target OTR to fund Compensation Differential for Fiscal Coordinator with the Workforce Development Board. (The County's support for the Workforce Development Board (CD-Fund) comes from this Interfund Distribution unit in the General Fund and enters the Workforce Development Board's budget unit as interfund revenue.)

Please see the Workforce Development Board section of the budget for a more thorough description of the OTR.

Account	Requested	Recommended
9502 54400 PROGRAM EXPENSE	30,340 TARGET	30,340 TARGET
Local Share	30,340	30,340

OTR # 124 **Priority** 1 **OTR Name** Compensation for Grant Termination

Description

This is the Interfund Distribution component of a Target OTR to fund Compensation for Grant Termination with the Workforce Development Board. (The County's support for the Workforce Development Board (CD-Fund) comes from this Interfund Distribution unit in the General Fund and enters the Workforce Development Board's budget unit as interfund revenue.)

Please see the Workforce Development Board section of the budget for a more thorough description of the OTR.

Account	Requested	Recommended
9502 54400 PROGRAM EXPENSE	3,843 TARGET	3,843 TARGET
Local Share	3,843	3,843

Interfund Distribution Total	34,183	34,183
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Ithaca-Tompkins Co. Transportation Council

The Ithaca-Tompkins County Transportation Council (ITCTC) is the Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to promote comprehensive inter modal transportation planning; and providing transportation related information and analyses. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five year program of federally funded transportation projects; and the Transportation Long Range Plan, a county-wide plan with a 20 year horizon. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	186,703	216,961	250,775	208,174	0	0	208,174
Premium Pay	3,893	3,893	4,750	3,250	0	0	3,250
Fringe Benefits	89,191	105,797	134,361	109,243	0	0	109,243
Other Capital Equip	2,670	1,830	3,153	12,000	0	0	12,000
Other Supplies	2,513	6,038	4,911	5,200	0	0	5,200
Travel Training	2,270	967	2,500	6,000	0	0	6,000
Professional Services	10,595	3,000	6,250	4,000	0	0	4,000
All Other Contr. Svcs	19,534	1,833	3,550	5,300	0	0	5,300
Program Expense	0	0	6,000	5,000	0	0	5,000
Utilities	1,298	1,594	1,679	6,000	0	0	6,000
Rent	275	275	700	800	0	0	800
Other	6,039	3,085	14,421	12,100	0	0	12,100
Total Expenditures	324,981	345,273	433,050	377,067	0	0	377,067
Revenues							
Federal Aid	310,409	345,317	433,051	377,067	0	0	377,067
Other Revenues	7,500	0	0	0	0	0	0
Total Revenues	317,909	345,317	433,051	377,067	0	0	377,067
Dept. Net Local	7,072	-44	-1	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planning Analyst	0.51	0.51	0.51	0.00	0.00	0.00	0.00	0.00
Transportation Analyst	0.60	0.60	0.71	1.00	1.00	0.00	0.00	1.00
Transportation Planning Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.11	3.11	3.22	3.00	3.00	0.00	0.00	3.00

Ithaca-Tompkins Co. Transportation Council

5650 RIDE SHARE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
All Other Contr. Svcs	18,000	0	0	0	0	0	0
Other	600	0	0	0	0	0	0
Total Expenditures	18,600	0	0	0	0	0	0
Revenues							
Other Revenues	7,500	0	0	0	0	0	0
Total Revenues	7,500	0	0	0	0	0	0
Unit Net Local	11,100	0	0	0	0	0	0

5651 17/18 FTA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Travel Training	1,100	0	0	0	0	0	0
Professional Services	1,000	0	0	0	0	0	0
Total Expenditures	2,100	0	0	0	0	0	0
Revenues							
Federal Aid	2,100	0	0	0	0	0	0
Total Revenues	2,100	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5652 18/19 FHWA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	34,675	0	0	0	0	0	0
Premium Pay	2,323	0	0	0	0	0	0
Fringe Benefits	17,311	0	0	0	0	0	0
Other Capital Equip	1,310	0	0	0	0	0	0
Other Supplies	74	0	0	0	0	0	0
All Other Contr. Svcs	1,339	0	0	0	0	0	0
Utilities	462	0	0	0	0	0	0
Other	2,736	0	0	0	0	0	0
Total Expenditures	60,230	0	0	0	0	0	0
Revenues							
Federal Aid	60,024	0	0	0	0	0	0
Total Revenues	60,024	0	0	0	0	0	0
Unit Net Local	206	0	0	0	0	0	0

5653 18/19 FTA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Capital Equip	0	1,354	0	0	0	0	0
Other Supplies	0	353	400	0	0	0	0
Travel Training	0	641	0	0	0	0	0
All Other Contr. Svcs	0	250	350	0	0	0	0
Utilities	0	546	250	0	0	0	0
Other	0	119	0	0	0	0	0
Total Expenditures	0	3,263	1,000	0	0	0	0
Revenues							
Federal Aid	0	3,283	1,000	0	0	0	0
Total Revenues	0	3,283	1,000	0	0	0	0
Unit Net Local	0	-20	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5654 19/20 FHWA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	136,816	41,384	0	0	0	0	0
Premium Pay	1,750	1,980	0	0	0	0	0
Fringe Benefits	64,558	20,850	0	0	0	0	0
Other Capital Equip	1,360	129	0	0	0	0	0
Other Supplies	2,312	612	0	0	0	0	0
Travel Training	802	326	0	0	0	0	0
Professional Services	9,595	0	0	0	0	0	0
All Other Contr. Svcs	167	1,583	0	0	0	0	0
Utilities	836	741	0	0	0	0	0
Rent	275	275	0	0	0	0	0
Other	2,622	2,415	0	0	0	0	0
Total Expenditures	221,093	70,295	0	0	0	0	0
Revenues							
Federal Aid	220,735	79,422	0	0	0	0	0
Total Revenues	220,735	79,422	0	0	0	0	0
Unit Net Local	358	-9,127	0	0	0	0	0

5655 19/20 FTA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	15,212	5,889	0	0	0	0	0
Premium Pay	0	270	0	0	0	0	0
Fringe Benefits	7,322	2,948	0	0	0	0	0
Other Capital Equip	0	0	200	0	0	0	0
Other Supplies	0	0	1,550	0	0	0	0
Travel Training	0	0	1,000	0	0	0	0
Professional Services	0	0	500	0	0	0	0
Utilities	0	0	500	0	0	0	0
Other	0	0	2,150	0	0	0	0
Total Expenditures	22,534	9,107	5,900	0	0	0	0
Revenues							
Federal Aid	26,974	0	5,900	0	0	0	0
Total Revenues	26,974	0	5,900	0	0	0	0
Unit Net Local	-4,440	9,107	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5656 20/21 FHWA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	149,325	40,817	0	0	0	0
Premium Pay	0	1,446	1,500	0	0	0	0
Fringe Benefits	0	72,159	22,000	0	0	0	0
Other Capital Equip	0	347	853	0	0	0	0
Other Supplies	0	5,073	1,061	0	0	0	0
Travel Training	0	0	500	0	0	0	0
Professional Services	0	3,000	2,375	0	0	0	0
All Other Contr. Svcs	0	0	1,600	0	0	0	0
Utilities	0	307	429	0	0	0	0
Rent	0	0	200	0	0	0	0
Other	0	551	3,883	0	0	0	0
Total Expenditures	0	232,208	75,218	0	0	0	0
Revenues							
Federal Aid	0	232,523	75,218	0	0	0	0
Total Revenues	0	232,523	75,218	0	0	0	0
Unit Net Local	0	-315	0	0	0	0	0

5657 FTA 20/21

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	20,363	4,928	0	0	0	0
Premium Pay	0	197	0	0	0	0	0
Fringe Benefits	0	9,840	2,597	0	0	0	0
Other Capital Equip	0	0	1,000	0	0	0	0
Other Supplies	0	0	800	0	0	0	0
Professional Services	0	0	1,500	0	0	0	0
Other	0	0	1,038	0	0	0	0
Total Expenditures	0	30,400	11,863	0	0	0	0
Revenues							
Federal Aid	0	30,089	11,864	0	0	0	0
Total Revenues	0	30,089	11,864	0	0	0	0
Unit Net Local	0	311	-1	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5658 FHWA 21/22

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	0	180,245	0	0	0	0
Premium Pay	0	0	3,250	0	0	0	0
Fringe Benefits	0	0	96,425	0	0	0	0
Other Capital Equip	0	0	850	0	0	0	0
Other Supplies	0	0	850	0	0	0	0
Travel Training	0	0	500	0	0	0	0
Professional Services	0	0	1,875	0	0	0	0
All Other Contr. Svcs	0	0	1,600	0	0	0	0
Program Expense	0	0	6,000	0	0	0	0
Rent	0	0	500	0	0	0	0
Other	0	0	5,268	0	0	0	0
Total Expenditures	0	0	297,363	0	0	0	0
Revenues							
Federal Aid	0	0	297,363	0	0	0	0
Total Revenues	0	0	297,363	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

5659 FTA 21/22

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	0	24,785	0	0	0	0
Fringe Benefits	0	0	13,339	0	0	0	0
Other Capital Equip	0	0	250	0	0	0	0
Other Supplies	0	0	250	0	0	0	0
Travel Training	0	0	500	0	0	0	0
Utilities	0	0	500	0	0	0	0
Other	0	0	2,082	0	0	0	0
Total Expenditures	0	0	41,706	0	0	0	0
Revenues							
Federal Aid	0	0	41,706	0	0	0	0
Total Revenues	0	0	41,706	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5660 22/23 FHWA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	0	0	208,174	0	0	208,174
Premium Pay	0	0	0	3,250	0	0	3,250
Fringe Benefits	0	0	0	109,243	0	0	109,243
Other Capital Equip	0	0	0	12,000	0	0	12,000
Other Supplies	0	0	0	5,200	0	0	5,200
Travel Training	0	0	0	6,000	0	0	6,000
Professional Services	0	0	0	4,000	0	0	4,000
All Other Contr. Svcs	0	0	0	5,300	0	0	5,300
Program Expense	0	0	0	5,000	0	0	5,000
Utilities	0	0	0	6,000	0	0	6,000
Rent	0	0	0	800	0	0	800
Other	0	0	0	12,100	0	0	12,100
Total Expenditures	0	0	0	377,067	0	0	377,067
Revenues							
Federal Aid	0	0	0	377,067	0	0	377,067
Total Revenues	0	0	0	377,067	0	0	377,067
Unit Net Local	0	0	0	0	0	0	0

5661 22/23 FTA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5680 17/18 FHWA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Premium Pay	-180	0	0	0	0	0	0
All Other Contr. Svcs	28	0	0	0	0	0	0
Total Expenditures	-152	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	-152	0	0	0	0	0	0

8681 APRIL 2015 FTA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8697 2016/2017 FTA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Supplies	127	0	0	0	0	0	0
Travel Training	368	0	0	0	0	0	0
Other	81	0	0	0	0	0	0
Total Expenditures	576	0	0	0	0	0	0
Revenues							
Federal Aid	576	0	0	0	0	0	0
Total Revenues	576	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

8699 2016/2017 FHWA

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2022		
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Legislature & Clerk of the Legislature

The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities. The mission of the Tompkins County Legislature is to collectively meet the needs of residents and communities and to realize the Legislature

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	512,878	521,818	575,701	519,868	55,833	55,833	575,701
Overtime	93	502	0	0	0	0	0
Premium Pay	3,500	51,512	4,000	4,000	0	0	4,000
Fringe Benefits	240,624	274,683	288,576	270,683	26,722	26,722	297,405
Other Capital Equip	6,266	8,691	820	965	10,500	10,500	11,465
Other Supplies	4,463	4,479	4,979	3,500	0	0	3,500
Travel Training	9,668	5,772	15,000	15,000	0	0	15,000
All Other Contr. Svcs	20,468	21,041	22,069	22,441	0	0	22,441
Program Expense	144	3,000	0	0	0	0	0
Utilities	584	443	862	500	0	0	500
Other	23,172	20,139	25,984	25,277	2,447	2,447	27,724
Total Expenditures	821,860	912,080	937,991	862,234	95,502	95,502	957,736
Revenues							
Federal Aid	0	0	0	0	0	82,555	82,555
Other Revenues	9,490	0	0	0	0	0	0
Applied Rollover (Rev.)	0	0	0	0	7,500	7,500	7,500
Total Revenues	9,490	0	0	0	7,500	90,055	90,055
Dept. Net Local	812,370	912,080	937,991	862,234	88,002	5,447	867,681

Legislature & Clerk of the Legislature

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative/Computer Assistant	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Chief Deputy Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Clerk of the Legislature	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Clerk	1.00	1.00	1.00	2.00	1.00	1.00	1.00	2.00
Legislator	14.00	14.00	14.00	14.00	14.00	0.00	0.00	14.00
	17.00	17.00	18.00	18.00	17.00	1.00	1.00	18.00

Legislature & Clerk of the Legislature

1010 LEGISLATURE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	310,300	308,963	310,300	310,300	0	0	310,300
Fringe Benefits	144,569	147,869	154,467	160,332	0	0	160,332
Other Capital Equip	0	0	0	0	7,500	7,500	7,500
Other Supplies	761	1,758	500	500	0	0	500
Travel Training	9,668	5,772	15,000	15,000	0	0	15,000
Program Expense	144	3,000	0	0	0	0	0
Utilities	114	0	0	0	0	0	0
Other	9,238	3,564	9,600	11,000	0	0	11,000
Total Expenditures	474,794	470,926	489,867	497,132	7,500	7,500	504,632
Revenues							
Applied Rollover (Rev.)	0	0	0	0	7,500	7,500	7,500
Total Revenues	0	0	0	0	7,500	7,500	7,500
Unit Net Local	474,794	470,926	489,867	497,132	0	0	497,132

1040 CLERK, LEGISLATURE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	202,578	212,855	265,401	209,568	55,833	55,833	265,401
Overtime	93	502	0	0	0	0	0
Premium Pay	3,500	51,512	4,000	4,000	0	0	4,000
Fringe Benefits	96,055	126,814	134,109	110,351	26,722	26,722	137,073
Other Capital Equip	6,266	8,691	820	965	3,000	3,000	3,965
Other Supplies	3,702	2,721	4,479	3,000	0	0	3,000
All Other Contr. Svcs	20,468	21,041	22,069	22,441	0	0	22,441
Utilities	470	443	862	500	0	0	500
Other	2,338	2,717	2,526	2,450	0	0	2,450
Total Expenditures	335,470	427,296	434,266	353,275	85,555	85,555	438,830
Revenues							
Federal Aid	0	0	0	0	0	82,555	82,555
Other Revenues	9,490	0	0	0	0	0	0
Total Revenues	9,490	0	0	0	0	82,555	82,555
Unit Net Local	325,980	427,296	434,266	353,275	85,555	3,000	356,275

Legislature & Clerk of the Legislature

1920 MUNICIPAL DUES

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other	11,596	13,858	13,858	11,827	2,447	2,447	14,274
Total Expenditures	11,596	13,858	13,858	11,827	2,447	2,447	14,274
Unit Net Local	11,596	13,858	13,858	11,827	2,447	2,447	14,274

Legislature & Clerk of the Legislature

OTR # 3 **Priority** 1 **OTR Name** Deputy Clerk Position

Description Request for third year of funding that was approved for three years during 2020 budget process. Approval of funding for Deputy Clerk position will allow for continued planning that includes extensive training in preparation of the retirement of two long-term employees in 1-3 years.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1040	5100035	DEP CLERK, LEGISLA	55,833 ONE-TIME	55,833 ONE-TIME
1040	58800	FRINGES	26,722 ONE-TIME	26,722 ONE-TIME
1040	44089	OTHER FEDERAL AID V	0 ONE-TIME	-82,555 ONE-TIME
Local Share			82,555	0

OTR # 4 **Priority** 2 **OTR Name** NACo Dues

Description Annual increase in NYSAC dues (\$355) and approve Target funding for membership in National Association of Counties (NACo) (\$2,092) that was approved as one-time funding in 2020 Budget.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1920	54416	MEMBERSHIP DUES	2,447 TARGET	2,447 TARGET
Local Share			2,447	2,447

OTR # 5 **Priority** 3 **OTR Name** Replacement of Computer Equipment - Legislators

Description To purchase 5 new laptops for incoming Legislators and to begin the replacement of laptops purchased in 2018 for Legislators. Estimated at \$1500 each

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1010	41084	USE OF ROLLOVER	-7,500 ROLLOVER	-7,500 ROLLOVER
1010	52206	COMPUTER EQUIPMENT	7,500 ROLLOVER	7,500 ROLLOVER
Local Share			0	0

OTR # 6 **Priority** 4 **OTR Name** Computer Equipment

Description Request to reinstate Computer Equipment Replacement Schedule for Clerk's Office.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1040	52206	COMPUTER EQUIPMENT	3,000 TARGET	3,000 TARGET
Local Share			3,000	3,000

Legislature & Clerk of the Legislature Total	88,002	5,447
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Memorial Celebrations

This budgeting unit holds the appropriation with which Tompkins County supports memorial celebrations and parades, such as those on Flag Day and Veterans Day, as well as paying for the bulk purchase of US Flags (12" x 18") for distribution to and placement in the cemeteries within Tompkins County on the graves of veterans.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	6,768	4,838	7,500	7,500	0	0	7,500
Total Expenditures	6,768	4,838	7,500	7,500	0	0	7,500
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	6,768	4,838	7,500	7,500	0	0	7,500

Memorial Celebrations

7550 CELEBRATIONS

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	6,768	4,838	7,500	7,500	0	0	7,500
Total Expenditures	6,768	4,838	7,500	7,500	0	0	7,500
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	6,768	4,838	7,500	7,500	0	0	7,500

Mental Health Department

The Tompkins County Mental Health Department provides assessment, counseling, individual and group therapies, medication management, treatment, case management and crisis services to adults, children, and families with mental health challenges. All Tompkins County residents can receive these services regardless of ability to pay, based on a sliding fee scale. The department also provides court-ordered evaluations for family court; services to drug courts; and evaluates, provides or monitors mental health services for jail inmates. To provide these services it utilizes psychiatrists (MDs), psychiatric social workers, nurse practitioners, nurses, and other service providers. The Mental Health Department also sets policy for a comprehensive system of community-based preventative, rehabilitative, and treatment services for individuals and families affected by mental illness, chemical use disorders, and developmental disabilities. To accomplish this, the department administers state aid to mental health professionals and not-for-profit agencies with whom it contracts to provide a full array of additional mental health programs including advocacy, education, respite, 24-hour crisis counseling, outreach, referral, training, case management, employment, housing, alcohol and substance abuse services, and homeless services. In addition, the department contracts for a full range of services to individuals affected by developmental disabilities. These services include recreation mainstreaming, employment, speech therapy, occupational therapy, physical therapy, and counseling.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,776,256	3,674,221	3,876,768	3,842,859	72,961	72,961	3,915,820
Overtime	2,496	5,832	0	0	0	0	0
Premium Pay	152,573	110,007	32,350	32,150	0	0	32,150
Fringe Benefits	1,831,327	1,808,628	1,945,960	2,002,217	33,180	33,180	2,035,397
Other Capital Equip	5,040	19,023	47,000	56,257	0	0	56,257
Vehicle Fuel and Maint	2,936	6,408	8,700	8,700	0	0	8,700
Other Supplies	17,977	10,713	24,100	28,461	0	0	28,461
Travel Training	17,852	3,062	16,000	18,438	30,000	30,000	48,438
Professional Services	296,891	263,481	195,200	205,200	315,033	315,033	520,233
Mandate - Other	233,188	121,821	506,000	450,000	0	0	450,000
All Other Contr. Svcs	3,562	3,638	2,813	127,046	0	0	127,046
Program Expense	5,796,768	5,167,683	5,676,829	5,963,081	250,000	250,000	6,213,081
Utilities	24,151	24,044	13,000	14,000	0	0	14,000
Other	57,658	167,744	70,582	80,387	0	0	80,387
Total Expenditures	12,218,675	11,386,305	12,415,302	12,828,796	701,174	701,174	13,529,970
Revenues							
Federal Aid	1,301,988	2,163,401	1,318,540	1,356,507	0	691,174	2,047,681
State Aid	4,736,073	3,413,595	4,407,469	4,646,513	0	0	4,646,513
Local Revenues	4,398,623	4,259,243	3,732,405	3,953,673	0	0	3,953,673
Other Revenues	682,416	749,230	658,918	670,689	0	0	670,689
Total Revenues	11,119,100	10,585,469	10,117,332	10,627,382	0	691,174	11,318,556
Dept. Net Local	1,099,575	800,836	2,297,970	2,201,414	701,174	10,000	2,211,414

Mental Health Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assisant, Level 3	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	4.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Administrative Assistant, Level 2	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Administrative Computer Assistant	1.00	1.00	2.00	2.00	1.00	0.00	0.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Casework Assistant	4.00	4.00	3.00	3.00	3.00	0.00	0.00	3.00
Caseworker	8.00	8.00	8.00	1.00	1.00	0.00	0.00	1.00
Clinic Supervisor	3.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Community Mental Health Nurse	8.60	7.00	6.00	5.00	4.00	0.00	0.00	4.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director, Mental Health Clinic	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dual Recovery Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employment Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Fiscal Manager	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Forensic Counselor	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medical Director/ MH	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
MH Court Resource Coord	0.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00
Nurse Practitioner	1.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
Peer Support Specialist	0.00	0.00	0.00	0.00	0.00	2.00	2.00	2.00
Program Director - Care Managment	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Program Director - PROS	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Psychiatric Social Worker	16.00	15.00	14.00	14.00	17.00	0.00	0.00	17.00
Psychiatrist	1.70	0.70	0.70	0.50	0.00	0.00	0.00	0.00
Quality Assurance/Improvement	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Rehabilitation Specialist	2.00	2.00	4.00	2.00	2.00	0.00	0.00	2.00
Senior Caseworker	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Psychiatric Social Worker	1.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Sr. Account Clerk/Typist	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
SR. Community MH Nurse	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	67.30	63.70	65.70	54.50	54.00	3.00	3.00	57.00

Mental Health Department

4310 M.H. ADMINISTRATION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	956,744	923,425	1,138,256	1,025,329	62,961	62,961	1,088,290
Overtime	1,335	4,923	0	0	0	0	0
Premium Pay	25,718	23,770	13,000	12,250	0	0	12,250
Fringe Benefits	456,641	450,012	573,096	536,117	33,180	33,180	569,297
Other Capital Equip	1,514	5,641	10,000	14,757	0	0	14,757
Other Supplies	5,202	3,946	6,900	6,900	0	0	6,900
Travel Training	9,839	1,282	5,000	5,000	0	0	5,000
Professional Services	91,889	105,962	95,000	5,000	264,056	264,056	269,056
All Other Contr. Svcs	-1,019,158	-951,600	-1,335,454	-1,227,271	0	0	-1,227,271
Program Expense	60,594	439	800	800	0	0	800
Utilities	12,239	13,363	13,000	14,000	0	0	14,000
Other	9,512	9,682	11,182	21,487	0	0	21,487
Total Expenditures	612,069	590,845	530,780	414,369	360,197	360,197	774,566
Revenues							
Federal Aid	338,563	319,149	285,000	260,000	0	360,197	620,197
State Aid	242,101	165,843	145,439	145,439	0	0	145,439
Local Revenues	152	10	0	0	0	0	0
Other Revenues	31,250	51,385	0	0	0	0	0
Total Revenues	612,066	536,387	430,439	405,439	0	360,197	765,636
Unit Net Local	3	54,458	100,341	8,930	360,197	0	8,930

Mental Health Department

4311 MENTAL HEALTH CLINIC

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,972,349	2,029,533	2,318,262	2,367,231	0	0	2,367,231
Overtime	862	578	0	0	0	0	0
Premium Pay	107,507	25,068	16,350	16,400	0	0	16,400
Fringe Benefits	970,417	983,986	1,162,170	1,231,622	0	0	1,231,622
Other Capital Equip	3,526	9,777	34,000	34,000	0	0	34,000
Vehicle Fuel and Maint	0	0	8,500	8,500	0	0	8,500
Other Supplies	7,893	4,889	11,800	13,461	0	0	13,461
Travel Training	6,058	1,127	10,000	10,000	30,000	30,000	40,000
Professional Services	204,737	155,850	100,000	200,000	0	0	200,000
All Other Contr. Svcs	759,200	715,055	1,136,644	1,149,644	0	0	1,149,644
Program Expense	5,247	2,945	11,000	5,000	0	0	5,000
Other	45,878	157,903	56,500	56,000	0	0	56,000
Total Expenditures	4,083,674	4,086,711	4,865,226	5,091,858	30,000	30,000	5,121,858
Revenues							
Federal Aid	0	214,435	0	0	0	30,000	30,000
State Aid	566,230	509,202	509,757	531,921	0	0	531,921
Local Revenues	3,267,695	3,205,722	3,239,732	3,400,000	0	0	3,400,000
Other Revenues	0	34,219	0	0	0	0	0
Total Revenues	3,833,925	3,963,578	3,749,489	3,931,921	0	30,000	3,961,921
Unit Net Local	249,749	123,133	1,115,737	1,159,937	30,000	0	1,159,937

Mental Health Department

4312 PERSONAL RCVRY ORNTD SVCS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	353,332	376,653	408,973	443,409	10,000	10,000	453,409
Overtime	0	300	0	0	0	0	0
Premium Pay	1,968	12,132	3,000	3,500	0	0	3,500
Fringe Benefits	165,534	186,216	205,080	230,918	0	0	230,918
Other Capital Equip	0	3,565	3,000	7,500	0	0	7,500
Vehicle Fuel and Maint	10	0	200	200	0	0	200
Other Supplies	3,703	1,398	5,400	8,100	0	0	8,100
Travel Training	1,181	516	1,000	3,438	0	0	3,438
Professional Services	265	1,669	200	200	50,977	50,977	51,177
All Other Contr. Svcs	93,908	96,419	201,623	204,673	0	0	204,673
Program Expense	1,661	913	1,500	1,500	0	0	1,500
Other	2,268	159	2,900	2,900	0	0	2,900
Total Expenditures	623,830	679,940	832,876	906,338	60,977	60,977	967,315
Revenues							
Federal Aid	0	0	0	0	0	50,977	50,977
State Aid	50,176	70,884	94,760	98,677	0	0	98,677
Local Revenues	366,690	431,521	404,000	465,000	0	0	465,000
Total Revenues	416,866	502,405	498,760	563,677	0	50,977	614,654
Unit Net Local	206,964	177,535	334,116	342,661	60,977	10,000	352,661

4314 CLIENT FISCAL MGMT.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	9,800	0	11,277	6,890	0	0	6,890
Fringe Benefits	5,011	0	5,614	3,560	0	0	3,560
Total Expenditures	14,811	0	16,891	10,450	0	0	10,450
Revenues							
State Aid	9,800	6,890	11,441	6,890	0	0	6,890
Total Revenues	9,800	6,890	11,441	6,890	0	0	6,890
Unit Net Local	5,011	-6,890	5,450	3,560	0	0	3,560

Mental Health Department

4316 INTENSIVE CASE MGMT.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1	25,722	0	0	0	0	0
Premium Pay	-1	5,933	0	0	0	0	0
Fringe Benefits	0	15,150	0	0	0	0	0
Total Expenditures	0	46,805	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	46,805	0	0	0	0	0

4318 I.C.M. CHILDREN'S NEEDS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	24,531	16,317	0	0	0	0	0
Total Expenditures	24,531	16,317	0	0	0	0	0
Revenues							
State Aid	24,383	0	0	0	0	0	0
Total Revenues	24,383	0	0	0	0	0	0
Unit Net Local	148	16,317	0	0	0	0	0

4321 UNITY HOUSE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	346,389	263,935	347,547	356,051	0	0	356,051
Total Expenditures	346,389	263,935	347,547	356,051	0	0	356,051
Revenues							
State Aid	346,390	263,965	347,547	356,051	0	0	356,051
Total Revenues	346,390	263,965	347,547	356,051	0	0	356,051
Unit Net Local	-1	-30	0	0	0	0	0

Mental Health Department

4323 BOCES				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	46,394	108,165	109,435	110,529	0	0	110,529
Total Expenditures	46,394	108,165	109,435	110,529	0	0	110,529
Revenues							
State Aid	46,395	130,052	109,435	110,529	0	0	110,529
Total Revenues	46,395	130,052	109,435	110,529	0	0	110,529
Unit Net Local	-1	-21,887	0	0	0	0	0

4324 MENTAL HEALTH ASSOC.				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	432,426	398,911	431,217	439,868	0	0	439,868
Total Expenditures	432,426	398,911	431,217	439,868	0	0	439,868
Revenues							
State Aid	400,946	367,428	403,515	412,166	0	0	412,166
Total Revenues	400,946	367,428	403,515	412,166	0	0	412,166
Unit Net Local	31,480	31,483	27,702	27,702	0	0	27,702

4325 ALCOHOLISM COUNCIL				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	393,599	348,227	380,914	385,140	250,000	250,000	635,140
Total Expenditures	393,599	348,227	380,914	385,140	250,000	250,000	635,140
Revenues							
Federal Aid	0	0	0	0	0	250,000	250,000
State Aid	320,818	275,447	330,068	334,294	0	0	334,294
Total Revenues	320,818	275,447	330,068	334,294	0	250,000	584,294
Unit Net Local	72,781	72,780	50,846	50,846	250,000	0	50,846

Mental Health Department

4326 ITHACA YOUTH BUREAU

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	136,334	136,307	130,614	130,614	0	0	130,614
Total Expenditures	136,334	136,307	130,614	130,614	0	0	130,614
Revenues							
Local Revenues	88,673	88,673	88,673	88,673	0	0	88,673
Total Revenues	88,673	88,673	88,673	88,673	0	0	88,673
Unit Net Local	47,661	47,634	41,941	41,941	0	0	41,941

4327 SUICIDE PREVENTION

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	207,466	193,006	202,778	206,061	0	0	206,061
Total Expenditures	207,466	193,006	202,778	206,061	0	0	206,061
Revenues							
State Aid	168,392	153,934	168,393	171,676	0	0	171,676
Total Revenues	168,392	153,934	168,393	171,676	0	0	171,676
Unit Net Local	39,074	39,072	34,385	34,385	0	0	34,385

4328 EMERGENCY COMM. SHELTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	73,147	62,288	81,465	75,485	0	0	75,485
Total Expenditures	73,147	62,288	81,465	75,485	0	0	75,485
Revenues							
Federal Aid	30,936	33,279	33,280	33,279	0	0	33,279
State Aid	42,208	29,010	48,185	42,206	0	0	42,206
Total Revenues	73,144	62,289	81,465	75,485	0	0	75,485
Unit Net Local	3	-1	0	0	0	0	0

Mental Health Department

4329 CHALLENGE INDUSTRIES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	597,159	545,288	490,992	511,165	0	0	511,165
Total Expenditures	597,159	545,288	490,992	511,165	0	0	511,165
Revenues							
State Aid	544,159	486,290	439,073	459,246	0	0	459,246
Total Revenues	544,159	486,290	439,073	459,246	0	0	459,246
Unit Net Local	53,000	58,998	51,919	51,919	0	0	51,919

4330 HEALTH HOME

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	484,030	318,888	0	0	0	0	0
Overtime	299	31	0	0	0	0	0
Premium Pay	17,381	43,104	0	0	0	0	0
Fringe Benefits	233,724	173,264	0	0	0	0	0
Other Capital Equip	0	40	0	0	0	0	0
Vehicle Fuel and Maint	2,926	6,408	0	0	0	0	0
Other Supplies	1,179	480	0	0	0	0	0
Travel Training	774	137	0	0	0	0	0
All Other Contr. Svcs	169,612	143,764	0	0	0	0	0
Program Expense	72,609	16,128	0	0	0	0	0
Utilities	11,912	10,681	0	0	0	0	0
Total Expenditures	994,446	712,925	0	0	0	0	0
Revenues							
State Aid	183,752	184,509	0	0	0	0	0
Local Revenues	675,413	533,317	0	0	0	0	0
Total Revenues	859,165	717,826	0	0	0	0	0
Unit Net Local	135,281	-4,901	0	0	0	0	0

Mental Health Department

4331 ALPHA HOUSE				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	1,137,592	1,014,559	1,180,283	1,196,590	0	0	1,196,590
Total Expenditures	1,137,592	1,014,559	1,180,283	1,196,590	0	0	1,196,590
Revenues							
Federal Aid	932,489	1,596,538	1,000,260	1,063,228	0	0	1,063,228
State Aid	205,103	-581,979	180,023	133,362	0	0	133,362
Total Revenues	1,137,592	1,014,559	1,180,283	1,196,590	0	0	1,196,590
Unit Net Local	0	0	0	0	0	0	0

4332 ADULT SUPPORTIVE HOUSING				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	1,120,099	1,047,674	1,133,026	1,350,581	0	0	1,350,581
Total Expenditures	1,120,099	1,047,674	1,133,026	1,350,581	0	0	1,350,581
Revenues							
State Aid	1,120,100	1,045,065	1,133,026	1,350,581	0	0	1,350,581
Total Revenues	1,120,100	1,045,065	1,133,026	1,350,581	0	0	1,350,581
Unit Net Local	-1	2,609	0	0	0	0	0

4333 FAMILY & CHILDREN'S SVC.				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	280,344	140,535	280,345	285,436	0	0	285,436
Total Expenditures	280,344	140,535	280,345	285,436	0	0	285,436
Revenues							
State Aid	280,344	132,224	280,345	285,436	0	0	285,436
Total Revenues	280,344	132,224	280,345	285,436	0	0	285,436
Unit Net Local	0	8,311	0	0	0	0	0

Mental Health Department

4336 CATHOLIC CHARITY

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	6,260	6,063	6,250	6,807	0	0	6,807
Total Expenditures	6,260	6,063	6,250	6,807	0	0	6,807
Revenues							
State Aid	6,620	6,035	6,250	6,807	0	0	6,807
Total Revenues	6,620	6,035	6,250	6,807	0	0	6,807
Unit Net Local	-360	28	0	0	0	0	0

4390 PSYCHIATRIC EXPENSE

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Mandate - Other	233,188	121,821	506,000	450,000	0	0	450,000
Total Expenditures	233,188	121,821	506,000	450,000	0	0	450,000
Unit Net Local	233,188	121,821	506,000	450,000	0	0	450,000

6301 FRANZISKA RACKER CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Program Expense	854,917	865,983	888,663	901,454	0	0	901,454
Total Expenditures	854,917	865,983	888,663	901,454	0	0	901,454
Revenues							
State Aid	178,156	168,796	200,212	201,232	0	0	201,232
Other Revenues	651,166	663,626	658,918	670,689	0	0	670,689
Total Revenues	829,322	832,422	859,130	871,921	0	0	871,921
Unit Net Local	25,595	33,561	29,533	29,533	0	0	29,533

Mental Health Department

OTR # 14 **Priority** 1 **OTR Name** Wellness Court Resource Coordinator

Description This OTR is to continue the MH Court Resource Coordinator Position. It has been reclassified with an increase in pay in 2021

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4310	5100056	MH COURT RESOURCE	62,961 ONE-TIME	62,961 ONE-TIME
4310	58800	FRINGES	33,180 ONE-TIME	33,180 ONE-TIME
4310	44089	OTHER FEDERAL AID V	0 ONE-TIME	-96,141 ONE-TIME
		Local Share	96,141	0

OTR # 30 **Priority** 2 **OTR Name** Crisis Team Pay

Description This OTR is to cover costs associated with increased demand for on-call Mobile Crisis Team services and will cover on-call pay.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4312	51000	REGULAR PAY	10,000 TARGET	10,000 TARGET
		Local Share	10,000	10,000

OTR # 62 **Priority** 3 **OTR Name** Open Access Start Up

Description The Alcohol and Drug Council of Tompkins County (The Council) is requesting \$600,000 in funding spread over three years to support the Open Access Detox and Stabilization Center (OAC). This request includes \$250,000 in year 1 (2022), \$200,000 in year 2 (2023), and \$150,000 in year 3 (2024).

This new service will close a gap in the continuum of care; provide 24/7 access to a vital level of behavioral healthcare; serve as an alternative to incarceration; and divert people from the emergency room. Tompkins County residents will have treatment options and recovery supports that do not currently exist locally. These funds would represent an important local share of support. The Council has already received significant funding from NY State Agencies and regional funders, these funds will support operations and cover funding gaps. The OAC is essential to members of our community and offers people with substance use disorders a patient-centered approach to recovery.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4325	54400	PROGRAM EXPENSE	250,000 ONE-TIME	250,000 ONE-TIME
4325	44089	OTHER FEDERAL AID V	0 ONE-TIME	-250,000 ONE-TIME
		Local Share	250,000	0

OTR # 31 **Priority** 4 **OTR Name** Peer Support Specialists

Description This OTR is for two part time Peer Support Specialists in the PROS program. Peer support have been successful in the services who help others experiencing similar situations. Through shared understanding, respect, and mutual empowerment, peer support workers help people become and stay engaged in PROS services. There is no current job title for Peer Support Specialist and there is one being developed.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4312	54442	PROFESSIONAL SERVICES	50,977 TARGET	50,977 ONE-TIME
4312	44089	OTHER FEDERAL AID V	0 ONE-TIME	-50,977 ONE-TIME
		Local Share	50,977	0

Mental Health Department

OTR # 59 **Priority** 5 **OTR Name** Clinical Training Related to Stressors of COVID-19

Description The Mental Health Department respectfully requests funding to enhance service delivery in meeting the increased demand for treatment related to stressors from the COVID-19 pandemic and the increased awareness of structural racism that has impacted the BIPOC community. Training topics include - Training in the Delivery of Telehealth Services; Training in the Delivery of Group Treatment Modalities to Meet the Increased Demand for Services; Training in the Treatment of Children who have been adversely impacted by COVID-19; Training and Consultation to Address the Increased Incidence of Trauma. There has also been a greater awareness of cultural and historical trauma resulting from structural racism that requires a robust clinical response. Clinicians need training to better understand how historical trauma presents today, recognize the impact of race-based trauma, be able to describe symptoms of racial trauma, and learn how to provide race informed care.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4311	54412	TRAVEL/TRAINING	30,000 ONE-TIME	30,000 ONE-TIME
4311	44089	OTHER FEDERAL AID V	0 ONE-TIME	-30,000 ONE-TIME
		Local Share	30,000	0

Mental Health Department

OTR # 117 **Priority** 6 **OTR Name** Wellness Court Case Manager
Description This proposal was submitted by Judge Miller on behalf of the Ithaca Wellness Recovery Court and REACH Medical.

Background and History: The Ithaca Wellness and Recovery Court (IWRC), Tompkins County Mental Health Court, is an alternative to incarceration program focused on the treatment of community members who live with mental illness and experience criminal justice involvement.

When this specialty court began two years ago in May 2019, the jurisdiction of the IWRC was limited to individuals arrested for misdemeanors within the geographic limits of the City of Ithaca. However, in October 2020, our court expanded to include any individual arrested for a misdemeanor with the fifteen additional towns and villages throughout Tompkins County.

IWRC typically has an active caseload of about 15-20 participants, but with the increase in our jurisdiction to the entire county, and as we (hopefully soon) exit the COVID-19 health crisis, we anticipate the need for more capacity. As the town and village courts reopen and criminal cases are restored to the dockets, we expect the demand for our, now county-wide, Mental Health Court to easily double to thirty to forty active participants.

Rather than a compliance mode of a traditional alternative to incarceration court, IWRC is a service model court. We take people and surround them with services as an alternative to the traditional criminal justice outcomes. IWRC's comprehensive team consists of a presiding Judge, a Resource Coordinator, Probation Officer, Tompkins Community Action Housing Specialist, and liaisons from Tompkins County Mental Health, Cayuga Addiction Recovery Services, Respectful Equitable Access to Compassionate Healthcare (REACH Project Inc.), Alcohol and Drug Council, the District Attorney's Office, and defense attorneys.

Funding Breakdown

1 FTE Case Manager through REACH Medical: \$55,473

Creation of a Case Manager/Community Health Worker Position: A case manager/community health worker would provide additional and much needed support for program participants who could benefit from care coordination and social/emotional support from someone with lived experience. In an effort to provide these added services, the IWRC judges consulted with REACH Project Inc. who have already demonstrated the ability to engage with and maintain a therapeutic relationship with program participants. They recommended the creation of a Certified Recovery Peer Advocate (CRPA) position in which they would hire someone with lived substance use disorder experience in recovery and support them through the training and certification process offered by the New York State Office of Addiction Services and Supports (OASAS) to become a case manager/community health worker that specifically provides services to IWRC participants. This follows a data-informed trend in the world of human services of utilizing the expertise of people with lived experience in supporting others who are taking steps toward recovery.

Annual Clinical Supervision through REACH Medical: \$5,688

Training and Certification for REACH Staff: \$630

Training and Supervision: The steps to becoming a Certified Recovery Peer Advocate (CRPA) typically take nine months to complete and require both education and supervision. During this time, the position would need to be fully funded. After that time, the majority of services could potentially be reimbursed through Medicaid billing with the exception of the very few participants in IWRC without a history of substance use disorder that would require ongoing funding.

Funding Request: A Bureau of Justice Assistance grant has also been written this year, that if received this fall will provide funding for both a full time case worker position and the development of a peer support program. If this funding is not received however, this proposal offers a promising model of participant engagement and care coordination that could serve as a pilot for other services within the county.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4310	54442	PROFESSIONAL SERVICES	61,791 ONE-TIME	61,791 ONE-TIME
4310	44089	OTHER FEDERAL AID V	0 ONE-TIME	-61,791 ONE-TIME
		Local Share	61,791	0

Mental Health Department

OTR # 116 **Priority** 7 **OTR Name** REACH Medical

Description Total American Rescue Plan Funding Request for 2021: \$202,265

Breakdown

.25 FTE Operations Director: \$27,625

To cover initial and ongoing coordination efforts of the REACH Director of Operations. On a whole this is a .25 fte of her time to develop new workflows around initiatives, keep the program going, and take in emergency calls and results.

Technology/Office Equipment/Medical Supplies: \$14,200

To cover Tablets, Phones, Portable vitals machines, Medical Supplies, and Office furnishings for staff

Training in trauma informed resilience for all staff: \$5,440

We are finding one year into doing extensive outreach, that as staff witness despair and try to intervene if possible with the limited resources we have that burnout is becoming an issue. We would like to get our workers trained in trauma resilience.

Other general operating expenses: \$155,000

With a lean administrative structure and dedicated, attentive clinical staff we have managed to be flexible and adaptive in order to continue operating during a turbulent 2020 and 2021 fiscal year where we had rapid shifts in regulations that have significantly altered our workflows and impacted staff productivity which is directly tied to our financial performance in a Fee-for-Service environment where 80% of our patients are Medicaid recipients. We also continue to operate in an overall environment that is shifting toward favoring the harm reduction and social determinants of care activities we engage in but does not currently adequately reimburse for these activities and the extra effort our staff puts into them. As a result small amounts of FTES across our organization are underfunded leaving us looking at an operating loss of \$155,000 in December 2021 while we wait for the opioid settlement funds to trickle down to the services we are providing in 2022. We have limited access to credit as a young non-profit to borrow to cover this loss and grant funding is often too restricted to help us address this general need, but this loss will ultimately impact our ability to make payroll and our ability to retain staff and continue delivering the impactful services we provide to county residents. We hope the county will consider using the America Rescue funds to help us bridge the gap between the financial environment of 2021 where we are feeling the lingering financial impacts of COVID and continuing to provide for county resident needs for low-threshold harm reduction substance use and mental health treatment that have increased during COVID.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4310	54442	PROFESSIONAL SERVICES	202,265	ONE-TIME	202,265	ONE-TIME
4310	44089	OTHER FEDERAL AID V	0	ONE-TIME	-202,265	ONE-TIME
Local Share			202,265		0	
Mental Health Department Total			701,174		10,000	

Outside Colleges

This budgeting unit holds the appropriation with which Tompkins County fulfills the state-mandate to reimburse tuition expenses for Tompkins County residents attending community colleges outside Tompkins County.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Mandate - Other	367,282	334,577	440,000	440,000	0	0	440,000
Total Expenditures	367,282	334,577	440,000	440,000	0	0	440,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	367,282	334,577	440,000	440,000	0	0	440,000

Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - Other	367,282	334,577	440,000	440,000	0	0	440,000
Total Expenditures	367,282	334,577	440,000	440,000	0	0	440,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	367,282	334,577	440,000	440,000	0	0	440,000

Planning and Sustainability, Department of

The County Charter charges the Department of Planning and Sustainability with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; coordinating sustainability efforts within County government and collaborating with others on community-wide and regional sustainability efforts; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism program.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	750,767	759,586	777,958	712,673	79,191	79,191	791,864
Overtime	0	585	0	0	0	0	0
Premium Pay	8,250	10,289	7,375	8,000	0	0	8,000
Fringe Benefits	352,681	368,790	388,853	371,789	39,753	39,753	411,542
Automotive Equipment	35,935	0	40,919	0	0	0	0
Other Capital Equip	3,960	8,298	6,561	6,200	4,500	4,500	10,700
Vehicle Fuel and Maint	472	635	500	500	0	0	500
Other Supplies	5,472	2,071	4,000	2,300	0	0	2,300
Travel Training	2,201	670	2,836	4,038	0	0	4,038
Professional Services	162,614	145,814	371,454	8,700	222,000	220,000	228,700
All Other Contr. Svcs	6,086	6,729	7,550	5,600	200	200	5,800
Program Expense	97,723	58,962	96,550	43,000	16,695	16,000	59,000
Utilities	806	760	1,000	800	0	0	800
Rent	75	0	800	250	0	0	250
Other	110,544	15,655	18,276	16,381	7,349	7,349	23,730
Total Expenditures	1,537,586	1,378,844	1,724,632	1,180,231	369,688	366,993	1,547,224
Revenues							
Federal Aid	0	92,773	0	0	0	195,144	195,144
State Aid	88,769	125,544	262,500	40,000	0	0	40,000
Local Revenues	168,150	42,134	159,171	165,487	0	0	165,487
Other Revenues	77,549	79,096	170,864	0	80,000	80,000	80,000
Interfund Transf and Rev	2,184	1,693	7,500	5,000	0	0	5,000
Total Revenues	336,652	341,240	600,035	210,487	80,000	275,144	485,631
Dept. Net Local	1,200,934	1,037,604	1,124,597	969,744	289,688	91,849	1,061,593

Planning and Sustainability, Department of

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Planner	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Chief Sustainability Officer	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Planning	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Analyst	0.88	0.88	0.88	0.00	0.00	0.00	0.00	0.00
Planning Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	0.88	0.88	0.88	1.00	1.00	0.00	0.00	1.00
Principal Plnner - Tourism Program	0.94	0.94	0.94	0.88	0.88	0.00	0.00	0.88
Project Assistant	0.00	0.00	0.00	0.00	0.05	0.10	0.10	0.15
Senior Planner	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	10.70	10.70	10.70	9.88	9.93	1.10	1.10	11.03

Planning and Sustainability, Department of

8020 COMMUNITY PLANNING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	750,767	759,586	777,958	712,673	79,191	79,191	791,864
Overtime	0	585	0	0	0	0	0
Premium Pay	8,250	10,289	7,375	8,000	0	0	8,000
Fringe Benefits	352,681	368,790	388,853	371,789	39,753	39,753	411,542
Automotive Equipment	35,935	0	40,919	0	0	0	0
Other Capital Equip	3,960	8,298	6,561	6,200	4,500	4,500	10,700
Vehicle Fuel and Maint	472	635	500	500	0	0	500
Other Supplies	5,472	2,071	4,000	2,300	0	0	2,300
Travel Training	2,201	670	2,836	4,038	0	0	4,038
Professional Services	73,321	145,814	371,454	8,700	222,000	220,000	228,700
All Other Contr. Svcs	6,086	6,729	7,550	5,600	200	200	5,800
Program Expense	0	58,962	81,550	43,000	16,695	16,000	59,000
Utilities	806	760	1,000	800	0	0	800
Rent	75	0	800	250	0	0	250
Other	13,448	15,655	18,276	16,381	7,349	7,349	23,730
Total Expenditures	1,253,474	1,378,844	1,709,632	1,180,231	369,688	366,993	1,547,224
Revenues							
Federal Aid	0	92,773	0	0	0	195,144	195,144
State Aid	7,500	125,544	262,500	40,000	0	0	40,000
Local Revenues	168,150	42,134	159,171	165,487	0	0	165,487
Other Revenues	40,438	79,096	155,864	0	80,000	80,000	80,000
Interfund Transf and Rev	2,184	1,693	7,500	5,000	0	0	5,000
Total Revenues	218,272	341,240	585,035	210,487	80,000	275,144	485,631
Unit Net Local	1,035,202	1,037,604	1,124,597	969,744	289,688	91,849	1,061,593

8021 CAP RESERVE - RES PROTECT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Planning and Sustainability, Department of

8022 TOURISM PLAN & PROG DEVEL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8027 GOVERNMENT PLANNING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Professional Services	89,293	0	0	0	0	0	0
Program Expense	97,723	0	0	0	0	0	0
Other	97,096	0	0	0	0	0	0
Total Expenditures	284,112	0	0	0	0	0	0
Revenues							
State Aid	81,269	0	0	0	0	0	0
Other Revenues	35,000	0	0	0	0	0	0
Total Revenues	116,269	0	0	0	0	0	0
Unit Net Local	167,843	0	0	0	0	0	0

8710 COUNTY FORESTRY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	0	0	15,000	0	0	0	0
Total Expenditures	0	0	15,000	0	0	0	0
Revenues							
Other Revenues	2,111	0	15,000	0	0	0	0
Total Revenues	2,111	0	15,000	0	0	0	0
Unit Net Local	-2,111	0	0	0	0	0	0

Planning and Sustainability, Department of

OTR # 19 **Priority** 1 **OTR Name** Chief Sustainability Officer

Description Year 2 of 3-Year Over-Target Funding.

In adopting the 2021 budget, the Legislature allocated \$110,000 per year for three years to create a new position: Chief Sustainability Officer who would focus on sustainability efforts in county operations. After adoption by the Legislature, the position description was finalized, and the Human Resources Department assigned it a Labor Grade of 86 (Management). While the position was originally placed in the County Administration Department, it was subsequently moved to the Department of Planning and Sustainability. The position was filled on June 14, 2021.

Position responsibilities are to: support implementation of the Green Facilities and the Green Fleet Capital Programs; promote methods to help employees reduce GHG emissions from commutes; review and provide data for Ithaca 2030 District Member annual building-owner report; monitor the Climate Smart Communities portal and update as possible; and maintain an updated list of County sustainability actions.

This OTR includes funding for the salary and fringe for the position as graded by the Department of Human Resources as well as the cost for supporting the position in the Department of Planning and Sustainability.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	5100014	CHIEF SUSTAINABILITY	76,191 ONE-TIME	76,191 ONE-TIME
8020	58800	FRINGES	39,753 ONE-TIME	39,753 ONE-TIME
8020	54400	PROGRAM EXPENSE	1,000 ONE-TIME	1,000 ONE-TIME
8020	54425	SERVICE CONTRACTS	200 ONE-TIME	200 ONE-TIME
8020	5100004	PROJECT ASSISTANT	3,000 ONE-TIME	3,000 ONE-TIME
8020	44089	OTHER FEDERAL AID V	0 ONE-TIME	-120,144 ONE-TIME
Local Share			120,144	0

OTR # 24 **Priority** 2 **OTR Name** Broadband Expansion

Description An experienced consultant would be hired to help advance the expansion of broadband infrastructure to underserved homes in Tompkins County with the goal of ensuring that all residents have access. Primary activities of the consultant will be to identify funding opportunities and prepare applications as appropriate. The consultant may also be engaged in negotiations with incumbent service providers regarding service expansions and in the review of technical specifications for broadband infrastructure. The agreement with the consultant may be set up as a monthly retainer fee plus the cost of application preparation or as a fee for service arrangement.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54442	PROFESSIONAL SERVICES	60,000 ONE-TIME	60,000 ONE-TIME
8020	44089	OTHER FEDERAL AID V	0 ONE-TIME	-60,000 ONE-TIME
Local Share			60,000	0

Planning and Sustainability, Department of

OTR # 32 **Priority** 3 **OTR Name** Traffic Calming and Control

Description The Tompkins County Reimagining Public Safety (2021) report included as one of its recommendations that the "Tompkins County Sheriff's Office and City of Ithaca Police Department should collect and evaluate the current results of officer-initiated traffic enforcement." Included as part of that action was that "Traffic calming measures should also be assessed for high-traffic areas and areas with frequent traffic stops."

It is important for any such analysis to include bicyclists and pedestrians as they face a higher risk of crash related injury and deaths than occupants of motor vehicles. In addition, older adults, people of color, and people walking in low-income communities are disproportionately represented in fatal crashes involving pedestrians.

The proposed initiative would fund the hiring of a consultant(s) who would work with staff from the City and County, including the Community Justice Center; the Tompkins County Sheriff's Office; the City of Ithaca Police Department; other police agencies operating in Tompkins County; the Ithaca-Tompkins County Transportation Council; the City of Ithaca Engineering Division; the Department of Planning and Sustainability; and the County's Geographic Information Services Division.

The study will rely on existing data, and will be supplemented by information from police agencies regarding types of traffic violations that may be mitigated by implementing traffic calming measures or changes to traffic control devices and by information from the public on their experiences as drivers, pedestrians and cyclists (with a focus on low-income neighborhoods and neighborhoods with a high proportion of racial/ethnic minorities) to identify the most dangerous intersections and road segments.

A representative selection of locations will be chosen to prepare a high-level analysis of types of areas that might benefit from changes to traffic control measures or from the addition of traffic calming measures. These areas will then be used to identify and recommend the types of measures that would be most appropriate and effective in improving public safety.

Costs for this study will be shared with the City of Ithaca.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	42797	OTHER LOCAL GOVT	-80,000 ONE-TIME	-80,000 ONE-TIME
8020	54442	PROFESSIONAL SERVICES	160,000 ONE-TIME	160,000 ONE-TIME
		Local Share	80,000	80,000

OTR # 33 **Priority** 4 **OTR Name** Computer Equipment

Description This request would increase the annual budget for the Departmental regular computer replacement schedule. This request is due to several factors:

Within the last few years, Department staff was increased by three people with no related increase in the budget for regular replacement of computer equipment;

ITS is now recommending a more frequent replacement schedule of every two to three years when the Department previously replaced computers every four to five years.

Computer equipment has increased in cost significantly and laptops are more expensive than desktop units.

In budget years 2018-2020, the Departmental budget averaged just under \$5,000 for computer equipment. This request would increase the computer equipment line by \$4,500.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	52206	COMPUTER EQUIPMENT	4,500 TARGET	4,500 TARGET
		Local Share	4,500	4,500

Planning and Sustainability, Department of

OTR # 22 **Priority** 5 **OTR Name** Municipal Housing Affordability and Infrastructure Fund

Description

Year 3 of a 3-year OTR

In 2019, the Legislature funded a 1-year OTR to launch the Tompkins County Municipal Housing Affordability Grant Program to assist municipalities pursuing efforts to support housing affordable to County residents. In the 2020 Budget, the Legislature approved \$50,000 in funding for the continuation of the program as a three-year OTR with an expanded focus to include municipal infrastructure necessary to support affordable housing. The Department reduced the funding request to \$15,000 for the 2021 budget year in recognition of the difficult budget year. This level of funding was approved by the Legislature.

For 2022, the Department is again requesting \$15,000 in funding to continue the program to continue to encourage collaboration and partnership between the County and municipal governments, and to continue to enhance the capacity of municipalities applying for state or federal funding related to housing affordability and supportive infrastructure improvements.

Since the program launched in March 2019, three projects have been funded. Two have been completed: the Town of Lansing's Town Center Traffic Study (\$10,000) and the Village of Dryden's hiring of a grant consultant to pursue a housing focused grant program (\$5,000). The other project, funded and in progress, Septic Oriented Development Hamlet Center Study (\$10,000) in the Town of Danby.

Program assistance to the Village of Dryden resulted in a March 2020 Community Development Block Grant (CDBG) award of \$500,000 to provide rehabilitation assistance for low income homeowners in the Village. Its assistance to the Town of Lansing provided the report which is necessary for the State to consider any future funding for a second phase of the Milton Meadows affordable housing development; the first phase received an estimated \$15.7 million in state and federal funds.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
8020	44089	OTHER FEDERAL AID V	0 ONE-TIME	-15,000 ONE-TIME
Local Share			15,000	0

Planning and Sustainability, Department of

OTR # 23 **Priority** 6 **OTR Name** County Memberships: Dues Increases

Description Three organizations of which the County has been a member have proposed increases in annual membership dues. These membership dues are for the entire County organization and paid out of the Department's budget. These dues are set by those organizations, so the County will need to either pay the increase or drop its membership. Two of the three organizations are phasing in dues increases over the next three years as shown below.

The purpose of the Cayuga Lake Watershed Intermunicipal Organization (CLWIO) is "to bring the watershed municipalities together to work collectively and collaboratively on monitoring, protecting, and restoring the health of the watershed."

Cayuga Lake Watershed Intermunicipal Organization (CLWIO):
2021-\$ 900; 2022-\$ 5,749; 2023-\$ 8,623; 2024-\$ 11,497

The mission of the Southern Tier 8 Regional Board (ST8) is to "partner with member counties to identify and address multi-county issues in order to improve the quality of life within the region."

Southern Tier 8 (ST8):
2021-\$ 10,000; 2022-\$ 12,000; 2023-\$14,400; 2024-\$ 16,000

The mission of the International Council for Local Environmental Initiatives (ICLEI) is to "build and serve a nationwide alliance of local governments, participating in the ICLEI worldwide association, to achieve measurable progress towards more economically, socially, and environmentally sustainable forms of development and management." This \$500 increase is a one time proposed increase.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54416	MEMBERSHIP DUES	7,349 TARGET	7,349 TARGET
		Local Share	7,349	7,349

OTR # 34 **Priority** 7 **OTR Name** Amendment #11 - Advisory Board Priorities

Description Amendment #11:

There are two parts to this OTR.

A. Update Unique Natural Areas (UNA) Inventory (\$2,000). The Environmental Management Council (EMC) UNA Committee has requested funding to continue their ongoing efforts to keep the Inventory of UNAs up to date. During the past decade, the Legislature has periodically provided similar amounts of funding to support this effort. The requested funds would be used for consultants, who have previously been retained to work on the Unique Natural Areas (UNA) project, primarily to readjust UNA boundaries to reflect the new information on wetlands and other minor updates to the UNAs.

B. Transportation for municipal training at stream sites (\$695). The Tompkins County Water Resources Council (WRC) provides training for municipal officials on water quality topics. The WRC has been developing a site visit-style training for municipal officials to see examples of stream buffer plantings and other water quality projects. The requested funds would be used to safely transport participants to multiple sites during the training.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54442	PROFESSIONAL SERVICES	2,000 ONE-TIME	0 ONE-TIME
8020	54400	PROGRAM EXPENSE	695 ONE-TIME	0 ONE-TIME
		Local Share	2,695	0

Planning and Sustainability, Department of	289,688	91,849
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Probation and Community Justice

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows: (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of guaranteeing their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early discharge from Probation.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	2,239,196	2,110,952	2,176,940	2,176,941	0	0	2,176,941
Overtime	154	19,713	0	0	0	0	0
Premium Pay	46,093	78,069	27,000	24,500	0	0	24,500
Fringe Benefits	1,063,598	1,057,559	1,097,122	1,137,484	0	0	1,137,484
Other Capital Equip	38,338	49,248	35,750	36,500	0	0	36,500
Vehicle Fuel and Maint	2,900	2,542	4,400	5,000	0	0	5,000
Other Supplies	15,945	14,307	21,077	16,783	0	0	16,783
Travel Training	16,186	3,577	10,688	10,630	0	0	10,630
Professional Services	78,304	34,994	111,833	89,371	0	0	89,371
All Other Contr. Svcs	-142	0	0	0	0	0	0
Program Expense	1,631	4,877	3,734	2,250	0	0	2,250
Utilities	6,269	6,727	7,140	7,140	0	0	7,140
Other	18,284	10,320	19,950	19,900	0	0	19,900
Total Expenditures	3,526,756	3,392,885	3,515,634	3,526,499	0	0	3,526,499
Revenues							
State Aid	347,801	347,477	346,273	344,189	0	0	344,189
Local Revenues	31,464	23,718	30,800	31,300	0	0	31,300
Other Revenues	334,328	290,196	363,037	337,625	0	0	337,625
Total Revenues	713,593	661,391	740,110	713,114	0	0	713,114
Dept. Net Local	2,813,163	2,731,494	2,775,524	2,813,385	0	0	2,813,385

Probation and Community Justice

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk Typist	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant Level 2	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant-Level 3	1.00	1.00	2.00	1.00	0.00	0.00	0.00	0.00
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk Typist	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Officer	12.00	13.00	13.00	11.00	11.00	0.00	0.00	11.00
Probation Supervisor	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Probation Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Security Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Senior Probation Officer	7.00	7.50	7.00	7.00	7.00	0.00	0.00	7.00
Work Project Supervisor	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Workforce Development Specialist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	35.00	36.50	36.00	32.00	32.00	0.00	0.00	32.00

Probation and Community Justice

3140 PLNG. & COORD. (PROBAT.)

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	138,522	125,811	139,981	139,981	0	0	139,981
Premium Pay	2,500	4,125	2,375	2,375	0	0	2,375
Fringe Benefits	65,763	62,187	70,865	73,555	0	0	73,555
Total Expenditures	206,785	192,123	213,221	215,911	0	0	215,911
Revenues							
State Aid	16,068	15,702	17,711	18,120	0	0	18,120
Other Revenues	40,545	40,325	42,618	42,618	0	0	42,618
Total Revenues	56,613	56,027	60,329	60,738	0	0	60,738
Unit Net Local	150,172	136,096	152,892	155,173	0	0	155,173

3141 ALTERNATIVES TO INCARC.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	650,293	651,619	679,781	679,781	0	0	679,781
Overtime	31	6,098	0	0	0	0	0
Premium Pay	16,871	13,347	12,825	10,825	0	0	10,825
Fringe Benefits	310,956	321,439	344,779	356,836	0	0	356,836
Other Capital Equip	2,685	5,949	7,000	6,500	0	0	6,500
Vehicle Fuel and Maint	2,900	2,542	4,400	5,000	0	0	5,000
Other Supplies	1,208	2,252	2,570	2,540	0	0	2,540
Travel Training	4,308	695	2,088	2,080	0	0	2,080
Professional Services	22,430	12,615	27,075	25,075	0	0	25,075
Program Expense	0	0	400	0	0	0	0
Utilities	883	957	960	960	0	0	960
Other	4,334	2,333	5,250	5,250	0	0	5,250
Total Expenditures	1,016,899	1,019,846	1,087,128	1,094,847	0	0	1,094,847
Revenues							
State Aid	101,228	99,405	101,525	112,752	0	0	112,752
Local Revenues	864	957	760	860	0	0	860
Other Revenues	4,938	1,482	10,000	10,000	0	0	10,000
Total Revenues	107,030	101,844	112,285	123,612	0	0	123,612
Unit Net Local	909,869	918,002	974,843	971,235	0	0	971,235

Probation and Community Justice

3142 PROBATION INTAKE/INVESTIG

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	1,332,715	1,227,189	1,264,674	1,264,675	0	0	1,264,675
Overtime	123	12,206	0	0	0	0	0
Premium Pay	22,825	58,797	10,000	9,500	0	0	9,500
Fringe Benefits	630,250	621,506	634,533	658,366	0	0	658,366
Other Capital Equip	35,653	43,299	28,750	30,000	0	0	30,000
Other Supplies	7,354	9,174	11,592	11,428	0	0	11,428
Travel Training	11,778	2,782	8,350	8,300	0	0	8,300
Professional Services	15,358	9,736	26,527	26,952	0	0	26,952
Program Expense	1,631	4,877	3,334	2,250	0	0	2,250
Utilities	4,587	5,001	5,340	5,340	0	0	5,340
Other	13,950	7,987	14,700	14,650	0	0	14,650
Total Expenditures	2,076,224	2,002,554	2,007,800	2,031,461	0	0	2,031,461
Revenues							
State Aid	213,491	215,384	212,293	198,233	0	0	198,233
Local Revenues	30,600	22,761	30,040	30,440	0	0	30,440
Other Revenues	276,345	248,389	285,007	285,007	0	0	285,007
Total Revenues	520,436	486,534	527,340	513,680	0	0	513,680
Unit Net Local	1,555,788	1,516,020	1,480,460	1,517,781	0	0	1,517,781

3160 ATI INITIATIVES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	117,666	106,333	92,504	92,504	0	0	92,504
Overtime	0	1,409	0	0	0	0	0
Premium Pay	3,897	1,800	1,800	1,800	0	0	1,800
Fringe Benefits	56,629	52,427	46,945	48,727	0	0	48,727
Other Supplies	2,951	1,904	2,815	2,815	0	0	2,815
Travel Training	100	100	250	250	0	0	250
Professional Services	21,885	9,320	28,608	29,033	0	0	29,033
All Other Contr. Svcs	-142	0	0	0	0	0	0
Utilities	799	769	840	840	0	0	840
Total Expenditures	203,785	174,062	173,762	175,969	0	0	175,969
Revenues							
State Aid	17,014	16,986	14,744	15,084	0	0	15,084
Total Revenues	17,014	16,986	14,744	15,084	0	0	15,084
Unit Net Local	186,771	157,076	159,018	160,885	0	0	160,885

Probation and Community Justice

3989 DRUG COURT SUPP GRNT - 2016

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Supplies	-32	0	100	0	0	0	0
Professional Services	0	0	312	0	0	0	0
Total Expenditures	-32	0	412	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	-32	0	412	0	0	0	0

3990 DRUG COURT SUPP GRNT - 2013

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Supplies	2,804	977	4,000	0	0	0	0
Professional Services	10,641	2,044	21,000	0	0	0	0
Total Expenditures	13,445	3,021	25,000	0	0	0	0
Revenues							
Other Revenues	12,500	0	25,412	0	0	0	0
Total Revenues	12,500	0	25,412	0	0	0	0
Unit Net Local	945	3,021	-412	0	0	0	0

3994 RE-ENTRY PROGRAM

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Supplies	1,660	0	0	0	0	0	0
Professional Services	7,990	1,279	8,311	8,311	0	0	8,311
Total Expenditures	9,650	1,279	8,311	8,311	0	0	8,311
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	9,650	1,279	8,311	8,311	0	0	8,311

Recycling and Materials Management, Department of

The mission of the Recycling and Materials Management Department is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	774,353	739,289	783,094	804,208	0	0	804,208
Overtime	1,531	992	9,600	3,000	0	0	3,000
Premium Pay	11,935	30,384	10,050	10,000	0	0	10,000
Fringe Benefits	367,136	369,606	399,607	422,251	0	0	422,251
Other Capital Equip	61,674	67,964	106,130	11,800	0	0	11,800
Highway Materials	1,516	881	3,250	0	0	0	0
Vehicle Fuel and Maint	2,816	3,254	7,418	8,670	0	0	8,670
Other Supplies	27,248	16,479	23,922	135,254	0	0	135,254
Travel Training	9,243	1,380	3,450	8,300	0	0	8,300
Professional Services	4,241,170	4,140,661	4,660,802	6,123,791	0	0	6,123,791
All Other Contr. Svcs	23,918	12,342	32,766	32,274	0	0	32,274
Program Expense	58,363	60,565	65,900	66,000	0	0	66,000
Maintenance	28,768	30,020	43,220	61,462	0	0	61,462
Utilities	31,202	29,312	33,019	34,651	0	0	34,651
Other	151,689	176,314	206,179	172,520	0	0	172,520
Other Finance	176,552	175,227	175,634	176,112	0	0	176,112
Total Expenditures	5,969,114	5,854,670	6,564,041	8,070,293	0	0	8,070,293
Revenues							
State Aid	810,811	368,947	144,898	99,426	0	0	99,426
Other Revenues	5,502,323	5,871,555	6,293,231	7,670,526	0	0	7,670,526
Interfund Transf and Rev	0	24,875	11,850	25,000	0	0	25,000
Use of Fund Balance	0	0	89,187	275,341	0	0	275,341
Total Revenues	6,313,134	6,265,377	6,539,166	8,070,293	0	0	8,070,293
Dept. Net Local	-344,020	-410,707	24,875	0	0	0	0

Recycling and Materials Management, Department of

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk Typist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant 2	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant 3	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Recycling Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Communication & Administrative	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Recycling and	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Recycling and Materials	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Food Scrap Driver	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Information Aide	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recycling Assistant	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	1.00	2.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Weigh Scale Operator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Solid Waste Enforcement Officer	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Waste Reduction & Recycling	4.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Weigh Scale Operator	0.90	0.80	0.90	0.50	0.75	0.00	0.00	0.75
	14.40	14.30	13.90	13.50	13.75	0.00	0.00	13.75

Recycling and Materials Management, Department of

8160 SOLID WASTE DISPOSAL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	225,739	148,023	180,569	257,955	0	0	257,955
Overtime	843	736	4,800	1,500	0	0	1,500
Premium Pay	5,164	12,900	2,550	1,750	0	0	1,750
Fringe Benefits	107,970	77,418	93,546	134,965	0	0	134,965
Other Capital Equip	0	0	0	1,700	0	0	1,700
Highway Materials	55	680	650	0	0	0	0
Other Supplies	2,906	2,081	3,100	6,700	0	0	6,700
Travel Training	0	0	0	900	0	0	900
Professional Services	1,320,402	1,336,324	1,415,771	1,240,230	0	0	1,240,230
All Other Contr. Svcs	20,756	8,823	25,525	27,612	0	0	27,612
Program Expense	58,000	59,045	0	0	0	0	0
Maintenance	23,468	25,093	7,500	25,000	0	0	25,000
Utilities	0	0	1,199	1,200	0	0	1,200
Other	36,612	62,244	74,758	35,590	0	0	35,590
Other Finance	176,552	175,227	175,634	176,112	0	0	176,112
Total Expenditures	1,978,467	1,908,594	1,985,602	1,911,214	0	0	1,911,214
Revenues							
Other Revenues	1,903,236	1,942,443	1,985,602	1,911,214	0	0	1,911,214
Total Revenues	1,903,236	1,942,443	1,985,602	1,911,214	0	0	1,911,214
Unit Net Local	75,231	-33,849	0	0	0	0	0

Recycling and Materials Management, Department of

8163 RECYCLING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	277,120	275,105	224,406	125,519	0	0	125,519
Overtime	425	54	4,800	1,500	0	0	1,500
Premium Pay	2,298	13,850	5,750	3,250	0	0	3,250
Fringe Benefits	130,414	138,678	116,961	67,310	0	0	67,310
Other Capital Equip	36,004	44,154	47,330	0	0	0	0
Highway Materials	0	0	1,150	0	0	0	0
Other Supplies	9,456	3,020	5,942	11,571	0	0	11,571
Travel Training	8,923	701	2,150	3,900	0	0	3,900
Professional Services	925,422	802,820	1,283,153	2,605,540	0	0	2,605,540
Maintenance	0	127	0	0	0	0	0
Other	6,022	4,163	2,215	2,420	0	0	2,420
Total Expenditures	1,396,084	1,282,672	1,693,857	2,821,010	0	0	2,821,010
Revenues							
State Aid	774,767	367,121	108,000	47,500	0	0	47,500
Other Revenues	1,208,005	1,397,779	1,585,357	2,773,510	0	0	2,773,510
Total Revenues	1,982,772	1,764,900	1,693,357	2,821,010	0	0	2,821,010
Unit Net Local	-586,688	-482,228	500	0	0	0	0

8164 SOLID WASTE RECY. & COLL.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	40,964	51,969	87,724	29,148	0	0	29,148
Overtime	70	23	0	0	0	0	0
Premium Pay	385	392	0	0	0	0	0
Fringe Benefits	19,297	25,430	43,669	15,061	0	0	15,061
Other Capital Equip	12,731	3,651	12,951	0	0	0	0
Highway Materials	0	150	500	0	0	0	0
Vehicle Fuel and Maint	1,333	1,892	3,966	0	0	0	0
Other Supplies	6,099	5,484	7,550	11,211	0	0	11,211
Professional Services	1,582,730	1,612,782	1,643,794	1,694,125	0	0	1,694,125
All Other Contr. Svcs	0	0	1,000	0	0	0	0
Other	16	0	0	0	0	0	0
Total Expenditures	1,663,625	1,701,773	1,801,154	1,749,545	0	0	1,749,545
Revenues							
Other Revenues	1,571,138	1,620,076	1,801,154	1,749,545	0	0	1,749,545
Total Revenues	1,571,138	1,620,076	1,801,154	1,749,545	0	0	1,749,545
Unit Net Local	92,487	81,697	0	0	0	0	0

Recycling and Materials Management, Department of

8165 SOLID WASTE REDUCTION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	11,707	25,970	61,363	57,514	0	0	57,514
Overtime	0	4	0	0	0	0	0
Premium Pay	125	125	0	0	0	0	0
Fringe Benefits	5,524	12,491	30,547	29,717	0	0	29,717
Other Capital Equip	3,418	3,505	39,899	0	0	0	0
Other Supplies	2,910	828	0	27,000	0	0	27,000
Professional Services	176,607	144,439	36,856	15,950	0	0	15,950
Other	255	0	1,980	230	0	0	230
Total Expenditures	200,546	187,362	170,645	130,411	0	0	130,411
Revenues							
State Aid	0	1,826	0	0	0	0	0
Other Revenues	203,700	201,055	133,919	105,411	0	0	105,411
Interfund Transf and Rev	0	24,875	11,850	25,000	0	0	25,000
Total Revenues	203,700	227,756	145,769	130,411	0	0	130,411
Unit Net Local	-3,154	-40,394	24,876	0	0	0	0

8166 OLD LANDFILLS & FACILITIES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	37,984	14,563	17,019	29,148	0	0	29,148
Overtime	7	7	0	0	0	0	0
Premium Pay	1,088	0	0	1,000	0	0	1,000
Fringe Benefits	18,206	6,973	8,472	15,577	0	0	15,577
Highway Materials	1,461	51	950	0	0	0	0
Other Supplies	0	0	450	1,450	0	0	1,450
Travel Training	0	0	300	500	0	0	500
Professional Services	131,566	132,895	174,259	206,698	0	0	206,698
Maintenance	5,300	4,800	7,500	7,500	0	0	7,500
Utilities	221	203	300	301	0	0	301
Other	0	0	0	3,500	0	0	3,500
Total Expenditures	195,833	159,492	209,250	265,674	0	0	265,674
Revenues							
Other Revenues	200,000	209,519	209,250	265,674	0	0	265,674
Total Revenues	200,000	209,519	209,250	265,674	0	0	265,674
Unit Net Local	-4,167	-50,027	0	0	0	0	0

Recycling and Materials Management, Department of

8168 SOLID WASTE ADMIN

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	163,511	203,503	200,668	163,990	0	0	163,990
Overtime	179	157	0	0	0	0	0
Premium Pay	2,225	3,117	1,750	4,000	0	0	4,000
Fringe Benefits	77,346	98,964	100,764	86,800	0	0	86,800
Other Capital Equip	9,521	16,654	5,950	10,100	0	0	10,100
Vehicle Fuel and Maint	1,483	1,362	3,452	3,970	0	0	3,970
Other Supplies	5,688	4,787	6,480	6,430	0	0	6,430
Travel Training	145	254	200	500	0	0	500
Professional Services	6,974	6,483	7,000	7,380	0	0	7,380
All Other Contr. Svcs	1,768	2,400	2,269	1,390	0	0	1,390
Program Expense	363	1,520	65,900	66,000	0	0	66,000
Maintenance	0	0	24,720	25,462	0	0	25,462
Utilities	27,135	25,850	28,300	29,350	0	0	29,350
Other	107,407	108,363	126,356	129,830	0	0	129,830
Total Expenditures	403,745	473,414	573,809	535,202	0	0	535,202
Revenues							
Other Revenues	389,816	406,246	485,123	259,861	0	0	259,861
Use of Fund Balance	0	0	89,187	275,341	0	0	275,341
Total Revenues	389,816	406,246	574,310	535,202	0	0	535,202
Unit Net Local	13,929	67,168	-501	0	0	0	0

Recycling and Materials Management, Department of

8169 HOUSEHOLD HAZARDOUS WASTE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	17,328	20,156	11,345	29,148	0	0	29,148
Overtime	7	11	0	0	0	0	0
Premium Pay	650	0	0	0	0	0	0
Fringe Benefits	8,379	9,652	5,648	15,061	0	0	15,061
Other Supplies	189	279	400	900	0	0	900
Travel Training	175	425	800	1,800	0	0	1,800
Professional Services	97,469	104,918	99,969	75,081	0	0	75,081
All Other Contr. Svcs	1,394	1,119	3,972	2,272	0	0	2,272
Maintenance	0	0	3,500	3,500	0	0	3,500
Utilities	3,846	3,259	3,220	3,800	0	0	3,800
Other	1,377	1,544	870	950	0	0	950
Total Expenditures	130,814	141,363	129,724	132,512	0	0	132,512
Revenues							
State Aid	36,044	0	36,898	37,000	0	0	37,000
Other Revenues	26,428	94,437	92,826	95,512	0	0	95,512
Total Revenues	62,472	94,437	129,724	132,512	0	0	132,512
Unit Net Local	68,342	46,926	0	0	0	0	0

8171 ORGANICS RECYCLE & REDUCT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	0	0	0	111,786	0	0	111,786
Fringe Benefits	0	0	0	57,760	0	0	57,760
Vehicle Fuel and Maint	0	0	0	4,700	0	0	4,700
Other Supplies	0	0	0	69,992	0	0	69,992
Travel Training	0	0	0	700	0	0	700
Professional Services	0	0	0	278,787	0	0	278,787
All Other Contr. Svcs	0	0	0	1,000	0	0	1,000
Total Expenditures	0	0	0	524,725	0	0	524,725
Revenues							
State Aid	0	0	0	14,926	0	0	14,926
Other Revenues	0	0	0	509,799	0	0	509,799
Total Revenues	0	0	0	524,725	0	0	524,725
Unit Net Local	0	0	0	0	0	0	0

Sales Tax Distribution

Tompkins County receives most* of the sales tax generated within the County and then distributes portions of the collections to towns, villages, and the City of Ithaca based on a statutory formula. This budgeting unit reflects the direct cash payments by the County to the towns, villages, and City of Ithaca for their respective shares of the sales tax.

*(The exception is a direct payment by the State to the City of Ithaca for its 50% share of the basic 3% county sales tax generated within the City.)

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other	11,374,831	10,305,943	12,047,949	12,047,949	0	0	12,047,949
Other Finance	754,642	776,908	474,979	685,591	0	0	685,591
Total Expenditures	12,129,473	11,082,851	12,522,928	12,733,540	0	0	12,733,540
Revenues							
Local Revenues	12,129,474	11,082,851	12,522,928	12,733,540	0	0	12,733,540
Total Revenues	12,129,474	11,082,851	12,522,928	12,733,540	0	0	12,733,540
Dept. Net Local	-1	0	0	0	0	0	0

Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other	11,374,831	10,305,943	12,047,949	12,047,949	0	0	12,047,949
Total Expenditures	11,374,831	10,305,943	12,047,949	12,047,949	0	0	12,047,949
Revenues							
Local Revenues	11,374,832	10,305,943	12,047,949	12,047,949	0	0	12,047,949
Total Revenues	11,374,832	10,305,943	12,047,949	12,047,949	0	0	12,047,949
Unit Net Local	-1	0	0	0	0	0	0

6901 COUNTY/CITY PROGRAM

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Finance	754,642	776,908	474,979	685,591	0	0	685,591
Total Expenditures	754,642	776,908	474,979	685,591	0	0	685,591
Revenues							
Local Revenues	754,642	776,908	474,979	685,591	0	0	685,591
Total Revenues	754,642	776,908	474,979	685,591	0	0	685,591
Unit Net Local	0	0	0	0	0	0	0

Sheriff's Office

The Tompkins County Sheriff's Office in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,241,047	3,216,098	3,296,703	3,236,915	227,064	227,064	3,463,979
Overtime	281,431	242,660	380,330	381,130	5,247	5,247	386,377
Premium Pay	243,253	230,411	64,000	64,925	0	0	64,925
Fringe Benefits	1,738,061	1,752,368	1,826,866	1,902,991	117,324	117,324	2,020,315
Automotive Equipment	218,101	167,534	187,290	132,408	50,000	50,000	182,408
Other Capital Equip	64,802	59,057	91,629	68,168	0	0	68,168
Vehicle Fuel and Maint	96,274	107,073	109,699	109,699	0	0	109,699
Other Supplies	80,961	69,448	78,602	110,024	0	0	110,024
Travel Training	18,586	17,649	15,000	27,000	0	0	27,000
Professional Services	12,309	16,685	15,825	15,825	0	0	15,825
All Other Contr. Svcs	51,321	58,394	173,958	123,282	0	0	123,282
Program Expense	7,469	0	21,700	10,000	0	0	10,000
Maintenance	0	1,101	0	0	0	0	0
Utilities	22,785	29,009	23,400	25,300	0	0	25,300
Other	7,063	5,341	13,282	10,500	0	0	10,500
Total Expenditures	6,083,463	5,972,828	6,298,284	6,218,167	399,635	399,635	6,617,802
Revenues							
Federal Aid	2,028	0	0	0	0	0	0
State Aid	23,444	2,452	55,207	26,465	0	0	26,465
Local Revenues	150,563	64,134	140,000	140,000	0	0	140,000
Other Revenues	175,290	189,276	121,600	125,100	0	0	125,100
Interfund Transf and Rev	226,088	188,690	240,000	240,000	0	0	240,000
Total Revenues	577,413	444,552	556,807	531,565	0	0	531,565
Dept. Net Local	5,506,050	5,528,276	5,741,477	5,686,602	399,635	399,635	6,086,237

Sheriff's Office

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account/Permit Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00	4.00
Executive Assistant to the Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Investigator	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Lieutenant	1.00	1.00	1.00	3.00	3.00	0.00	0.00	3.00
Part Time Deputy	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Road Patrol Deputy	26.00	26.00	28.00	28.00	28.00	0.00	0.00	28.00
Senior Investigator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Sergeant	7.00	7.00	7.00	6.00	6.00	2.00	2.00	8.00
Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Account and Permit Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Victim Advocate/Recovery Specialist	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
	46.00	46.00	49.00	48.00	48.00	4.00	4.00	52.00

Sheriff's Office

3110 CIVIL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	450,581	455,109	453,945	452,848	82,826	82,826	535,674
Overtime	7,686	6,272	10,890	11,690	0	0	11,690
Premium Pay	9,497	5,927	2,700	3,625	0	0	3,625
Fringe Benefits	218,025	223,653	232,739	241,900	42,796	42,796	284,696
Other Capital Equip	7,376	1,275	1,000	1,000	0	0	1,000
Other Supplies	9,837	5,947	8,808	12,430	0	0	12,430
Travel Training	3,504	2,212	2,000	2,000	0	0	2,000
All Other Contr. Svcs	9,540	10,565	12,620	10,762	0	0	10,762
Utilities	756	379	900	900	0	0	900
Other	6,142	4,396	6,732	3,950	0	0	3,950
Total Expenditures	722,944	715,735	732,334	741,105	125,622	125,622	866,727
Revenues							
Local Revenues	98,277	58,014	100,000	100,000	0	0	100,000
Other Revenues	7,716	7,632	5,000	5,000	0	0	5,000
Total Revenues	105,993	65,646	105,000	105,000	0	0	105,000
Unit Net Local	616,951	650,089	627,334	636,105	125,622	125,622	761,727

3111 SWAT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Capital Equip	6,038	1,126	3,000	5,000	0	0	5,000
Other Supplies	21	0	0	6,000	0	0	6,000
Travel Training	3,452	5,079	3,000	5,000	0	0	5,000
Total Expenditures	9,511	6,205	6,000	16,000	0	0	16,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	9,511	6,205	6,000	16,000	0	0	16,000

Sheriff's Office

3113 LAW ENFORCEMENT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	2,743,732	2,717,662	2,842,758	2,784,067	144,238	144,238	2,928,305
Overtime	273,660	236,386	369,440	369,440	5,247	5,247	374,687
Premium Pay	221,318	221,409	61,300	61,300	0	0	61,300
Fringe Benefits	1,492,429	1,506,506	1,594,127	1,661,091	74,528	74,528	1,735,619
Automotive Equipment	218,101	167,534	187,290	132,408	50,000	50,000	182,408
Other Capital Equip	50,320	56,455	87,629	62,168	0	0	62,168
Vehicle Fuel and Maint	96,274	107,073	109,699	109,699	0	0	109,699
Other Supplies	73,423	62,677	63,200	85,000	0	0	85,000
Travel Training	11,630	10,358	10,000	20,000	0	0	20,000
Professional Services	600	0	825	825	0	0	825
All Other Contr. Svcs	41,781	47,829	161,338	112,520	0	0	112,520
Maintenance	0	1,101	0	0	0	0	0
Utilities	22,029	28,630	22,400	24,400	0	0	24,400
Other	489	665	5,900	5,900	0	0	5,900
Total Expenditures	5,245,786	5,164,285	5,515,906	5,428,818	274,013	274,013	5,702,831
Revenues							
Federal Aid	2,028	0	0	0	0	0	0
State Aid	11,735	-835	48,742	20,000	0	0	20,000
Local Revenues	52,286	6,120	40,000	40,000	0	0	40,000
Other Revenues	84,928	125,120	64,600	68,100	0	0	68,100
Interfund Transf and Rev	226,088	188,690	240,000	240,000	0	0	240,000
Total Revenues	377,065	319,095	393,342	368,100	0	0	368,100
Unit Net Local	4,868,721	4,845,190	5,122,564	5,060,718	274,013	274,013	5,334,731

Sheriff's Office

4250 STOP DWI

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	46,734	43,327	0	0	0	0	0
Overtime	85	2	0	0	0	0	0
Premium Pay	12,438	3,075	0	0	0	0	0
Fringe Benefits	27,607	22,209	0	0	0	0	0
Other Capital Equip	1,068	201	0	0	0	0	0
Other Supplies	-2,320	824	6,594	6,594	0	0	6,594
Professional Services	11,709	16,685	15,000	15,000	0	0	15,000
Program Expense	7,469	0	21,700	10,000	0	0	10,000
Utilities	0	0	100	0	0	0	0
Other	432	280	650	650	0	0	650
Total Expenditures	105,222	86,603	44,044	32,244	0	0	32,244
Revenues							
State Aid	11,709	3,287	6,465	6,465	0	0	6,465
Other Revenues	82,646	56,524	52,000	52,000	0	0	52,000
Total Revenues	94,355	59,811	58,465	58,465	0	0	58,465
Unit Net Local	10,867	26,792	-14,421	-26,221	0	0	-26,221

Sheriff's Office

OTR # 92 **Priority** 1 **OTR Name** Professional Standards/Community Engagement Division

Description

This OTR requests two additional full-time Sergeants for the Sheriff's Office to form the Professional Standards/Community Engagement Division. This new division will aid the Sheriff's Office in implementing and sustaining the Crisis Intervention Team (CIT) as a community program, achieving accreditation, maintaining accreditation files for the Road Patrol and Corrections divisions, policy development, agency-wide training initiatives, handling internal affairs complaints, community-engagement efforts, recruitment efforts, officer wellness initiatives and will work directly with the Community Justice Center (CJC) in implementing strategies to reduce disproportionate minority contact. This division will be led by the current Civil Lieutenant to ensure the appropriate supervisory and delegation authority/capacity necessary to function as a division within the Sheriff's Office. These new Sergeants would also supervise the new civil office staff assigned to the pilot program for non-emergency calls.

This OTR is partially funded by reductions in budget lines for the Registered Professional Nurse FTE and departmental equipment. In total, the reductions in these budget lines equal the cost of adding an additional sergeant position. This is accomplished by the transfer of spending authority from the Jail's account to the Law Enforcement unit within the Sheriff's Office, without increasing the net local cost for the Sheriff's Office and Jail combined. The Jail has budgeted enough funding in the Professional Services line to maintain a per diem contract with a registered nurse(s) to support the current Jail Nurse.

This is a Reimagining Public Safety Funding Request.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	5100041	SGT-DEPUTY SHERIFF	144,238 TARGET	144,238 ONE-TIME
3113	58800	FRINGES	74,528 TARGET	74,528 ONE-TIME
3113	5120041	SGT-DEPUTY SHERIFF	5,247 TARGET	5,247 ONE-TIME
Local Share			224,013	224,013

OTR # 115 **Priority** 1 **OTR Name** Pilot Program for Non-Emergency Calls

Description

This OTR is requesting funding for two additional Civil Account Permit Clerks. Both positions would help form the Professional Standards/Community Engagement Division. These two new civilian positions would serve as the necessary positions need to fulfill the recommendation of the pilot program for the non-emergency calls identified in the Reimagining Public Safety Report to pilot an unarmed response and support the Sheriff's Office in implementing strategies to identify and reduce disproportionate minority contact.

In addition, these new positions would aid the Sheriff's Office and the future implementation of other recommendations such as providing wraparound health and human services delivery by helping assist victims of crime to connect with available resources. Also, by maintaining the STOP DWI program, facilitating the newly formed STOP DWI/Traffic Safety board, seeking out and applying for grants , and fulfilling the ancillary duties that are currently being done by sworn deputies/sergeants (fleet maintenance, Datamaster/PBT certifications, Livescan, quartermaster duties, body camera systems, medication disposal, etc.).

This is a Reimagining Public Safety Funding Request

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3110	5100042	CIVIL/ACCT PER CLERK	82,826 ONE-TIME	82,826 ONE-TIME
3110	58800	FRINGES	42,796 ONE-TIME	42,796 ONE-TIME
Local Share			125,622	125,622

OTR # 68 **Priority** 2 **OTR Name** Vehicle Line Restoration

Description

Last year we requested \$150,000 in one-time funding to support the vehicle replacement program. It was the intent of the County to add back approximately \$50,000 per year to target funding for regularly scheduled vehicle replacement in 2022 through 2024.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	52231	VEHICLES	50,000 TARGET	50,000 TARGET
Local Share			50,000	50,000

Sheriff's Office

Sheriff's Office Total

399,635

399,635

Sheriff's Office - Jail

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	2,628,595	2,324,752	2,694,299	2,540,206	0	0	2,540,206
Overtime	280,554	266,708	257,654	257,654	0	0	257,654
Premium Pay	365,677	347,275	72,747	76,172	0	0	76,172
Fringe Benefits	1,526,215	1,406,573	1,485,421	1,485,012	0	0	1,485,012
Automotive Equipment	80,763	33,418	69,000	150,000	0	0	150,000
Other Capital Equip	42,300	8,296	26,454	25,001	0	0	25,001
Vehicle Fuel and Maint	71,847	49,964	70,769	83,500	0	0	83,500
Other Supplies	248,852	206,290	259,473	258,803	0	0	258,803
Travel Training	10,161	6,242	10,000	20,000	0	0	20,000
Professional Services	2,421	0	2,000	2,000	0	0	2,000
Mandate-Inmate Boarding	35,573	11,387	74,672	74,000	0	0	74,000
Mandate - Inmate Medical	277,893	295,464	330,000	328,058	0	0	328,058
Mandate - Other	25,398	31,253	39,226	41,840	0	0	41,840
All Other Contr. Svcs	38,054	57,429	62,316	68,287	0	0	68,287
Maintenance	3,330	3,862	4,000	4,000	0	0	4,000
Utilities	6,332	3,583	4,376	4,376	0	0	4,376
Other	5,852	2,377	12,700	12,700	0	0	12,700
Total Expenditures	5,649,817	5,054,873	5,475,107	5,431,609	0	0	5,431,609
Revenues							
State Aid	5,234	5,484	0	0	0	0	0
Local Revenues	60,507	15,120	0	0	0	0	0
Other Revenues	136,439	122,850	35,000	35,000	0	0	35,000
Total Revenues	202,180	143,454	35,000	35,000	0	0	35,000
Dept. Net Local	5,447,637	4,911,419	5,440,107	5,396,609	0	0	5,396,609

Sheriff's Office - Jail

Full Time Equivalent

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Captain of Corrections	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cook (Jail)	1.40	1.40	1.40	1.40	1.40	0.00	0.00	1.40
Corrections Officers	35.00	35.00	35.00	35.00	35.00	0.00	0.00	35.00
Forensic Counselor	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Jail Nurse	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Part Time Corrections Officer	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Psychiatrist	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Reg. Professional Nurse	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Sergeant	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Undersheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	48.40	50.40	50.40	49.40	49.40	0.00	0.00	49.40

Sheriff's Office - Jail

3150 CORRECTIONS

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	2,628,595	2,324,752	2,694,299	2,540,206	0	0	2,540,206
Overtime	280,554	266,708	257,654	257,654	0	0	257,654
Premium Pay	365,677	347,275	72,747	76,172	0	0	76,172
Fringe Benefits	1,526,215	1,406,573	1,485,421	1,485,012	0	0	1,485,012
Automotive Equipment	80,763	33,418	69,000	150,000	0	0	150,000
Other Capital Equip	42,300	8,296	26,454	25,001	0	0	25,001
Vehicle Fuel and Maint	71,847	49,964	70,769	83,500	0	0	83,500
Other Supplies	248,852	206,290	259,473	258,803	0	0	258,803
Travel Training	10,161	6,242	10,000	20,000	0	0	20,000
Professional Services	2,421	0	2,000	2,000	0	0	2,000
All Other Contr. Svcs	38,054	57,429	62,316	68,287	0	0	68,287
Maintenance	3,330	3,862	4,000	4,000	0	0	4,000
Utilities	6,332	3,583	4,376	4,376	0	0	4,376
Other	5,852	2,377	12,700	12,700	0	0	12,700
Total Expenditures	5,310,953	4,716,769	5,031,209	4,987,711	0	0	4,987,711
Revenues							
State Aid	5,234	5,484	0	0	0	0	0
Local Revenues	60,507	15,120	0	0	0	0	0
Other Revenues	88,430	122,850	35,000	35,000	0	0	35,000
Total Revenues	154,171	143,454	35,000	35,000	0	0	35,000
Unit Net Local	5,156,782	4,573,315	4,996,209	4,952,711	0	0	4,952,711

3151 MEDICAL AND BOARDING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate-Inmate Boarding	35,573	11,387	74,672	74,000	0	0	74,000
Mandate - Inmate Medical	277,893	295,464	330,000	328,058	0	0	328,058
Mandate - Other	25,398	31,253	39,226	41,840	0	0	41,840
Total Expenditures	338,864	338,104	443,898	443,898	0	0	443,898
Revenues							
Other Revenues	48,009	0	0	0	0	0	0
Total Revenues	48,009	0	0	0	0	0	0
Unit Net Local	290,855	338,104	443,898	443,898	0	0	443,898

Social Services Department

The Department of Social Services provides benefits and services to sustain families and individuals in need, primarily through its administration of Federal- and/or State-mandated entitlement programs, as occasionally supplemented by grant- or locally-funded initiatives.

Social Services' staff determine applicants' eligibility for public assistance programs and, through those program, help recipients to meet their basic needs for food, clothing, shelter, heating, and utilities. To assist these clients to increase and maintain self-sufficiency, our program offerings include employment services, education and training, subsidized day care, and establishment and collection of child support.

Social Services provides protective services to at-risk families, children, and adults. It administers adoption subsidies for hard-to-place youths, and manages and pays for foster care and detention placements. In order to minimize the number and duration of such placements, the department historically has maximized its use of preventive services in the belief that doing so is both socially progressive and fiscally prudent.

Lastly, the Department makes eligibility determinations for Medicaid and provides supports to facilitate clients' access to health care through that program.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	8,892,453	9,227,523	9,580,250	9,505,831	294,138	294,138	9,799,969
Overtime	2,269	9,065	79,343	119,015	0	0	119,015
Premium Pay	339,279	262,045	137,502	133,502	0	0	133,502
Fringe Benefits	4,303,248	4,542,644	4,876,993	5,042,138	151,981	151,981	5,194,119
Automotive Equipment	0	0	125,000	0	125,000	125,000	125,000
Other Capital Equip	54,730	59,619	62,120	36,315	0	0	36,315
Vehicle Fuel and Maint	18,101	13,855	23,390	21,390	0	0	21,390
Other Supplies	87,753	69,390	81,730	69,230	5,000	5,000	74,230
Travel Training	70,914	91,272	88,000	88,000	0	0	88,000
Professional Services	500,157	531,470	601,947	611,996	0	0	611,996
Mandate - Econ Security	9,885,845	9,189,586	10,311,139	9,559,384	0	0	9,559,384
Mandate - Medicaid	11,632,334	10,105,812	10,407,170	10,820,872	0	0	10,820,872
Mandate - Child Care	5,953,322	7,567,574	7,888,137	8,060,359	0	0	8,060,359
All Other Contr. Svcs	20,874	28,783	17,914	16,878	0	0	16,878
Program Expense	9,589,435	3,489,832	4,812,172	1,926,850	515,793	515,793	2,442,643
Maintenance	0	557	0	0	0	0	0
Utilities	56,560	65,201	63,258	71,238	0	0	71,238
Other	333,334	196,107	640,798	630,787	0	0	630,787
Total Expenditures	51,740,608	45,450,335	49,796,863	46,713,785	1,091,912	1,091,912	47,805,697
Revenues							
Federal Aid	11,812,709	11,749,286	12,500,392	12,144,938	207,404	326,029	12,470,967
State Aid	18,321,161	11,937,386	14,475,581	11,718,230	448,877	448,877	12,167,107
Local Revenues	1,320,239	1,433,734	1,401,924	1,242,034	0	0	1,242,034
Other Revenues	339,966	174,728	0	0	0	0	0
Applied Rollover (Rev.)	0	0	365,268	0	0	0	0
Total Revenues	31,794,075	25,295,134	28,743,165	25,105,202	656,281	774,906	25,880,108
Dept. Net Local	19,946,533	20,155,201	21,053,698	21,608,583	435,631	317,006	21,925,589

Social Services Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Account Clerk/Typist	2.00	2.00	3.00	1.00	1.00	0.00	0.00	1.00
Accounting Supervisor	1.00	1.00	1.00	0.00	1.00	0.00	0.00	1.00
Administrative Assistant	2.00	2.00	2.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant - Level 1	1.00	9.43	8.43	5.00	4.00	0.00	0.00	4.00
Administrative Assistant - Level 2	1.00	1.00	1.00	1.00	2.00	0.00	0.00	2.00
Administrative Assistant - Level 3	1.00	3.00	3.00	4.00	4.00	0.00	0.00	4.00
Administrative Assistant - Level 4	2.00	2.00	1.00	2.00	2.00	0.00	0.00	2.00
Case Aide	3.00	3.00	4.00	4.00	4.00	0.00	0.00	4.00
Case Supervisor "A"	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Case Supervisor "B"	8.00	9.00	9.00	9.00	9.00	0.00	0.00	9.00
Casework Assistant	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Caseworker	20.00	19.00	20.00	19.00	21.00	0.00	0.00	21.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Coordinator of Child Support	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Administrative Services	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Director of Operations	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Division Coordinator	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Financial Investigator	6.00	6.00	5.00	5.00	5.00	0.00	0.00	5.00
Fiscal Coordinator	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Human Resources Coordinator	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Information Aide	9.29	3.00	2.00	5.50	6.00	0.00	0.00	6.00
Keyboard Specialist	7.00	4.00	3.00	3.00	1.00	0.00	0.00	1.00
Long Term Care/Adult Protective	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Principal Account Clerk/Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Principal Social Welfare Examiner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Audit and QA Coordinator	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Program Development Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Receptionist	4.00	3.00	2.00	2.00	2.00	0.00	0.00	2.00
Registered Professional Nurse	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Security Officer	3.15	3.00	3.00	3.00	5.00	0.00	0.00	5.00
Senior Account Clerk/Typist	2.00	0.00	2.00	3.00	3.00	0.00	0.00	3.00
Senior Caseworker	19.00	23.00	24.00	25.00	24.00	0.00	0.00	24.00
Senior Clerk	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Financial Investigator	2.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Social Welfare Examiner	14.00	13.00	13.00	14.00	14.00	0.00	0.00	14.00
Senior Typist	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Social Services Attorney	3.00	3.00	3.00	3.00	3.00	1.00	1.00	4.00
Social Welfare Examiner	43.00	40.00	42.00	41.00	39.00	0.00	0.00	39.00
Staff Development and Quality	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Substance Abuse Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Transition Workforce Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	182.44	178.43	181.43	179.50	177.00	4.00	4.00	181.00

Social Services Department

6010 PLNG. & COORD. (DSS)				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Salary and Wages	8,892,453	9,227,523	9,580,250	9,505,831	294,138	294,138	9,799,969
Overtime	2,269	9,065	79,343	119,015	0	0	119,015
Premium Pay	339,279	262,045	137,502	133,502	0	0	133,502
Fringe Benefits	4,303,248	4,542,644	4,876,993	5,042,138	151,981	151,981	5,194,119
Automotive Equipment	0	0	125,000	0	125,000	125,000	125,000
Other Capital Equip	54,730	59,619	62,120	36,315	0	0	36,315
Vehicle Fuel and Maint	18,101	13,855	23,390	21,390	0	0	21,390
Other Supplies	87,753	69,390	81,730	69,230	5,000	5,000	74,230
Travel Training	70,914	91,272	88,000	88,000	0	0	88,000
Professional Services	500,157	531,470	601,947	611,996	0	0	611,996
All Other Contr. Svcs	20,874	28,783	17,914	16,878	0	0	16,878
Program Expense	8,668,968	3,482,251	4,799,172	1,926,850	515,793	515,793	2,442,643
Maintenance	0	557	0	0	0	0	0
Utilities	56,560	65,201	63,258	71,238	0	0	71,238
Other	164,370	196,107	440,646	430,635	0	0	430,635
Total Expenditures	23,179,676	18,579,782	20,977,265	18,073,018	1,091,912	1,091,912	19,164,930

Revenues

Federal Aid	6,701,766	6,867,901	7,322,168	7,464,293	207,404	326,029	7,790,322
State Aid	12,431,490	6,767,052	8,546,217	5,894,840	448,877	448,877	6,343,717
Local Revenues	204,920	274,984	275,434	277,646	0	0	277,646
Other Revenues	49,520	142,814	0	0	0	0	0
Applied Rollover (Rev.)	0	0	365,268	0	0	0	0
Total Revenues	19,387,696	14,052,751	16,509,087	13,636,779	656,281	774,906	14,411,685
Unit Net Local	3,791,980	4,527,031	4,468,178	4,436,239	435,631	317,006	4,753,245

6055 DAYCARE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2022		
Expenditures							
Mandate - Econ Security	1,440,052	842,480	1,459,107	1,108,244	0	0	1,108,244
Total Expenditures	1,440,052	842,480	1,459,107	1,108,244	0	0	1,108,244
Revenues							
State Aid	1,370,864	795,650	1,377,124	1,030,903	0	0	1,030,903
Local Revenues	3,713	2,211	11,231	6,589	0	0	6,589
Total Revenues	1,374,577	797,861	1,388,355	1,037,492	0	0	1,037,492
Unit Net Local	65,475	44,619	70,752	70,752	0	0	70,752

Social Services Department

6070 PURCHASE OF SERVICES

				Target	Req OTR's	Rec OTR's	Total Rec
	2019	2020	2021	2022			
	Actual	Actual	Modified				
Expenditures							
Mandate - Child Care	0	1,343,514	1,353,759	1,414,384	0	0	1,414,384
Program Expense	920,467	0	0	0	0	0	0
Total Expenditures	920,467	1,343,514	1,353,759	1,414,384	0	0	1,414,384
Revenues							
Federal Aid	-15,372	52,262	0	0	0	0	0
State Aid	770,795	751,224	881,199	826,084	0	0	826,084
Local Revenues	450	41	1,685	1,685	0	0	1,685
Total Revenues	755,873	803,527	882,884	827,769	0	0	827,769
Unit Net Local	164,594	539,987	470,875	586,615	0	0	586,615

6100 MEDICAID

				Target	Req OTR's	Rec OTR's	Total Rec
	2019	2020	2021	2022			
	Actual	Actual	Modified				
Expenditures							
Mandate - Medicaid	11,632,334	10,105,008	10,397,170	10,810,872	0	0	10,810,872
Total Expenditures	11,632,334	10,105,008	10,397,170	10,810,872	0	0	10,810,872
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	11,632,334	10,105,008	10,397,170	10,810,872	0	0	10,810,872

6101 MEDICAL ASSISTANCE

				Target	Req OTR's	Rec OTR's	Total Rec
	2019	2020	2021	2022			
	Actual	Actual	Modified				
Expenditures							
Mandate - Medicaid	0	804	10,000	10,000	0	0	10,000
Total Expenditures	0	804	10,000	10,000	0	0	10,000
Revenues							
Federal Aid	13,866	147,589	-67,600	-67,600	0	0	-67,600
State Aid	-29,097	-5,216	-62,400	-62,400	0	0	-62,400
Local Revenues	110,633	157,700	140,000	140,000	0	0	140,000
Total Revenues	95,402	300,073	10,000	10,000	0	0	10,000
Unit Net Local	-95,402	-299,269	0	0	0	0	0

Social Services Department

6106 SPEC. NEEDS ADULT FAM.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - Child Care	0	0	2,000	2,000	0	0	2,000
Total Expenditures	0	0	2,000	2,000	0	0	2,000
Revenues							
State Aid	0	0	2,000	2,000	0	0	2,000
Total Revenues	0	0	2,000	2,000	0	0	2,000
Unit Net Local	0	0	0	0	0	0	0

6109 FAMILY ASSISTANCE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - Econ Security	3,500,178	2,977,265	3,091,018	2,690,126	0	0	2,690,126
Total Expenditures	3,500,178	2,977,265	3,091,018	2,690,126	0	0	2,690,126
Revenues							
Federal Aid	2,925,311	2,333,806	2,916,347	2,286,739	0	0	2,286,739
State Aid	20,335	-29,876	1,904	159,003	0	0	159,003
Local Revenues	508,109	607,142	73,504	73,504	0	0	73,504
Other Revenues	10,168	4,013	0	0	0	0	0
Total Revenues	3,463,923	2,915,085	2,991,755	2,519,246	0	0	2,519,246
Unit Net Local	36,255	62,180	99,263	170,880	0	0	170,880

6119 CHILD CARE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Mandate - Child Care	5,429,160	6,010,106	5,971,836	6,060,893	0	0	6,060,893
Total Expenditures	5,429,160	6,010,106	5,971,836	6,060,893	0	0	6,060,893
Revenues							
Federal Aid	2,119,496	1,928,638	2,255,639	2,400,668	0	0	2,400,668
State Aid	2,139,215	2,231,414	1,772,045	1,896,333	0	0	1,896,333
Local Revenues	71,318	24,124	326,545	169,085	0	0	169,085
Other Revenues	255,619	0	0	0	0	0	0
Total Revenues	4,585,648	4,184,176	4,354,229	4,466,086	0	0	4,466,086
Unit Net Local	843,512	1,825,930	1,617,607	1,594,807	0	0	1,594,807

Social Services Department

6123 DELINQUENT CARE				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Mandate - Child Care	524,162	213,954	560,542	583,082	0	0	583,082
Total Expenditures	524,162	213,954	560,542	583,082	0	0	583,082
Revenues							
Federal Aid	4,802	2,573	5,000	5,000	0	0	5,000
State Aid	191,104	50,183	470,266	484,241	0	0	484,241
Local Revenues	109	2,554	0	0	0	0	0
Total Revenues	196,015	55,310	475,266	489,241	0	0	489,241
Unit Net Local	328,147	158,644	85,276	93,841	0	0	93,841

6129 STATE TRAINING SCHOOLS				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Other	168,964	0	200,152	200,152	0	0	200,152
Total Expenditures	168,964	0	200,152	200,152	0	0	200,152
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	168,964	0	200,152	200,152	0	0	200,152

6130 LOCAL EMERGENCY				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	0	7,581	13,000	0	0	0	0
Total Expenditures	0	7,581	13,000	0	0	0	0
Revenues							
Federal Aid	0	0	13,000	0	0	0	0
Total Revenues	0	0	13,000	0	0	0	0
Unit Net Local	0	7,581	0	0	0	0	0

Social Services Department

6140 SAFETY NET

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Mandate - Econ Security	4,719,731	5,242,551	5,556,631	5,556,631	0	0	5,556,631
Total Expenditures	4,719,731	5,242,551	5,556,631	5,556,631	0	0	5,556,631
Revenues							
Federal Aid	85,755	447,023	75,838	75,838	0	0	75,838
State Aid	1,335,166	1,332,024	1,417,960	1,417,960	0	0	1,417,960
Local Revenues	347,394	295,396	487,674	487,674	0	0	487,674
Other Revenues	24,141	27,279	0	0	0	0	0
Total Revenues	1,792,456	2,101,722	1,981,472	1,981,472	0	0	1,981,472
Unit Net Local	2,927,275	3,140,829	3,575,159	3,575,159	0	0	3,575,159

6141 FUEL CRISIS ASSIST. STATE

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Mandate - Econ Security	41,119	30,948	65,000	65,000	0	0	65,000
Total Expenditures	41,119	30,948	65,000	65,000	0	0	65,000
Revenues							
Federal Aid	-22,915	-30,506	-20,000	-20,000	0	0	-20,000
Local Revenues	68,544	69,516	85,000	85,000	0	0	85,000
Other Revenues	518	544	0	0	0	0	0
Total Revenues	46,147	39,554	65,000	65,000	0	0	65,000
Unit Net Local	-5,028	-8,606	0	0	0	0	0

6142 EMERG. AID TO ADULTS

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Mandate - Econ Security	184,765	96,342	139,383	139,383	0	0	139,383
Total Expenditures	184,765	96,342	139,383	139,383	0	0	139,383
Revenues							
State Aid	91,289	44,931	69,266	69,266	0	0	69,266
Local Revenues	5,049	66	851	851	0	0	851
Other Revenues	0	78	0	0	0	0	0
Total Revenues	96,338	45,075	70,117	70,117	0	0	70,117
Unit Net Local	88,427	51,267	69,266	69,266	0	0	69,266

Social Services Department

OTR # 78 **Priority** 1 **OTR Name** Director of Administrative Services Trainee

Description As part of succession planning in connection with the July 2023 retirement of our Director of Administrative Services, who by then will have served a quarter century in the role, this position will be filled temporarily for a maximum duration of 18 months.

During that time the Trainee will learn and gradually take over the responsibilities of the Director position, which historically have included: budget creation and management, oversight of the department's internal accounting and information technology support functions, contract administration, personnel management, interpretation and implementation of state directives and county policy and procedure, collaboration with other senior staff to establish internal policy and procedure, and acting as a Deputy Commissioner when the colleague who officially serves in that title and the Commissioner are each unavailable.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	51000	REGULAR PAY	80,699 ONE-TIME	80,699 ONE-TIME
6010	58800	FRINGES	41,697 ONE-TIME	41,697 ONE-TIME
6010	44610	DSS ADM	-44,063 ONE-TIME	-44,063 ONE-TIME
6010	43610	DSS ADM	-41,615 ONE-TIME	-41,615 ONE-TIME
Local Share			36,718	36,718

OTR # 79 **Priority** 2 **OTR Name** Social Services Attorney

Description This position will add a third member to the current team of two full-time attorneys who manage the department's family and children's services caseload.

Following the recent increase in the number of our family court judges, the department's legal workload has increased beyond what our current staff can provide. Additionally, changes in family court law which are scheduled to go into effect on January 1st are expected increase the workload of the department's legal counsel even more.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	5100023	SOC. SRVCS. ATTORN	92,227 TARGET	92,227 TARGET
6010	58800	FRINGES	47,654 TARGET	47,654 TARGET
6010	44610	DSS ADM	-50,357 TARGET	-50,357 TARGET
6010	43610	DSS ADM	-47,560 TARGET	-47,560 TARGET
Local Share			41,964	41,964

OTR # 80 **Priority** 3 **OTR Name** Four COPS contracts

Description Funding for Community Option Preventive Services (COPS) contracts was included in the 2021-22 State Budget, and our district's "preliminary allocation" for the year ending 9/30/2021 was sufficient to support the maximum State reimbursement rate of 63.7%. Our budget request anticipates that funding at the same level will be available next year.

We believe that the partially COPS-funded services provided by these agencies have contributed significantly to our success at keeping the number and duration of placements of our community's youth in detention and foster care relatively low.

\$215,568 Child Development Council "Expanded Family Support Services";
 \$53,925 The Advocacy Center "Preventive Youth Services";
 \$41,924 Cooperative Extension "Parenting Education classes";
 \$85,751 Tompkins Community Action "Primary School Family Support".

Note: COPS funding also supports the Probation Department's provision of supervision services for youths who don't qualify for funding through a child welfare case or through our capped STSJP (Supervision and Treatment Supports for Juveniles Program) allocation, but both the cost and reimbursement are in our Base budget.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	54400	PROGRAM EXPENSE	397,168 ONE-TIME	397,168 ONE-TIME
6010	43610	DSS ADM	-252,996 ONE-TIME	-252,996 ONE-TIME
Local Share			144,172	144,172

Social Services Department

OTR # 81 **Priority** 4 **OTR Name** Human Resources Coordinator

Description The appointee to this position will serve as the liaison between Social Services and the Human Resource Department.

In order to insure our compliance with civil service rules, county policy and procedure, and applicable labor contracts, they will oversee our departmental activities regarding recruitment, hiring, promotion, and disciplinary actions. They will complete and submit requests to fill vacant positions, requests for certified eligible lists and vacancy postings, communicate with prospective hires and HR about "ban the box", generate and submit MSD-428a forms documenting all changes in employee status, generate and submit position conversion and terminal pay requests.

Internally, they will be supervised directly by the Commissioner, and will interface with ten Division Coordinators. They will track and prompt supervisors regarding scheduled employee transition dates, make sure that employee licenses and certifications are current, and where necessary facilitate background checks, including fingerprinting. They will manage employee/supervisor associations within the timecard system, and facilitate the department's biweekly timecard completion/review/submission process. Lastly, they will train Division Heads and other supervisors on subjects relating to the civil service system, performance reviews and documentation, and creating and maintaining a diverse and inclusive workplace.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	51000	REGULAR PAY	60,606	TARGET	60,606	TARGET
6010	58800	FRINGES	31,315	TARGET	31,315	TARGET
6010	44610	DSS ADM	-33,092	TARGET	-33,092	TARGET
6010	43610	DSS ADM	-31,253	TARGET	-31,253	TARGET
Local Share			27,576		27,576	

OTR # 82 **Priority** 5 **OTR Name** Respite bed

Description Having access to a respite bed will provide a placement option when a case determination supports or when the court orders that a child receive those services.

Cayuga Centers is willing to guarantee to always have one such bed available for our use -- in exchange for our guaranteeing payment even when the bed is not in use.

Although the cost of reserving a bed will be non-reimbursable, we anticipate that having this placement option available will avert more expensive placements. We are requesting one-year funding in order to learn whether, as we expect, this will prove to be a net local cost saver.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	54400	PROGRAM EXPENSE	118,625	ONE-TIME	118,625	ONE-TIME
6010	44089	OTHER FEDERAL AID V	0	ONE-TIME	-118,625	ONE-TIME
Local Share			118,625		0	

Social Services Department

OTR # 87 **Priority** 6 **OTR Name** Program Audit and QA Coordinator

Description In recent years, Social Services has seen a significant increase in the number of program reviews and audits that are conducted by state oversight agencies. The appointee to this position will act as a liaison between Department staff and State authorities, coordinating our response to requests for documentation, participation in reviews, and development of program improvement plans in response to audit results.

In addition, the appointee will conduct internal audits regarding regulatory compliance, case documentation, and eligibility and payment coding to both meet state and federal standards and support successful client outcomes.

The Program Audit and QA Coordinator also will manage our obligations regarding local data tracking for initiatives like results based accountability. Lastly, they will educate staff and both oversee and enforce records retention and record expungement requirements alike.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	44610	DSS ADM	-33,092	TARGET	-33,092	TARGET
6010	43610	DSS ADM	-31,253	TARGET	-31,253	TARGET
6010	51000	REGULAR PAY	60,606	TARGET	60,606	TARGET
6010	58800	FRINGES	31,315	TARGET	31,315	TARGET
Local Share			27,576		27,576	

OTR # 83 **Priority** 7 **OTR Name** Fleet vehicle replacement

Description This request constitutes a 'continuation of prior years OTR' that was necessary due to reductions in Federal and State Aid. It is also a 'maintenance of effort' request for the ongoing appropriation authority needed to support a 4-year vehicle replacement cycle.

This request will support the purchase of replacements for 5 of the department's current 16-vehicle fleet with gas-electric hybrids. The vehicles being replaced will be from model years 2016 and 2017, with odometer readings of approximately 50K miles.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	52231	VEHICLES	125,000	TARGET	125,000	TARGET
6010	44610	DSS ADM	-45,000	TARGET	-45,000	TARGET
6010	43610	DSS ADM	-42,500	TARGET	-42,500	TARGET
Local Share			37,500		37,500	

OTR # 86 **Priority** 8 **OTR Name** Staff appreciation and recognition events

Description Our department is large, spread across four floors of a building that doesn't have a space large enough to support an "all staff" gathering -- and the programs that we administer are specialized enough that many colleagues virtually never see or interact with one another.

As one means of fostering cross-division engagement and boosting employee morale, for many years the Department of Social Services would, about once a calendar quarter, set aside a couple of hours for an informal cross-division gathering during which food was served.

This OTR seeks authorization to return to that practice.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6010	54342	FOOD	5,000	TARGET	5,000	ONE-TIME
6010	44610	DSS ADM	-1,800	TARGET	-1,800	ONE-TIME
6010	43610	DSS ADM	-1,700	TARGET	-1,700	ONE-TIME
Local Share			1,500		1,500	

Social Services Department Total	435,631	317,006
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Tompkins Center for History & Culture

Opening in 2019 the Tompkins Center for History and Culture will be a vibrant cultural destination on the Commons in downtown Ithaca, NY. It will deliver engaging multimedia exhibits and program experiences on local and regional history and on Tompkins County's impact on the world. TCHC has three main goals: 1) build community by offering opportunities to deepen connections among County residents through sharing of narratives and place-based initiatives; 2) engage the public in a vibrant exploration of our unique community through history, heritage and cultural lenses; and 3) orient visitors to local tourism opportunities. Also, the co-location of the Downtown Visitors Center generates additional opportunities for the CVB's visitor services staff to engage more visitors in exploring the community.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other Supplies	441	158	0	0	0	0	0
All Other Contr. Svcs	15,229	15,777	0	0	0	0	0
Program Expense	0	0	56,000	56,000	0	0	56,000
Maintenance	34,003	50,208	0	0	0	0	0
Utilities	41,377	38,302	0	0	0	0	0
Rent	0	0	4,200	4,200	0	0	4,200
Other	1,659	3,273	5,000	5,000	0	0	5,000
Other Finance	0	0	30,000	30,000	0	0	30,000
Total Expenditures	92,709	107,718	95,200	95,200	0	0	95,200
Revenues							
Other Revenues	160,357	147,461	4,200	4,200	0	0	4,200
Interfund Transf and Rev	0	0	91,000	91,000	0	0	91,000
Total Revenues	160,357	147,461	95,200	95,200	0	0	95,200
Dept. Net Local	-67,648	-39,743	0	0	0	0	0

Tompkins Center for History & Culture

7989 TOMP CTR FOR HIST&CULTURE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Other Supplies	441	158	0	0	0	0	0
All Other Contr. Svcs	15,229	15,777	0	0	0	0	0
Program Expense	0	0	56,000	56,000	0	0	56,000
Maintenance	34,003	50,208	0	0	0	0	0
Utilities	41,377	38,302	0	0	0	0	0
Rent	0	0	4,200	4,200	0	0	4,200
Other	1,659	3,273	5,000	5,000	0	0	5,000
Other Finance	0	0	30,000	30,000	0	0	30,000
Total Expenditures	92,709	107,718	95,200	95,200	0	0	95,200
Revenues							
Other Revenues	160,357	147,461	4,200	4,200	0	0	4,200
Interfund Transf and Rev	0	0	91,000	91,000	0	0	91,000
Total Revenues	160,357	147,461	95,200	95,200	0	0	95,200
Unit Net Local	-67,648	-39,743	0	0	0	0	0

Tourism Promotion

Hotel room occupancy tax (established by Local Law No. 4 of 1989) is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County. The Convention and Visitors Bureau is supported by these funds, and other initiatives are also financed by this program to encourage the development of, and out-of-county marketing for, attractions, events, and activities that will increase stay-over visitors in Tompkins County. The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years. Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County through promotion of tourism.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	0	197,629	258,940	178,383	94,172	94,172	272,555
Program Expense	88,820	0	0	0	0	0	0
Other	2,218,380	1,230,539	1,779,800	1,655,425	561,102	561,102	2,216,527
Other Finance	0	0	76,278	96,000	0	0	96,000
Total Expenditures	2,307,200	1,428,168	2,115,018	1,929,808	655,274	655,274	2,585,082
Revenues							
Federal Aid	0	0	0	0	0	655,274	655,274
Local Revenues	2,356,662	1,205,126	1,542,018	1,929,808	0	0	1,929,808
Total Revenues	2,356,662	1,205,126	1,542,018	1,929,808	0	655,274	2,585,082
Dept. Net Local	-49,462	223,042	573,000	0	655,274	0	0

Tourism Promotion

6475 ROOM TAX

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Professional Services	0	197,629	258,940	178,383	94,172	94,172	272,555
Program Expense	88,820	0	0	0	0	0	0
Other	2,218,380	1,230,539	1,779,800	1,655,425	561,102	561,102	2,216,527
Other Finance	0	0	76,278	96,000	0	0	96,000
Total Expenditures	2,307,200	1,428,168	2,115,018	1,929,808	655,274	655,274	2,585,082
Revenues							
Federal Aid	0	0	0	0	0	655,274	655,274
Local Revenues	2,356,662	1,205,126	1,542,018	1,929,808	0	0	1,929,808
Total Revenues	2,356,662	1,205,126	1,542,018	1,929,808	0	655,274	2,585,082
Unit Net Local	-49,462	223,042	573,000	0	655,274	0	0

Tourism Promotion

OTR # 103 **Priority** 1 **OTR Name** Tourism Program Support

Description This one-time funding request will support agencies that rely on the hotel room occupancy tax. Without this funding, these organizations would face budget shortfalls in the event room tax collections do not meet projected revenues. This proposal was discussed by the Legislature at its April 2021 budget retreat. The goal is to use additional funding to bring the 2022 budget for the tourism program back up to the original 2020 budget level. The organizations receiving funds and the respective funding amounts are as follows: Ithaca/Tompkins County Convention and Visitors Bureau (\$561,102), Cornell Cooperative Extension of Tompkins County (\$35,214), Downtown Ithaca Alliance (\$24,279), Community Arts Partnership (\$19,852), and Workforce Development Board (\$14,827).

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6475	54442	PROFESSIONAL SERVICES	94,172 ONE-TIME	94,172 ONE-TIME
6475	54632	CVB	561,102 ONE-TIME	561,102 ONE-TIME
6475	44089	OTHER FEDERAL AID V	0 ONE-TIME	-655,274 ONE-TIME
Local Share			655,274	0
Tourism Promotion Total			655,274	0

Transportation Planning

Transportation Planning manages Federal and State public transportation grants and County Mobility Management programs. Grant management includes developing proposals, reporting and monitoring compliance with Federal and State regulations. Mobility management includes: managing Tompkins County's Coordinated Transportation Planning program; expanding regional mobility services for commuters and access to regional health care centers, and working with individuals, human service agencies and others to identify service gaps and strategies to improve mobility services in and around Tompkins County.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	88,134	76,717	76,466	76,466	0	0	76,466
Overtime	49	0	0	0	0	0	0
Premium Pay	1,750	1,750	1,750	1,750	0	0	1,750
Fringe Benefits	37,087	37,554	38,936	40,414	0	0	40,414
Other Capital Equip	60	22	400	400	0	0	400
Other Supplies	104	184	4,000	4,000	0	0	4,000
Travel Training	2,914	723	1,500	1,500	0	0	1,500
All Other Contr. Svcs	510,655	476,644	576,935	517,404	0	0	517,404
Program Expense	3,293	3,368	8,900	8,900	0	0	8,900
Other	334	1,182	5,127	5,127	0	0	5,127
Total Expenditures	644,380	598,144	714,014	655,961	0	0	655,961
Revenues							
Federal Aid	726,501	0	557,366	494,005	0	0	494,005
State Aid	0	0	57,296	61,126	0	0	61,126
Other Revenues	831	0	0	0	0	0	0
Total Revenues	727,332	0	614,662	555,131	0	0	555,131
Dept. Net Local	-82,952	598,144	99,352	100,830	0	0	100,830

Transportation Planning

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Chief Transportation Planner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00

Transportation Planning

5631 TRANSPORTATION PLANNER

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	88,134	76,717	76,466	76,466	0	0	76,466
Overtime	49	0	0	0	0	0	0
Premium Pay	1,750	1,750	1,750	1,750	0	0	1,750
Fringe Benefits	37,087	37,554	38,936	40,414	0	0	40,414
Other Capital Equip	60	22	400	400	0	0	400
Other Supplies	104	184	4,000	4,000	0	0	4,000
Travel Training	2,914	723	1,500	1,500	0	0	1,500
All Other Contr. Svcs	510,655	476,644	576,935	517,404	0	0	517,404
Program Expense	3,293	3,368	8,900	8,900	0	0	8,900
Other	334	1,182	5,127	5,127	0	0	5,127
Total Expenditures	644,380	598,144	714,014	655,961	0	0	655,961
Revenues							
Federal Aid	726,501	0	557,366	494,005	0	0	494,005
State Aid	0	0	57,296	61,126	0	0	61,126
Other Revenues	831	0	0	0	0	0	0
Total Revenues	727,332	0	614,662	555,131	0	0	555,131
Unit Net Local	-82,952	598,144	99,352	100,830	0	0	100,830

Unallocated Revenues

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Federal Aid	0	816,300	1,014,750	0	0	0	0
State Aid	2,035,590	1,369,228	768,000	675,000	0	0	675,000
Local Revenues	91,011,165	87,139,263	89,032,187	39,609,024	0	0	39,609,024
Other Revenues	1,235,310	1,210,008	1,028,711	1,116,801	0	0	1,116,801
Use of Fund Balance	0	0	1,131,356	0	0	0	0
Total Revenues	94,282,065	90,534,799	92,975,004	41,400,825	0	0	41,400,825
Dept. Net Local	-94,282,065	-90,534,799	-92,975,004	-41,400,825	0	0	-41,400,825

Unallocated Revenues

9999 UNALLOCATED REVENUE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Federal Aid	0	816,300	1,014,750	0	0	0	0
State Aid	2,035,590	1,369,228	768,000	675,000	0	0	675,000
Local Revenues	91,011,165	87,139,263	89,032,187	39,609,024	0	0	39,609,024
Other Revenues	1,235,310	1,210,008	1,028,711	1,116,801	0	0	1,116,801
Use of Fund Balance	0	0	1,131,356	0	0	0	0
Total Revenues	94,282,065	90,534,799	92,975,004	41,400,825	0	0	41,400,825
Unit Net Local	-94,282,065	-90,534,799	-92,975,004	-41,400,825	0	0	-41,400,825

Veterans Service Agency

Pursuant to the County Charter and Executive Law Â§ 357, Tompkins County is required to have a County Veterans Service Agency as well as a Director to serve the County. The mission of the office is to provide entitlement information and advocacy assistance to military personnel, veterans, and their dependents in matters relating to veterans law. The Director is required to be accredited as a Veterans Service Organization (VSO) representative within eighteen months of appointment. Accreditation shall mean the authority granted by the United States Department of Veterans Affairs to assist veterans and their family members in the preparation, presentation, and prosecution of claims for benefits pursuant to federal regulations. The Tompkins County Legislature established the Tompkins County Veterans Service Agency in 2019.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	28,556	74,676	76,187	82,783	18,445	18,445	101,228
Fringe Benefits	13,304	35,740	37,926	42,774	9,531	9,531	52,305
Automotive Equipment	0	0	0	400	10,000	10,000	10,400
Other Capital Equip	1,669	449	1,337	1,337	2,315	2,315	3,652
Other Supplies	406	436	500	500	0	0	500
Travel Training	1,591	0	2,174	2,174	0	0	2,174
All Other Contr. Svcs	0	0	850	849	170	170	1,019
Program Expense	1,312	59	1,365	1,365	0	0	1,365
Utilities	27	47	100	120	120	120	240
Other	137	16	635	212	0	0	212
Total Expenditures	47,002	111,423	121,074	132,514	40,581	40,581	173,095
Revenues							
Federal Aid	0	0	0	0	0	2,315	2,315
State Aid	0	18,000	0	10,000	0	0	10,000
Other Revenues	500	100	0	0	0	0	0
Applied Rollover (Rev.)	0	0	0	0	10,000	10,000	10,000
Total Revenues	500	18,100	0	10,000	10,000	12,315	22,315
Dept. Net Local	46,502	93,323	121,074	122,514	30,581	28,266	150,780

Veterans Service Agency

Full Time Equivalent

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Director of Veterans Services	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	0.00	0.00	0.00	0.00	0.12	0.38	0.38	0.50
	0.00	0.00	1.00	1.00	1.12	0.38	0.38	1.50

Veterans Service Agency

6510 VETERANS SERVICE AGENCY

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	28,556	74,676	76,187	82,783	18,445	18,445	101,228
Fringe Benefits	13,304	35,740	37,926	42,774	9,531	9,531	52,305
Automotive Equipment	0	0	0	400	10,000	10,000	10,400
Other Capital Equip	1,669	449	1,337	1,337	2,315	2,315	3,652
Other Supplies	406	436	500	500	0	0	500
Travel Training	1,591	0	2,174	2,174	0	0	2,174
All Other Contr. Svcs	0	0	850	849	170	170	1,019
Program Expense	1,312	59	1,365	1,365	0	0	1,365
Utilities	27	47	100	120	120	120	240
Other	137	16	635	212	0	0	212
Total Expenditures	47,002	111,423	121,074	132,514	40,581	40,581	173,095
Revenues							
Federal Aid	0	0	0	0	0	2,315	2,315
State Aid	0	18,000	0	10,000	0	0	10,000
Other Revenues	500	100	0	0	0	0	0
Applied Rollover (Rev.)	0	0	0	0	10,000	10,000	10,000
Total Revenues	500	18,100	0	10,000	10,000	12,315	22,315
Unit Net Local	46,502	93,323	121,074	122,514	30,581	28,266	150,780

Veterans Service Agency

OTR # 88 **Priority** 1 **OTR Name** Support Staff for Veterans Services

Description This OTR requests an Information Aide at 30 hours per week, as well as phone, computer, and related supplies. Duties will include providing clerical support such as answering phones and walk-in requests, confidential data entry, performing client intake-related duties, monitoring and updating of social media channels, assisting with outreach activities, and assisting Veterans community members making appointments and seeking services.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6510	5100021	INFORMATION AIDE	18,445	TARGET	18,445	TARGET
6510	58800	FRINGES	9,531	TARGET	9,531	TARGET
6510	52206	COMPUTER EQUIPMENT	2,315	ONE-TIME	2,315	ONE-TIME
6510	54472	TELEPHONE	120	TARGET	120	TARGET
6510	54425	SERVICE CONTRACTS	170	TARGET	170	TARGET
6510	44089	OTHER FEDERAL AID V	0	ONE-TIME	-2,315	ONE-TIME
Local Share			30,581		28,266	

OTR # 89 **Priority** 2 **OTR Name** Departmental Vehicle

Description A departmental vehicle under the County's Green Fleet Capital Program. Request will be seeded with \$10,000.00 from TCDVS rollover.

The department currently shares a vehicle with COFA staff but, at times, we encounter schedule conflicts when both departments need transportation. Current needs for transportation include meetings, events, and trainings in and outside of Tompkins County; site visits to VSAs in contiguous counties and beyond; visits to area VA facilities as needed (primarily Freeville, Syracuse, Bath but also travels to Utica and Buffalo are forecasted). With the lifting of COVID restrictions, training needs and opportunities will likely return to in-person attendance. Additionally, a department goal of FY 2022 will be more outreach with calendared visits to the various posts of County Veterans Organizations as well as other opportunities. A departmental vehicle will be an asset for transporting materials and equipment for off-site events like the Veterans Coffeehouse and outreach opportunities at information fairs.

This vehicle will be available to be shared with COFA.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6510	52231	VEHICLES	10,000	ROLLOVER	10,000	ROLLOVER
6510	41084	USE OF ROLLOVER	-10,000	ROLLOVER	-10,000	ROLLOVER
Local Share			0		0	
Veterans Service Agency Total			30,581		28,266	

Weights & Measures Department

The mission of Weights and Measures is to uphold the relevant State Agriculture and Market Laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	104,806	87,257	63,025	63,025	0	0	63,025
Overtime	40	0	0	0	0	0	0
Premium Pay	6,006	500	500	1,000	0	0	1,000
Fringe Benefits	51,646	42,000	31,623	33,082	0	0	33,082
Automotive Equipment	0	0	50,602	23,318	0	0	23,318
Other Capital Equip	1,310	3,292	0	20,225	15,046	15,046	35,271
Vehicle Fuel and Maint	909	919	3,461	3,461	0	0	3,461
Other Supplies	161	263	325	475	0	0	475
Travel Training	88	0	400	250	0	0	250
All Other Contr. Svcs	185	185	200	200	0	0	200
Program Expense	497	1,851	650	875	0	0	875
Utilities	1,505	1,394	1,760	1,660	0	0	1,660
Other	202	132	275	150	0	0	150
Total Expenditures	167,355	137,793	152,821	147,721	15,046	15,046	162,767
Revenues							
Federal Aid	0	0	0	0	0	8,890	8,890
Local Revenues	24,932	25,348	22,775	23,000	0	0	23,000
Other Revenues	0	0	0	20,000	0	0	20,000
Applied Rollover (Rev.)	0	0	27,284	0	6,156	6,156	6,156
Total Revenues	24,932	25,348	50,059	43,000	6,156	15,046	58,046
Dept. Net Local	142,423	112,445	102,762	104,721	8,890	0	104,721

Weights & Measures Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Director of Weights & Measures	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Inspector of Weights & Measures	0.50	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	1.50	2.00	2.00	1.00	1.00	0.00	0.00	1.00

Weights & Measures Department

3630 WEIGHTS & MEASURES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	104,806	87,257	63,025	63,025	0	0	63,025
Overtime	40	0	0	0	0	0	0
Premium Pay	6,006	500	500	1,000	0	0	1,000
Fringe Benefits	51,646	42,000	31,623	33,082	0	0	33,082
Automotive Equipment	0	0	50,602	23,318	0	0	23,318
Other Capital Equip	1,310	3,292	0	20,225	15,046	15,046	35,271
Vehicle Fuel and Maint	909	919	3,461	3,461	0	0	3,461
Other Supplies	161	263	325	475	0	0	475
Travel Training	88	0	400	250	0	0	250
All Other Contr. Svcs	185	185	200	200	0	0	200
Program Expense	497	1,851	650	875	0	0	875
Utilities	1,505	1,394	1,760	1,660	0	0	1,660
Other	202	132	275	150	0	0	150
Total Expenditures	167,355	137,793	152,821	147,721	15,046	15,046	162,767
Revenues							
Federal Aid	0	0	0	0	0	8,890	8,890
Local Revenues	24,932	25,348	22,775	23,000	0	0	23,000
Other Revenues	0	0	0	20,000	0	0	20,000
Applied Rollover (Rev.)	0	0	27,284	0	6,156	6,156	6,156
Total Revenues	24,932	25,348	50,059	43,000	6,156	15,046	58,046
Unit Net Local	142,423	112,445	102,762	104,721	8,890	0	104,721

Weights & Measures Department

<u>OTR #</u>	11	<u>Priority</u>	1	<u>OTR Name</u>	Weights & Measures 150 Gallon Prover	
Description	Prover is used for testing the accuracy of Vehicle Tank Meters used for the delivery of home heating oil. The quoted price of the Prover is \$33,172. Increased departmental revenue totaling \$20,225 (sale of two vehicles for \$20,000 and increased fee revenue of \$225) will cover a portion of this request along with \$4,027 in Rollover funds. The remaining balance of \$8,890 is requested.					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
3630	52220	DEPARTMENTAL		8,890 ONE-TIME		8,890 ONE-TIME
3630	52220	DEPARTMENTAL		4,027 ROLLOVER		4,027 ROLLOVER
3630	41084	USE OF ROLLOVER		-4,027 ROLLOVER		-4,027 ROLLOVER
3630	44089	OTHER FEDERAL AID V		0 ONE-TIME		-8,890 ONE-TIME
Local Share				8,890		0
<u>OTR #</u>	35	<u>Priority</u>	1	<u>OTR Name</u>	W&Ms LF Scanner & Comp. Monitor & Printer	
Description	Approx. \$1,200 for Laserfiche scanner, approx. \$200 for a 27" computer monitor, \$729 for an HP ColorJet M255DW printer including all 4 high yield toner cartridges (black, magenta, cyan, yellow).					
		<u>Account</u>		<u>Requested</u>		<u>Recommended</u>
3630	41084	USE OF ROLLOVER		-2,129 ROLLOVER		-2,129 ROLLOVER
3630	52210	OFFICE EQUIPMENT		2,129 ROLLOVER		2,129 ROLLOVER
Local Share				0		0
Weights & Measures Department Total				8,890		0

Workforce Development Board

The Workforce Development Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating employment and training resources that meet employer workforce needs and facilitate employment and development opportunities for individuals. Key to these efforts, is a continuous contact with the business community. This is done in partnership with economic development to ensure that workforce priorities are aligned with economic development strategies in a manner that is responsive to current needs and future demand.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	124,978	200,409	254,261	237,778	20,004	20,004	257,782
Overtime	0	401	0	0	0	0	0
Premium Pay	1,675	425	425	500	0	0	500
Fringe Benefits	59,008	96,311	126,783	123,118	10,336	10,336	133,454
Other Capital Equip	3,804	7,520	1,624	3,624	0	0	3,624
Other Supplies	1,801	2,403	2,550	3,000	1,000	1,000	4,000
Travel Training	2,958	2,539	4,000	4,000	2,000	2,000	6,000
Professional Services	0	1,608	0	0	0	0	0
All Other Contr. Svcs	225,323	49,779	194,775	194,775	0	0	194,775
Program Expense	10,181	6,040	5,815	7,030	0	0	7,030
Utilities	1,808	1,996	2,900	3,275	0	0	3,275
Rent	13,575	17,719	19,632	19,926	0	0	19,926
Other	4,254	4,042	4,959	6,625	843	843	7,468
Total Expenditures	449,365	391,192	617,724	603,651	34,183	34,183	637,834
Revenues							
Federal Aid	342,129	170,913	387,000	362,000	0	0	362,000
Other Revenues	29,929	-32,229	24,000	30,000	0	0	30,000
Interfund Transf and Rev	0	358,818	206,724	211,651	34,183	34,183	245,834
Total Revenues	372,058	497,502	617,724	603,651	34,183	34,183	637,834
Dept. Net Local	77,307	-106,310	0	0	0	0	0

Workforce Development Board

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Coordinator	1.35	1.35	0.85	0.85	0.85	0.00	0.00	0.85
Deputy Workforce Development	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Youth Services Associate	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	2.35	2.35	2.85	3.85	3.85	0.00	0.00	3.85

Workforce Development Board

6290 WORKFORCE DEV BOARD

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified		2022		
Expenditures							
Salary and Wages	124,978	200,409	254,261	237,778	20,004	20,004	257,782
Overtime	0	401	0	0	0	0	0
Premium Pay	1,675	425	425	500	0	0	500
Fringe Benefits	59,008	96,311	126,783	123,118	10,336	10,336	133,454
Other Capital Equip	3,804	7,520	1,624	3,624	0	0	3,624
Other Supplies	1,801	2,403	2,550	3,000	1,000	1,000	4,000
Travel Training	2,958	2,539	4,000	4,000	2,000	2,000	6,000
Professional Services	0	1,608	0	0	0	0	0
All Other Contr. Svcs	225,323	49,779	194,775	194,775	0	0	194,775
Program Expense	10,181	6,040	5,815	7,030	0	0	7,030
Utilities	1,808	1,996	2,900	3,275	0	0	3,275
Rent	13,575	17,719	19,632	19,926	0	0	19,926
Other	4,254	4,042	4,959	6,625	843	843	7,468
Total Expenditures	449,365	391,192	617,724	603,651	34,183	34,183	637,834
Revenues							
Federal Aid	342,129	170,913	387,000	362,000	0	0	362,000
Other Revenues	29,929	-32,229	24,000	30,000	0	0	30,000
Interfund Transf and Rev	0	358,818	206,724	211,651	34,183	34,183	245,834
Total Revenues	372,058	497,502	617,724	603,651	34,183	34,183	637,834
Unit Net Local	77,307	-106,310	0	0	0	0	0

Workforce Development Board

OTR # 106 **Priority** 1 **OTR Name** Fund Compensation Differential for Fiscal Coordinator

Description

This OTR supports a planned upgrade of the current Administrative Coordinator position to Fiscal Coordinator in 2022. The change in title reflects additional staff duties to implement the strategic and practice-based recommendations in "The New Possible" and the staff skills development associated with the shift to a new hybrid Career Center. Due to loss of two grant funding sources we are asking to retain the Administrative Coordinator position of \$16,483 in wages and \$8,517 in fringe bringing a total of \$25,000. Pending the Civil Service Exam we are asking \$3,521 in wages and \$1,819 in fringe bringing a total of \$5,340 to upgrade the position to Fiscal Coordinator.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6290	5100067	ADMIN COORDINATOR	20,004	TARGET	20,004	TARGET
6290	58800	FRINGES	10,336	TARGET	10,336	TARGET
6290	42801	INTERFUND REVENUES	-30,340	TARGET	-30,340	TARGET
Local Share			0		0	

OTR # 77 **Priority** 2 **OTR Name** Compensation for Grant Termination

Description

To comply with Federal and State requirements, the Tompkins County Workforce Development Board must pass a Fiscal Year Budget by June 30, 2021, for both the Workforce Development Board, and the Office of Employment and Training (the Tompkins Workforce New York Career Center). This reflects spending based on the administrative portion of allocated program funds from the US Department of Labor (USDOL) and the New York State Department of Labor (NYSDOL) for Program Year 2021-2022. Following a year in which the Board implemented an immediate "spending freeze" in April 2020 due to COVID, budgets for both Departments were passed unanimously by the Board this year on June 22, 2021.

The Workforce Development Board will experience the conclusion of two grants from which we've sourced administrative funds in the past: both the Disability Employment Initiative, and the Trade and Economic Transition (TET) sourced from Federal and State funds will end September 30, 2021. These budget lines were reduced to zero for 2022.

Given these factors, the increase amounts to:

Printing and design costs associated with distribution of the new employment and skills strategy and skills maps.

A slight increase in training costs for staff and essential membership dues, which were reduced in last year's scenario.

Local mileage increased to meet employers and community partners to enhance outreach.

Legal Advertising is increased to advertise RFPs for funding Youth Summer Program, Local and Regional Plans, and WIOA Youth.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6290	54402	LEGAL ADVERTISING	360	TARGET	360	TARGET
6290	54412	TRAVEL/TRAINING	2,000	TARGET	2,000	TARGET
6290	54414	LOCAL MILEAGE	483	TARGET	483	TARGET
6290	54330	PRINTING	1,000	TARGET	1,000	TARGET
6290	42801	INTERFUND REVENUES	-3,843	TARGET	-3,843	TARGET
Local Share			0		0	

Workforce Development Board Total	0	0
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Workforce NY Career Center

The Office of Employment and Training provides Workforce Innovation and Opportunity Act Programs that offer employment services for Adults, Dislocated Workers and Youth. Employment services may include job development, job readiness, employment assessment, one-on-one employment counseling and training. New regulations state there are no income eligibility guidelines, however, intensive and training services are priority based, as determined by the local Workforce Development Board. In addition, workforce development services are provided to area businesses to assist them with obtaining, retaining, and training employees to meet the needs of their business.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	624,908	642,616	669,544	740,789	0	0	740,789
Overtime	1,744	18,012	0	0	0	0	0
Premium Pay	2,483	10,629	575	575	0	0	575
Fringe Benefits	209,368	228,712	245,003	288,565	0	0	288,565
Other Capital Equip	3,234	12,572	1,000	1,000	0	0	1,000
Other Supplies	1,952	510	1,276	2,432	0	0	2,432
Travel Training	8,781	1,925	5,000	6,992	0	0	6,992
All Other Contr. Svcs	2,316	2,316	2,677	2,567	0	0	2,567
Program Expense	153,993	142,828	151,327	158,755	0	0	158,755
Utilities	8,825	8,085	8,500	9,770	0	0	9,770
Rent	20,769	19,908	19,908	19,908	0	0	19,908
Other	5,583	3,216	7,874	9,607	0	0	9,607
Total Expenditures	1,043,956	1,091,329	1,112,684	1,240,960	0	0	1,240,960
Revenues							
Federal Aid	871,054	936,479	907,623	1,035,579	0	0	1,035,579
Other Revenues	90,714	82,037	94,389	80,064	0	0	80,064
Interfund Transf and Rev	0	265,683	110,672	125,317	0	0	125,317
Total Revenues	961,768	1,284,199	1,112,684	1,240,960	0	0	1,240,960
Dept. Net Local	82,188	-192,870	0	0	0	0	0

Workforce NY Career Center

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Administrative Coordinator	0.15	0.15	0.15	0.15	0.15	0.00	0.00	0.15
Communications Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Employment and Training Clerk	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employment and Training Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	0.00	0.00	0.00	0.00	0.25	0.00	0.00	0.25
Workforce Development Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Workforce Development Specialist	1.50	3.00	4.00	4.00	4.00	0.00	0.00	4.00
Workforce Transition Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	6.65	7.15	8.15	9.15	9.40	0.00	0.00	9.40

Workforce NY Career Center

6292 EMPLOYMENT & TRAINING

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Salary and Wages	624,908	642,616	669,544	740,789	0	0	740,789
Overtime	1,744	18,012	0	0	0	0	0
Premium Pay	2,483	10,629	575	575	0	0	575
Fringe Benefits	209,368	228,712	245,003	288,565	0	0	288,565
Other Capital Equip	3,234	12,572	1,000	1,000	0	0	1,000
Other Supplies	1,952	510	1,276	2,432	0	0	2,432
Travel Training	8,781	1,925	5,000	6,992	0	0	6,992
All Other Contr. Svcs	2,316	2,316	2,677	2,567	0	0	2,567
Program Expense	153,993	142,828	151,327	158,755	0	0	158,755
Utilities	8,825	8,085	8,500	9,770	0	0	9,770
Rent	20,769	19,908	19,908	19,908	0	0	19,908
Other	5,583	3,216	7,874	9,607	0	0	9,607
Total Expenditures	1,043,956	1,091,329	1,112,684	1,240,960	0	0	1,240,960
Revenues							
Federal Aid	871,054	936,479	907,623	1,035,579	0	0	1,035,579
Other Revenues	90,714	82,037	94,389	80,064	0	0	80,064
Interfund Transf and Rev	0	265,683	110,672	125,317	0	0	125,317
Total Revenues	961,768	1,284,199	1,112,684	1,240,960	0	0	1,240,960
Unit Net Local	82,188	-192,870	0	0	0	0	0

Youth Services Department

It is the mission of the Tompkins County Youth Services Department to invest time, resources and funding in communities to enable all youth to thrive in school, work and life. The Tompkins County Charter and NYS Executive Law charge the Department with planning and coordinating youth services throughout Tompkins County.

TCYSD is a planning entity which provides direct services for youth through assessing youth needs, contracting with appropriate youth program providers, monitoring the performance of funded programs, coordinating public and private youth programs, supporting the training of youth workers and their organizations, and assisting local municipalities to assess and address their local youth needs.

Utilizing a continuum of care approach which weaves a web of youth services across Tompkins County, funding recommendations provided by the Youth Services Board utilize the department's resources to provide support for recreation, prevention, and intervention programs run by not-for-profit agencies and municipalities that provide over 40 programs serving over 7,000 youth per year.

Working with our collaborative partners the Youth Services Department is committed to making Tompkins County a place where all youth are given the opportunity to thrive.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	292,177	254,100	262,506	262,506	4,331	4,331	266,837
Overtime	41	1,236	0	0	0	0	0
Premium Pay	3,500	5,282	1,750	1,750	0	0	1,750
Fringe Benefits	137,431	124,732	131,547	136,541	2,238	2,238	138,779
Other Supplies	2,956	480	3,150	1,705	0	0	1,705
Travel Training	16,102	1,009	1,000	1,000	0	0	1,000
Professional Services	57,968	44,859	47,100	12,750	16,000	16,000	28,750
All Other Contr. Svcs	722	722	740	740	0	0	740
Program Expense	903,281	896,107	830,853	830,853	97,479	97,479	928,332
Utilities	588	533	650	650	0	0	650
Other	8,393	1,306	14,025	2,325	0	0	2,325
Other Finance	224,733	237,384	206,729	216,665	0	0	216,665
Total Expenditures	1,647,892	1,567,750	1,500,050	1,467,485	120,048	120,048	1,587,533
Revenues							
State Aid	184,595	183,250	139,433	139,433	0	0	139,433
Local Revenues	224,733	237,384	206,729	216,665	0	0	216,665
Other Revenues	103,052	44,919	40,000	0	0	0	0
Applied Rollover (Rev.)	0	0	7,750	0	6,000	6,000	6,000
Total Revenues	512,380	465,553	393,912	356,098	6,000	6,000	362,098
Dept. Net Local	1,135,512	1,102,197	1,106,138	1,111,387	114,048	114,048	1,225,435

Youth Services Department

Full Time Equivalents

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Target	OTR Req	OTR Rec	2022 Total Rec
Admin Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Coordinator of Community Youth	1.00	2.00	2.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Youth Services	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planner	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Management Specialist	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	6.00	5.00	5.00	4.00	4.00	0.00	0.00	4.00

Youth Services Department

7020 YOUTH BUREAU				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Salary and Wages	292,177	254,100	262,506	262,506	4,331	4,331	266,837
Overtime	41	1,236	0	0	0	0	0
Premium Pay	3,500	5,282	1,750	1,750	0	0	1,750
Fringe Benefits	137,431	124,732	131,547	136,541	2,238	2,238	138,779
Other Supplies	2,956	480	3,150	1,705	0	0	1,705
Travel Training	16,102	1,009	1,000	1,000	0	0	1,000
Professional Services	57,968	44,859	47,100	12,750	16,000	16,000	28,750
All Other Contr. Svcs	722	722	740	740	0	0	740
Program Expense	714	0	0	0	0	0	0
Utilities	588	533	650	650	0	0	650
Other	8,393	1,306	14,025	2,325	0	0	2,325
Total Expenditures	520,592	434,259	462,468	419,967	22,569	22,569	442,536
Revenues							
State Aid	0	8,964	7,526	7,526	0	0	7,526
Other Revenues	103,052	44,919	40,000	0	0	0	0
Applied Rollover (Rev.)	0	0	7,750	0	6,000	6,000	6,000
Total Revenues	103,052	53,883	55,276	7,526	6,000	6,000	13,526
Unit Net Local	417,540	380,376	407,192	412,441	16,569	16,569	429,010
7022 YOUTH PROGRAMS				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	538,221	543,379	481,355	481,355	80,000	80,000	561,355
Other Finance	224,733	237,384	206,729	216,665	0	0	216,665
Total Expenditures	762,954	780,763	688,084	698,020	80,000	80,000	778,020
Revenues							
State Aid	184,595	174,286	131,907	131,907	0	0	131,907
Local Revenues	224,733	237,384	206,729	216,665	0	0	216,665
Total Revenues	409,328	411,670	338,636	348,572	0	0	348,572
Unit Net Local	353,626	369,093	349,448	349,448	80,000	80,000	429,448

Youth Services Department

7026 MUNICIPAL YOUTH SERVICES

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	364,346	352,728	349,498	349,498	17,479	17,479	366,977
Total Expenditures	364,346	352,728	349,498	349,498	17,479	17,479	366,977
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	364,346	352,728	349,498	349,498	17,479	17,479	366,977

Youth Services Department

OTR # 27 **Priority** 1 **OTR Name** Coordinator of Community Youth Services position salary

Description

When preparing our 2021 budget, we had to adjust our already small budget to reduce target funds by 12%. We were able to achieve this cut because a long-time staff member retired, a part-time position was cut, and operating accounts were reduced to the bare bones.

We were given permission to bring a new staff person onboard in late February 2021. Since that position mainly works with the municipalities and CCE Rural Youth Services Program, the other three staff had to take on the coverage and assistance to the seven commissions/councils on top of their other responsibilities and duties. Filling this position has been a huge asset and relief to the department; bringing our total staff FTE to just 4.

This OTR amount of \$6,569 asks for the difference, in salary and fringe, of having this position increase from the hiring rate (during 2021) to the working rate (in 2022). We are not able to cover this cost without further reducing already stretched operating accounts. This OTR will allow us to maintain our 4 positions fully going forward.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7020	5100071	COORD COMM YOUTH	4,331	TARGET	4,331	TARGET
7020	58800	FRINGES	2,238	TARGET	2,238	TARGET
		Local Share	6,569		6,569	

Youth Services Department

OTR # 26 **Priority** 2 **OTR Name** Runaway and Homeless Youth (RHY) System Support

Description

The Youth Homelessness issues are not new to Tompkins County, but over the last year we have seen a drastic increase in the number of youth in need of crisis housing or respite options. We anticipate that as youth return to in-person schooling in the fall of 2021, the demand for services to help support the social, emotional, and physical trauma that youth have experienced due the Covid-19 pandemic will see a sharp increase. Prior to December 2020, Family and Children's Services operated their Open Doors Program which focused on the Runaway and Homeless Youth (RHY) population ages 12 to 17, providing support to Host Homes, coupled with intensive case management to reunite families. The ideology of this program model is preventative in nature and is designed to provide interventions into family situations before things escalate into crisis and homelessness.

In the case of the younger RHY demographic, homelessness often looks like "couch surfing". Often, it is the generosity of family and friends that help these youth to stay off the streets. However, without the case management component provided by a program, the underlying issues that are causing the youth's housing instability are not addressed. The Covid-19 pandemic has further exacerbated this problem because this demographic is among the last to be eligible for the vaccine. Thus, fewer people feel comfortable having an unvaccinated youth in their home. In short, the closing of the program has left a huge gap in youth services because with no youth shelter and no crisis housing option available for youth in Tompkins County under the age of 18, we simply do not have a place to put them.

In hopes of better understanding the challenges faced by RHY in Tompkins County, the Youth Services Department held a community conversation on this topic on June 7, 2021. There were over 20 local organizations represented at this meeting, being attended by over 40 adults who work with this population. It quickly became clear that the lack of temporary housing and respite services for these youth in Tompkins County has become a crisis. Several nonprofits, not involved in housing, are fielding calls 24/7 from youth, their family, other nonprofits, and even law enforcement asking them to help provide a housing plan.

The Youth Services Department has had several conversations with local nonprofits and for profit organization looking to find another agency to fill the gap left by the closing of the Open Doors Program, however, the funding that we currently have available is simply not enough to operate a full program.

The Tompkins County Youth Services Department is requesting \$80,000 in target funding in this Over Target Request (OTR). These funds would be, combined with the \$73,000 we already have, be earmarked to enhance and sustain the operation of a local Runaway and Homeless Youth (RHY) Program focused on youth ages 12 to 17.

This funding would provide for at least two full time staff members to administer intensive case management, operate a 24/7/365 crisis hotline, recruit, oversee, and support local Host Homes, as well as provide reunification tools to local youth and their families. While the Host Home Model is not the answer to every housing need that may arise, it does provide a safe solution to many of them. The youth of Tompkins County, especially those from families with low socio-economic levels, or BIPOC populations, have been so disproportionately impacted by the fallout of Covid-19.

Considering all this, we believe it is critical to increase the funding available to support this vulnerable youth RHY population, taking preventative moves before they become victims of sex trafficking, drug use, or ultimately experience long-term homelessness.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7022	54400	PROGRAM EXPENSE	80,000	TARGET	80,000	TARGET
Local Share			80,000		80,000	

Youth Services Department

OTR # 25 **Priority** 3 **OTR Name** Structural Support and System Sustainability

Description Part 1: \$15,330 The Municipal Youth Services System was created in response to the struggles faced by municipalities to support their own youth services staff as youth program managers were rurally isolated and without colleagues. At the municipalities request Tompkins County Youth Services Department created a bid for coordination services among municipal youth programs and Cornell Cooperative Extensions Rural Youth Services (RYS) became the preferred program provider. This program serves 7 planning groups, 14 municipalities, 6 school districts and over 2,000 youth annually, throughout the County.

Over the past several years RYS has endured funding cuts, position cuts, and staff turnover. Fortunately, in 2019 we successfully secured on-going county funds to re-establish the Assistant Coordinator position to help lighten the daunting task load of the Coordinator. When the last Assistant Coordinator left unexpectedly, an incredibly able and talented new Assistant Coordinator was hired. Through the rough months of the pandemic, the Coordinator and Assistant worked together like a well-oiled machine; supervising and supporting the Program Managers/Educators; learning themselves then training others how to conduct meetings and programs virtually and remotely and stayed in contact with youth and families.

Cornell Cooperative Extension was able to cover the 2021 budget cut in the RYS Coordinator/Asst Coord budget with a small salary savings due to the Asst being newly hired, reducing several operating expense lines, and using some one-time reserves that sat in CCE accounts.

However, they cannot continue to operative the program in 2022 without restored funding of \$15,330.

The Coordinator and Assistant Coordinator together are the foundation for the whole Rural Youth Services System; they supervise, support and oversee the eight Program Managers/Educators. A portion of their budget includes overhead costs that cover the 10 staff, such as staff development, training, cell service, insurance and program supplies.

We are currently the only funding source for the RYS Coord/Asst Coord budget. If the funds are not restored it would not only result in salary and or hour reductions but cuts in operating costs as well that would trickle down and affect the Program Managers/Educators in a variety of ways and possibly the services in the municipalities.

This OTR request asks to restore the cut of \$15,330 the program received in 2021; bringing them back to their 2020 funding level.

Part 2: \$2,149 As part of this request, we recommend additional funding to support the need in the Town of Danby to increase the hours of their Program Manager/Educator from 35 to 40 hours per week. The Town of Danby and the Danby Community Council are the only municipality and planning group in the municipal system, currently, with a 35-hour per week Program Manager/Educator.

This will bring that position in line with other municipalities. The Danby Program Manager/Educator recently resigned; the lower salary was one of the contributing factors for that person leaving the position. The hope is that with the increased hours and salary to match, the Town will be able to hire and retain a new Program Manager.

The full cost of this increase is \$4,298. To stabilize the Danby program and support the community, we request \$2,149 of County on-going target funding; the Town of Danby will provide the matching funds of \$2,149.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7026	54400	PROGRAM EXPENSE	17,479	TARGET	17,479	TARGET
Local Share			17,479		17,479	

Youth Services Department

OTR # 28 **Priority** 4 **OTR Name** Commercial Sexual Exploitation of Children (CSEC) Continued Support

Description

Since 2015, Tompkins County has received funding from NYS Office of Family and Children's Services through its Safe Harbour program. The Safe Harbour program implements a system-level approach within existing child welfare and allied youth-serving systems to raise awareness of and create a more effective response to the issue of Commercial Sexual Exploitation of Children (CSEC).

As a Safe Harbour County, Tompkins County has an established CSEC Critical Team that consists of key stakeholders (DSS, Probation, Advocacy Center, law enforcement, youth-serving agencies) that meet to coordinate the response to youth at risk of or confirmed victims of CSEC. Tompkins County Youth Services has coordinated the Critical Team and served as the primary point of contact with OCFS. Youth Services' Deputy Director serves as the County's Safe Harbour Coordinator and works closely with the Advocacy Center to develop appropriate training and ensure referrals to services are streamlined.

Over the past 6 years, the Tompkins County Safe Harbour program has successfully trained over 300 professionals and community members on the topic of CSEC, through small workshops and larger conferences both in person and virtually. Audiences have included youth workers, medical professionals, foster parents, parents and caregivers, school staff, and members of the larger community.

By developing a uniform CSEC screening tool, member agencies of the CSEC Critical Team have also successfully identified and connected over 30 Tompkins County youth at high risk of/victims of CSEC with supportive services.

The Tompkins County Safe Harbour initiative has also dedicated resources to a website (www.listenforthesigns.org) and eye-catching awareness campaigns across billboards, busses, and bus shelters to increase awareness among the larger community. Tompkins County is also an active member of the Southern Tier Human Trafficking Taskforce for coordinated efforts among neighboring counties.

Tompkins County is now considered a "graduated" county, with 2021 being the final year for Safe Harbour funding.

This OTR request of \$10,000 will utilize local funding to continue to raise awareness and provide training to key stakeholder audiences on the issue of CSEC, in addition to the ongoing coordination of the CSEC Critical Team as managed by Tompkins County Youth Services.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7020	54442	PROFESSIONAL SERVICES	10,000	TARGET	10,000	TARGET
		Local Share	10,000		10,000	

Youth Services Department

OTR # 29 **Priority** 5 **OTR Name** Municipal Youth Services System (MYSS)
Description Recognition & Networking

We have over 50+ volunteers serving on 8 youth commissions and community councils across Tompkins County. These are dedicated volunteers who attend numerous meetings and work tirelessly for the youth in their communities. There are a range of some who have served 25+ years to those that are new to the system.

When possible, we offer an event to bring all commission and council members together, as well as elected officials and program providers. This is a time to network, collaborate, and learn from others, see how neighboring commissions/councils operate, learn about the different programs and services supported and get to know other volunteers. This type of event helps to inspire, motivate and empower the volunteers as they go back to their municipalities with new ideas and renewed energy.

We originally planned to hold this event in Fall 2020. Due to the pandemic, all plans were put on hold and eventually cancelled altogether. We feel this networking and collaborative gathering is more important than ever. After the last 18 months, communities have been struggling to stay open, stay connected to families and youth, and stay positive.

We feel this municipal event is more important and critical now than ever before. This will give commission and councils members an opportunity to come together and reflect on the last 24 months and share what lessons were learned; how was your municipality changed/effected, short-term and long-term; what needed to be done differently; what was lost; what was gained.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7020	54442	PROFESSIONAL SERVICES	6,000 ROLLOVER	6,000 ROLLOVER
7020	41084	USE OF ROLLOVER	-6,000 ROLLOVER	-6,000 ROLLOVER
		Local Share	0	0
Youth Services Department Total			114,048	114,048

Youth Services Recreation Partnership

The Intermunicipal Recreation Partnership is comprised of ten municipalities and Tompkins County, enabling 90% of the County's youth to be eligible to participate in a wide array of year-round recreation programs at discounted prices. With eleven municipal partners, it is one of the largest and most successful collaborations of its kind in the United States.

The Recreation Partnership jointly plans, funds, and oversees a set of 30+ programs through the Ithaca Youth Bureau, that no single community could afford to offer on its own. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. The Partnership provides the primary source of public recreation for some municipalities and it offers speciality camps, sports and non-competitive arts and culture programs that complement the local recreation programs of other communities. In 2014, the Partnership served over 3,000 different young people from throughout the municipalities in Tompkins County.

The inter-municipal agreement establishing the Partnership commits the County to two forms of support.

1. A new partnership agreement was reauthorized in 2017 for 2018-2022. By a large majority, the County Legislature committed to contributing 25% of the total municipal cost of programs that are not covered by program fees or other revenues. The City of Ithaca and Town of Ithaca, as the largest users of the programs, also agree to each pay 25% of the net costs and the smaller municipal members agree to share the remaining 25% based on an approved cost-sharing formula.

2. The County Youth Services Department provides in-kind staff support to the governing board of the Partnership that includes: collecting all municipal contributions, managing contracts with its primary provider the Ithaca Youth Bureau, and others as directed, making payments on behalf of the Partnership, and assisting committees in evaluating programs, soliciting requests for proposals as needed, analyzing expenditures and revenues, and/or helping to generate alternative revenues. Staff support is included in the Planning & Coordination Program of the Youth Services Department.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	287,660	239,024	293,412	293,412	20,104	20,104	313,516
Total Expenditures	287,660	239,024	293,412	293,412	20,104	20,104	313,516
Revenues							
Other Revenues	215,745	165,462	220,060	220,060	15,078	15,078	235,138
Total Revenues	215,745	165,462	220,060	220,060	15,078	15,078	235,138
Dept. Net Local	71,915	73,562	73,352	73,352	5,026	5,026	78,378

Youth Services Recreation Partnership

7021 RECREATION PARTNERSHIP

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	287,660	239,024	293,412	293,412	20,104	20,104	313,516
Total Expenditures	287,660	239,024	293,412	293,412	20,104	20,104	313,516
Revenues							
Other Revenues	215,745	165,462	220,060	220,060	15,078	15,078	235,138
Total Revenues	215,745	165,462	220,060	220,060	15,078	15,078	235,138
Unit Net Local	71,915	73,562	73,352	73,352	5,026	5,026	78,378

Youth Services Recreation Partnership

OTR # 44 **Priority** 1 **OTR Name** Recreation Partnership

Description The Recreation Partnership has been in existence for nearly three decades and is truly a one of a kind collaboration between Tompkins County and its municipalities. The Recreation Partnership Agreement provides a commitment from the County as a keystone supporter of the Inter-municipal Recreation Partnership. The collaboration itself is based on a contract for services with the City of Ithaca Youth Bureau providing a wide array of year-round youth development and recreation programs at discounted prices. The City of Ithaca, Town of Ithaca and Tompkins County each equally contribute 25% of the total municipal cost of programs that are not covered by program fees or other revenues, with the remaining 25% split among the smaller municipalities of Caroline, Danby, Enfield, Dryden, Groton, Ulysses, Newfield, and the Village of Lansing. The collaboration works on the understanding that each partner of the Recreation Partnership maintains their contribution at the same level as the other partners. This contract for services allows local youth, particularly those from lower socioeconomic levels, accessibility to participate in Ithaca Youth Bureau programs at reduced rates.

This OTR will allow the Recreation Partnership to continue to provide similar services as provided in 2021, a total increase in expenses of \$20,104 for maintenance of effort.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7021	42797	OTHER LOCAL GOVT	-15,078	TARGET	-15,078	TARGET
7021	54400	PROGRAM EXPENSE	20,104	TARGET	20,104	TARGET
Local Share			5,026		5,026	
Youth Services Recreation Partnership Total			5,026		5,026	

Section 5

Sponsored Agency Budgets

Animal Control - SPCA

SPCA of Tompkins County Cat Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. Every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to cat overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday and one weekend a month. In 2008, this program provided surgery and vaccinations for 1,030 cats, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. From January through June, 2009, nearly 600 cats have been altered and rabies vaccinated due to Tompkins County's partnership in this program.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation, and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program's \$100,000 budget is funded in nearly equal thirds by each partner.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	36,460	32,540	32,726	32,726	0	0	32,726
Total Expenditures	36,460	32,540	32,726	32,726	0	0	32,726
Dept. Net Local	36,460	32,540	32,726	32,726	0	0	32,726

Animal Control - SPCA

3520 ANIMAL CONTROL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2022		
Expenditures							
Program Expense	36,460	32,540	32,726	32,726	0	0	32,726
Total Expenditures	36,460	32,540	32,726	32,726	0	0	32,726
Unit Net Local	36,460	32,540	32,726	32,726	0	0	32,726

Child Development Council

The Child Development Council is designated as Tompkins County's Child Care Resource and Referral (CCRR) agency by the New York State Office of Children and Family Services, and has a mission to promote the accessibility, growth, and development of quality child care.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	50,000	0	0	0	0	0	0
Total Expenditures	50,000	0	0	0	0	0	0
Dept. Net Local	50,000	0	0	0	0	0	0

Child Development Council

6303 CHILD DEVELOPMENT COUNCIL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2022		
Expenditures							
Program Expense	50,000	0	0	0	0	0	0
Total Expenditures	50,000	0	0	0	0	0	0
Unit Net Local	50,000	0	0	0	0	0	0

Cornell Cooperative Extension

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	884,221	732,362	697,627	662,627	230,000	180,000	842,627
Total Expenditures	884,221	732,362	697,627	662,627	230,000	180,000	842,627
Revenues							
Federal Aid	0	0	0	0	0	120,000	120,000
Total Revenues	0	0	0	0	0	120,000	120,000
Dept. Net Local	884,221	732,362	697,627	662,627	230,000	60,000	722,627

Cornell Cooperative Extension

2981 COOPERATIVE EXTENSION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	884,221	732,362	697,627	662,627	230,000	180,000	842,627
Total Expenditures	884,221	732,362	697,627	662,627	230,000	180,000	842,627
Revenues							
Federal Aid	0	0	0	0	0	120,000	120,000
Total Revenues	0	0	0	0	0	120,000	120,000
Unit Net Local	884,221	732,362	697,627	662,627	230,000	60,000	722,627

Cornell Cooperative Extension

OTR # 73 **Priority** 1 **OTR Name** Operations Budget Funding

Description Requesting \$60,000 in one time funding to cover a portion of our 2022 operating budget deficit resulting from COVID-19 induced reductions in funding in 2020 and 2021.

Context/Explanation: Our operations budget deficit is in large part a result of the COVID-induced reductions in county funding, which took place in 2020 and 2021 and are being continued in 2022. As a result of those cuts we held off filling four critical operations positions and froze wages. Those positions must be filled (and are being filled). The result is we are facing a \$152,000 deficit in our operations budget for 2022, even without any COLA or other pay increases for staff. The deficit is structural and while we are seeking one time funding our preference would be for this OTR to be paid for with target funds.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	60,000 TARGET	60,000 TARGET
		Local Share	60,000	60,000

OTR # 75 **Priority** 2 **OTR Name** Rural Outreach, Education, and Connection to Resources

Description Requesting \$50,000 in one time funding for an outreach/education position that will facilitate low income rural communities to access existing resources.

Cooperative Extension's COVID-19 programming efforts to increase food access in low income communities, along with its current strategic planning process identified numerous needs in those communities that could be met through existing resources and organizations in Tompkins County. This position will focus on creating greater awareness among those communities of the resources available, and will help connect them with the organizations and resources best able to help them meet those needs.
Funding for this position is requested for 3 years.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	50,000 ONE-TIME	0 ONE-TIME
		Local Share	50,000	0

OTR # 74 **Priority** 3 **OTR Name** Agriculture/Horticulture Education Center

Description One time funding of \$100,000 to cover a portion of the construction costs for an agriculture/horticulture education classroom and resource hub to be built at our 615 Willow Ave. site.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	100,000 ONE-TIME	100,000 ONE-TIME
2981	44089	OTHER FEDERAL AID V	0 ONE-TIME	-100,000 ONE-TIME
		Local Share	100,000	0

Cornell Cooperative Extension

OTR # 76 **Priority** 4 **OTR Name** Food System Plan Implementation

Description The Food Policy Council is seeking \$20,000 in one time funds to begin implementation of the Food System Plan that was developed between 2019-2021, and to seek other resources to expand implementation efforts. Cooperative Extension is serving as the fiscal sponsor for the Food Policy Council.

Tompkins County provided \$20,000 in each of the past two years to support the development of the county-wide food system plan (funds were also provided by the Community Foundation and Cooperative Extension).

The Food Policy Council of Tompkins County (FPC), in partnership with CCE Tompkins, has been working since 2019 on a Tompkins County Food System Plan (FSP). The work team has gathered data and stories from our community to describe the current Tompkins County food system, and at the time of your budget deliberations we will have completed executive summaries describing the current state of the five major components of our local food system. We will also have begun engaging the over 700 community members that have participated in the FSP initiative to date, as well as continuing efforts to broaden our reach in developing the FSP. We are on track to produce the final plan, including policy proposals and other recommendations, by May 2022, in line with our most recent communications with the PEEQ Committee of the Legislature. This one-year OTR request would enable continued staff support for this effort that would facilitate three primary steps:

1. Sharing the final FSP with local government and their departments and provide dedicated support to help them implement policy recommendations.
2. Supporting collaborative elements of our FSP, such as the development of a Food System Dashboard for producers, institutions, food insecurity agencies, and consumers to gain regularly updated food system status.
3. Marketing and gathering community support for signing a Tompkins Food Future charter, through which major food and minor system stakeholders commit to a common vision, as well as attracting and gathering sponsors to fund this position in years to come.

OUTCOMES

Specific short-term outcomes:

- Provide the energy to begin implementing the FSP in order to address the equity, affordability, healthy, and sustainable shortcomings of our current food system.
- Help local governments understand and find ways to support our local food system through their policy initiatives and planning processes.
- Enable collaborative grant-writing with community partners.

Longer term outcomes:

- Develop a sustainable Food Policy Council (FPC) model that is funded by the system's users and beneficiaries.
- Enable the FPC to provide an ongoing voice to the concerns of various stakeholders and serve as a public forum for the discussion of key food system issues.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
2981	54400	PROGRAM EXPENSE	20,000	ONE-TIME	20,000	ONE-TIME
2981	44089	OTHER FEDERAL AID V	0	ONE-TIME	-20,000	ONE-TIME
Local Share			20,000		0	
Cornell Cooperative Extension Total			230,000		60,000	

History Center in Tompkins County

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	194,536	173,449	46,590	46,590	0	0	46,590
Total Expenditures	194,536	173,449	46,590	46,590	0	0	46,590
Dept. Net Local	194,536	173,449	46,590	46,590	0	0	46,590

History Center in Tompkins County

7510 THE HISTORY CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	194,536	173,449	46,590	46,590	0	0	46,590
Total Expenditures	194,536	173,449	46,590	46,590	0	0	46,590
Unit Net Local	194,536	173,449	46,590	46,590	0	0	46,590

Human Services Coalition - Community Agencies

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private non-profit corporation focusing on efficient, effective planning and delivery of human service programs. The programs of the Coalition work together to enhance consumer access to services, to identify service needs, and to promote sharing of information. HSC provides technical assistance and advocacy to and for Tompkins County organizations, funders and policy makers; recommends and coordinates County funding to community human service agencies that provide or enhance services the County does not offer.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	1,420,888	1,480,281	1,463,491	1,119,803	406,998	316,998	1,436,801
Other	4,800	18,720	0	0	0	0	0
Total Expenditures	1,425,688	1,499,001	1,463,491	1,119,803	406,998	316,998	1,436,801
Revenues							
Federal Aid	0	0	0	0	0	115,000	115,000
State Aid	19,219	11,213	0	0	0	0	0
Local Revenues	381,709	398,751	409,143	344,705	0	0	344,705
Total Revenues	400,928	409,964	409,143	344,705	0	115,000	459,705
Dept. Net Local	1,024,760	1,089,037	1,054,348	775,098	406,998	201,998	977,096

Human Services Coalition - Community Agencies

6305 BASIC SUBSISTENCE

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	994,993	1,060,596	1,003,491	841,285	207,150	117,150	958,435
Total Expenditures	994,993	1,060,596	1,003,491	841,285	207,150	117,150	958,435
Revenues							
Federal Aid	0	0	0	0	0	45,000	45,000
Local Revenues	372,930	389,580	399,733	336,777	0	0	336,777
Total Revenues	372,930	389,580	399,733	336,777	0	45,000	381,777
Unit Net Local	622,063	671,016	603,758	504,508	207,150	72,150	576,658

6315 OAR CORE SVCS.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	425,895	419,685	460,000	278,518	199,848	199,848	478,366
Other	4,800	18,720	0	0	0	0	0
Total Expenditures	430,695	438,405	460,000	278,518	199,848	199,848	478,366
Revenues							
Federal Aid	0	0	0	0	0	70,000	70,000
State Aid	19,219	11,213	0	0	0	0	0
Local Revenues	8,779	9,171	9,410	7,928	0	0	7,928
Total Revenues	27,998	20,384	9,410	7,928	0	70,000	77,928
Unit Net Local	402,697	418,021	450,590	270,590	199,848	129,848	400,438

Human Services Coalition - Community Agencies

OTR # 48 **Priority** 1 **OTR Name** LawNY Reentry Project

Description This request is for \$25,000 in one-time OTR funding for LawNY's ReEntry Project. From October 2014 through September 2017, LawNY received Fellowship funding from Equal Justice Works and AmeriCorps to sponsor a recent law graduate to provide legal advice and assistance to ex-offenders. When funding for that project ended unexpectedly, LawNY approached the County Legislature to replace the Fellowship funding and received funding that allowed LawNY to reinstate the Reentry Project in 2018. LawNY works with OAR, URO, Probation and others to continue these efforts. An attorney with more than twenty years of litigation experience in Criminal Defense and Family Law coordinates the project.

The goal of the Reentry Project has been to remove legal barriers to employment, including financial hardship, homelessness, and legal obstacles preventing individuals from obtaining employment in certain fields, thereby enabling clients to be self-sufficient through economic advancement. Research has shown that accessing and maintaining employment is one of the most effective means of preventing incarceration and deterring criminal recidivism. The Reentry Project served 60 clients in 2020, assisting them with 72 different legal issues.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	25,000 ONE-TIME	25,000 ONE-TIME
6305	44089	OTHER FEDERAL AID V	0 ONE-TIME	-25,000 ONE-TIME
Local Share			25,000	0

OTR # 50 **Priority** 1 **OTR Name** Community Agencies Target Request

Description This request is for \$36,150 in target OTR funding for 17 Community Agencies that receive target support through this process. Community Agencies target funding is made up of two parts: one portion is from the County tax levy and the second is from a portion of the City of Ithaca sales tax receipts. Due to the COVID-19 pandemic and its economic impacts, both portions have been reduced from 2020 adopted levels. In consultation with Tompkins County Administration, the Human Services Coalition is recommending this OTR, which will provide additional funding beyond the target amount for Community Agencies, to be distributed proportionally based on the target allocations. The target allocation plus this additional amount reflects the Human Services Coalition Review Committee's total recommendation for each agency.

- The allocations for this OTR are:
- Advocacy Center: \$2,423
 - Alternatives Venture Fund/VITA: \$934
 - Cancer Resource Center: \$1,648
 - Catholic Charities: \$3,749
 - Community Dispute Resolution Center: \$1,709
 - Downtown Ithaca Children's Center: \$5,212
 - Food Distribution Network: \$2,266
 - Friendship Center/St. John's Community Services: \$1,015
 - Ithaca Health Alliance: \$1,827
 - Ithaca Neighborhood Housing Services: \$2,060
 - LawNY/Neighborhood Legal Services: \$1,730
 - Lifelong: \$2,984
 - Loaves & Fishes: \$783
 - Southside Community Center: \$818
 - Tompkins Learning Partners: \$4,561
 - Village at Ithaca: \$1,195
 - Women's Opportunity Center: \$1,236

(OAR funding is recommended separately; Child Development Council funding is recommended only as One-Time OTR)

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	36,150 TARGET	36,150 TARGET
Local Share			36,150	36,150

Human Services Coalition - Community Agencies

OTR #	52	Priority	1	OTR Name	OAR Core Services	
Description	This request is for \$19,848 in target OTR funding for OAR Core Services, which include assigned counsel intakes, housing applications, and work with clients who are reentering the community after incarceration. Demand for OAR client services increased over the past year as clients served at the Tompkins County Jail have decreased. There has been a notable shift from in-jail requests for services to transition services. This OTR will enable OAR to continue to provide the level of services that Tompkins County relies on to support the jail population, provide alternatives to incarceration, and support returning members of the community.					
		Account		Requested		Recommended
6315	54400	PROGRAM EXPENSE		19,848 TARGET		19,848 TARGET
Local Share				19,848		19,848

OTR #	45	Priority	2	OTR Name	Amendment #16 - Child Development Council Building Access to Child Care	
Description	<p>Amendment #16:</p> <p>This request is for \$50,000 in one-time OTR funding for the Child Development Council's Building Access to Child Care initiative. This initiative has previously been supported by a three-year One-Time OTR, which grew out of conversations among County Legislators, area businesses, and parents about the need for more child care and the barriers to addressing that need. Due to the precarious nature of child care availability in the County resulting from the COVID-19 pandemic and the importance of sustainable child care for families' abilities to maintain employment, the Child Development Council is requesting and the Human Services Coalition is recommending an additional year of funding.</p> <p>Building Access to Child Care is a planning and development project with a goal of increasing child care supply in Tompkins County. The initial years of this project were a pilot, and the upcoming year will build on the successful elements of the pilot period: supporting home-base child care providers with their needs, including shared services and business development to reduce barriers to opening and staying open; continuing to work with housing developers to target opportunities to build locations suitable for child care services given state licensing requirements; increasing apprenticeship opportunities for prospective child care providers; and working to reverse the decrease in the diversity of child care providers and multilingual programs. The funding supports a .8 Child Care Developer position that works with home-based child care providers, developers, community partners, and others.</p>					
		Account		Requested		Recommended
6305	54400	PROGRAM EXPENSE		50,000 ONE-TIME		0 ONE-TIME
Local Share				50,000		0

Human Services Coalition - Community Agencies

OTR # 46 **Priority** 2 **OTR Name** Tompkins County Food Distribution Network Pantry Expansion

Description

This request is for \$11,000 in target OTR funding for the Tompkins County Food Distribution Network to expand support for three new pantries without reducing the amount of funding available for existing pantries. The Tompkins County Food Distribution Network is a voluntary network of food pantries and other food providers in Tompkins County. County funding for the Food Distribution Network is used to establish lines of credit at the Food Bank of the Southern Tier for each provider, which they can draw down to acquire nutritious food at wholesale or lower costs. Pantries may receive other funding, donations, and access to special food distributions through the Food Bank of the Southern Tier, however these are inconsistent throughout the year. The line of credit with the Food Bank allows pantries to meet the needs of their clients with an adequate amount of food.

In 2021, the Food Distribution Network has extended membership to three new pantry locations in Tompkins County: Tompkins Cortland Community College, Ithaca College, and the Ithaca Free Clinic. These sites provide food on a regular basis to student families and other community members, many of whom were not previously reached by other pantries. Though each pantry is affiliated with an organization, all are open to the public, a requirement of membership in the Food Distribution Network. The funding requested in this OTR will augment the Food Distribution Network's Target funding request and support these three new pantries without reducing the amount available for the existing pantries that are already members of the network.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	11,000 TARGET	11,000 TARGET
		Local Share	11,000	11,000

OTR # 53 **Priority** 2 **OTR Name** Endeavor House Case Management

Description

This request is for \$20,000 in target OTR funding for case management at Endeavor House, which has provided a safe haven for many men returning home from prison or jail over the past three years. Previous one-time OTR funding has allowed OAR to expand onsite Endeavor House programming and community building efforts to assist residents with transitioning successfully into more permanent housing. Demand for these services remains high. Target funding would maintain stability at Endeavor House, provide residents with the skills needed to move more easily into permanent housing, and support the initiatives related to expanding the housing options for people returning from prison or jail.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	20,000 TARGET	20,000 ONE-TIME
6315	44089	OTHER FEDERAL AID V	0 ONE-TIME	-20,000 ONE-TIME
		Local Share	20,000	0

OTR # 47 **Priority** 3 **OTR Name** St. John's Community Services - Friendship Center

Description

This request is for \$25,000 in target OTR funding in support of the Friendship Center, operated by St. John's Community Services. The Friendship Center is a daytime drop-in center that provides a safe place for anyone seeking reprieve from the elements or needing assistance in bridging a service gap. It provides outreach to people who are homeless or have moved frequently and need assistance to stabilize their living situation.

Due to the reductions in County and City Sales tax funding since 2020, the Human Services Coalition Review Committee was unable to recommend the full amount of Friendship Center support within target funding. However, the Human Services Coalition recognizes the important role that the Friendship Center plays in supporting the basic needs of individuals who are homeless or at risk of homelessness, and in addressing needs before they become more significant and costly.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	25,000 TARGET	25,000 TARGET
		Local Share	25,000	25,000

Human Services Coalition - Community Agencies

OTR # 49 **Priority** 3 **OTR Name** Amendment #17 -LawNY Early Intervention Homelessness Prevention

Description

Amendment #17:

This request is for \$40,000 in one-time OTR funding for LawNY's Early Intervention Homelessness Prevention program. This program previously received funding from the County through a three-year One-Time OTR beginning in 2019. This initiative provides additional para-professional staffing at LawNY to provide early intervention support services to county residents facing the threat of eviction. A full-time paralegal or trained specialist supports LawNY housing attorneys and provides direct advocacy services outside the courtroom, primarily to intervene before an urgent need becomes a crisis. Clients' lives are often complicated by domestic violence, sexual assault, arrest and incarceration, drug and alcohol abuse, addiction, treatment and recovery, and family law issues including divorce and custody, employment issues, unemployment, and shelter eligibility issues. Staff through this program can act as an advocate and case manager to ensure that individuals receive the supportive services they need.

In the first two years of this project, LawNY established cases for 73 individuals, plus it provided information and referral and other services for individuals for whom cases were not established. While pandemic-related eviction moratorium orders limited the number of types of cases that could move to eviction proceedings in 2020 and 2021, it is anticipated that there will be a significant increase as these orders expire and into 2022.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	40,000 ONE-TIME	0 ONE-TIME
		Local Share	40,000	0

OTR # 55 **Priority** 3 **OTR Name** College Initiative Upstate

Description

This request is for \$110,000 in target OTR funding for OAR's College Initiative Upstate (CIU). The Tompkins County Legislature has funded CIU through One-Time OTR funding for the past five years and has been very supportive of this program.

In 2020, 57 individuals were supported by CIU. Despite challenges related to the pandemic, ten students graduated with associate's degrees, bachelor's degrees, or paralegal certificates. The majority of graduates are the first in their families to receive degrees, nine worked while attending school, and six were single parents. Seven of the graduates are transferring to further education, including to bachelor's degree programs, nursing school, or graduate school.

For the last few years, CIU has been working to develop Results Based Accountability measures and monitor progress. The RBA measures for CIU indicate that this is a program that works. This process has allowed OAR to understand how this education work impacts participants and to use the data to evaluate and improve ongoing programs.

This request for \$110,000 includes a continuation of last year's OTR funding at the same level. This funding supports the CIU Program Director and Academic Advisor positions. The Human Services Coalition Review Committee notes that due to the challenging budget year in 2021, they recommended this program for a One-Time Request, but this year are recommending it as a Target OTR. This program has proven itself successful and is deserving of target funding.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	110,000 TARGET	110,000 TARGET
		Local Share	110,000	110,000

Human Services Coalition - Community Agencies

OTR #	51	Priority	4	OTR Name	Community Agencies - HSC 2022 Distribution	
Description	<p>This request is for \$20,000 in target OTR funding to establish a pool of funding to be administered by the Human Services Coalition and its Citizen Review Committee to meet emerging needs in 2022. The Human Services Coalition, as well as other government and nonprofit stakeholders, anticipate greater community needs in 2022, especially if agencies experience hardships themselves and as other pandemic-related supports expire (for example, eviction moratorium orders, supplemental payments for housing and children, etc.). This pool will be completely distributed based on needs identified by agencies or in response to emerging trends in 2022. This will provide a measure of flexibility given the uncertainty around the continued emergence from the pandemic.</p> <p>While the Human Services Coalition maintains a contingency funding pool supported by the County in past years, the funding in this OTR is intended to support agency responses to community needs, and not to other agency contingencies. This funding is also intended to be distributed in 2022 and not reserved to be used on an as-needed basis.</p>					
		Account		Requested		Recommended
6305	54400	PROGRAM EXPENSE		20,000	TARGET	20,000
6305	44089	OTHER FEDERAL AID V		0	ONE-TIME	-20,000
Local Share				20,000		0
OTR #	54	Priority	4	OTR Name	Parolee/Housing Case Manager	
Description	<p>This request is for \$50,000 in target OTR funding for a Parolee/Housing Case Manager at OAR. This work was previously supported by one-Time OTR funding approved by the Legislature. OAR has continued to expand its work in assisting individuals with reentry into the community substantially in the past few years. In particular, OAR now works with parolees returning home after prison and both returning parolees and those coming home from county jail with locating housing. The demand for safe, affordable and accessible housing for this population greatly exceeds the supply, so OAR has maintained strong partnerships with other housing providers. OAR is exploring additional housing options for parolees in collaboration with the Ultimate Reentry Opportunity initiative and Ithaca Neighborhood Housing Services. This effort may result in nearly a dozen new rooms dedicated to parolees (including three women), thereby alleviating pressure and expense at the jail and shelter but continuing to require case management and support from OAR staff.</p> <p>As the case management work has grown, OAR's Parolee/Housing Case Management work has also grown into two positions. The Human Services Coalition is recommending continued County funding for one of these positions in order to maintain OAR's efforts to address needs in employment, housing, mental health and substance use, and intensive coordination with other services.</p>					
		Account		Requested		Recommended
6315	54400	PROGRAM EXPENSE		50,000	TARGET	50,000
6315	44089	OTHER FEDERAL AID V		0	ONE-TIME	-50,000
Local Share				50,000		0
Human Services Coalition - Community				406,998		201,998

Human Services Coalition of Tompkins County

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition, Human Service Planning, Health Planning Council and Information and Referral (2-1-1 Tompkins) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County agencies, funders and policy-makers.

The Human Services Coalition consists of the following programs:

Human Service Planning (HSP) provides oversight and coordination of County and City funding for community human service agencies and makes recommendations for action. It encourages collaboration and coordination among service providers to develop a well-organized delivery system. HSP documents gaps in services and works to identify resources both in the community and outside of the community to fill those gaps. The program also provides technical and organizational support and training for provider organizations to help ensure a strong, efficient service delivery system in Tompkins County. It convenes the HSC Workshop Series, Homeless & Housing Task Force, the Continuum of Care, and monthly Human Services Forums.

The Health Planning Council (HPC) strengthens services and networks to improve the health of Tompkins County residents. The program identifies gaps in the service network and seeks funds to improve services. The HPC leads the Tompkins Health Network which facilitates the integration of components into a functioning, cost-effective system.

2-1-1/ Information and Referral Services (2-1-1/ I&R) operates at the hub of the Tompkins County services network to promote effective service delivery and efficient allocation of community resources 24 hours a day, seven days a week, 365 days a year. These services include a central telephone information service providing consumers with community information and referrals to service providers appropriate to their situation. The information technology component of the service is the only comprehensive data base of community information for Tompkins County. 2-1-1/ I&R also offers a chat service at <211tompkins.org>; maintains the "Tompkins County Services Directory" on the Web at <211tompkins.org>, and publishes the "Tompkins County Community Services Guide," "Resources for Working Families," and "Unemployed Local Resources For You."

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	111,096	99,153	99,720	99,720	60,000	60,000	159,720
Program Expense	368,224	327,503	329,374	329,374	30,000	30,000	359,374
Total Expenditures	479,320	426,656	429,094	429,094	90,000	90,000	519,094
Revenues							
Federal Aid	0	0	0	0	0	90,000	90,000
Total Revenues	0	0	0	0	0	90,000	90,000
Dept. Net Local	479,320	426,656	429,094	429,094	90,000	0	429,094

Human Services Coalition of Tompkins County

4080 HEALTH PLANNING COUNCIL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	73,028	65,178	65,550	65,550	0	0	65,550
Total Expenditures	73,028	65,178	65,550	65,550	0	0	65,550
Unit Net Local	73,028	65,178	65,550	65,550	0	0	65,550

6308 HSC PLANNING & COORD.

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Program Expense	295,196	262,325	263,824	263,824	30,000	30,000	293,824
Total Expenditures	295,196	262,325	263,824	263,824	30,000	30,000	293,824
Revenues							
Federal Aid	0	0	0	0	0	30,000	30,000
Total Revenues	0	0	0	0	0	30,000	30,000
Unit Net Local	295,196	262,325	263,824	263,824	30,000	0	263,824

6311 HSC INFO. & REFERRAL

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Professional Services	111,096	99,153	99,720	99,720	60,000	60,000	159,720
Total Expenditures	111,096	99,153	99,720	99,720	60,000	60,000	159,720
Revenues							
Federal Aid	0	0	0	0	0	60,000	60,000
Total Revenues	0	0	0	0	0	60,000	60,000
Unit Net Local	111,096	99,153	99,720	99,720	60,000	0	99,720

Human Services Coalition of Tompkins County

OTR # 84 **Priority** 1 **OTR Name** Human Services Coalition Data Specialist

Description The Human Services Coalition is requesting target funding to support a full-time Data Specialist. The demand for gathering and evaluating data has exceeded the capacity of our current staffing. The need for consistent and reliable data entry and analysis is key to the success of many of HSC's programs and the programs of the agencies with whom we work. We are consistently asked for data from the media, agencies for grant purposes, and other interested parties. A Data Specialist would allow us to make dashboards available, giving the public easy access to local data. Information on who we serve is also necessary to apply a racial equity framework to the work that we do.

HSC has taken over the data operations of the Homeless Management Information System (HMIS) from TCDSS. The workload for this program has more than doubled with the advent of the Coordinated Entry System and increased HUD demands. A Data Specialist would give us the ability to oversee and monitor the accuracy and quality of the HMIS data which could in turn, lead to an increase in our community's overall funding for homelessness and housing services.

Calls to 2-1-1 have increased 108% over the past two years and will continue to remain high as 2-1-1 acts as an administrator or gateway for an increasing number of housing, health care and basic assistance programs. It is imperative that we keep up with the changes in programs to making sure that everyone has accurate up-to-date information on available services.

HSC staff needs to begin working with the agencies that receive County funding to assist them in setting and tracking outcomes using the RBA model. A person dedicated to working with the agencies would assure the consistent support that the agencies will need. In addition, a Data Specialist would allow us to complete studies like the Salary and Benefit survey, which the nonprofit community has come to depend on, and other studies, in-house instead of having to hire consultants.

This target OTR includes salary and fringe benefits costs for the Data Specialist position.

	<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6311	54442	PROFESSIONAL SERVICES	60,000 TARGET
6311	44089	OTHER FEDERAL AID V	0 ONE-TIME
Local Share		60,000	0

Human Services Coalition of Tompkins County

OTR # 85 **Priority** 1 **OTR Name** Human Services Coalition Housing Specialist

Description The Human Services Coalition's Human Services Planning (HSP) is requesting \$30,000 in funding for a part-time Housing Specialist to assist with the growing demands on our Housing Department. In this past year we have seen an increase in housing programs overseen by HSP's Director of Housing Initiatives, including running the one million dollar Ithaca Eviction/Displacement Defense project, the coordination of the Homeless Outreach team, the new HCR Housing Choice Voucher Program, the Landlord Liaison program, the Emergency Rental Assistance Program outreach, and soon the Mayor's Guaranteed Income project. This is all in addition to overseeing the Homeless Management Information System, running the Continuum of Care and all of its committees (Youth, Governance, HMIS, and Racial Equity), setting up and facilitating the Homeless and Housing Task Force meetings, and writing HUD grants (which this year include a grant to fund a Youth Demonstration Project with the potential of bringing up to \$500,000 in grant funds to support housing and services for youth), and the yearly HUD grant that provides over \$200,000 annually in funds for supportive housing for the homeless.

The director's position only receives minimal funding from HUD (\$12,000 annually). The rest of the position is supported by collaborative funding from Tompkins County, The City of Ithaca, the Park Foundation and United Way. The addition of a part-time person would free up the director's time to pursue additional funding, and to support the work of the Continuum of Care to further the initiatives that we will be working on in the soon-to-be complete County plan to end homelessness.

HUD now requires the CoC to be part of any new funding stream that flows into our County around homelessness. We need to formalize membership in the CoC and provide more structure to make sure we are in compliance with HUD requirements and to make us eligible for future funding opportunities. The addition of a part-time staff position would allow us to continue to be flexible in our availability to oversee new initiatives while maintaining all of our core requirements.

The funding would support salary and fringe for the part time position.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6308	54400	PROGRAM EXPENSE	30,000 TARGET	30,000 ONE-TIME
6308	44089	OTHER FEDERAL AID V	0 ONE-TIME	-30,000 ONE-TIME
Local Share			30,000	0
Human Services Coalition of Tompkins County			90,000	0

Ithaca Area Economic Development

Ithaca Area Economic Development (IAED, formerly TCAD) is the county's economic development agency. IAED's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. IAED helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	250,410	258,491	224,768	224,768	40,969	40,969	265,737
Total Expenditures	250,410	258,491	224,768	224,768	40,969	40,969	265,737
Revenues							
Local Revenues	187,808	0	0	0	0	0	0
Total Revenues	187,808	0	0	0	0	0	0
Dept. Net Local	62,602	258,491	224,768	224,768	40,969	40,969	265,737

Ithaca Area Economic Development

6420 ITHACA AREA ECON DVLPMNT

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Contrib to SP Agencies	250,410	258,491	224,768	224,768	40,969	40,969	265,737
Total Expenditures	250,410	258,491	224,768	224,768	40,969	40,969	265,737
Revenues							
Local Revenues	187,808	0	0	0	0	0	0
Total Revenues	187,808	0	0	0	0	0	0
Unit Net Local	62,602	258,491	224,768	224,768	40,969	40,969	265,737

Ithaca Area Economic Development

OTR # 57 **Priority** 1 **OTR Name** IAED Restoration of Funding

Description The County entered into a five-year memorandum of understanding with IAED to provide funding 2019-2023 (Resolution 2018-132). The MOU provided for \$265,737 in support from the County in 2022. As a result of the impacts of COVID-19, IAED's support was cut in 2020 and 2021, and is projected for 2022 in the baseline budget. An Target OTR of \$40,969 is requested to restore funding to the five-year MOU level for 2022. The restored funding will enable IAED to add an additional staff member to provide direct workforce services.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6420	54442	PROFESSIONAL SERVICES	40,969	TARGET	40,969	TARGET
Local Share			40,969		40,969	
Ithaca Area Economic Development Total			40,969		40,969	

Rural Library Services

This funding supports the Finger Lakes Library System (FLLS) and 5 local libraries. They include the Groton Public Library, Southworth Library of Dryden, Newfield Public Library, Ulysses Philomathic Library of Trumansburg, and the Lansing Community Library. These libraries work successfully as collaborative entities though they maintain their unique identities and serve their unique communities. They work very closely together, and through their joint efforts, bring more to the citizens of the county than they might as individual entities.

For the 2021 Budget, the allocation is: 5 community libraries at \$30,955 each, plus FLLS at \$16,022.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	197,349	169,826	190,797	170,797	20,000	20,000	190,797
Total Expenditures	197,349	169,826	190,797	170,797	20,000	20,000	190,797
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	197,349	169,826	190,797	170,797	20,000	20,000	190,797

Rural Library Services

7410 LIBRARIES

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Program Expense	197,349	169,826	190,797	170,797	20,000	20,000	190,797
Total Expenditures	197,349	169,826	190,797	170,797	20,000	20,000	190,797
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	197,349	169,826	190,797	170,797	20,000	20,000	190,797

Rural Library Services

OTR # 93 **Priority** 1 **OTR Name** Rural Libraries and Finger Lakes Library System

Description The rural libraries of Tompkins County and Finger Lakes Library System are seeking \$20,000 in target funds to restore funding from our operating budgets that was cut in 2021. All of our libraries have lost funding whether it be from lost fundraising opportunities, cuts in county, town or village budgets or loss of State funding. With the pandemic, our libraries are being used more than ever and these additional funds would benefit all of our libraries and communities.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7410	54400	PROGRAM EXPENSE	20,000 TARGET	20,000 TARGET
		Local Share	20,000	20,000
Rural Library Services Total			20,000	20,000

Soil & Water Conservation District

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/ Treasurer, Grazing Technician, Resource Conservation Specialist, Education Coordinator and a Conservation Technician. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	246,974	334,174	336,083	336,083	0	0	336,083
Total Expenditures	246,974	334,174	336,083	336,083	0	0	336,083
Dept. Net Local	246,974	334,174	336,083	336,083	0	0	336,083

Soil & Water Conservation District

8730 SOIL & WATER CONSERVATION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
					2022		
Expenditures							
Program Expense	246,974	334,174	336,083	336,083	0	0	336,083
Total Expenditures	246,974	334,174	336,083	336,083	0	0	336,083
Unit Net Local	246,974	334,174	336,083	336,083	0	0	336,083

Tompkins Community Action

Tompkins Community Action (TCAction) is a private, not-for-profit charitable organization that began in 1964 as a grassroots effort to improve the lives of low-income children, families, and individuals in Tompkins County. The agency assists over 3,500 individuals through implementation of 20 programs annually, tailored to the needs of an ever-changing community. The agency leverages federal, state, county & private funds to provide services that include: rental housing assistance, subsidized and supportive, permanent homeless housing; early childhood education; family development and advocacy services. Mission Statement: "Tompkins Community Action collaborates with individual and organizations to sustain and improve economic opportunity for families and individuals impacted directly or indirectly by poverty."

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	317,272	259,584	226,439	226,439	30,918	30,918	257,357
Total Expenditures	317,272	259,584	226,439	226,439	30,918	30,918	257,357
Dept. Net Local	317,272	259,584	226,439	226,439	30,918	30,918	257,357

Tompkins Community Action

6307 TOMPKINS COMMUNITY ACTION

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Professional Services	317,272	259,584	226,439	226,439	30,918	30,918	257,357
Total Expenditures	317,272	259,584	226,439	226,439	30,918	30,918	257,357
Unit Net Local	317,272	259,584	226,439	226,439	30,918	30,918	257,357

Tompkins Community Action

OTR # 104 **Priority** 1 **OTR Name** Restoration of 12% cut in 2021

Description Tompkins Community Action (TCAction) is requesting that our base funding be restored to pre-COVID 19 levels. In 2021, Tompkins County funding was reduced by 12 %, totaling a \$ 30,918 funding loss. TCAction utilizes County funding to support program implementation as well as meeting Federal grant local match mandates.

In 2022, County base funding and the restoration of previous year funding (Over Target Request) will be utilized to meet Federal Housing and Urban Development (Supportive Housing) as well as Health and Human Service (Head Start/Early Head Start) program services and grant match mandates. Our Supportive Housing grants totaling \$ 510,196 require \$ 127,524 in matching local funds to provide homeless housing services at Corn Street, Chartwell House, Magnolia House, and Amici House. Our Head Start/Early Head Start grants totaling \$ 3,869,052 require \$ 754,055 in matching local funds; achieved through in-kind program services provided by the City of Ithaca and with annual County funding.

In 2021, TCAction was able to absorb the funding loss with one-time COVID Head Start/Early Head Start funding coupled with the availability of program grant one-time local match waivers. These one-time funds and waivers will not be available in 2022. If base funding is not restored, this will have a two-fold effect: reduction in resources for program services as well as an inability to meet Federal grant 25% local match mandates.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6307	54442	PROFESSIONAL SERVICES	30,918	TARGET	30,918	TARGET
Local Share			30,918		30,918	
Tompkins Community Action Total			30,918		30,918	

Tompkins Consolidated Area Transit

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports Gadabout transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	14,168,255	11,748,968	8,177,443	8,177,443	0	0	8,177,443
Total Expenditures	14,168,255	11,748,968	8,177,443	8,177,443	0	0	8,177,443
Revenues							
Federal Aid	5,435,932	3,625,858	1,699,376	1,699,376	0	0	1,699,376
State Aid	6,527,669	5,645,237	4,334,121	4,334,121	0	0	4,334,121
Local Revenues	1,414,256	1,377,829	1,164,000	1,164,000	0	0	1,164,000
Total Revenues	13,377,857	10,648,924	7,197,497	7,197,497	0	0	7,197,497
Dept. Net Local	790,398	1,100,044	979,946	979,946	0	0	979,946

Tompkins Consolidated Area Transit

5630 TRANSPORTATION SERVICES

	2019 Actual	2020 Actual	2021 Modified	Target	Req OTR's	Rec OTR's	Total Rec
				2022			
Expenditures							
Contrib to SP Agencies	14,168,255	11,748,968	8,177,443	8,177,443	0	0	8,177,443
Total Expenditures	14,168,255	11,748,968	8,177,443	8,177,443	0	0	8,177,443
Revenues							
Federal Aid	5,435,932	3,625,858	1,699,376	1,699,376	0	0	1,699,376
State Aid	6,527,669	5,645,237	4,334,121	4,334,121	0	0	4,334,121
Local Revenues	1,414,256	1,377,829	1,164,000	1,164,000	0	0	1,164,000
Total Revenues	13,377,857	10,648,924	7,197,497	7,197,497	0	0	7,197,497
Unit Net Local	790,398	1,100,044	979,946	979,946	0	0	979,946

Tompkins Cortland Community College

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	3,086,233	3,195,045	3,202,216	3,076,216	0	0	3,076,216
Total Expenditures	3,086,233	3,195,045	3,202,216	3,076,216	0	0	3,076,216
Dept. Net Local	3,086,233	3,195,045	3,202,216	3,076,216	0	0	3,076,216

Tompkins Cortland Community College

2495 TOMP. CORT. COMM. COLLEGE

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Contrib to SP Agencies	3,086,233	3,195,045	3,202,216	3,076,216	0	0	3,076,216
Total Expenditures	3,086,233	3,195,045	3,202,216	3,076,216	0	0	3,076,216
Unit Net Local	3,086,233	3,195,045	3,202,216	3,076,216	0	0	3,076,216

Tompkins County Public Library

Tompkins County Public Library (TCPL) is an essential community organization as demonstrated by the continued use of the collections, information services, and virtual programming during the months of the pandemic when so many business and organizations were unable to be open. The library strives to meet and celebrate the aspirations of our community even during the most stressful of times. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL supports patrons' right to a library environment free of harassment and intimidation and views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission.

TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 as well as a robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through English learning computers, conversation sessions, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition to the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting thirty-three libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community Reading Centers in Enfield, Danby and Caroline.

Consolidated Budget

	2019 Actual	2020 Actual	2021 Modified	2022			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	3,618,751	3,234,110	3,298,191	3,248,191	355,781	355,781	3,603,972
Total Expenditures	3,618,751	3,234,110	3,298,191	3,248,191	355,781	355,781	3,603,972
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	3,618,751	3,234,110	3,298,191	3,248,191	355,781	355,781	3,603,972

Tompkins County Public Library

7411 PUBLIC LIBRARY

				Target	Req OTR's	Rec OTR's	Total Rec
	2019 Actual	2020 Actual	2021 Modified	2022			
Expenditures							
Contrib to SP Agencies	3,618,751	3,234,110	3,298,191	3,248,191	355,781	355,781	3,603,972
Total Expenditures	3,618,751	3,234,110	3,298,191	3,248,191	355,781	355,781	3,603,972
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	3,618,751	3,234,110	3,298,191	3,248,191	355,781	355,781	3,603,972

Tompkins County Public Library

OTR # 20 **Priority** 1 **OTR Name** Partial Restoration of Staffing and Contractual Services

Description

In 2020, as a direct result of COVID-related reductions from Tompkins County, New York State, and local and private support, the Library reduced staffing by 15% or 6.27 FTE's. Contractual Security and IT services were also reduced accordingly as the Library was forced to immediately close and then safely reopen with reduced hours and available services. During the pandemic, the Library continued to offer virtual programming, information services, and access to the collection via curbside service and lobby pickup.

In June 2021, as required by New York State, the Library resumed its standard operating schedule of 60 hours per week. In response, TCPL Board of Trustees authorized use of one-time PPP funds to restore some positions deemed critical to be able to provide sufficient direct service desk access to the public. Positions identified for fully normalized operations are: 1.0 FTE Library Clerk position, 1.0 FTE Page position, .15 FTE Librarian III, 1.0 FTE Library Assistant, and full Security and IT contractual services. Without increased, ongoing County support, TCPL will not be able to sustain this effort or be able to address other critical needs, by utilizing its one time PPP funding, such as: equipment replacements, collection development, resumption of regular programming, or reopening on Sundays.

TCPL is the central library for the Finger Lakes Library System (FLLS). As Central Library, we have a number of mandates with respect to number of hours open, collections and budget. The Central Library must be open no less than 55 hours per week but TCPL hours are governed also by total population of the county. With the County population more than 102,000, we are mandated to be open 60 hours a week. This was waived by the NY State Library during the pandemic but we were required to return to our full 60 hours per week as of June 1, 2021. The collection of TCPL is considered the research collection for the thirty-three libraries across five counties of the Finger Lakes Library System so TCPL provides reference and research materials throughout. Additionally, as the central library, we are bound by Maintenance of Effort (MOE) which is a component of NY State Education law (<https://www.nysenate.gov/legislation/laws/EDN/272>) enacted to ensure that central libraries and public library systems maintain a consistent high level of support from the local public funding. Failure of MOE is determined by local funding falling below 95% of the average local appropriation, minus capital expenditures, from the last two years. Failure of MOE will result in a 25% cut to TCPL as the Central Library as well as a 25% cut to the library system, in this case, FLLS.

Account	Requested	Recommended
7411 54400 PROGRAM EXPENSE	225,953 TARGET	225,953 TARGET
Local Share	225,953	225,953

OTR # 21 **Priority** 1 **OTR Name** Maintenance of Effort

Description

The Library requests an ongoing increase in its fiscal target to maintain operations equivalent to a 2% increase in its fiscal target for both 2021 and 2022. The Library faces the same typical uncontrollable salary and benefit increases each year as County departments do. Health insurance typically increases by 5% each year, salary increases are negotiated, and contractual services increase. This was recognized in a July 2013 report by the Library Structural Deficit Work Group. The committee noted that "The County should consider revising the way it computes the Library's annual funding "target" by adjusting the target for uncontrollable salary and fringe benefit growth - just as is now done for County departments."

Without a standard annual fiscal target increase, the Library's only option in order to balance its budget, is to reduce personnel. The amount needed typically equates to at least a 1 FTE benefited position each year. During the pandemic, in order to not further reduce personnel, the Library drew down on its fund balance and is now facing an operating budget structural deficit of approximately \$90,000 and faces the same uncontrollable increases in 2022.

Account	Requested	Recommended
7411 54400 PROGRAM EXPENSE	129,828 TARGET	129,828 TARGET
Local Share	129,828	129,828

Tompkins County Public Library Total 355,781 355,781

Appendices

Appendix A- Schedule of Fees

Appendix B- Contract Listing

Appendix C- Membership List and Chart of
Accounts Appendix D- Over Target Request

Tracking Appendix E- Program Impact Reports

Appendix F- Results Based Accountability

Schedule of Fees

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
<u>Airport</u>			
<u>Airline</u>			
Apron Fees - Parking Fee for Aircraft	0.00	0.00	(Rate x Landed Weight)
Landing Fee for Aircraft	8.02	5.98	Rate x Landed Weight
<u>Airline</u>			
Terminal Airline Rental Rate (Average Rate)	54.60	44.90	Average Rate Charged for ALL Airline Rental Space
<u>Airline Rental Rates</u>			
Type 1 (Ticket Counter/ Holdrooms)	122.75	0.00	/ft
Type 2 (Bag Claim)	110.47	0.00	/ft
Type 3 (Bag Make-Up, Operations)	85.92	0.00	/ft
Type 4 (Tug Drives)	30.69	0.00	/ft
<u>Auto</u>			
Avis - Monthly Minimum or 10% of Gross	11500.00	11500.00	Min or 10% of Gross
Hertz - Monthly Min or 10% of Gross	3500.00	3500.00	Min or 10% of Gross
Hertz & Avis - Car Wash	300.63	307.56	x CPI%
Hertz & Avis - Counter	1289.60	1289.60	/month
Ithaca Dispatch - Rental Rate	0.00	0	
Ground Transportation/Cabs - Commission		NaN	2018 - Geo Fence & Short Term Parking Lot (Cabs/Uber/Lyft)
<u>Auto</u>			
Rental Car Ready/Return Spaces	35.00	35.00	Per Space/Per Month
CFC (Consolidated Facilities Charge)	3.00	3.00	per transaction day
<u>County T-Hangars</u>			
Large (Monthly)	350.21	358.98	x CPI%
Small (Monthly)	288.91	296.15	x CPI%
<u>EHFC</u>			
EHFC (Monthly - purchased Innovative Dynamics Hangar)	412.23	413.05	x CPI%
EHFC (Monthly)	1158.64	1187.62	x CPI%
<u>ID Badges</u>			
Badge Renewal	10.00	10.00	
New Badge	20.00	20	/badge
Replacement if original badge is lost	20.00	20	
<u>Miscellaneous</u>			
Communique	50.00	50	% Gross Revenue
<u>Parking</u>			
Long-term	0.00	0	First 30 Minutes
Long-term	2.00	2.00	31-60 Minutes
Long-term	3.00	3.00	61 Minutes - 2 Hours
Long-term	4.00	4.00	2-3 Hours
Long-term	5.00	5.00	3-4 Hours
Long-term	6.00	6.00	4-5 Hours
Long-term	7.00	7.00	5-24 Hours

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Long-term	35.00	35.00	Weekly
Short-term	0.00	0	First 30 Minutes
Short-term	2.00	2.00	31-60 Minutes
Short-term	3.00	3.00	61 Minutes - 2 Hours
Short-term	5.00	5.00	2-3 Hours
Short-term	7.00	7.00	3-4 Hours
Short-term	8.00	8.00	4-5 Hours
Short-term	9.00	9.00	5-24 Hours
Short-term	45.00	45.00	Weekly
<u>Taughannock</u>			
Aircraft Landing Fee	0.00	0	Based on Aircraft Landing Weight
Monthly Rental	5464.76	5568.56	/month x CPI %
Per gallon fuel sales fee	0.06	0.06	each
<u>Terminal Cleaning</u>			
Monthly Office Rental	0.00	0.00	each
<u>Assessment Department</u>			
<u>Fees</u>			
CD Copy of Tax Maps	0.00	0.00	
Copies	0.25	0.25	
Custom Reports/Maps	100.00	100.00	per hour
Imagemate Online Site License	400.00	400.00	
Imagemate Online User	90.00	90.00	
Memorandum of Apportionment	30.00	30.00	
Print Tax Bills for Towns/Villages	0.25	0.25	per bill
Printed Copy of Individual Tax Maps (Black and White)	2.00	2.00	
Printed Copy of Individual Tax Maps (Color)	4.00	4.00	
Printed Copy of Tax Maps	600.00	600.00	
<u>Mapping Fee</u>			
Subdivision Mapping Fee: 1-3 parcels	25.00	25.00	1-3 parcels
Subdivision Mapping Fee: 4-9 parcels	50.00	50.00	4-9 parcels
Subdivision Mapping Fee: more then 9 parcels	100.00	100.00	more than 9 parcels
<u>Miscellaneous</u>			
School Tax Bills - Processing	1000.00	1000.00	
School Tax Bills - Printing per parcel	1.00	1.00	
<u>Board of Elections</u>			
<u>Fees</u>			
CD - Customized	10.00	10.00	add \$5 for flash drive
CD - Export	5.00	5.00	add \$5 for flash drive
CD - Super	20.00	20.00	add \$5 for flash drive
Copies of Lists	0.15	0.15	per page
Copies of Petitions	0.25	0.25	per page
Copies of Records	0.25	0.25	per page
Labels	10.00	10.00	plus \$.015 per label

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Pollbooks	30.00	30.00	
<u>County Administration</u>			
<u>Fees</u>			
FOIL Requests	0.25	0.25	per page (not to exceed)
<u>County Clerk</u>			
<u>Business Certificates</u>			
Amend	25.00	25.00	
Discontinue	0.00	0.00	
Filing Fee	25.00	25.00	
<u>Civil & Matrimonial Actions</u>			
Certificate of Dissolution	5.00	5.00	
Foreclosure Index Numbers	400.00	400.00	
Index Numbers for Actions or Proceedings	210.00	210.00	
Motion or Cross-Motion	45.00	45.00	
Notice of Appeal	65.00	65.00	
Request for Judicial Intervention	95.00	95.00	
Separation Agreement	5.00	5.00	
Stipulation of Settlement/Discontinuance	35.00	35.00	
Trial Note of Issue w/ Jury (additional)	65.00	65.00	
Trial Note of Issue w/o Jury	30.00	30.00	
<u>Copies</u>			
Exemplified	15.00	15.00	
Oversized Map Copy - 11x17	5.00	5.00	
Oversized Map Copy - 18x24	10.00	10.00	
Oversized Map Copy - 24x36	15.00	15.00	
Per Page	0.65	0.65	
Printed Case on Appeal (maximum)	30.00	30.00	
Printed Case on Appeal (minimum)	4.00	4.00	
To Certify	5.00	5.00	
<u>Judgments</u>			
File Transcript	10.00	10.00	
Income Execution	5.00	5.00	
Issue Transcript / Certificate of Disposition	5.00	5.00	
Property Execution	5.00	5.00	
To File Satisfaction / Certificate of Disposition	0.00	0.00	
<u>Liens</u>			
Affidavits of Service (for Mechanics Lien)	5.00	5.00	
Building Loan Agreement	25.00	25.00	
Extension of a Mechanics Lien	0.00	0.00	
Mechanics Lien	15.00	15.00	
Notice of Lending	15.00	15.00	
<u>Motor Vehicle</u>			
Civil Penalty Fee - 31-60 Days	10.00	10.00	a day

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Civil Penalty Fee - 61-90	12.00	12.00	a day
Road Test - Commercial Skills Test	40.00	40.00	
Civil Penalty Fee - Re-Application	100.00	100.00	
Civil Penalty Fee - Re-Installation	25.00	25.00	
Civil Penalty Fee - Up to 30 days	8.00	8.00	a day
Compliance Transaction - Co-term Permit Renewal	75.00	75.00	Between \$65-\$75
Compliance Transaction - Co-terminus Permit Original	92.50	92.50	Between \$80-\$92.50
Compliance Transaction - DDP Entrollment (CL) Fee	75.00	75.00	
Compliance Transaction - DMV Abstracts	10.00	10.00	
Compliance Transaction - Intransit Permit	12.50	12.50	
Compliance Transaction - License Amendment DJ & D with Drivers Ed	5.00	5.00	
Compliance Transaction - Lic Duplicate	17.50	17.50	
Compliance Transaction - Lic Original	55.00	55.00	
Compliance Transaction - Lic Original/Renewal	64.50	64.50	
Compliance Transaction - Non-Driver Original	6.50	6.50	62 and older
Fees - Abstracts with Renewals	10.00	10.00	
Fees - CDL Core Test Permit/No Permit	10.00	10.00	
Fees - CDL Endorsement Permit/No Permit	5.00	5.00	
Fees - CDL Permit renewed	22.50	22.50	
Fees - Suspension Fee - 0 Tolerance	100.00	100.00	
Fees - Suspension Termination Fee	50.00	50.00	
Fees - Title Duplicate	20.00	20.00	
Fees - Title Only Receipts	50.00	50.00	
Fees - Title Only Receipts with Lien	55.00	55.00	
Fees - Zero Tolerance/Civil Penalty	100.00	100.00	
Fees - Zero Tolerance/Civil Penalty/Re App	100.00	100.00	
No Fee Skills Test - Non Coterm Permit Original	23.50	23.50	
No Fee Skills Test - Non Coterm Permit Renewal	23.50	23.50	
No Fee Skills Test - Permit Amendment	12.50	12.50	
No Fee Skills Test - Permit Duplicate	17.50	17.50	
Re-Application Fee - Reg. Activity depending on the vehicle weight	10.00	10.00	
Re-Application Fee - Reg. ATV	12.50	12.50	
Re-Application Fee - Reg. Boat 14 ft - 15 ft	26.25	26.25	
Re-Application Fee - Reg. Duplicate	3.00	3.00	
Re-Application Fee - Reg. Motorcycle	17.50	17.50	
Re-Application Fee - Reg. Original depending on weight/class	26.00	26.00	
Re-Application Fee - Reg. Snowmobile w/ Snow Club Cert	45.00	45.00	
Re-Application Fee - Sales tax (retention per vehicle)	0.50	0.50	
Re-Application Fee - Special Registration (added to Reg. Fee depending upon type of plate)	31.25	31.25	per year
Re-Application Fee - Surrender Receipts/Duplicate	1.00	1.00	
<u>Motor Vehicle</u>			
Re-Application Fee - Reg Boat 16-25ft	57.50	57.50	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Re-Application Fee - Reg. Boat - over 26 ft	93.75	93.75	
Fees - CDL Permit original	12.50	12.50	
Re-Application Fee - Reg. Snowmobile w/out Snow Club Cert	100.00	100.00	
<u>Notice of Attachment of Real Property</u>			
File & Record ? in addition to Index Number	35.00	35.00	
Noting each cross reference (the first is free)	0.50	0.50	
<u>Passports</u>			
Ages 16 and over (Book)	110.00	110.00	
Ages 16 and over (Card)	30.00	30.00	
Execution Fee (retained by County Clerk)	35.00	35.00	
Expediting Fee (additional)	60.00	60.00	
Photos	8.00	8.00	
Under 16 (Book)	80.00	80.00	
Under 16 (Card)	15.00	15.00	
<u>Recording Fees</u>			
Assignments - Each Additional Mortgage	5.50	5.50	
Assignments - Each Additional Page	5.00	5.00	
Assignments - First Page	50.00	50.00	
Assignments - Notation for First Mortgage	0.50	0.50	
Deed - Each Additional Page	5.00	5.00	
Deed - First Page	50.00	50.00	
Deed - Notations	0.50	0.50	
Deed - RP-5217 (if 7A, 7B, 7E or BOTH 7G & 8 are checked)	125.00	125.00	
Deed - RP-5217 (if any other box is checked)	250.00	250.00	
Deed - TP-584	5.00	5.00	
Deed - Transfer Tax	6.00	6.00	per 1000
Discharges - Additional Mortgage with no new money	0.50	0.50	
Discharges - Each Additional Mortgage with new money	0.00	0	double the fee of the first
Discharges - Each Additional Page	5.00	5.00	
Discharges - First Page	50.00	50.00	
Discharges - Notation for First Mortgage	0.50	0.50	
Maps	10.00	10.00	
Miscellaneous - Each Additional Page	5.00	5.00	
Miscellaneous - First Page	50.00	50.00	
Miscellaneous - Notations (for each one listed)	0.50	0.50	
Mortgage - Affidavit of Exemptions	5.00	5.00	
Mortgage - Each Additional Page	5.00	5.00	
Mortgage - First Page	50.00	50.00	
Mortgage - Mortgage Tax (Additional)	0.25	0.25	per 100
Mortgage - Mortgage Tax (Basic)	0.50	0.50	per 100
Mortgage - Mortgage Tax (Special)	0.25	0.25	per 100
Mortgage - Notations	0.50	0.50	
UCC-1, UCC-3	40.00	40.00	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
UCC-11	25.00	25.00	
<u>Searches</u>			
Each Record (per name - every 2 years or portion thereof)	5.00	5.00	
<u>Emergency Response Department</u>			
<u>Charges</u>			
911 Surcharge - Wireless	0.30	0.30	per phone
911 Surcharge - Wireline	1.00	1.00	per line
<u>Finance Department</u>			
<u>Fees</u>			
Advertising Fee for Delinquent Taxes	10.00	10.00	
Copies	1.00	1.00	
Filing fee for November 1 listing of delinquent taxes	5.00	5.00	
Mailing Notice for Ithaca City School District Delinquent Taxes	1.00	1.00	
Tax Search Fee	30.00	30.00	
Title Search Fee for Foreclosure Properties	150.00	150.00	
<u>Fees</u>			
Foreclosure Fees	0.00	0.00	5% of the Assessed Value
<u>Health Department</u>			
<u>Division for Community Health</u>			
Diabetes Prevention Program	300.00	0.00	Program no longer offered.
Lead Screening	0.00	0.00	TBD - charge is pending contract pricing; sliding fee scale available
Nursing Per hour Administrative Charge	0.00	0	To be set after cost report completion
Tuberculosis Screening (PPD/Mantoux)	37.54	37.54	Pending actual costs; sliding fee scale available
Vaccinations (Hepatitis B)	85.65	85.65	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Influenza)	38.00	38.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Measles, Mumps, Rubella (MMR))	112.72	112.72	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Pneumococcal)	0.00	0	No longer being offered
Vaccinations (Rabies Post Exposure)	324.00	324.00	charge may adjust pending vaccine cost
Vaccinations (Tetanus/Diphtheria (Td))	72.33	72.33	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Tetanus/Diphtheria/Pertussis (Tdap))	75.77	75.77	charge may adjust pending vaccine cost;

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Vaccinations (Vaccine Administration Fee Adult, set by Federal Government)	40.00	40.00	sliding fee scale available
Vaccinations (Vaccine for Children Administration Fee, set by Federal gov't)	25.10	25.10	sliding fee scale available
Vaccinations (Zostavax)	0.00	0	not offered
<u>Division for Community Health</u>			
Vacinations (Adult Hep A)	82.15	82.15	charge may adjust pending vaccine cost; sliding fee scale available
<u>Environmental Health - On-Site Wastewater Treatment</u>			
Construction Permit Application - Application Renewal/Transfer	80.00	80.00	Application may be renewed 1x prior to expiration; Application transfer prior to expiration
Construction Permit - New Construction/Conversion	425.00	425.00	
Construction Permit - Replacement	335.00	335.00	
Construction Permit - Transfer/Renewal	80.00	80.00	Permit may be renewed 1x prior to expiration; Permit transfer prior to expiration
Construction Permit - Septic Tank Replacement/Pump Chamber Replacement	105.00	105.00	
Plan Review - 0-499 GPD Design Rate	190.00	190.00	
Plan Review - 1,000-1,999 GPD	340.00	340.00	
Plan Review - 2,000+ GPD	540.00	540.00	
Plan Review - 500-999 GPD	230.00	230.00	
<u>Environmental Health - On-Site Wastewater Treatment</u>			
Construction Permit - New Construction w/Engineer Plans; no site evaluation	250.00	250.00	
Construction Permit - Replacement System w/Engineer Plans; no Site Evaluation or TCHD Referral	175.00	175.00	
Holding Tank Permit Renewal	50.00	50.00	
Holding Tank Plan Review & Initial Permit	160.00	160.00	
Other OWTS Modifications/Multiple Submissions	160.00	160.00	
<u>Environmental Health - Operating Permit and Plan</u>			
Temporary Food Service Establishments - Complex Menu, 1 day or multiple days; Single event	150.00	150.00	
Temporary Food Service Establishments - Simple Menu, 1 day event	65.00	65.00	
Temporary Food Service Establishments - Simple Menu, multiple, consecutive or non-consecutive days (up to 8 days in 120 days)	100.00	100.00	
Temporary Permit Late Fees - Rush processing (Received 3 days or less before event)	25.00	25.00	
<u>Environmental Health - Operating Permit and Plan</u>			
Agricultural Fairground Operation Permit	400.00	400.00	
Campground Plan Review	200.00	200.00	
Children's Camp Operating Permit	200.00	200.00	
Food Service Establishment Operating Permit (Additional	85.00	85.00	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Mobile)			
Food Service Establishment Operating Permit (High Risk)	450.00	450.00	
Food Service Establishment Operating Permit (Low Risk)	210.00	210.00	
Food Service Establishment Operating Permit (Medium Risk)	375.00	375.00	
Food Service Establishments Plan Review (High Risk)	210.00	210.00	
Food Service Establishments Plan Review (Low Risk)	150.00	150.00	
Food Service Establishments Plan Review (Medium Risk)	210.00	210.00	
Food Service Establishments Plan Review (Push Cart)	100.00	100.00	
Mass Gathering Operating Permit (Existing event)	2000.00	2000.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Operating Permit (New event per day)	4100.00	4100.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Plan Review (Existing events)	5000.00	5000.00	
Mass Gathering Plan Review (New event)	12000.00	12000.00	
Mobile Home Park Operating Permit	150.00	150.00	plus \$3.50 per unit/lot
Mobile Home Park Plan Review	460.00	460.00	plus \$30 per unit/lot
Recreational Aquatic Facility Operating Permit - Slide and Wave Pool/Spray Park/Other Aquatic Facility	360.00	360.00	
Recreational Aquatic Facility Operating Permit - Swimming Pool/Bathing Beach	335.00	335.00	
Recreational Aquatic Facility Plan Review - Over 5,000 Sq.Ft.	770.00	770.00	
Recreational Aquatic Facility Plan Review - Up to 5,000 Sq.Ft.	360.00	360.00	
Temporary Residence/Campground Operating Permit	150.00	150.00	plus \$2.75 per unit/site
<u>Environmental Health - Operating Permit and Plan</u>			
Temporary Residence Operating Permit	175.00	175.00	plus \$3.50 per unit/site
<u>Environmental Health - Other Fees</u>			
Temporary Permit Late Fees - Expedited processing (Received less than 2 weeks, more than 3 days)	25.00	25.00	
<u>Environmental Health - Other Fees</u>			
Copies	0.25	0.25	
Duplicate Rabies Certificates	0.00	0.00	multiple certificates per occurrence
Electronic Copies of Oversized Files (each additional 10 pages)	0.00	0.00	
Electronic Copies of Oversized Files (up to 10 pages)	0.00	0.00	
Environmental Impact Statement Review	0.00	0	(Where Tompkins County is lead agency, fee assessed as allowed by 6NYCRR 617.7)
Late Application/Water Operating System Fee	50.00	75.00	May be waived at TCHD discretion
Refund Requests (within 6 months of receipt)	25.00	25.00	
Sanitary Codes	0.00	0.00	
Waiver/Variance Request	75.00	75.00	Requiring Board of Health action
<u>Environmental Health - Other Fees</u>			
Late Application/Expedited Permit 7 days or less	50.00	50.00	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Waiver from NYS Appendix 75-A (OWTS)	75.00	75.00	Unless due to TCHD referral
<u>Environmental Health - Other Plan Review</u>			
Collector Sewer, 6" and larger <5,000'	150.00	150.00	
Collector Sewer, 6" and larger >5,000'	250.00	250.00	
<u>Environmental Health - Other Plan Review</u>			
Other Engineering Review	160.00	160.00	may be waived at TCHD discretion
<u>Environmental Health - Realty Subdivisions</u>			
Preliminary Development Review	400.00	400.00	Where soil testing is required. (Preliminary development fees are applied to the Realty Subdivision fee upon full plan submittal when submitted within 12 months)
Realty Subdivision Approval Renewal	200.00	200.00	
Realty Subdivision Development Review	800.00	800.00	Subtract Preliminary Development fees paid)
Realty Subdivision Development Review - per lot NYS filing fee	12.50	12.50	
Realty Subdivision Development Review - add per lot with individual OWTS	55.00	55.00	
Realty Subdivision Development Review - add per lot with individual water	35.00	35.00	
<u>Environmental Health - Water System Operating and</u>			
Construction Permit and Plan Review - Community Water System (Part 5, NYSSC) <100,000 gpd	450.00	450.00	
Construction Permit and Plan Review - Cross-Connection Control	200.00	200.00	plus \$50/device
Construction Permit and Plan Review - Distribution Water Main - 6" or larger <5,000'	300.00	300.00	
Construction Permit and Plan Review - Distribution Water Main - 6" or larger >5,000'	400.00	400.00	
Construction Permit and Plan Review - Non-Community Water System	210.00	210.00	
Construction Permit and Plan Review - Other Water System Modification	160.00	160.00	May be waived at TCHD discretion
Construction Permit and Plan Review - Water Storage Tank > 500,000 gal	500.00	500.00	
Operating - Bottled/Bulk Haulers, Ice Plants	360.00	360.00	
Operating - Community Water System (Groundwater)	200.00	200.00	
Operating - Community Water System (Surface Water)	1800.00	1800.00	
Operating - Non-Community Water System (with sources)	105.00	105.00	
<u>Environmental Health - Water System Operating and</u>			
Community Water System (Part 5, NYSSC) >= 100,000gpd	1000.00	1000.00	
<u>Vital Records</u>			
Certified Copies, Birth and Death Certificates	30.00	30.00	First copy; subsequent copies on same visit/same record \$15.00 each
<u>Highway Department</u>			
<u>Fees</u>			

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Annual Maintenance	750.00	750.00	per year
Contractor U/G Installations (Excavation)(in travelway)	75.00	75.00	per permit
Contractor U/G Installations(out of travelway)	25.00	25.00	plus \$2 per foot, per permit
Divisible Hauling	25.00	25.00	per permit
Divisible Load Weight	10.00	10.00	per permit
Driveway Culvert	100.00	100.00	per permit
Driveway or Roadway - Commercial Entrance (Major)	500.00	500.00	per permit
Driveway or Roadway - Commercial Entrance (Minor)	150.00	150.00	per permit
Driveway or Roadway - Subdivision (Major)	500.00	500.00	per permit
Driveway or Roadway - Subdivision (Minor)	150.00	150.00	per permit
Driveway or Roadway - Temporary Access	50.00	50.00	per permit
Miscellaneous	100.00	100.00	per permit
Non-Divisible Hauling	100.00	100.00	per permit
O/H Utilities	50.00	50.00	plus \$2 per unit, per permit
Phone Booths, Bus Shelters, etc	50.00	50.00	per permit
Utilities Installations (Bridges/Culverts)	500.00	500.00	per permit
Driveway Paving	25.00	25.00	per permit

Information Technology Services

Fees

GIS - Private Organization - Custom Work/Consultations	60.00	60.00	per hour
GIS - Private Organization - Digital Data Distribution	60.00	60.00	per hour
GIS - Public or Not-for-Profit Custom Work	25.00	25.00	per hour

Mental Health Department

Fees

Psychiatric Assessment	133.88	133.88	30 or 45 minute session -- Psychiatrist
Psychotherapy Session	125.50	125.50	30 minute session -- completed by either a Social Worker or a Registered Nurse
Crisis 15min/unit	80.89	80.89	
Family Therapy	251.03	251.03	One hour visit with client and family
Family Therapy w/o patient	125.50	125.50	30 minute visit with family only
Full Psychotherapy	167.35	167.35	45 minute session -- completed by either a Social Worker or a Registered Nurse
Group Therapy (not Family)	64.86	64.86	
Intake Assessment	209.19	209.19	
Medication Administration with monitoring and education	83.68	83.68	Completed by Registered Nurse
Medication Management Visit	133.88	133.88	Completed by Psychiatrist

Fees

Health Monitoring 15 minutes	50.56	50.56
Health Monitoring 30 minutes	62.75	62.75

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Health Monitoring 45 minutes	90.64	90.64	
PROS Preadmission	143.16	143.16	
PROS Community Rehabilitation Services 2 - 12 hours	218.82	218.82	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 13 - 27 Hours	514.32	514.32	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 61+ hours	928.44	928.44	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 28-43 hours	734.16	734.16	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 44 - 60 hours	803.70	803.70	Tier Rate is dependent on the number of hours of service received per month
PROS Clinical Treatment Add-on	259.73	259.73	
PROS Ongoing Rehabilitation and Support	357.97	357.97	
PROS Integrated Rehabilitation	417.46	417.46	
Intake Assessment w/Medical Services	209.19	209.19	45 minute assessment completed by Psychiatrist or NP
Psychotherapy Add-on	75.31	75.31	30 Minutes completed by Psychiatrist or NP
Psychotherapy Add-on	117.15	117.15	45 minute completed by Psychiatrist or NP
Crisis - Complex	488.10	488.10	1 Hour Crisis visit with two clinicians
Crisis - Per Diem	1171.46	1171.46	3 Hours with two clinicians
Complex Care Management	19.52	19.52	5 minute follow up within 14 days of order
Smoking Cessation Session	25.62	25.62	3-15 minutes - completed by RN, MD, or NP
Alc and/or drug Screening or Intervention	56.69	56.69	Completed by qualified clinician
<u>Planning and Sustainability, Department of</u>			
<u>Circuit Rider</u>			
Planning Services - available only to municipalities	24.00	26.00	per hour
<u>Fees</u>			
Copies	0.25	0.25	per page
Maps - 18" x 24" (Arch C) - No Longer Applicable	6.00	0.00	per map
Maps - 24" x 36" (Arch D) - No Longer Applicable	12.00	0.00	per map
Maps - 36" x 36" - No Longer Applicable	18.00	0.00	per map
Maps - 36" x 44" (Ansi E) - No Longer Applicable	21.00	0.00	per map
Maps - 36" x 48" (Arch E) - No Longer Applicable	24.00	0.00	per map
<u>Fees</u>			
GIS Custom Work/Consultations - (4) Private	60.00	0.00	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Organization/Individual - No Longer Applicable			
<u>Probation and Community Justice</u>			
<u>Fees</u>			
Bad Check Charge	15.00	15.00	each
Copies	0.25	0.25	per page
Drug Test Administered	7.00	7.00	per test
Supervision Fees (sliding scale) max	30.00	30.00	per month
Surcharge on Criminal Court Restitution Money Paid through Probation	5.00	5.00	%
<u>Recycling and Materials Management, Department of</u>			
<u>Annual Fee</u>			
Aged & Health Homes	0.02	0.03	per Sq.Ft.
All Others	0.05	0.06	per Sq.Ft.
Colleges	263864.00	324816.00	
Recreational & Warehouses	0.02	0.03	per Sq.Ft.
Residential	65.00	75.00	per unit
Seasonal	32.50	37.50	per unit
<u>Disposal Fee</u>			
Licensed Haulers (per ton)	96.00	96.00	per ton
Residential and Commercial Permit Holders - (per ton)	96.00	96.00	per ton
Residential and Commercial Permit Holders - Flat Rate Tier #1	15.00	15.00	
Residential and Commercial Permit Holders - Flat Rate Tier #2	30.00	30.00	
Residential and Commercial Permit Holders - Flat Rate Tier #3	45.00	45.00	
<u>Fees</u>			
Disposal Coupons (automobiles)	10.00	10.00	Garbage & Yard Waste
Disposal Coupons (SUV/Minivans)	15.00	15.00	Garbage & Yard Waste
Hauler's License Fee (per additional vehicle)	25.00	25.00	
Hauler's License Fee (per application)	100.00	100.00	
Punch Cards - five 35lb bags	15.00	15.00	Garbage
Tire Disposal - Each for 10 or less per trip	3.00	3.00	ea
Tire Disposal - per ton	285.00	285.00	per ton
Yard Waste - Scale Fee (per ton)	90.00	90.00	per ton
<u>Fees</u>			
Freon	20.00	20.00	Per unit
Electronic Recycling	10.00	10.00	each CRT (TV, monitor, etc.)
Food Scrap Transport Container	12.00	12.00	ea
Commercial Recycling	60.00	60.00	ton
Single Stream Recycling	60.00	60.00	ton
<u>Fines</u>			
Illegal Dumping Fine (minimum)	50.00	50.00	
Returned Check Fee	20.00	20.00	
Uncovered Load Surcharge (first offense)	10.00	10.00	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Uncovered Load Surcharge (second offense)	20.00	20.00	
Uncovered Load Surcharge (third offense)	40.00	40.00	
<u>Other</u>			
Baskets	0.00	0.00	na
Compost Base	10.00	10.00	
Compost Bins	40.00	40.00	
Compost Turner	16.00	16.00	
Recycling Bin Wheel Kits	0.00	0.00	We don't sell anymore
Recycling Bins (18 Gallon)	10.00	10.00	
Recycling Bins (22 Gallon)	14.00	14.00	
Tarps	5.00	5.00	
<u>Other</u>			
Geo Compost Bin	30.00	30.00	
Apartment Style Bins	8.00	8.00	
Food Scrap Recycling	0.00	0.00	Per Ton
<u>Permits</u>			
Commercial (each additional vehicle)	20.00	20.00	
Commercial (First Vehicle)	40.00	40.00	
Residential (for 2 years)	20.00	20.00	
<u>Permits</u>			
Temporary Permit	15.00	15.00	
<u>Sheriff's Office</u>			
<u>Attachment</u>			
Additional levy, each	57.00	57.00	
Execute and levy	72.00	72.00	
If summons to be served	17.00	17.00	per party
Serve defendant, each	17.00	17.00	
<u>Civil Arrest</u>			
Arrest One Person - If Committed (with Subsequent Discharge)	20.00	20.00	additional
Arrest One Person (Original and two Copies)	57.00	57.00	
<u>Civil Process</u>			
Summons (with or without a complaint), or Subpoena (4 Copies per Party)	17.00	17.00	plus mileage
<u>Eviction</u>			
"3 day" or "30 day" notices (Three Copies per Party)	17.00	17.00	plus mileage
Eviction/Removal (Original & 4 Copies per Party)	107.00	107.00	plus mileage
Notice of petition & petition (Three Copies per Party)	62.00	62.00	plus mileage
Order for Possession or Writ of Assistance (Original & 4 Copies per Party)	107.00	107.00	plus mileage
<u>Execution</u>			
Personal Property (Original and 5 Copies)	85.00	85.00	plus mileage
Real Property (Original and 5 Copies)	95.00	95.00	plus mileage
<u>Income Execution</u>			
Both Stages (Original and 5 copies)	86.00	86.00	

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
First Stage Only (Original and 5 copies)	49.00	49.00	
Second Stage Only (Original and 5 copies)	47.00	47.00	
<u>Income Execution for Support</u>			
Serve on Debtor Only (Original and 3 Copies)	32.00	32.00	plus mileage
Serve on Employer Only (Original and 3 Copies)	32.00	32.00	plus mileage
<u>Miscellaneous</u>			
Amendment	3.00	3.00	
Background Checks	10.00	10.00	
Copies	0.25	0.25	per page
Dealer Permit	10.00	10.00	
Duplicate	5.00	5.00	
Fingerprint Fee	10.00	10.00	Per Card
New Pistol Permit Fee	10.00	10.00	
Picture Fee for Pistol Permit	3.00	3.00	
Picture for Duplicate	3.00	3.00	
Pistol Application	1.00	1.00	
Sheriff's Identification	15.00	15.00	
<u>Order of Seizure</u>			
Each Additional	57.00	57.00	
Execute Against One Party	137.00	137.00	
If Summons to be Served	17.00	17.00	per party
<u>Orders (Citations) & Mandates</u>			
Orders (Citations) & Mandates (Three Copies per Party)	47.00	47.00	plus mileage
<u>Property Execution</u>			
Notice to Judgement debtor	62.00	62.00	
Real Property (Original and 5 Copies)	70.00	70.00	plus mileage
Straight/Demand (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Financial Institution (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Non-Financial institution (Original and 5 Copies)	40.00	40.00	plus mileage
<u>Realty Deeds Pursuant to Court Order</u>			
Realty Deeds Pursuant to Court Order	67.00	67.00	
Realty Deeds Pursuant to Court Order (each additional Deed)	22.00	22.00	
<u>Social Services Department</u>			
<u>Annual Fee</u>			
Child Support parent fee	35.00	35.00	NYS-mandated fee charged to custodial parents who've never received public assistance
<u>Fees</u>			
Attorney Fee	91.90	91.90	per hour
<u>Weights & Measures Department</u>			
<u>Fees</u>			
Bulk Milk Tank (1,585 gal. Max. cap.)	80.00	80.00	per tank

Tompkins County 2021/2022 Schedule for Fees

Department Type, Fee Type and Fee	2021	2022	Notes
Bulk Milk Tank (793 gal. Max. cap.)	40.00	40.00	per tank
Linear Measure (over 39 inches)	8.00	8.00	per device
Linear Measure (up to 39 inches)	4.00	4.00	per device
Other: Late Fees	50.00	50.00	per violation
Petroleum - Blend Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Dual Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Single Dispensing Pump	20.00	20.00	per measuring chamber
Scale (15,432 lb. Max. cap.)	140.00	140.00	per device
Scale (3,307 lb. Max. cap.)	100.00	100.00	per device
Scale (33 lb. max. cap.) 1st five (5)	20.00	20.00	per device
Scale (33 lb. max. cap.) additional	10.00	10.00	per device
Scale (33 lb. max. cap.) retest	10.00	10.00	per device
Scale (661 lb. Max. cap.)	40.00	40.00	per device
Scale (661 lb. Max. cap.) retest	20.00	20.00	per device
Timing Devices (time is basis for charge)	4.00	4.00	per device
Vehicle Metering System (79 gpm or less)	100.00	100.00	per device
Vehicle Metering System (over 79 gpm)	120.00	120.00	per device
Wire and Cordage Measuring Devices	20.00	20.00	per device

Contract Listing

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Airport					
Air Temp	CFR Heating/Air Conditioning System	6,500	6,500	2,500	2,500
Alpine Systems	MUFIDS Maintenance/Service	3,000	6,000	19,500	19,500
Ameribridge	Jet Bridge Service				13,353
Ames	Shop Rags & Carpet Runners	850	850	2,376	2,376
BerNational Controls	Security System	9,000	1,500	2,500	2,500
Boyd Group	Air Service Development Consultants	40,000	40,000	20,000	12,000
Burriss Plumbing	Misc. Plumbing Work	1,500	1,500	0	0
C&S Companies	DBE				4,000
C&S Companies	Q-Ware				3,060
C&S Companies	SPDES Water Testing & Sampling			39,000	52,900
Casella	Trash/Recycling Removal	8,000	8,000	8,000	8,000
Chamberlain Climate Control	Maintenance of Refrigeration Equipment	500	500	0	0
Communique	Advertising/Marketing Consultant & Social Media	78,000	78,000	78,000	78,000
Cummins Northeast	Generator Repair	1,000	1,500	1,500	1,500
David Brown's Refrigeration	Terminal Cafe' Equipment	750	750	0	0
Duval	Scott Pak Inspection Test	1,500	1,500	1,500	1,500
Empire Aviation Solutions	Air Service Development Consultants				36,000
Energetix	Drug and Alcohol Testing	300	300	350	350
Fairweather Enterprises	Customer Service Reps.	215,000	0	0	0
First Due	Hose Testing	1,500	1,500	1,500	1,500
FirstLight	Terminal Wi-Fi	6,060	6,036	6,036	6,036
Functional Communications	Terminal Music	2,300	2,300	2,400	2,400
Gotta Do	Glycol Hauling	13,000	15,000	15,000	15,000
Grease Busters	Cleaning of Terminal Grill	1,100	1,200	2,400	2,400
Greene's Water Softener Service	Water Softener Service	1,000	1,000	1,000	1,000
GreenScene Lawn & Garden	Exterior Landscaping	37,737	39,595	42,800	40,000
GreenScene Lawn & Garden	Winter Maintenance of Culligan Drive	10,000	13,000	13,000	15,000
Harob/Hurst	Extrication Tools Service	2,000	2,000	2,000	3,000
Integrated Water Management	Cooling Tower Treatment	1,200	1,200	1,200	1,200
Ithaca Overhead Door	Misc. Door Work	1,000	1,000	1,000	1,000
Jean McPheeters Consulting	Grant Consultant	2,000	2,000	2,000	2,000
Life Safety	Terminal Fire Alarm Inspection/Service	3,500	0	0	0
LSL/Benefactor	Glycol Sampling Tests	1,200	3,000	0	0
Microbac	SPEDES Sampling/Testing	5,000	6,000	0	0
Modular Mechanical	HVAC Controls	20,000	0	0	0
Monroe Extinguisher Service	Fire Extinguisher Service & Repair	1,500	1,500	1,500	1,500
Northland Capital Equipment	GPS Software for Airfield		10,500	10,500	10,500
On Site Solutions (OSS)	Parking Lot Equipment	2,500	0	0	0
Overhead Door	Door Repair/Replacement	1,500	1,500	0	0
Pasco	HVAC Controls	5,000	0	5,993	5,993
Postler & Jaeckle Corp. (P&J)	Terminal HVAC	5,000	0	13,500	13,500
Retterer & Sons, LLC	Terminal, CFR & Customs Cleaning	134,704	138,224	250,000	170,400

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Richardson Brothers	Misc. Electrical Work	3,500	3,500	2,500	2,500
Ricondo & Associates	Airline Rates Agreement & Support	20,000	20,000	25,000	20,000
Roto Rooter	Misc. Plumbing Work	750	1,000	500	500
Safety Kleen	Terminal and CFR Oil Water Seperator Service	5,000	7,500	7,500	7,500
Securitas/Ambassador	Terminal Security		215,000	103,000	105,000
SemTech	Motor Repair	2,000	0	0	0
Shopkeep	Terminal Cafe' POS			3,000	3,000
Spectrum	CFR Wireless Internet	3,000	3,500	5,400	5,400
SRI Sprinkler	Fire Sprinkler System	2,000	2,000	0	0
Tradewind Scientific	TRACR Aim System	10,000	10,000	10,000	10,000
Unknown	Interior Landscaping	5,700	10,000	7,500	7,500
Unknown	Marketing/Promoting Airport	70,000	70,000	70,000	70,000
Unknown	Pump Testing	650	650	650	650
West Fire Systems	Terminal & CFR Building Fire Alarm Panel	800	2,500	8,500	8,500
		\$ 748,101	\$ 739,105	\$ 790,605	\$ 770,518

Assessment Department

COSTAR	Commercial Data Service				5,340
ESRI (\$2,133 to I.T.S.)	Computer Services	3,022	3,022	889	889
Fountain Spatial (to I.T.S.)	Tax Map Maintenance	2,000	2,000	0	0
NYS Office of Real Property Services	Computer Services	2,100	2,100	2,100	2,100
Systems Development Group	Computer Services	6,600	6,600	6,600	6,600
		\$ 13,722	\$ 13,722	\$ 9,589	\$ 14,929

Assigned Counsel

CMS Imaging(price includes toner and service)	Maintenance of Copier	430	459	459	459
		\$ 430	\$ 459	\$ 459	\$ 459

Board of Elections

KNOWINK	annual software license/maintenance agreement, annual initiation fees for early voting		15,425	15,425	15,425
National Time Sharing Inc.	Maintenance Fee (Voter Registration Syst.)	27,695	27,695	32,180	32,180
West Fire Systems, Inc	annual Hanshaw office security system monitoring	216	216	216	216
		\$ 27,911	\$ 43,336	\$ 47,821	\$ 47,821

County Administration

City of Ithaca	Alternative Response Model Research *RPS*				-12,500
City of Ithaca	Community Justice Center Staffing and Program Funding Request *RPS*				-137,666
City of Ithaca	Develop Comprehensive Community Healing Plan *RPS*				-40,000
City of Ithaca	Officer Wellness Program Development *RPS*				-20,000
Clear Impact	Results Based Accountability Software Licenses	15,400	14,400	14,400	14,400
Clear Impact	Vendor-provided Training for	8,900	6,000	0	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Cooperative Extension	Implementation of Results Based Accountability (RBA) model Broadcasting, Taping, Web Support	31,018	31,018	31,018	15,509
County Historian	County Historian Stipend				10,000
Discover eGov (Catalog & Commerce)	1/2 Maint. of Electronic Contracts/RFP/Bids Module	6,000	6,000	6,000	6,000
Discover eGov (Catalog & Commerce)	Annual Maintenance Contract for Budget Track budgeting system	9,600	9,600	9,600	9,600
Ethics Unlimited, LLC (dba Verify Comply)	Contract for Exclusion Screening		1,320	1,320	1,320
Family & Children's Svcs of Ithaca	County share of Downtown Community Outreach Worker Program	20,000	60,000	65,000	65,000
Finger Lakes ReUse	Expand ReSet Program			40,000	0
Finger Lakes ReUse	Operating Expenses Assistance				130,000
Kinney Management	K-Checks Exclusion Screening	3,038	0	0	0
Language Line Svcs & Empire Interpreting Svc	Translation Services (variable amounts)	20,000	20,000	20,000	20,000
Sensory Technologies	Maintenance and repair of Legislature Chambers A.V. System	8,960	12,800	15,000	18,883
Survey Monkey	Annual Membership for Web Survey Design/Use	300	360	1,200	2,000
TBD	Alternative Response Model Research				10,000
TBD	Develop Comprehensive Community Healing Plan				75,000
TBD	Equity Diversity and Inclusion Operating Support				20,000
TBD	Language Access Implementation To Reduce Barriers				150,000
TBD	Language Access Implementation To Reduce Barriers				33,826
TBD	Online Policy Manual and Policy Tracking	1,800	0	0	0
TBD	Trainer for Climate Survey follow-up	30,000	0	0	0
Time Warner Cable	Broadband Internet & Cable TV Svc. for Legislature Broadcast	2,327	500	0	3,000
Tompkins County Chamber Foundation	Develop Micro-Enterprise Grant Program			15,000	0
Tompkins County Chamber of Commerce	Support for "Live in Ithaca" program	10,000	0	0	0
		\$ 167,343	\$ 161,998	\$ 218,538	\$ 374,372
County Attorney					
TBD	Restore Funding				10,000
					\$ 10,000
County Clerk					
FLTG	bunker storage lease	9,000	9,000	9,000	9,000
General Code	Laserfiche service contract	83,000	83,000	83,000	83,000
PropertyInfo	electronic document management system	17,000	17,000	17,000	17,000
		\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
County Office for the Aging					
Caregivers, StafKings, Comfort Keepers, Home Instead	Caregiver Respite & Home Care	41,207	41,207	35,207	35,361
Caregivers, StafKings, Comfort Keepers, Home Instead	Home Care	343,302	343,302	272,007	263,007
Finger Lakes Independent Center	Registry	10,753	10,753	10,753	10,753
Foodnet	Half-time Case Manager		31,192	31,192	31,192
Foodnet	Home Delivered Meals	58,629	58,629	58,629	58,629
Foodnet (NSIP Subcontract)	Congregate & Home Delivered Meals	110,000	110,000	110,000	110,000
Foodnet (Title IIIC 1&2 Contract)	Congrete & Home Delivered Meals	439,888	447,897	447,897	454,329
Foodnet (WIN Subcontract)	Home Delivered Meals	231,082	231,082	231,082	237,076
Human Services Coalition	New York Connects- LTCC Meetings	5,000	5,000	5,000	5,000
Ithaca Neighborhood Housing Services	Home Repair		31,192	31,192	31,192
Ithaca Neighborhood Housing Services	Small home and repair safety program		28,525	26,525	26,525
Legal Aid of Western New York	Legal Services	5,359	5,359	5,359	5,259
Lifelong	Aging Mastery Program	4,449	5,078	5,084	5,065
Lifelong	Health Insurance Counseling	16,584	16,747	16,910	17,203
Lifelong	Lifelong Mosaic Program	9,603	9,603	9,603	9,603
Lifelong	MIPPA- Medicare Improvement for Patients and Providers Act assistance	7,492	7,492	7,493	7,493
Lifelong (Previously Senior Citizens' Center)	Senior Circle Newsletter	10,823	10,823	10,823	15,988
TC Department of Social Services--NY Connects	New York Connects I & A and Options Counseling	60,932	60,932	60,932	60,932
TC Department of Social Services-EISEP	Long Term Care Unit Case Management	95,863	95,863	95,863	95,863
TC Dept of Social Services	Unmet Needs- PT case aide located at LTC		37,462	40,035	40,035
		\$ 1,450,966	\$ 1,588,138	\$ 1,511,586	\$ 1,520,505
District Attorney					
New York Prosecutors Training Institute (NYPTI)	Increased storage capacity (2TB) for Digital Evidence Management System (DEMS)		2,640	2,640	2,640
TBD	Private Laboratory Services				8,789
		\$ 0	\$ 2,640	\$ 2,640	\$ 11,429
Emergency Response Department					
AK Associates	Basic Maintenance			26,000	26,000
AK Associates	Rapid SOS	2,500	336	336	336
Brite Computers	MDT Support	15,000	15,000	15,000	20,000
ESRI	CAD Support (Server holds maps)	9,000	9,000	9,000	9,000
Firstlight	Wi-Fi Public Access	3,500	3,700	3,700	3,700
GoDaddy	Tompkins Ready (three years, 2021)			60	0
IamResponding	Electronic Paging Transmission/Back-up			9,200	9,200
Interaction Insight Corporation	Platinum Support (Eventide Recorder)				15,000
Locution	Text-Speech Voice Paging Module	14,000	14,000	14,000	14,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Motorola	Radio System/Microwave	701,000	722,030	655,120	655,120
Priority Dispatch	EMD Support	3,500	7,200	7,200	7,200
Spectrum	Back up connections	1,000	1,000	1,000	1,000
Spillman	Computer Aided Dispatch/Mobile Data	153,000	160,000	160,000	175,000
Spillman	Locution Interface	1,000	1,000	1,000	1,000
SwiftReach	Mass Notification System	21,500	21,500	21,500	21,500
United Radio	Paging System	31,000	31,000	31,000	31,000
UPS System	911 Center UPS System	4,000	4,000	4,000	4,000
Verizon	E911 Services			41,760	35,920
West Safety Solutions	Text-2-911			5,700	5,700
		\$ 960,000	\$ 989,766	\$ 1,005,576	\$ 1,034,676

Facilities Department

Access Lifts & Ramps, Inc.	Access Lift Maintenance Service	960	960	960	960
ALSCO	Fire Retardant Safety Clothing Rental	1,460	1,460	1,612	1,612
Ames Linen	Health Dept Mat Rental & Cleaning Service	2,080	2,080	2,160	2,160
Bolton Point, Village of Lansing, City of Ithaca	Water/Sewer	100,445	102,445	100,100	100,100
Casella (formerly WeCare Waste & Recycling)	Recycling	3,880	3,880	3,880	3,880
Casella (formerly WeCare Waste & Recycling)	Trash/Rubbish Disposal	15,630	15,630	15,630	15,630
Center Ithaca - TTH Associates	Assigned Council Rent	0	0	28,745	31,042
City and Town of Ithaca	Taxes, Sidewalk Assessment Fees	8,300	8,300	9,000	9,000
City of Ithaca	Rent for 18 parking spaces @ W. State Street	12,458	11,945	11,945	13,075
City of Ithaca	Stormwater Sewer Fees	5,555	5,555	7,900	7,900
Davis-Ulmer	Fire Sprinkler System Testing & Inspection	8,840	7,840	7,840	7,840
Dude Solutions	Energy Manager and Utility Bill Processing	4,163	4,163	4,860	4,920
G&H Fire Extinguisher	Fire Extinguisher Service	2,000	2,000	2,000	2,000
Gravity Renewables	Hydroelectric Utility Vendor	350,000	350,000	350,000	350,000
Hancock Plaza Real Estate	DMV Rent	67,257	68,603	69,170	70,485
Haylor, Freyer, & Coon, Inc.	Property & Boiler Insurance	120,000	122,000	100,000	100,000
Hill & Marks/Sanico/Riley	Cleaning Supplies, Paper Products & Ice Melt	49,000	50,000	50,000	54,000
Infor Global (Previously: Datastream Systems)	Infor EAM Technical Support	3,901	3,901	3,901	5,265
Integrated Water Management	Water Treatment Service (Boilers & Cooling Towers)	5,220	5,220	5,220	5,220
Irish. LLC	Human Rights Rent	29,990	30,589	31,200	32,457
Johnson Controls	Controls Service Contract/M&V Reporting	92,429	94,884	98,438	100,807
Misc. Service Contracts	Service Contracts	363	1,635	0	2,505
NYSEG/Constellation Energy	Electric Utilities Vendors	195,720	185,720	140,720	140,720
NYSEG/Direct Energy	Natural Gas Utilities Vendors	160,000	155,000	125,000	120,000
Pat Cozzarin Pest Management	Pest Management	2,000	2,000	1,500	1,500
Penn Power Systems	Emergency Generator Maintenance	4,020	4,020	4,020	4,020
Schug Realty, LLC	Board of Elections Rent	45,397	44,075	44,075	44,075

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Solar Liberty	Solar Panel Equipment Leases	14,280	14,280	14,280	14,280
SunPower Systems	Library Solar Panel Annual System Testing & PM	4,110	4,110	2,140	0
TBD	Annual Life/Safety Inspections	2,000	2,000	0	0
Thyssen Krupp Elevator Corp.	Elevator Maintenance Service	17,730	16,060	16,060	16,060
Timberline	Timberline Cost Accounting Service Plan	1,335	1,335	1,789	1,789
Various Materials & Supplies Vendors	Materials & Supplies Vendors	260,000	260,000	250,000	280,000
West Fire Systems	Fire Alarm, Security, and Elevator Cellular Communicator Service			11,470	11,470
West Fire Systems	Fire Alarm System Testing & Inspection	7,630	7,090	7,090	7,090
West Fire Systems	Fire Alarm/Security Central Monitoring Service	3,648	3,648	3,648	3,648
		\$ 1,601,801	\$ 1,592,428	\$ 1,526,353	\$ 1,565,510

Finance Department

e-Gov	Online bid system	6,000	0	0	0
Insero	Auditing	100,000	100,000	64,250	100,000
JACK VENESKY	Cost Allocation	3,600	3,600	3,750	3,750
Superion	Sungard maintenance	18,000	20,076	20,076	20,076
SYSTEMS EAST	Tax Collection Software	10,600	10,500	10,650	10,791
TBD	Computer Systems				1,925
tbd	P-Card Software		0	0	2,000
TBD	Purchasing Staffing				32,000
WILLIAMSON	Town Tax Collection Software	4,500	3,600	3,600	3,650
		\$ 142,700	\$ 137,776	\$ 102,326	\$ 174,192

Health Department

Accela	Software Maintenance Agreement	23,000	25,799	28,781	29,478
All Ears Hearing	Hearing Consultant/Evaluations	500	100	100	100
AMN Healthcare, Inc.	Contract for Traveling Nurse(s)			75,000	0
Bangs Ambulance/Tompkins County Funeral Directors	Removals	25,000	35,000	37,800	52,800
BioServ	Medical Waste Disposal	845	845	845	1,560
Birnie Bus/Ithaca City School District/Parent	Transportation - Preschool Special Ed	680,000	874,300	760,000	790,000
Birnie Bus/Parent	Transportation - Early Intervention	5,000	5,000	3,000	3,000
Cayuga Medical Center at Ithaca	Facility Use/Labs/Radiology		35,380	42,728	49,296
Cayuga Medical Center at Ithaca & Affiliates	Radiology, Consulting, Rabies Rx, Lab, etc.	83,170	43,085	42,900	53,990
Cayuga Pathology, PLLC dba Excelsior Pathology	Medical Examiner				184,720
CDD Lab/Quest Diagnostics	STD Labs	35,000	30,000	32,000	32,000
CMA, J. Venesky, & others TBD	TBMD, Indirect Cost, Med Rec, etc.	8,345	8,352	8,585	8,400
Cornell Cooperative Extension of Tompkins County	Lead Education	7,500	7,500	0	0
Cornell Cooperative Extension of Tompkins County	Radon Grant	8,332	8,332	8,332	0
Cornell University	Work Study Program	2,000	0	0	0
Early Intervention Service Providers (NYSDOH holds	Early Intervention Services	650,000	650,000	650,000	575,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
contracts)					
Ecospect, Cayuga Medical Center at Ithaca	Lead Testing	2,000	16,854	17,444	17,444
Finger Lakes Business Services	Answering Service	5,200	5,200	5,200	8,000
Hearing Officer, Robert Spitzer	Hearings	1,620	1,620	1,620	1,620
iCentral	EHR Software Maintenance	28,008	33,000	33,200	40,000
Industrial Hearing Testing	Hearing screenings per regulations	2,600	1,900	3,100	3,100
McCarthy & Conlon, LLC	Mcaid Cost Rept-D&TC, LHCSA Statistical Consult, LHCSA Cost Report	8,000	8,000	8,000	13,000
Microbac NY/Community Science Institute	Environmental Lab Services, water quality monitoring and HABS	5,800	40,328	40,328	40,328
MSDSOnline	SDS documents	6,649	7,049	7,049	8,106
NMS Labs	Forensic Labs	29,892	35,000	25,000	30,000
Our Lady of Lourdes/Twin Tier Pathology	Autopsies/Forensic Labs - shared\$\$	3,900	3,900	5,600	8,400
Pathology Associates of Ithaca	Medical Examiner Program/autopsies	143,500	160,720	172,720	0
Planned Parenthood of the Southern Finger Lakes	STD Clinic	57,000	68,000	68,000	68,000
Pre-school Service Providers	Pre-school Services	4,316,060	4,914,411	5,100,000	5,332,407
Property Info	Software Vendor/Vital Records	999	999	1,200	1,200
sCube	support, automation of processes, training for Permit Management Software		15,000	7,594	15,000
TBD	Expanded Peer Counselors	39,260	31,590	39,910	32,604
TBD	HABS Database Project with CSI				9,600
TBD	HABS Database Project with CSI				5,400
TBD	Public Health Sanitary Code Consultant				18,000
TBD	Public Health Sanitary Code Consultant				32,000
TBD	Rabies Post Exposure Treatment Program				25,000
TenEleven	Software Maintenance (Electronic Health Record)	12,113	17,020	17,020	17,020
Tompkins County SPCA	Rabies Program	11,398	11,398	11,398	11,398
Various Churches/Community Centers	WIC Leases	2,200	2,400	2,400	2,400
		\$ 6,204,891	\$ 7,098,082	\$ 7,256,854	\$ 7,520,371

Highway Department

(7) Town Highway Departments	Snow & Ice Removal on County Roads	665,000	782,000	700,000	762,809
Airgas East	Cylinder Lease	3,500	3,500	3,500	3,500
ArcView/ESRI	GIS Software (w/Planning)	300	300	300	300
Atlantic Testing	Pavement Soil Testing	750	750	750	750
Bid Item - Highway Striping	Pavement Markings	140,000	140,000	140,000	140,000
CarteGraph	Sign Program Maintenance	2,918	2,918	2,918	2,918
CME Associates, Inc.	Pavement Soil Testing	750	750	750	750
DiKat, Inc.	Traffic Light Maintenance	12,000	12,000	12,000	12,000
Energetix	Drug/Alcohol Testing	1,400	1,400	1,400	1,400
Sage Software, Inc.	Maintenance - Timberline Job	1,350	2,000	2,000	2,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	Cost System				
SignCad	Maintenance of Software	950	950	950	950
TBD (ZONES?)	AutoCad Drafting Software	1,500	1,500	1,500	1,500
	Support				
The Computing Center	Fax & Printer Maintenance	200	200	200	200
		\$ 830,618	\$ 948,268	\$ 866,268	\$ 929,077

Highway Machinery

Cummins Northeast, Inc.	Electronic Support for Diesel Engines	800	800	800	800
Dossier Systems	fleet management software subscription		7,500	7,500	7,500
Filtrec	Lift Inspections	1,000	1,000	1,000	1,000
Fleetmax	Maintenance Support for Parts Program	750	750	750	750
Safety Kleen Corp.	Waste Oil Pickup	1,800	1,800	1,800	1,800
Sanford & Burtis	Fire Extinguisher Inspection	1,000	1,000	1,000	1,000
SLEC	Lift Inspections	1,500	1,500	1,500	1,500
STADIUM INTERNATIONAL	ON-LINE SERVICE	2,500	2,500	2,500	2,500
Syn-Tech Systems	Fuel System Computer Back-up	1,250	1,250	1,250	1,250
TBD	Lift Inspections (Admar or JM Equipment?)	500	500	500	500
Unifirst	Uniform Rental/Cleaning	9,000	9,000	9,000	9,000
		\$ 20,100	\$ 27,600	\$ 27,600	\$ 27,600

Human Resources, Department of

Catalog & Commerce	Online Software Maintenance	6,900	6,900	6,900	6,900
City of Ithaca	Culturally Responsive Recruitment Strategy For Law Enforcement *RPS*				-17,500
Roemer Wallens Gold and Mineaux	Attorney Services Negotiations	54,000	54,000	54,000	54,000
TBD	Culturally Responsive Recruitment Strategy For Law Enforcement				15,000
TC3.biz	Smart Work Training	27,420	27,420	27,420	27,420
TC3.biz	TCCOG Training Academy	10,000	10,000	10,000	10,000
UKG	UKG HR Software				16,000
		\$ 98,320	\$ 98,320	\$ 98,320	\$ 111,820

Human Rights, Office of

CNY Fair Housing	"Affirmatively Furthering Fair Housing" Program	8,000	8,000	8,000	8,000
Community Dispute Resolution Center (CDRC)	Conflict Coaching for OHR Clients	5,000	0	0	0
IKON Office Solution	Rental of Canon Copier	200	850	850	850
		\$ 13,200	\$ 8,850	\$ 8,850	\$ 8,850

Information Technology Services

AllMode	Software & System Maintenance Shoretel	23,000	21,000	21,800	21,800
ARIN	ISP Redundancy Registration (BGP)	100	100	150	150
AT&T	ITS MiFi			450	450
BMC	Software Maintenance TrackIt	2,825	2,807	2,900	0
BSI	Software Maintenance	5,500	5,633	0	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	HR/Payroll Tax Codes				
Computing Center	Software & Maintenance Red Hat Linux Spillman Server		1,200	1,200	1,200
Dell	Microsoft Office 365 Enterprise Agreement	90,000	95,000	95,000	111,000
Discover eGov	County Website Support & Maintenance	12,500	13,200	13,200	14,000
Dot.GOV Registration	Domain Renewal (TompkinsCountyNY.gov)	400	400	400	400
ESRI (\$2,133 fr Assessment)	Software Maintenance Enterprise GIS	15,650	16,350	18,483	20,483
FirstLight	Dark Fiber & Primary ISP	27,615	33,483	28,683	28,683
FirstLight	Professional Service Contract	10,000	10,000	2,500	10,000
FirstLight	Public WiFi	10,291	10,365	10,365	10,365
FirstLight	Software and Maintenance Cisco Firewall	12,700	8,200	8,475	6,000
FirstLight	Software and Maintenance Fatpipe	5,800	5,125	7,800	6,000
FirstLight	Software and Maintenance for KnowBe4 Security Awareness and Training	6,000	6,000	6,000	6,500
Fountain Spatial (fr Assessment)	Tax Map Maintenance			2,000	2,000
GeoLynx (fr DOER)	Addressing Program			4,000	4,000
Go Daddy	Security Certificate Renewal	168	0	160	160
Help Systems	Software Maintenance InterMapper	890	890	890	1,500
Infor	Software Maintenance Infor HR/Payroll	64,000	71,346	0	0
isolved HCM	Software Maintenance TimeForce	4,500	0	0	0
Kronos SaaShr	WorkForce Ready, Leave, ACA, Payroll			71,044	71,044
Lansweeper	Work Order and Asset Management System				3,680
Latitude GEO	Software Maintenance Online GIS	4,160	5,000	5,000	5,000
Lynx	Professional Services Contract	30,000	30,000	10,000	30,000
Lynx	Software Maintenance NetApp	0	18,933	23,100	0
Lynx	Software Maintenance VMWare	20,000	18,909	18,909	18,909
Network Solutions	Domain Renewal (Tompkins-co.org)	165	0	0	185
Pictometry, Inc. (fr DOER)	Cloud-based Enterprise Application			3,000	3,000
SHI	Bomgar Help Desk Support		4,600	6,200	7,000
SHI	Software and Maintenance Redhat Insight server	1,700	1,200	1,200	0
SHI	Software Maintenance SOPHOS	15,000	15,665	15,665	15,800
SHI	Software Maintenance Varonis	7,500	8,300	8,350	12,000
SHI International (fr DOER)	GIS-related Software & Annual Support			9,000	9,000
Site Improve	Website compliance software			11,426	8,180
Spatial Station-Datamaster (fr DOER)	911 Address Database Software			26,000	0
Spectrum	Internet to the Office of Human Rights Office				876
Spectrum	Secondary ISP	5,400	7,188	10,788	10,788
TBD	Annual IT Security Audit	15,000	5,000	0	0
TBD	Funding for Increased Costs of				49,722

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	Service Contracts				
TBD	Pictometry Aerial Photography				50,577
TBD	Tax Mapping Tool Upgrade				3,785
TBD	Tax Mapping Tool Upgrade				8,215
Verizon	Data Line to Human Rights Office Location	1,000	1,000	1,000	0
Verizon	ITS MiFi	500	500	500	460
Vertiv	UPS Maintenance (Annex C Datacenter)	3,800	3,800	3,800	4,500
		\$ 396,164	\$ 421,194	\$ 449,438	\$ 557,412

Ithaca-Tompkins Co. Transportation Council

Caliper Corporation	TransCAD technical support	2,000	2,000	2,000	2,000
Tom Mank	On call support and training, run and maintain Travel Demand Model, assist Census data updates for transportation				5,000
		\$ 2,000	\$ 2,000	\$ 2,000	\$ 7,000

Legislature & Clerk of the Legislature

Granicus	Minute Traq and Media Traq	19,096	19,669	19,669	20,653
Poet Laureate (Determined Annually)	Fulfill County Poet Laureate Role		3,000	0	0
		\$ 19,096	\$ 22,669	\$ 19,669	\$ 20,653

Mental Health Department

10e11	EHR Vendor Annual Fees	55,000	55,000	55,000	55,000
10e11	EHR Vendor Mainenance	17,276	17,276	26,000	21,000
Ability Network	Annual Costs as Third Party Billing Conduit	0	0	0	15,000
ALCOHOL AND DRUG COUNCIL	CLINIC AND EDUCATION SERVICES	377,503	394,701	380,914	385,140
Auguste Duplan	Contractual Child Psychiatric Services	97,760	97,760	100,000	100,000
CATHOLIC CHARITIES OF TOMPKINS COUNTY	PARENT ADVOCACY PROGRAM SUPPORT	5,117	5,117	6,250	6,807
CAYUGA ADDICTION RECOVERY SERVICES (CARS)	Residential and Clinic Services	1,119,369	1,143,986	1,180,283	1,196,590
CHALLENGE WORKFORCE SOLUTIONS	EMPLOYMENT, TRAINING AND PLACEMENT	587,457	587,457	490,992	511,165
Ciaschi, Dieters-Hagen, Little and Mickelson	Annual Consolidated Fiscal Report Audit	5,000	5,000	5,000	5,000
CMC	Part Time Psychiatric Services	208,000	208,000	0	0
FAMILY AND CHILDREN'S SERVICES OF ITHACA	CLINIC, RESPITE, EDUCATION AND ADVOCACY	270,551	270,551	280,345	285,436
FRANZISKA RACKER CENTER	Day Treatment, SPOA Children & BOCES funds	753,924	890,600	888,663	901,454
Gadabout	Transportation	3,500	3,500	0	0
Information Management Associates (IMA)	Billing Software Subscription	0	8,000	9,000	9,000
ITHACA YOUTH BUREAU	RECREATION SUPPORT SERVICES TO CHILDREN	136,334	136,334	130,614	130,614
Karen Miller	Psychiatric Services				100,000
LAKEVIEW HEALTH SERVICES	RESIDENTIAL SERVICES	1,019,035	1,103,758	1,133,026	1,350,581
MENTAL HEALTH ASSOCIATION	ADVOCACY, EDUCATION, SUPPORT SERVICES	390,789	390,789	403,515	412,166
Mental Health Association	Support Groups at Jail and Probation	31,479	31,479	27,702	27,702

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
REACH Medical	REACH Medical				202,265
Shredding Services	Shredding Services	1,500	1,500	0	0
St. Johns Community Services	EMERGENCY SHELTER AND CASE MANAGEMENT SERVICES	65,513	65,513	81,465	75,485
SUICIDE PREVENTION AND CRISIS SERVICES	CRISIS HOTLINE AND COMMUNITY EDUCATION	202,555	202,555	202,778	206,061
TBD	Peer Support Specialists				50,977
TBD	Wellness Court Case Manager				61,791
TST BOCES	EDUCATION AND PREVENTION	108,132	108,132	109,435	110,529
UNITY HOUSE	RESIDENTIAL SERVICES	193,266	344,131	347,547	356,051
		\$ 5,649,060	\$ 6,071,139	\$ 5,858,529	\$ 6,575,814

Planning and Sustainability, Department of

City of Ithaca	Traffic Calming and Control				-80,000
Community Science Institute	Preliminary/Planning Studies	33,000	0	0	0
Consultants-various	Preliminary/Planning Studies	85,739	0	0	0
Energy Consultants - various	Services related to Clean Energy Community grant	61,496	0	0	0
Engineering - Energy	BEA energy consulting		17,500	0	0
Engineering consultant	Broadband Study				60,000
Engineering consultant	Traffic Calming and Control				160,000
ESRI	Computer Licenses	4,150	0	0	0
Federal Emergency Management Agency	Grant Funds	80,750	0	0	0
Forester	Forest management	15,000	15,000	15,000	0
IDA	BEA support		35,000	0	0
IDA	Energy Consultant	35,000	0	0	0
Local governments - various	Preliminary/Planning Studies				15,000
NYS OPRHP	Grant Funds - Snowmobile Trail Grant	40,000	0	0	0
NYS OPRHP	Grant Funds - Snowmobile Trail Grant		40,000	40,000	-40,000
Planning Consultant	Grant Writing Assistance				5,500
Planning consultants - various	UNA Update	0	0	4,000	2,000
Public Administration Consultant	Code Enforcement Study				75,000
Snowmobile Clubs - various	Snowmobile Trail Maintenance	40,000	0	0	0
Snowmobile clubs - various	Snowmobile Trail Maintenance		40,000	40,000	40,000
Southern Tier Network, Inc.	Broadband Study			79,440	0
Taitem Engineering	BEA energy consulting		23,900	3,200	0
Taitem Engineering	BEA Energy Consulting				3,200
Towns and Villages (TBD)	Grants up to \$5K for planning & infrastructure in parks	50,000	50,000	0	0
Various	Flood Mitigation Projects	25,000	0	0	0
various	Flood Mitigation Projects		25,000	0	0
		\$ 470,135	\$ 246,400	\$ 181,640	\$ 240,700

Probation and Community Justice

Alcohol & Drug Council of TC	Client Services	900	0	0	0
Alcohol & Drug Council of Tompkins County (ADCTC)	Client Services	2,977	2,977	2,977	2,977
Alcohol Monitoring Systems	Client Services	1,500	11,000	6,000	6,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
BOCES	Client Services	17,853	11,348	11,575	12,000
BOCES	Client Services	17,853	11,348	11,575	12,000
Cayuga Addiction Recovery Services	Client Services	2,100	0	0	0
Cornell Cooperative Extension of TC	Client Services	2,600	2,652	2,652	2,652
Cornell Cooperative Extension of TC	Client Services	2,600	2,652	2,652	2,652
Cornell Cooperative Extension of TC	Client Services	2,500	0	0	0
Cornell Cooperative Extension of TC	Client Services		8,752	8,752	8,752
Cornell Cooperative Extension of TC	Client Services		8,752	8,752	8,752
Cornell Cooperative Extension of TC	Client Services		16,622	8,311	8,311
Secure Alert DBA Track Group	Client Services	38,500	38,500	27,075	25,075
The Learning Web	Client Services	3,750	0	0	0
Various staff members	Administrative Services	200	200	200	200
		\$ 93,333	\$ 114,803	\$ 90,521	\$ 89,371

Recycling and Materials Management, Department of

Assessment	Solid Waste Annual Fee Assistance	30,192	30,796	31,412	32,040
AxiaMed	Credit Card Authorization Fees	25,000	43,000	40,000	30,000
Barton & Logudice	Additional Services	1,500	1,500	1,500	1,545
Barton & Logudice	Closure monitoring	15,358	16,125	46,924	46,924
Barton & Logudice	Engineering and Budget Planning	0	0	0	5,200
Barton & Logudice	RSWC 360 Compliance Permit	2,000	2,000	2,000	2,100
Casella	Curbside Recycling Collection	1,544,296	1,542,697	1,579,729	1,693,125
Casella	Food Scraps Transfer	46,602	42,000	0	0
Casella	Fuel Surcharge	92,600	88,406	63,185	0
Casella	MSW Transfer	1,273,589	1,476,106	1,415,771	303,568
Casella	Processing Trigger Expense			128,800	0
Casella	RSWC - Yard Waste Transfer & Transportation				23,063
Casella	RSWC Ops, SS Processing	745,437	764,547	935,582	2,573,400
Casella	RSWC Ops- Food Scraps Transfer & Transportation				56,088
Cayuga Compost	Food Scraps Processing	122,259	93,720	79,500	97,786
Cayuga Compost	Food Scraps Processing: Direct haul to Cayuga Compost	0	39,600	26,500	0
CCE	Food Waste Prevention Classes			3,600	3,600
CCE	Home Composting Assistance				28,000
Challenge Industries	County department paper shredding	13,585	11,040	10,876	0
City of Ithaca	In lieu of taxes	63,000	65,000	65,000	65,000
Clean Harbors Inc.	Fluorescent tubes and other special recyclables			8,825	700
Clean Harbors Inc.	HHW collection events	101,946	91,348	88,084	71,321
Cooperative Extension	On Site Composting Assistance	50,207	44,807	28,611	25,000
Crystal Rock Water	Monthly service	1,400	0	0	0
Davis Ulmer	Annual HHW Building Inspection (non sprinkler)	398	398	398	398
Davis Ulmer	Quarterly fire alarm testing for	1,100	1,100	1,100	1,100

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	HHW				
Davis Ulmer	RSWC fire alarm inspection/testing	398	398	398	398
Finance	SWAF & other financial services	31,954	32,753	33,572	33,600
Fingerlakes Reuse Center	Operation of Reuse Center	123,481	102,485	0	15,000
Flourish Design	Design of brochures & ads for disposal	800	500	0	0
Flourish Design	Graphic design	0	1,000	500	600
Flourish Design	Graphic design for Rack Card & Advertisements	2,000	430	360	1,200
Flourish Design	Graphic Design-Recycling Coll Brochure & Map	650	1,200	480	600
Flourish Design	Website licensing & maintenance	850	1,750	500	0
Friendship Donation Network	Partnership for food waste prevention & donation	225	0	0	0
G & H Extinguishers	Annual Fire Extinguisher Service	175	175	175	175
Gotta Do	Leachate Hauling	80,013	80,958	92,767	93,918
GreenScene	Plowing and landscaping	23,500	24,000	24,720	25,462
Ithaca Wastewater Treatment	Leachate treatment	16,554	16,750	19,193	19,431
ITS	Computer Services (computer repair & assistance)	4,051	4,055	5,223	6,020
ITS	Computer services (phone, email)	3,000	3,000	3,000	2,400
J Wood	Attorney fees	27,540	28,091	28,653	0
New England Waste Service	MSW Haul and Disposal				922,912
Paradigm Software	Weigh scale software maintenance	2,000	6,300	6,300	6,500
ProShred	County Dept Confidential Paper Shredding				12,000
ReCollect	Website waste wizard	6,200	6,272	6,500	6,500
Scale Service	Scale maintenance and certification			19,000	20,000
ScienceCenter	Sustainability Corner	2,500	2,080	0	0
SERA	Assistance with Waste Characterization	5,500	5,700	0	0
TC Facilities	HHW building rent	420	420	420	420
TC Facilities	HHW heating system maintenance	140	140	140	140
TC Facilities	Misc office repairs/painting/sidewalk repairs	9,000	5,000	5,000	5,000
TC Facilities	Rent, maintenance, cleaning	35,633	36,000	36,000	36,000
TC Highway	Vehicle maintenance	6,000	10,500	10,500	10,500
TC Sheriffs Office	Follow Up on Enforcement Violations				3,500
Test America	Leachate Sampling	980	980	0	0
Test America	RSWC-SPDES Lab Analysis & Regulatory Fee	180	305	0	0
Test America	Water quality testing	18,383	18,382	0	0
To Be Determined	Advertising for various waste reduction programs	500	0	0	0
To Be Determined	Attorney Fees				13,750
To Be Determined	Caswell Cap Repairs	12,000	12,000	4,000	4,000
To Be Determined	Caswell Cap Repairs				6,000
To Be Determined	Caswell Landfill Tank & Misc Repairs				25,000
To Be Determined	Constant Contact/Evernote &	1,000	1,000	840	840

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	other electronic services				
To Be Determined	Education & outreach for reuseable dishware	1,575	0	0	0
To Be Determined	Facility maintenance (cap road repairs, valve repairs)	2,500	29,500	9,750	9,750
To Be Determined	Food Scrap Drop Spot attendants	31,587	53,400	43,400	43,190
To Be Determined	Food Scraps Drop Spot site maintenance	3,600	2,000	2,000	2,060
To Be Determined	General building maintenance for HHW	2,500	3,500	3,500	3,500
To Be Determined	HHW advertising	1,250	1,250	120	200
To Be Determined	HHW upgrade website online registration	60	0	0	0
To Be Determined	Ithaca CRT Coordination	5,569	5,950	0	0
To Be Determined	Mowing & brush clearing at Hillview Landfill	4,900	5,470	7,000	7,000
To Be Determined	Public Space-recycling bin installation	500	1,500	0	0
To Be Determined	Radio/Newspaper/Other ads for Food Scraps & RSWC	5,000	3,000	750	1,000
To Be Determined	Radio/Newspaper/Other ads for Illegal Dumping/Uncovered Loads	500	500	0	0
To Be Determined	RSWC Site and Building Maintenance	20,000	10,000	7,500	25,000
To Be Determined	Snow removal & cinders (Hillview leachate area)	2,500	1,750	500	500
Tom Hoebbel	Food Scraps & Recycling Collection Video	1,895	495	495	0
Tom Hoebbel	Photography	500	945	1,995	2,000
Volney Multiplex	Depot Alarm monitoring & maintenance	264	264	264	264
Volney Multiplex	RSWC Alarm Monitoring & Maintenance	264	264	264	264
Weights and Measures	HHW scale inspection fees	100	100	100	100
		\$ 4,631,160	\$ 4,876,702	\$ 4,933,276	\$ 6,426,652

Sheriff's Office

Axon	Body Camera/Taser Replacement Schedule	5,880	5,880	48,000	82,980
Biometrics4All, Inc.	Livescan Service	1,800	1,800	1,800	1,642
Guardian Alliance Technologies	CID Platform and Social Media Screening Services				2,400
KRONOS/Workforce	Time Management System			7,200	4,800
LEADS Online	Criminal Investigations Software		3,133	3,133	3,133
LexisNexis	Investigations/Records Searches Contract	800	1,800	1,800	1,800
Linstar	ID Machine Service Contract	2,171	2,400	2,400	1,319
LiveTrac	CID GPS Unit	480	505	505	505
Meggitt	Firearms Simulator Service	3,500	3,500	3,500	3,500
Offender Watch	Annual contract for mandated Sex Offender Registry	7,000	7,000	7,000	7,760
RICOH USA, INC	Copier Lease		2,000	2,000	2,000
RICOH USA, INC	Copier Lease		2,570	2,570	2,000
Tyler Technologies	Civil Serve Program	8,911	7,650	7,650	7,443
Vigilant Solutions	License Plate Reader Program	4,000	4,000	4,000	2,000
		\$ 34,542	\$ 42,238	\$ 91,558	\$ 123,282

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Sheriff's Office - Jail					
Biometrics4All, Inc.	Livescan Service	1,800	1,800	1,800	1,642
Black Creek	Level One Service Plan 173.20156.1			17,083	18,882
Black Creek	Software maintenance - SP05005.21	18,631	22,940	31,622	31,622
KRONOS/Workforce	Time Management System			7,200	4,800
Marshal Trabou	Doctor's Contract				74,378
PowerDMS	Accreditation Database (1/2/2022 - 1/2/2023)		7,157	3,735	7,311
Thomson Reuters/Westlaw	Tablet Contract				3,154
		\$ 20,431	\$ 31,897	\$ 61,440	\$ 141,789
Social Services Department					
Catholic Charities	CPS Mentoring	41,000	41,000	41,000	41,000
Catholic Charities	Fatherhood Initiative	28,000	28,000	0	0
Catholic Charities	Samaritan Center	34,104	34,104	0	0
Cayuga Centers for Children	Pre-paid respite bed				118,625
CBC Innovis	Credit Bureau	500	200	200	200
Challenge Industries	Non-Custodial Parent Employment	60,000	0	0	0
Child Development Council	Expanded Family Support Services (COPS)	114,540	215,568	0	215,568
Child Development Council	FAR Public-Private Partnership	101,031	0	0	0
Child Development Council	In-home Daycare Quality Improvement	41,316	41,316	41,316	41,316
Child Development Council	Provider Recruitment, Training, and Development	83,432	83,432	83,432	83,432
Child Development Council	Provider Registration/Inspections/Investig ation	113,139	113,139	113,139	113,139
Child Development Council	Teen Pregnancy and Parenting Program (TP3)	61,800	61,800	61,800	61,800
Children's Home of Wyoming Conference	RTA "Anchor County"	3,047,370	3,055,719	3,055,719	0
Coop Ext	Facilitated Parenting Time	28,000	28,000	28,000	28,000
Coop Ext	Strengthening Families	33,000	33,000	33,000	33,000
Cooperative Extension	Parenting Education (COPS)	26,831	33,589	0	0
Cooperative Extension	Prevention and Family Recovery	24,500	24,500	0	0
Dr. Klepack	Local Professional Director	2,288	2,288	2,428	2,477
Family and Children's Services	Dispositional Alternatives Program (DAP)	250,782	250,782	0	0
Foodnet	Home-Delivered Meals	43,000	43,000	50,000	50,000
Human Services Coalition	ERAP Outreach and Enrollment Assistance				149,193
Human Services Coalition	Homeless Outreach Sanitation & PPE (CARES ESG)				7,301
Human Services Coalition	STEHP	10,716	10,716	10,000	10,000
LabCorp	Paternity Testing	12,000	12,000	12,000	12,000
LAW NY	Preventive Legal Services (CARES ESG)				22,500
Lexis/Nexis	AccurInt online credit ck/skip tracing	4,680	4,680	4,680	4,680
Lexis/Nexis	Legal Research	1,600	1,600	1,600	1,600
Liberty Resources	Mental Health	44,377	45,265	0	0
Liberty Resources	Multi-Systemic Therapy	190,458	194,267	0	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Liberty Resources	Preventive Services	20,000	20,000	0	0
Liberty Resources	SAMSHA-funded Mental Health Clinic services	45,900	46,818	49,084	49,084
OAR	Re-entry Case Management (CARES ESG)				25,969
Racker Center	Family Resolutions Project	20,600	20,600	20,600	20,600
Ricoh	Multi-function device, per-image charges	10,320	5,134	5,134	4,100
Salvation Army/Loaves & Fishes/Econo Lodge Spectrum	Quarantine/isolation lodging and meals (CARES ESG)				13,000
	Cable service for lobby television				820
St. John's Community Services	"Code Blue"/Cold Weather Policy	500,000	1,200,000	1,200,000	600,000
St. John's Community Services	Outreach, Prevention, Friendship Center	51,078	127,498	0	0
t.b.d.	Accountant: Single Audit	0	0	5,000	5,000
t.b.d.	Child Parent Psychotherapy Training and Technical Assistance	42,160	42,160	0	0
t.b.d.	HMIS Hosting and Reporting Services	10,320	18,000	12,600	12,600
t.b.d.	Peer Recovery Coach Training	12,000	12,000	0	0
tbd	Fingerprinting of home visiting staff	5,775	0	0	0
tbd	Lease 3 EIDR-compatible large format scanners	4,641	0	0	0
TC COFA	HEAP Administration	22,363	33,644	33,644	33,644
TC COFA	HEAP Early Mail Out	11,281	0	0	0
TC Probation	0.5 FTE SWAP Crew Supervisor (Work Experience Placements)	39,817	42,618	42,618	42,618
TC Probation	Non-COPS, non-STJSJP portion of Pre-PINS program	20,158	17,254	42,076	48,000
TC Probation	STJSJP-funded Detention Prevention Services	71,826	99,000	91,542	91,542
TC Probation	Youth Preventive Services (COPS)	254,739	160,000	159,889	131,500
TC Public Health	Early Intervention	135,000	135,000	0	0
TC Public Health	Local Early Intervention Agency (LEIA) Pass-through	132,000	132,000	130,000	140,000
TC Public Health	Safe Care Home Visitation	46,081	30,330	20,397	35,098
TC Sheriff	JD Transports	44,000	44,000	44,000	44,000
TC Youth Services	Safe Harbor grant pass-through	60,000	60,000	51,000	0
TC3	Continuing Education	73,282	73,282	61,000	61,000
The Advocacy Center	After-hour shelter staffing	17,472	17,472	17,472	17,472
The Advocacy Center	Child Sexual Abuse Project (COPS)	53,925	53,925	0	0
The Advocacy Center	Knowledge is Power	25,000	25,000	25,000	25,000
The Advocacy Center	Non-residential Domestic Violence Services	64,406	64,406	64,406	64,406
The Advocacy Center	Preventing Cycle of Abuse & Violence Young Families		74,500	66,990	66,990
The Learning Web	Life Skills (Independent Living)	64,834	64,834	64,834	64,834
The Learning Web	Preventing Cycle of Abuse & Violence Young Families		74,500	66,990	66,990
The Learning Web	STEHP	76,903	91,000	90,024	90,024
Thomson-Reuters	CLEAR (online investigations resource)	2,520	2,520	2,520	2,478

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Tompkins Community Action	Primary School Family Support (COPS)	85,751	85,751	0	0
Tompkins Community Action	STEHP	207,522	231,000	189,000	189,000
University of Rochester	Child-Parent Psychotherapy Training and Technical Assistance	12,150	12,150	0	0
various foster parents	MAPP/GPS Co-leaders	2,000	2,000	2,150	2,150
various landlords	Homelessness Prevention Rental Assistance (CARES ESG)				210,000
various landlords	Rapid Rehousing Rental Assistance				250,000
various professionals	Psychological Evaluations	50,000	50,000	25,000	25,000
various providers	Homemaker Services	5,000	5,000	10,000	10,000
various providers	Transport services - non-medical	22,000	22,000	28,000	28,000
Verizon	Cellphones	18,000	18,000	22,038	29,038
William George Agency	RTA "Anchor County"	5,815,355	5,831,288	5,831,288	0
William George Agency	Therapeutic Day Program	366,033	366,033	366,033	366,033
Youth Advocacy Program	YAP Preventive Services	280,536	280,536	491,805	491,805
		\$ 12,837,452	\$ 13,432,215	\$ 12,598,842	\$ 4,082,020

STOP DWI

Alcohol and Drug Council	Rehabilitation Services	15,000	15,000	15,000	15,000
		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000

Tourism Promotion

CAP	ACOD Grant Program Admin (CAP)		13,000	11,760	10,850
CAP	General Operating Support		43,295	33,120	43,056
CAP	Market the Arts program		10,650	0	10,500
CCE Tompkins	Beautification Program		103,210	68,080	95,000
City of Ithaca	Conference Center (4% of room tax)			76,278	96,000
DIA	Downtown Ambassadors		36,790	21,160	36,790
DIA	Festivals Program		28,710	22,080	28,709
TBD	Tourism Program Support				94,172
TC Chamber of Commerce / CVB	Official TPA for Tompkins County. 2019-2023 Agreement		1,433,000	1,104,000	1,513,727
TCAD	Capital Grant Program Admin		16,000	0	18,000
Various	ACOD grant recipients			186,040	255,850
Various	Strategic Tourism Implementation Grants - suspended 2022		49,830	0	0
Various	Tourism marketing grant recipients		20,000	0	16,100
Various	Tourism product development grant recipients		713,749	0	402,000
			\$ 2,468,234	\$ 1,522,518	\$ 2,620,754

Transportation Planning

Cornell Cooperative Extension of TC	Way2Go County: Transportation Education	231,459	180,000	180,000	191,250
Cornell Cooperative Extension of TC	Way2Go Regional - Transportation Education	124,631	78,622	78,622	85,342
GADABOUT	Mobility Management			13,343	16,499

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
GADABOUT	Operating Assistance	97,000	97,656	84,313	84,313
SCMP	Special Community Mobility Projects	101,250	101,250	101,250	109,250
SCMP Rollover	Special Community Mobility Projects	12,250	12,250	18,750	18,750
To Be Determined	Rideshare Mobility Management			10,000	12,000
		\$ 566,590	\$ 469,778	\$ 486,278	\$ 517,404

Veterans Service Agency

Adobe	Subscription			200	200
DataSpec Inc.	VetraSpec User Fee			449	449
Zoom	Videoconference Package			200	200
				\$ 849	\$ 849

Weights & Measures Department

Nover Engelstein & Assoc.	Computer Services	200	200	200	200
		\$ 200	\$ 200	\$ 200	\$ 200

Workforce Development Board

Finger Lakes Workforce Investment Board	Fiscal and Program Monitoring	2,640	3,500	3,500	3,500
Unknown	Summer Youth Employment Program	202,769	192,124	192,124	192,124
		\$ 205,409	\$ 195,624	\$ 195,624	\$ 195,624

Youth Services Department

Child Development Council	Teen Pregnancy and Parenting Program	40,662	41,269	37,552	37,552
City of Ithaca	Matching funds for Municipal Youth Services	24,345	24,832	21,852	21,852
City of Ithaca Youth Bureau	City Sales Tax Agreement	224,733	237,384	206,729	216,665
City of Ithaca Youth Bureau	One-to-One Program	52,991	53,783	48,938	48,938
City of Ithaca Youth Bureau	Outing Program	10,450	10,606	9,650	9,650
City of Ithaca Youth Bureau	Recreation Support Services	87,702	89,012	80,994	80,994
City of Ithaca Youth Bureau	Youth Employment Services	50,916	51,677	47,022	47,022
Cooperative Extension	Program Managers in Danby, Enfield, Caroline	53,549	94,110	53,610	55,759
Cooperative Extension	Staff supervision and training	104,772	114,667	112,427	127,757
Cooperative Extension	Urban Outreach Program	20,899	21,211	19,300	19,300
Cooperative Extension	Youth Employment Coordination	21,224	21,648	19,050	19,050
Family & Children's Services	Open Doors Program	79,120	80,302	73,069	0
Learning Web	Youth Exploration Program	83,429	84,675	77,048	77,048
Learning Web	Youth Outreach Program for Homeless Youth	95,052	96,472	87,782	87,782
TBD	Commercially Sexual Exploitation of Children (CSEC) Continued Support				10,000
TBD	Municipal Youth Services System (MYSS) Recognition & Networking				6,000
TBD	RHY program				153,069
Town of Dryden	Matching funds for Municipal Youth Services	33,255	33,920	35,658	35,658
Town of Ithaca	Matching funds for Municipal Youth Services	28,564	29,135	28,279	28,279
Town of Lansing	Matching funds for Municipal Youth Services	18,244	18,609	19,280	19,280

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	Youth Services				
Town of Newfield	Matching funds for Municipal Youth Services	11,195	11,419	10,048	10,048
Town of Ulysses	Matching funds for Municipal Youth Services	24,274	24,759	24,956	24,956
Town/Village Groton	Matching funds for Municipal Youth Services	23,585	24,058	24,338	24,338
		\$ 1,088,961	\$ 1,163,548	\$ 1,037,582	\$ 1,160,997
Youth Services Recreation Partnership					
City of Ithaca	Recreation Partnership	287,660	293,412	293,412	313,516
		\$ 287,660	\$ 293,412	\$ 293,412	\$ 313,516

2022 Membership List

Tompkins County List of Memberships

Airport	2019	2020	2021	2022
AAAE (Northeast Chapter)	50	50	50	100
American Association of Airport Executives AAAE	275	275	275	275
ARFF Working Group				65
Chemung County Chamber of Commerce	450	450	425	450
Cortland County Chamber of Commerce	303	303	325	325
New York Airport Management Association	750	750	750	750
Sustainable Tompkins	50	50	0	0
Tompkins County Area Development	4,000	4,000	4,000	4,000
Tompkins County Chamber of Commerce	500	500	500	0
Tompkins County Chiefs Association/FECATC	10	100	100	100
US Contract Tower Association AAAE	2,600	2,700	2,700	2,700
Watkins Glen Chamber of Commerce	250	250	250	250
Women in Aviation	0	0	500	0
	\$ 9,238	\$ 9,428	\$ 9,875	\$ 9,015
Assessment Department	2019	2020	2021	2022
Caspio	468	468	468	468
Central Region County Directors	25	25	25	25
IAAO	175	175	175	175
IAO	150	150	150	75
Ithaca Board of Realtors	450	0	0	0
Ithaca Journal	120	120	120	120
New York State Assessors Association	850	850	850	1,115
NYS Appraisal Licenses	660	660	660	330
NYSRPTDA	75	75	75	150
SHRM	0	0	130	130
	\$ 2,973	\$ 2,523	\$ 2,653	\$ 2,588
Assigned Counsel	2019	2020	2021	2022
NYS Chief Defender's Association	80	80	500	500
	\$ 80	\$ 80	\$ 500	\$ 500
Board of Elections	2019	2020	2021	2022
NYS Election Commissioners Association	140	140	0	0
	\$ 140	\$ 140	\$ 0	\$ 0
County Administration	2019	2020	2021	2022
Engaging Local Gov't Leaders Network	0	300	300	300
Government Alliance for Racial Equity (GARE)	0	1,000	1,000	1,000
ICMA	1,040	1,131	1,131	1,131
ICMA	0	815	815	815
Nat'l Assoc of County Administrators (NACA)	0	175	175	175
NYS City/County Management Association (NYS CMA)	0	400	400	400
NYS County Administrator's Association (of NYSAC)	400	400	400	400
Society of Corporate Compliance and Ethics	0	325	325	325
Southern Tier East Regional Planning Development Board	0	0	0	0
Tompkins County Chamber of Commerce	0	1,800	1,800	1,800
	\$ 1,440	\$ 6,346	\$ 6,346	\$ 6,346

Tompkins County List of Memberships

County Attorney	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
NYS Association of County Attorneys	500	500	500	500
	\$ 500	\$ 500	\$ 500	\$ 500
County Clerk	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
NYALGRO	30	30	30	30
NYSACC	300	300	300	300
	\$ 330	\$ 330	\$ 330	\$ 330
County Office for the Aging	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
National Association of Area Agencies on Aging	1,880	2,380	2,380	2,000
New York State Area Agencies on Aging	1,364	1,364	1,364	1,440
Statewide Senior Action	75	75	75	75
	\$ 3,319	\$ 3,819	\$ 3,819	\$ 3,515
District Attorney	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
New York State Prosecutors Training Institute	1,875	1,875	1,875	1,875
NYS District Attorneys Association	1,875	1,875	1,875	1,875
	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
Emergency Response Department	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Assoc of Public Safety Comm Officers	850	860	860	900
IAEM				195
NENA	150	150	150	150
NYS 911 Coordinators Association	0	0	25	25
NYS Fire Coordinators (2 Memberships)	0	0	0	150
NYSEMA (3 Memberships)	0	150	150	150
	\$ 1,000	\$ 1,160	\$ 1,185	\$ 1,570
Facilities Department	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
American Public Works Association (APWA)	205	205	205	205
International Codes Council (ICC)	240	240	240	240
International Codes Council (ICC)	55	55	0	0
International Executive Housekeeping Association	100	100	0	112
International Facilities Management Assoc. (IFMA)	321	321	0	0
International Facilities Management Assoc. (IFMA)	0	0	0	0
National Fire Protection Association (NFPA)	175	175	175	175
Project Management Institute (PMI)	129	129	0	0
	\$ 1,225	\$ 1,225	\$ 620	\$ 732
Finance Department	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
ASSOC. OF GOVT ACCOUNTANTS	140	140	140	140
GFOA	840	840	840	840
NIGP	0	190	190	225
NYS County Treasurers & finance officers (Drew)	0	100	100	100
NYS COUNTY TREASURERS & FINANCE OFFICERS (Rick)	100	100	100	100
NYS Government Finance Officers (Drew)	0	170	170	170
NYS GOVERNMENT FINANCE OFFICERS (Rick)	170	170	170	170
SAMPO - PURCHASING	100	150	150	150
SAMPO - Purchasing (Drew)	0	150	150	150

Tompkins County List of Memberships

	\$ 1,350	\$ 2,010	\$ 2,010	\$ 2,045
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Health Department				
American Industrial Hygiene Association	0	0	0	0
American Public Health Association	750	750	750	0
American Water Works Association	205	205	205	205
Conference of Env Hlth Directors	30	30	30	30
Empire State Safety Association				60
National Environmental Health Association	110	220	220	220
National WIC Association & NYS WIC Assoc.	300	300	0	300
NYS Assoc. for Food Protection	40	40	40	40
NYS Assoc. of County Coroners & ME's	0	0	0	0
NYS Assoc. of County Health Officials	2,675	3,298	3,298	3,772
NYS Public Health Association	250	250	250	500
Rural Health Network (S2AY Network)	4,000	4,000	4,000	3,000
	\$ 8,360	\$ 9,093	\$ 8,793	\$ 8,127
Highway Department				
NYS Assoc. of Town Sup't. of Highway	150	150	150	150
NYS County Highway Sup'ts. Assoc.	300	300	300	300
TC Town Highway Sup'ts. Association	100	100	100	100
TC Town Highway Sup'ts. Association	100	100	100	100
	\$ 650	\$ 650	\$ 650	\$ 650
Human Resources, Department of				
Diversity Consortium	100	100	100	100
NYS Assoc. of Personnel and Civil Service Officers	100	100	100	100
NYS Public Employer Labor Relations Association	215	215	215	215
NYS Association of Self Insured Counties	55	55	55	55
SHRM - National Organization	209	209	209	209
Tompkins County SHRM	640	640	640	640
	\$ 1,319	\$ 1,319	\$ 1,319	\$ 1,319
Human Rights, Office of				
Diversity Consortium of Tompkins County	0	0	0	0
	\$ 0	\$ 0	\$ 0	\$ 0
Information Technology Services				
NYS LGITDA	50	50	50	50
SUGA	195	195	195	195
	\$ 245	\$ 245	\$ 245	\$ 245
Ithaca-Tompkins Co. Transportation Council				
American Planning Association (APA)	500	500	500	500
Association of MPOs (NARC)	400	400	400	400
Institute of Transportation Engineers (ITE)	300	300	300	300
NY Parks & Trails	75	75	75	75
NYS Traffic Safety Board	150	150	150	150
Sustainable Tompkins	75	75	75	75
	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

Tompkins County List of Memberships

Legislature & Clerk of the Legislature	2019	2020	2021	2022
National Association of Counties (NACO)	0	2,000	2,031	2,031
New York State Association of Counties	11,709	11,744	11,827	11,827
NYS Assoc. of Clerks of County Legislative Boards	100	100	100	100
	\$ 11,809	\$ 13,844	\$ 13,958	\$ 13,958
Mental Health Department	2019	2020	2021	2022
Conference of Mental Hygiene	0	0	0	0
Integrity Partners	17,000	17,000	0	10,000
New York Association of Rehabilitation Services (NYAPRS)	2,075	2,075	0	0
NYS Conference of Local MH Hygiene Directors	3,385	3,487	3,487	3,487
	\$ 22,460	\$ 22,562	\$ 3,487	\$ 13,487
Planning and Sustainability, Department of	2019	2020	2021	2022
American Institute of Certified Planners	135	135	135	135
American Institute of Certified Planners	145	145	135	135
American Institute of Certified Planners	0	0	0	135
American Planning Association; AICP	657	657	681	636
Association of State Floodplain Managers	0	0	0	165
Cayuga Lake Watershed Intermunicipal	900	900	900	5,749
County Planning Directors	75	75	75	75
ICLEI	1,750	1,750	1,750	2,250
NYS Association of EMCs	75	75	0	0
Southern Tier 8 Regional Board	10,000	10,000	10,000	12,000
Stormwater Coalition of Tompkins County	1,500	1,500	1,500	1,500
	\$ 15,237	\$ 15,237	\$ 15,176	\$ 22,780
Probation and Community Justice	2019	2020	2021	2022
Council of Probation Administrators	500	700	700	700
Council of Probation Administrators	250	700	700	700
	\$ 750	\$ 1,400	\$ 1,400	\$ 1,400
Recycling and Materials Management, Department of	2019	2020	2021	2022
Chamber of Commerce	100	100	0	0
Chamber of Commerce	545	545	0	600
Local Ithaca First	0	0	0	0
National Recycling Coalition	500	500	250	500
North American Hazardous Materials Mgmt Assoc	90	180	90	90
NYS Product Stewardship Council	0	250	250	250
NYSAR3	210	210	70	140
NYSASWM	0	0	100	100
Responsible Purchasing Network	0	0	0	0
Rotary Club	305	0	0	0
Scalehouse Licenses	105	105	105	90
Sustainable Tompkins	0	0	0	0
SWANA/NYSSWM	0	0	0	0
TBD	24	0	0	0
US Composting Council	295	295	295	430
	\$ 2,174	\$ 2,185	\$ 1,160	\$ 2,200

Tompkins County List of Memberships

Sheriff's Office	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Icap	0	0	0	0
New York State Sheriff's Association	450	450	450	450
SNYPJOA	0	0	0	0
	\$ 450	\$ 450	\$ 450	\$ 450
Social Services Department	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
New York Public Welfare Association (NYPWA)	5,160	5,315	5,315	5,550
NYS Association of Fiscal Administrators	15	15	15	15
Staff Development Association of New York	15	15	15	20
Western Region Commissioner's Association	25	25	25	30
	\$ 5,215	\$ 5,370	\$ 5,370	\$ 5,615
STOP DWI	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
STOP-DWI Coordinators Association	650	500	500	500
	\$ 650	\$ 500	\$ 500	\$ 500
Transportation Planning	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
New York State Assoc for Mobility Management	350	350	350	350
	\$ 350	\$ 350	\$ 350	\$ 350
Veterans Service Agency	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
American Legion Post 221	0	0	45	45
County Veterans Service Officers Association of the State of New York	0	0	30	30
National Association of County Veterans Service Officers, Inc.	0	0	60	60
	\$ 0	\$ 0	\$ 135	\$ 135
Weights & Measures Department	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
N.Y.S. Weights & Measures Assoc.	75	75	75	75
National conference of Weights & Measures	175	175	175	175
	\$ 250	\$ 250	\$ 250	\$ 250
Workforce Development Board	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
National Association of Workforce Boards	0	1,000	1,000	1,000
New York State Association of Trng & Empl. Prof.	3,000	3,000	3,000	3,000
SHRM	0	0	0	1,000
	\$ 3,000	\$ 4,000	\$ 4,000	\$ 5,000
Workforce NY Career Center	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Diversity Consortium of Tompkins County	100	80	80	80
NYATEP	0	0	0	220
	\$ 100	\$ 80	\$ 80	\$ 300
Youth Services Department	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Association of NYS Youth Bureaus	200	200	200	200
Coalition for Homeless Youth	300	300	0	0
Empire State Coalition	0	0	0	0
Executive Exchange Association of TC	100	100	100	100
	\$ 600	\$ 600	\$ 300	\$ 300

2022 Chart of Accounts

NYS/Functional Units by Department/Agency (with Mandate Class)

NYS/Functional Unit and Account titles are presented here as they appear in Tompkins County's Financial System, where, due to character limits in title fields, they are often heavily abbreviated and/or truncated.

Airport	6772 TITLE III-B (Discretionary)
5610 AIRPORT (Discretionary)	6773 AGING BY DESIGN (Discretionary)
5615 AIRPORT CUSTOMS FACILITY (Discretionary)	6774 SNAP (Discretionary)
Animal Control - SPCA	6775 TITLE V (Discretionary)
3520 ANIMAL CONTROL (Discretionary)	6776 NUTRITION FOR THE ELDERLY (Discretionary)
Assessment Department	6777 CSEP (Discretionary)
1355 ASSESSMENT (Locally Mandated Responsibilities)	6778 HEAP (Discretionary)
Assigned Counsel	6779 CARE COMPASS (Discretionary)
1170 PLNG. & COORD.(LEG.DEF.) (Discretionary)	6780 EISEP (Discretionary)
1171 DEFENSE OF INDIG. ATTYS. (Mandate)	6781 TITLE III-E (Discretionary)
1172 SCHUYLER CTY PLNG & COORD (Discretionary)	6782 CARE GIVERS TRAINING (Discretionary)
Board of Elections	6784 CASH IN LIEU (Discretionary)
1450 BOARD OF ELECTIONS (Locally Mandated Responsibilities)	6786 ASSISTIVE TECHNOLOGY (Discretionary)
1451 ELECTIONS EXPENSE (Locally Mandated Responsibilities)	6787 PERS (Discretionary)
1452 ELECTIONS GRANT (Locally Mandated Responsibilities)	6788 MIPPA (Discretionary)
Capital Program	6789 BIP - CARE GIVERS SUPPORT (Discretionary)
9576 CONTRIB. TO CONSTRUCTION (Discretionary)	6791 NEW YORK CONNECT (Discretionary)
9961 CONTRIB. TO DEBT SERVICE (Other Fixed Costs)	6793 HEALTH INSURANCE COUNS. (Discretionary)
Child Development Council	6795 TITLE III D/HEALTH PROMO. (Discretionary)
6303 CHILD DEVELOPMENT COUNCIL (Discretionary)	6796 WRAP (Discretionary)
Contingent Fund	6797 BALANCING INCENTIVE PROGR (Discretionary)
1990 CONTINGENT FUND (Other Fixed Costs)	6798 UNMET NEEDS (OFA) (Discretionary)
Cornell Cooperative Extension	6799 DIRECT CARE WORKER PROGRA (Discretionary)
2981 COOPERATIVE EXTENSION (Discretionary)	Debt Service Fund
County Administration	1380 FISCAL AGENT FEES (Other Fixed Costs)
1230 COUNTY ADMINISTRATION (Discretionary)	9710 SERIAL BONDS (Other Fixed Costs)
1232 PERF MSMT/CRIM JUST COORD (Discretionary)	9730 BAN (Other Fixed Costs)
1236 WDIC (Discretionary)	9789 OTHER DEBT- LEASES (Other Fixed Costs)
1237 COMMUNITY JUSTICE CENTER (Discretionary)	District Attorney
1238 EQUITY AND DIVERSITY PROG (Discretionary)	1165 DISTRICT ATTORNEY (Locally Mandated Responsibilities)
1988 PUBLIC INFORMATION (Discretionary)	Emergency Response Department
1989 RISK MANAGEMENT (Discretionary)	3410 FIRE & DISASTER COORD. (Discretionary)
County Attorney	3411 EMERGENCY COMMUNICATIONS (Other Fixed Costs)
1420 COUNTY ATTORNEY (Discretionary)	Facilities Department
County Clerk	1620 BLDG. & GRND. MAINTENANCE (Discretionary)
1346 CENTRAL SERVICES (Locally Mandated Responsibilities)	1621 UTILITIES, TAXES, INSUR. (Other Fixed Costs)
1410 COUNTY CLERK (Locally Mandated Responsibilities)	Finance Department
1411 MOTOR VEHICLES (Locally Mandated Responsibilities)	1310 TREASURY (Discretionary)
1460 RECORDS MANAGEMENT (Locally Mandated Responsibilities)	1315 ACCOUNTING (Discretionary)
County Historian	1345 PURCHASING (Discretionary)
7520 COUNTY HISTORIAN (Discretionary)	1362 TAX ADVERTISING EXPENSE (Discretionary)
7521 HISTORICAL COMMISSION (Discretionary)	1364 EXP. OF TAX ACQ. PROPERTY (Discretionary)
County Office for the Aging	1950 TAXES ON CO. OWN. PROP. (Discretionary)
6769 FAMILIES FIRST/CARES (Discretionary)	FRINGE
6770 OFA CENTER OF EXCELLENCE (Discretionary)	9108 FRINGE BENEFITS (Other Fixed Costs)
6771 LTC OMBUDSMAN (Discretionary)	

Health Department

2960 PRESCHOOL SPECIAL EDUCATI (Mandate)
4010 PH ADMINISTRATION (Locally Mandated Responsibilities)
4011 EMERGING LEADERS IN PH (Discretionary)
4012 WOMEN, INFANTS & CHILDREN (Locally Mandated Responsibilities)
4013 OCCUPATIONAL HLTH.& SFTY. (Locally Mandated Responsibilities)
4014 MEDICAL EXAMINER (Locally Mandated Responsibilities)
4015 VITAL RECORDS (Locally Mandated Responsibilities)
4016 COMMUNITY HEALTH (Locally Mandated Responsibilities)
4017 MEDICAL EXAMINER PROGRAM (Mandate)
4018 HEALTHY NEIGHBORHOOD PROG (Discretionary)
4047 PLNG. & COORD. OF C.S.N. (Discretionary)
4048 PHYS.HANDIC.CHIL.TREATMNT (Locally Mandated Responsibilities)
4054 EARLY INTERV (BIRTH-3) (Mandate)
4090 ENVIRONMENTAL HEALTH (Locally Mandated Responsibilities)
4092 PUB HLTH COVID SCHOOL GRN (Discretionary)
4095 PUBLIC HEALTH STATE AID (Locally Mandated Responsibilities)

HF FUND

1689 BUDGETING SYSTEM (Discretionary)

HH FUND

8102 CASWELL ROAD LANDFILL (Discretionary)

Highway Department

3310 TRAFFIC CONTROL (Discretionary)
5010 COUNTY ROAD ADMIN. (Discretionary)
5110 MAINT. ROADS & BRIDGES (Discretionary)
5111 BRIDGES (Discretionary)
5142 SNOW REMOVAL COUNTY (Discretionary)

Highway Machinery

5130 HIGHWAY MACHINERY (Discretionary)

History Center in Tompkins County

7510 THE HISTORY CENTER (Other Fixed Costs)

HM FUND

4301 MENTAL HEALTH (Discretionary)

Human Resources, Department of

1430 PERSONNEL (Locally Mandated Responsibilities)
1987 INSERVICE TRAINING (Locally Mandated Responsibilities)

Human Rights, Office of

8040 HUMAN RIGHTS (Discretionary)

Human Services Coalition - Community Agencie

6305 BASIC SUBSISTENCE (Discretionary)
6315 OAR CORE SVCS. (Discretionary)

Human Services Coalition of Tompkins County

4080 HEALTH PLANNING COUNCIL (Discretionary)
6308 HSC PLANNING & COORD. (Discretionary)
6311 HSC INFO. & REFERRAL (Discretionary)

HZ FUND

5108 BROOKTONDALE RD STABILIZA (Discretionary)
5112 EAST HILL SAFETY CROSSWAL (Discretionary)
5114 BRIDGE IMPROVEMNT (Discretionary)
5317 SOUTH ST STABILIZATION (Discretionary)

5324 DODGE ROAD BRIDGE (Discretionary)
5325 ELLIS HOLLOW ROAD (Discretionary)

Information Technology Services

1680 INFORMAT. TECH. SERVICES (Discretionary)
1683 GIS (Discretionary)
1685 ITS CRIM JUST SUPPORT (Discretionary)

Insurance Reserve

9904 SELF INSURANCE RESERVE (Discretionary)

Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION (Other Fixed Costs)
9502 CONTRIBUTION TO COMM DEV (Discretionary)
9505 CONTRIBUTION TO DM FUND (Discretionary)
9513 CONTRIBUTION TO CL FUND (Discretionary)
9522 CONTRIBUTION TO D FUND (Discretionary)
9525 CONTRIBUTION TO EM FUND (Discretionary)

Ithaca Area Economic Development

6420 ITHACA AREA ECON DVLPMT (Discretionary)

Ithaca-Tompkins Co. Transportation Council

5650 RIDE SHARE (Discretionary)
5651 17/18 FTA (Discretionary)
5652 18/19 FHWA (Discretionary)
5653 18/19 FTA (Discretionary)
5654 19/20 FHWA (Discretionary)
5655 19/20 FTA (Discretionary)
5656 20/21 FHWA (Discretionary)
5657 FTA 20/21 (Discretionary)
5658 FHWA 21/22 (Discretionary)
5659 FTA 21/22 (Discretionary)
5660 22/23 FHWA (Discretionary)
5661 22/23 FTA (Discretionary)
5680 17/18 FHWA (Discretionary)
8664 FTA 14/15 (Discretionary)
8665 14/15 FHWA (Discretionary)
8669 FTA 11/12 (Discretionary)
8672 FTA 13/14 (Discretionary)
8673 FHWA 13/14 (Discretionary)
8674 FTA 12/13 (Discretionary)
8675 FHWA 12/13 (Discretionary)
8678 2015/2016 FHWA (Discretionary)
8679 NYSERDA (Discretionary)
8681 APRIL 2015 FTA (Discretionary)
8697 2016/2017 FTA (Discretionary)
8699 2016/2017 FHWA (Discretionary)

Legislature & Clerk of the Legislature

1010 LEGISLATURE (Discretionary)
1040 CLERK, LEGISLATURE (Discretionary)
1920 MUNICIPAL DUES (Discretionary)

Memorial Celebrations

7550 CELEBRATIONS (Discretionary)

Mental Health Department

4310 M.H. ADMINISTRATION (Discretionary)
 4311 MENTAL HEALTH CLINIC (Discretionary)
 4312 PERSONAL RCVRY ORNTD SVCS (Discretionary)
 4314 CLIENT FISCAL MGMT. (Discretionary)
 4316 INTENSIVE CASE MGMT. (Discretionary)
 4318 I.C.M. CHILDREN'S NEEDS (Discretionary)
 4321 UNITY HOUSE (Discretionary)
 4323 BOCES (Discretionary)
 4324 MENTAL HEALTH ASSOC. (Discretionary)
 4325 ALCOHOLISM COUNCIL (Discretionary)
 4326 ITHACA YOUTH BUREAU (Discretionary)
 4327 SUICIDE PREVENTION (Discretionary)
 4328 EMERGENCY COMM. SHELTER (Discretionary)
 4329 CHALLENGE INDUSTRIES (Discretionary)
 4330 HEALTH HOME (Discretionary)
 4331 ALPHA HOUSE (Discretionary)
 4332 ADULT SUPPORTIVE HOUSING (Discretionary)
 4333 FAMILY & CHILDREN'S SVC. (Discretionary)
 4336 CATHOLIC CHARITY (Discretionary)
 4390 PSYCHIATRIC EXPENSE (Mandate)
 6301 FRANZISKA RACKER CENTER (Discretionary)

Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY (Mandate)

Planning and Sustainability, Department of

8020 COMMUNITY PLANNING (Discretionary)
 8021 CAP RESERVE - RES PROTECT (Discretionary)
 8022 TOURISM PLAN & PROG DEVEL (Discretionary)
 8027 GOVERNMENT PLANNING (Discretionary)
 8710 COUNTY FORESTRY (Discretionary)

Probation and Community Justice

3140 PLNG. & COORD. (PROBAT.) (Locally Mandated Responsibilities)
 3141 ALTERNATIVES TO INCARC. (Locally Mandated Responsibilities)
 3142 PROBATION INTAKE/INVESTIG (Locally Mandated Responsibilities)
 3160 ATI INITIATIVES (Discretionary)
 3989 DRUG COURT SUPP GRNT - 2016 (Locally Mandated Responsibilities)
 3990 DRUG COURT SUPP GRNT - 2013 (Locally Mandated Responsibilities)
 3994 RE-ENTRY PROGRAM (Discretionary)

Recycling and Materials Management, Departme

8160 SOLID WASTE DISPOSAL (Discretionary)
 8163 RECYCLING (Discretionary)
 8164 SOLID WASTE RECY. & COLL. (Discretionary)
 8165 SOLID WASTE REDUCTION (Discretionary)
 8166 OLD LANDFILLS & FACILITIES (Discretionary)
 8168 SOLID WASTE ADMIN (Discretionary)
 8169 HOUSEHOLD HAZARDOUS WASTE (Discretionary)
 8171 ORGANICS RECYCLE & REDUCT (Discretionary)

Rural Library Services

7410 LIBRARIES (Discretionary)

Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX (Discretionary)
 6901 COUNTY/CITY PROGRAM (Discretionary)

Sheriff's Office

3110 CIVIL (Locally Mandated Responsibilities)
 3111 SWAT (Discretionary)
 3113 LAW ENFORCEMENT (Discretionary)
 4250 STOP DWI (Discretionary)

Sheriff's Office - Jail

3150 CORRECTIONS (Other Fixed Costs)
 3151 MEDICAL AND BOARDING (Mandate)

Social Services Department

6010 PLNG. & COORD. (DSS) (Locally Mandated Responsibilities)
 6055 DAYCARE (Mandate)
 6070 PURCHASE OF SERVICES (Mandate)
 6100 MEDICAID (Mandate)
 6101 MEDICAL ASSISTANCE (Mandate)
 6106 SPEC. NEEDS ADULT FAM. (Mandate)
 6109 FAMILY ASSISTANCE (Mandate)
 6119 CHILD CARE (Mandate)
 6123 DELINQUENT CARE (Mandate)
 6129 STATE TRAINING SCHOOLS (Mandate)
 6130 LOCAL EMERGENCY (Discretionary)
 6140 SAFETY NET (Mandate)
 6141 FUEL CRISIS ASSIST. STATE (Mandate)
 6142 EMERG. AID TO ADULTS (Mandate)

Soil & Water Conservation District

8730 SOIL & WATER CONSERVATION (Discretionary)

Tompkins Center for History & Culture

7989 TOMP CTR FOR HIST&CULTURE (Discretionary)

Tompkins Community Action

6307 TOMPKINS COMMUNITY ACTION (Discretionary)

Tompkins Consolidated Area Transit

5630 TRANSPORTATION SERVICES (Other Fixed Costs)

Tompkins Cortland Community College

2495 TOMP. CORT. COMM. COLLEGE (Other Fixed Costs)

Tompkins County Public Library

7411 PUBLIC LIBRARY (Discretionary)

Tourism Promotion

6475 ROOM TAX (Discretionary)

Transportation Planning

5631 TRANSPORTATION PLANNER (Discretionary)

Unallocated Revenues

9999 UNALLOCATED REVENUE (Unallocated Revenue)

Veterans Service Agency

6510 VETERANS SERVICE AGENCY (Locally Mandated Responsibilities)

Weights & Measures Department

3630 WEIGHTS & MEASURES (Locally Mandated Responsibilities)

Workforce Development Board

6290 WORKFORCE DEV BOARD (Discretionary)

Workforce NY Career Center

6292 EMPLOYMENT & TRAINING (Discretionary)

Youth Services Department

7020 YOUTH BUREAU (Discretionary)

7022 YOUTH PROGRAMS (Discretionary)

7026 MUNICIPAL YOUTH SERVICES (Discretionary)

Youth Services Recreation Partnership

7021 RECREATION PARTNERSHIP (Discretionary)

Accounts by Account Classification

All Other Contr. Svcs

54120 LEGAL DEFENSE ATTY FEES
 54121 OTHER CT ORDERED EXPENSES
 54406 FAMILY CT ATTY CHGG
 54411 ROAD/BRIDGE CONTRACTS
 54422 EQUIPMENT MAINTENANCE
 54423 VENDOR RENTAL
 54424 EQUIPMENT RENTAL
 54425 SERVICE CONTRACTS
 54435 AIRP FOOD SERV/CONCESS
 54491 SUBCONTRACTS
 54606 ADM & OVERHEAD
 54607 PUBLIC WORKS ADMIN
 54616 ABTD SUPPORT SERVICES
 54617 COLLECTION SUPPORT SVCS

Applied Rollover (Rev.)

41084 USE OF ROLLOVER

Automotive Equipment

52231 VEHICLES

DEFAULT

43306 ST AID HOMELAND SECURITY
 51000146 EXEC DEPUTY COUNTY CLERK
 51000147 CHIEF SUSTAINABILITY OFF
 51000152 PROJECT DIRECTOR
 51200261 COMPLIANCE PROGRAM COORD
 51200679 SR PLANNER - ENERGY SPEC
 56102 MMIS MEDICAL ASSIST COPAY

Federal Aid

44089 OTHER FEDERAL AID V
 44145 SAMSHA
 44389 OTHER PUBLIC SAFETY AID
 44391 CNR/INMATE MEALS
 44392 AIRPORT SECURITY/TSA
 44401 FED AID PUBLIC HEALTH
 44402 WIC
 44447 PHC-CASE MANAGEMENT
 44451 MEDICAID ADMIN/FED.
 44472 PROGRAMS FOR AGING
 44489 FED AID OTHER HEALTH
 44490 FED AID MH
 44492 HOMELESS
 44495 OASAS, FEDERAL
 44589 FEDERAL AID, BRIDGES
 44592 FEDERAL AID AIRPORT
 44594 FED AID MASS TRANSIT
 44601 MEDICAL ASSISTANCE
 44609 AFDC
 44610 DSS ADM
 44611 FOOD STAMPS
 44612 DETENTION PREVENTION
 44613 HOME RELIEF
 44615 FFFS
 44619 CHILD CARE
 44623 JUVENILE DELIQUENTS

44635 JOBS
 44640 FEDERAL SAFETY NET
 44641 HEAP
 44643 FED: FOOD ASST. PROGRAM
 44661 F&CS BLOCK GRANT
 44670 SERVICES FOR RECIPIENTS
 44689 OTHER SOCIAL SERVICES
 44700 REPAY ECON DEV LOANS
 44772 OFA FEDERAL AID
 44780 FED AID WIB ADMIN STIMULU
 44782 FED AID WIA ADULT STIMULU
 44783 FED AID WIA YTH STIMULUS
 44784 FEDERAL AID WIOA - NDWG
 44789 SUMMER FEEDING PROGRAM
 44790 FEDERAL AID JOB TRAINING
 44792 FEDERAL AID, WIA ADULT
 44793 FEDERAL AID, WIA YOUTH
 44794 FEDERAL AID, WIA DW
 44795 FEDERAL AID, TANF SUM YTH
 44796 FEDERAL AID, EMERGENCY DW
 44797 FEDERAL AID, TAA
 44820 PROGRAMS FOR YOUTH
 44910 HUD HOMEOWNERSHIP
 44959 FEDERAL AID
 44960 EMERGENCY DISASTER ASST

Fringe Benefits

58800 FRINGES
 58810 RETIREMENT
 58820 VOLUNTARY DEFINED CONTRIB
 58830 FICA
 58840 WORKERS COMP
 58850 TRANSIT PASS
 58860 HEALTH
 58861 PRESCRIPTION INS
 58865 DENTAL
 58870 UNEMPLOYMENT
 58874 IME
 58875 EAP
 58876 WELLNESS PROGRAM
 58877 EMPLOYEE RECOGNITION
 58878 FLEXIBLE BENEFITS

Highway Equipment

52233 HIGHWAY EQUIPMENT

Highway Materials

54312 HIGHWAY MATERIALS

Interfund Transf and Rev

42801 INTERFUND REVENUES
 42822 TRANSFER FROM COUNTY ROAD
 42899 INTERFUND REVENUES
 42966 TC3 PAYMENT
 42970 MENTAL HEALTH BUILDING
 42976 E 911
 45031 INTERFUND(A)
 45032 INTERFUND(CT)

Interfund Transf and Rev

45033 INTERFUND(CL)
 45034 INTERFUND H
 45035 INTERFUND (D)
 45036 INTERFUND(CD)
 45037 INTERFUND(DM)
 45039 TASC CONTRIBUTION
 45710 BONDS
 45730 BANS
 45731 BANS REDEEMED FROM APPROP
 45785 INSTAL PURCHASE DEBT
 45791 04 REFUND BONDS ESCROW

Local Revenues

41001 REAL PROPERTY TAXES
 41051 GAIN FROM SALE TAX PROP
 41081 PYMTS IN LIEU TAXES
 41082 USE OF RESERVES
 41090 INT & PENALTIES PROP TAXE
 41091 TAX INSTALL SERVICE CHARG
 41100 REAL PROPERTY TAX ITEMS
 41107 SALES TAX 3%- TOWNS
 41108 SALES TAX 1% -TOWNS
 41109 SALES TAX 1%-CITY
 41110 SALES TAX 3%
 41111 SALES TAX 1%
 41113 ROOM TAX
 41114 INT & PENTALITIES ROOM TAX
 41115 NON PROP TAX REDUCE TWN
 41136 AUTOMOBILE USE TAX
 41140 E911 SURCHG
 41187 MORTG REC TAX--CONTR
 41188 MORTGAGE REC TAX- DIRECT
 41189 DEED TRANSFER TAX
 41230 TREASURER FEES
 41235 TAX ADVERTISING
 41240 COMPTROLLER FEES
 41250 ASSESSORS FEES
 41255 CLERK FEES
 41256 MOTOR VEHICLE USE FEE
 41260 PERSONNEL FEES
 41270 SHARED SERVICE CHARGES
 41273 SHARED SERV CHRGS SUPP BF
 41289 OTHER GEN GOVERNMENT
 41510 SHERIFF FEES
 41515 ATI FEES
 41525 PRISONER CHARGES
 41580 PROBATION RESTITUTION
 41589 OTHER PUB SAFE DEPART INC
 41601 PUBLIC HEALTH FEES
 41603 CLINIC FEES
 41605 CHRGS CARE OF HANDICAPPED
 41607 MEDICAID INS PYMTS
 41608 MEDICAID CHHA - MOMS
 41609 MATERNAL CHILD OFFC VISIT
 41610 HOME NURSING CHGS
 41611 HOME CARE CHARITY CARE
 41612 CARE AT HOME
 41613 MATERNAL CHILD HOME VISIT
 41614 TB DOT

41615 LAB FEES
 41616 HLTH EDUCATION REVENUES
 41620 MENTAL HEALTH FEES
 41621 SKYLIGHT FEES
 41623 MH CSS FEES
 41632 MH ICM FEES
 41650 PERS CHGS
 41655 COFA COST SHARE
 41688 IMMUNIZATION CHGRS
 41689 OTHER HEALTH CHGS
 41690 DENTAL PROGRAM
 41770 LANDING FEES CHGS
 41771 APRON FEES
 41774 CONCESSIONS
 41780 FUEL FARM COMMISSIONS
 41789 PFC
 41792 TRANSIT INCOME
 41801 REPAY MEDICAL ASSISTANCE
 41809 REPAY AFDC
 41810 MEDICAL INCENTIVE EARNING
 41811 CHILD SUPPORT INCENTIVE
 41819 REPAY CHILD CARE
 41823 REPAY JUVENILE DELQ
 41840 REPAY HOME RELIEF
 41841 REPAY HEAP
 41842 REPAY EMERGENCY AID
 41848 REPAY BURIALS
 41855 DAY CARE
 41870 REPAY PURCHASE OF SERV.
 41894 SOCIAL SERVICES CHARGES
 41962 INSPECTION FEES
 41972 CHGS-PROGRAMS FOR AGING
 41989 OTHER ECON ASST

Maintenance

54311 MAINTENANCE
 54470 BUILDING REPAIRS
 54476 BLDG & GROUND MAIN/REPAIR

Other

54125 INDIVUAL DEVELOPMENT ACCT
 54401 EMPLOYEE RECOGNITION
 54402 LEGAL ADVERTISING
 54403 MANDATE CONTIGENCY
 54404 PASS THRU EXPENSE
 54405 ATI SUPPORT
 54407 CHARGEBACKS
 54408 INDP LIVING
 54414 LOCAL MILEAGE
 54416 MEMBERSHIP DUES
 54434 RECRUITMENT
 54436 AIRPORT DAY
 54439 PRISONER CLOTHING
 54444 DEVELOPMENT GRANTS
 54445 INTERMUNICIPAL AGREEMENTS
 54446 TOWN SERVICES
 54447 PRINTING
 54452 POSTAGE
 54462 INSURANCE
 54463 RISK MANAGEMENT

Other

- 54467 OUTPATIENT MED CHGS
- 54468 MENTAL HEALTH TRANSPORTS
- 54469 BOARDING OF PRISONERS
- 54475 FAC ENVIRONMENTAL TESTING
- 54479 EXTRADITION
- 54480 NEWSLETTER
- 54481 PUBLIC INFORMATION
- 54483 WITNESS FEES
- 54484 DARE PROGRAM
- 54485 CONFIDENTIAL INVESTIGATIO
- 54486 SHARED COST INITIATIVE
- 54487 TSA CONTRACT
- 54488 TAXES
- 54489 CREDIT CARD FEES
- 54492 ROOM TAX RESERVE
- 54497 STRATEGIC TOURISM PLAN
- 54499 HEALTH FACILITY ASSESSMNT
- 54568 RABIES CONTROL
- 54601 RECISSION RELIEF
- 54605 CENTRALLY DISTRIB. ITEMS
- 54618 INTERDEPARTMENTAL CHARGE
- 54619 ARTS & CULTL ORGS STABIL
- 54620 BEAUTIFICATION, ART&SIGN
- 54621 CAP-OPERATING TICKET CNTR
- 54622 CAP-OPERATING ASSISTANCE
- 54623 COMMUNITY CELEBRATIONS
- 54624 PROJECT GRANTS
- 54625 TOURISM CAPITAL GRANTS
- 54626 MARKETING AND ADV GRANTS
- 54627 FL TOURISM ALLIANCE
- 54628 NEW TOUR INITIATIVE GRANT
- 54629 DISCOVERY TRAIL
- 54630 TOWN OF DRYDEN
- 54631 RECOGNITION AWARDS
- 54632 CVB
- 54651 RENEWAL/REPLACEMENT COSTS
- 54833 HOUSEHOLD HAZARDOUS WASTE
- 54901 MICRO-COMPUTER SERVICES
- 54905 CENTRALLY DISTRIB ITEMS
- 56001 PRINCIPAL PAYMENTS DEBT
- 56665 MENTAL HEALTH
- 57001 INTEREST PAYMENTS DEBT
- 57665 INTEREST HS BLDG

Other Capital Equip

- 52125 MECHANICAL EQUIPMENT
- 52202 NETWORK COMPONENTS
- 52206 COMPUTER EQUIPMENT
- 52210 OFFICE EQUIPMENT
- 52211 CHAIRS
- 52212 DESKS,BOOKCASES
- 52214 OFFICE FURNISHINGS
- 52219 PERS UNITS
- 52220 DEPARTMENTAL EQUIPMENT
- 52221 SAFETY/RESCUE/EMERG EQUIP
- 52222 COMMUNICATIONS EQUIP
- 52223 NAVIGATION PROGRAM EQUIP
- 52230 COMPUTER SOFTWARE
- 52234 BLDG/GR MAIN EQUIPMENT

- 52235 LAB EQUIPMENT
- 52236 RECYCLING EQUIPMENT
- 52249 EQUIPMENT RESERVE
- 52720 PREV YRS ENC EQUIPMENT
- 52999 EQUIPMENT RESERVE

Other Finance

- 52101 LAND ACQUISITION
- 54666 CITY S/TAX AGMT
- 54700 PREVIOUS YRS ENCUMBRANCE
- 54801 CONTRIBUTION TO INSURANCE
- 54802 CONTRIBUTION TO CONSTRUCT
- 54804 CONTRIBUTION TO GENERAL
- 54805 CONTRIBUTION TO EM
- 54806 CONTRIB TO RECYCL MAT MGT
- 54807 CONTRIB TO TCHC RESERVE
- 54808 CONTRIBUTION TO DEBT SERV
- 54904 SUPPLEMENTAL BENEFITS
- 56620 TCA BLDG
- 56621 2004 REFUNDING
- 56622 NEW FINANCINGS
- 56623 2014
- 56625 2006
- 56626 2004 REFUNDING B
- 56631 LANDFILL CLOSURE
- 56634 TC 3
- 56640 COMPUTER
- 56642 REFUNDING ESCROW
- 56645 E 911
- 56650 2005
- 56660 2007
- 56675 2010
- 56690 2013
- 56691 2003 REFUNDING
- 56692 2012
- 56693 BUILDING IMPROVEMENTS
- 56694 2013 REFUNDING
- 56695 2014 REFUNDING B
- 56696 2014 REFUNDING A
- 56697 2015
- 56698 2016
- 56699 2017
- 56700 2018
- 56701 2019
- 56702 2020 BOND PRINCIPAL
- 56703 2021
- 57700 INTEREST 2018
- 57701 INTEREST 2019
- 57702 INTEREST 2020
- 57703 INTEREST 2021
- 57720 INTEREST TCA
- 57721 INTEREST 2004 A
- 57722 INTEREST NEW FINANCINGS
- 57723 INTEREST 2014
- 57725 INTEREST 2006
- 57726 INTEREST 2004 B
- 57731 INTEREST LANDFILL CLOSURE
- 57732 INTEREST 2015
- 57734 INTEREST TC 3
- 57740 INTEREST COMPUTER

Other Finance

57742 INTEREST GIS PLANNING
 57745 INTEREST E 911
 57750 INTEREST 2005
 57760 INTEREST 2007
 57775 INTEREST 2010
 57790 INTEREST 2013
 57791 INTEREST 2003
 57792 INTEREST 2012
 57793 INTEREST BUILDING IMPROVE
 57794 2013 INTEREST REFUNDING
 57795 INTEREST 2014 REF B
 57796 INTEREST 2014 REF A
 57798 INTEREST 2016
 57799 INTEREST 2017
 59239 CONSTRUCTION EXPENSE

Other Revenues

41232 FORECLOSURE FEES
 41772 AIRPORT DAY
 42070 CONTRIB FR PRIV AGENCIES
 42075 DEPARTMENTAL CHARGES
 42089 RECREATION CHARGES
 42115 PLANNING FEES
 42130 SW ANNUAL FEE
 42131 DISPOSAL FEES
 42132 DEPOT FEES
 42133 SWAF DELINQUENT
 42134 PUNCH CARD CHARGES
 42135 FINANCE CHARGE
 42136 SEPTAGE CHRGS
 42137 SW DISPOSAL COUPONS
 42138 SW BIN SALES
 42139 RECYCLING
 42140 DROP OFF FEES
 42170 CD PROGRAM INCOME (ED)
 42189 OTHER HOME & COMM SERVICE
 42215 ELECTION EXPENSE
 42222 PARTICIPANT ASSESSMENTS
 42225 LOCAL REVENUE (FEDERAL)
 42226 SALE OF SUPPLIES
 42228 DATA PROCESSING
 42229 TELECOMMUNICATIONS
 42238 COMMUNITY COLLEGE CHRGS
 42260 SHERIFF OTHR GOVTS
 42268 DOG CONTROL
 42302 SNOW REMOVAL
 42372 PLANNING OTHR GOVTS
 42401 INTEREST & EARNINGS
 42410 RENTS
 42411 CD PROGRAM INCOME(HO)
 42450 COMMISSIONS
 42545 LICENSES
 42590 PERMITS
 42610 FINES, FORFEITURES, BAILS
 42611 FINES & PENALTIES
 42615 STOP DWI FINES
 42625 FORFEITURE/STATE - RSTD
 42626 FORFEITURE/FEDERAL - RSTD
 42650 SALE OF SCRAP

42652 SALE OF FOREST PRODUCTS
 42655 MINOR SALES, OTHER
 42660 SALE OF REAL PROPERTY
 42665 SALE OF EQUIPMENT
 42680 INSURANCE RECOVERIES
 42681 LEGAL SETTLEMENTS
 42701 REFUND OF PRIOR YR EXPENS
 42702 ATI PROGRAM
 42705 GIFTS & DONATIONS
 42706 DARE DONATIONS
 42710 PREMIUM ON OBLIGATIONS
 42770 OTHER MISCELL REVENUES
 42771 INTERDEPARTMENT REVENUE
 42773 SECURITY SYSTEM
 42797 OTHER LOCAL GOVT CONTRIBU
 42799 MISCELL LOCAL SOURCES
 42802 INTERFUND REV VEHICLE SER

Other Supplies

54302 COMPUTER/NET WK SUPPLIES
 54303 OFFICE SUPPLIES
 54304 CLEANING SUPPLIES
 54305 CLIENT TRANSPORTATION
 54307 ELECTRICAL SUPPLIES
 54313 PHOTOGRAPHY SUPPLIES
 54319 PROGRAM SUPPLIES
 54330 PRINTING
 54332 BOOKS
 54333 EDUCATION AND PROMOTION
 54336 SMAL TOOL ALLOWANCE
 54340 CLOTHING
 54342 FOOD
 54346 NAVIGATION
 54347 AMMUNITION
 54352 DENTAL
 54353 BIOLOGICALS
 54354 MEDICAL
 54357 COMPOST MATERIALS
 54358 RECYCLABLES

Overtime

51200 OVERTIME PAY
 51200049 PROJECT ASSISTANT
 51200051 JTPA PARTICIPANT
 51200075 VOTING MACH TECH
 51200077 COMMUNICATION ASSISTANT
 51200082 SR WEIGH SCALE OP
 51200096 WIC CLERK
 51200098 PUB SAFE SYS ADMIN
 51200099 ADMIN RECORDING CLK
 51200203 CONFIDENTIAL INVESTIGATOR
 51200204 COMMUNICATIONS SPECIALIST
 51200209 HLTH NEIGHBOR EDUC COORD
 51200210 MOT. VEH. BUR. SUPR.
 51200212 CHIEF DEPUTY CLERK LEGISL
 51200214 INFORMATION AIDE
 51200216 HR SYSTEMS & PROGM ADMIN
 51200218 SR COMMUNITY HLTH NURSE
 51200237 DIR MENT.HLT CLIN
 51200259 PROBATION SYSTEM ANALYST

Overtime

51200291 MGR TALNT ACQUIRE & ENGAGE
51200307 EM SERV DISP/CAD SYS SPEC
51200311 SECRETARY, DA
51200312 PARALEGAL TO CA
51200313 EMPLOYEE BENEFITS COORD
51200316 EXEC ASST TO C/ADM
51200318 ACCOUNT CLERK/TYPIST
51200320 SR ACCT CLERK/TYPIST
51200326 ADMIN ASSISTANT
51200330 SECRETARY
51200331 PAYROLL COORDINATOR
51200332 HUMAN RESOURCES ASSOCIATE
51200333 PERSONNEL ASST
51200334 PRIN ACCT CLERK/TYPIST
51200335 SEC TO COUNTY ADMIN
51200338 CONTRACTS COORD
51200340 PUBLIC INFO OFFICER
51200341 ADMIN SERVICES COORD
51200342 VICTIM & RECOVERY SPEC
51200344 PERSONNEL ASSOC
51200345 EMPLOYEE LEAVE ASSOC
51200349 PAYROLL SPECIALIST
51200351 DEP CLERK, LEGISLA
51200352 EXT ASST TO SHERIFF
51200356 SEC/PARA AID TO DA
51200357 PERS ASST TRAIN
51200358 DISPATCH SUP/CAD SYS SPEC
51200360 ADMIN SPECIALIST
51200362 INFORMATION AIDE
51200401 CORRECTIONS CORP
51200402 DISPATCHER
51200403 COOK (JAIL)
51200406 CORRECTIONS OFFICER
51200407 CORRECTIONS OFFICER (PT)
51200411 CORRECTIONS SGT
51200412 SGT-DEPUTY SHERIFF
51200413 CRIM. INVESTIGATOR
51200417 SR. CRIM. INVEST.
51200419 DEPUTY SHERIFF
51200420 DEPUTY SHERIFF (PT)
51200421 HEAD COOK, JAIL
51200424 CIVIL/ACCT PER CLERK
51200425 SECRETARY
51200428 LIEUTENANT DEPUTY SHERIFF
51200429 ACCT CLERK/TYPIST
51200430 SR CIVIL/ACCT PER CLERK
51200431 KEYBOARD SPEC
51200503 CLERK
51200505 MTR. VEH. EXAM
51200506 RECEPTIONIST
51200507 KEYBOARD SPECIALIST
51200511 CASE AIDE
51200513 ACCOUNT CLERK/TYPIST
51200517 OUTREACH WORKER
51200518 SENIOR CLERK
51200519 SENIOR TYPIST
51200521 PROGRAM AND OUTREACH SPEC
51200529 SR ACCOUNT CLERK/TYPIST
51200531 ADMIN ASSISTANT LEVEL 1
51200533 ADMIN ASST LEVEL 2
51200535 ADMIN. ASSISTANT
51200538 SOC. WEL. EXAM.
51200540 ADMIN ASSISTANT LEVEL 3
51200541 ADMIN ASST LEVEL 4
51200551 EMERG SVCS DISP
51200554 PUBLIC HEALTH TECH
51200558 SR. SOC. WEL. EXAM.
51200559 AGING SVCS SPECIAL.
51200562 CASEWORKER
51200565 REG. PROF. NURSE
51200571 AGING SVCS PLANNER
51200575 REHABILITATION SPECIALIST
51200577 ASST REL PROP APPR
51200579 PHYS. THERAPIST
51200580 COMM HEALTH NURSE
51200581 SR. CASEWORKER
51200585 PROBATION OFFICER
51200586 DEP DIR OF AIRPORT OP/ARF
51200589 QUAL ASSURANCE/IMPROVE CO
51200590 PLANNER
51200591 COM MENT HLT NURSE
51200594 CASE SUPERVISOR
51200595 PUB HEALTH SANIT.
51200597 SR. PROB. OFFICER
51200598 WIC PROG. DIR.
51200599 PSYCH. SOC. WORKER
51200601 SUPV COMM HLTH NUR
51200602 DEP DIR OF AIRPORT ADMIN
51200607 SR PUB HLTH SANIT
51200609 SR.PLANNER
51200611 SUPV. PSYCHOLOGIST
51200614 BUYER
51200621 CONT TREATMT SPEC
51200622 PROGRAMMER/ANALYST
51200630 PURCHASING CLERK
51200632 WRK. PRJ. SUPV.
51200636 GIS ADMINISTRATOR
51200637 SYSTEMS ANALYST TECH
51200638 MICROCOMPUTER SPEC
51200639 EDUC. & OUTREACH COORD
51200640 PUBLIC HEALTH ENG
51200650 SECURITY OFFICER
51200653 CLINIC SUPERVISOR
51200655 PROGRAM MGMT SPEC
51200656 TEAM LEADER
51200658 SR. FINANCE INVEST.
51200670 PROGRAM COORD AC
51200671 SECRETARY
51200673 PRIN ACCT CLK TYP
51200674 ADMIN COORDINATOR
51200675 FORENSIC COUNSEL
51200678 TELE COMM TECH
51200682 ENVIRON PLANNER
51200684 PLAN ANALYST
51200685 PRINC RECORD CLERK
51200687 RECORDING CLERK
51200690 SR RECORDING CLERK

Overtime

51200691 SR ELECTIONS CLERK
51200694 CIRCUIT RIDER PLNR
51200697 SR. PSYCH. SOC. WORKER
51200707 JAIL NURSE
51200709 REAL PROP. APPRAISER
51200711 COORD COMM YOUTH
51200713 GIS TECH
51200714 GIS ANALYST
51200716 HLTH ED PROMO DIR
51200717 COMM DEV PLANNER
51200719 SYSTEMS ANALYST
51200725 SYSTEMS ADMINISTRATOR
51200726 WEIGH SCALE OPER
51200727 WGTS & MEAS INSPEC
51200730 REAL PROP SYS SPEC
51200731 ADMIN COMPUTER ASST
51200732 GIS PROJECT LEADER
51200735 VALU SPECIALIST
51200738 NET/SYSTEMS/ADMIN
51200739 TELECOM/PROGRAMMING/ADMIN
51200741 FACIL & SECURITY MGR
51200744 EX ASST COMM ELEC
51200751 SR EMERG SVC DIS
51200757 SPEC ED COORD
51200761 WORKFORCE DEV SPEC
51200764 CAPITAL PROGRAM COORDINAT
51200766 FINANCIAL SYSTEMS ADMIN
51200769 CA DISP SYS COORD
51200771 COM & ADMIN COORD
51200777 SOLID WASTE ASSISTANT
51200778 PRIN PLANNER
51200781 TRAN WRKFORCE COOR
51200783 TRANS WKFORCE SPEC
51200784 PC TECH/WEB DEV
51200786 DIV COORD TRNE
51200789 MAIL & REC CLERK
51200790 WORKFORCE DEVEL COORD
51200792 E 911 PROG SPEC
51200793 SEN VOTG MC TEC
51200794 SYSTEMS MGR
51200796 SENIOR VAL SPEC
51200797 DISPATCH SUPERVISOR
51200799 SR MOTOR VEH EXAM
51200801 CLEANER
51200802 GUARD
51200803 SENIOR CLEANER
51200804 SEASONAL WORKER
51200805 MAINTENANCE WORKER
51200806 LABORER
51200808 SR HEAVY EQUIPMENT MECHAN
51200809 MOTOR EQUIP OPER
51200810 HEAVY EQUIP OPER
51200812 WELDER
51200813 SIGN MECHANIC
51200814 SOL WASTE OP SPEC
51200817 AIRPORT MAINT SUPER
51200818 RECYCLING ASSISTANT
51200822 ELECTRICIAN

51200823 CLEANING SUPER
51200825 SR HI CREW SUPER
51200831 RECYCLING SPEC
51200835 ENGINEERING TECH
51200837 ASSOC CIVIL ENG
51200840 BRIDGE MECHANIC
51200841 HIGHWAY CREW SUPV
51200842 CIVIL ENGINEER
51200849 HEAVY EQUIP MECH
51200850 HIGHWAY TECHNICIAN
51200851 AIRPORT TER SRV COOR
51200852 ARCHITECT DESIGNER
51200853 FISCAL COORDINATOR
51200854 SW ENFORCEMENT OFF
51200855 PAINTER/MECHANIC
51200856 EQUIPMENT SVC TECH
51200857 AIR FIRE OP TECH
51200858 AIR FIRE/OP TECH TR
51200861 GEN MAINT SUPER
51200862 HVAC SYS TECH
51200863 MAINT MECHANIC
51200864 CARPENTER
51200865 FAC SHOPKEEPER
51200866 SR SIGN MECHANIC
51200867 ASST RECYCLING SPEC
51200868 WST RED REC & REC SPEC
51200870 AIR OPS/ARFF CF
51200871 EQUIP SER/PART RM TECH
51200872 SR ENGINEERING TECHNICIAN
51300802 GUARD

Premium Pay

51300 SHIFT PAY
51300307 EM SERV DISP/CAD SYS SPEC
51300358 DISPATCH SUP/CAD SYS SPEC
51300401 CORRECTIONS CORP.
51300402 DISPATCHER
51300406 CORRECTIONS OFFICER
51300411 CORRECTIONS SGT
51300412 SGT-DEPUTY SHERIFF
51300413 CRIM. INVESTIGATOR
51300417 SR. CRIM. INVES
51300419 DEPUTY SHERIFF
51300420 DEPUTY SHERIFF (PT)
51300421 HEAD COOK, JAIL
51300428 LIEUTENANT DEPUTY SHERIFF
51300518 SENIOR CLERK
51300551 EMERG SVCS DISP
51300586 DEP DIR OF AIRPORT OP/ARF
51300678 TELE COMM TECH
51300751 SR EMERG SVC DIS
51300769 CA DISP SYS COORD
51300794 SYSTEMS MGR
51300797 DISPATCH SUPERVISOR
51300801 CLEANER
51300803 SENIOR CLEANER
51300804 SEASONAL WORKER
51300806 LABORER
51300809 MOTOR EQUIP OPER
51300810 HEAVY EQUIP OPER

Premium Pay

51300812 WELDER
 51300813 SIGN MECHANIC
 51300817 AIRPORT MAINT SUPER
 51300818 RECYCLING ASSISTANT
 51300822 ELECTRICIAN
 51300825 SR HI CREW SUPER
 51300840 BRIDGE MECHANIC
 51300841 HIGHWAY CREW SUPV
 51300849 HEAVY EQUIP MECH
 51300851 AIRPORT TER SRV COOR
 51300855 PAINTER/MECHANIC
 51300856 EQUIPMENT SVC TECH
 51300857 AIR FIRE OP TECH
 51300858 AIR FIRE OP TECH TR
 51300866 SR SIGN MECHANIC
 51300870 AIR OPS/ARFF CF
 51300871 EQUIP SERV/PARTS RM TECH
 51400 DISABILITY PAY
 51400999 DISABILITY
 51500 OTHER PAY 207C
 51500294 PROGRAM DIRECTOR CSS
 51500406 CORRECTIONS OFFIC.
 51500412 SGT-DEPUTY SHERIFF
 51500413 CRIM INVESTIGATOR
 51500419 DEPUTY SHERIFF
 51600 LONGEVITY
 51700 PREMIUM PAY

Professional Services

54442 PROFESSIONAL SERVICES

Program Expense

54400 PROGRAM EXPENSE

Rent

54432 RENT

Salary and Wages

51000 REGULAR PAY
 51000002 BOARD MEMBER
 51000003 SHERIFF
 51000004 COUNTY CLERK
 51000005 DISTRICT ATTORNEY
 51000006 LEGISLATOR
 51000049 PROJECT ASSISTANT
 51000051 JTPA PARTICIPANT
 51000052 CONSERVATION DIST ADMIN
 51000053 ASSIST COUNTY HIGHWAY DIR
 51000054 COMMUNICATIONS CTR MANAGE
 51000055 COURT ATTENDANT
 51000056 CORRECTIONS CAPTAIN
 51000057 PROFESSIONAL DEV COORDINA
 51000058 GRANTS AND TRAINING COORD
 51000059 STARLIGHT WORKERS
 51000060 TITLE V COFA
 51000061 PLANNING ADMINISTRATOR
 51000066 ASSIST ASSESS ACCT SPCLST
 51000074 ELECTION WORKER
 51000075 VOTING MACH TECH
 51000076 SUBSTANCE ABUSE EVALUATOR

51000077 COMMUNICATION ASST
 51000078 RECRD MGMT SPEC
 51000079 CASE SUP GRADE A
 51000080 PUBLIC HLTH SOCIAL WORK
 51000081 LONG TRM CARE SPEC
 51000082 SR WEIGH SCALE OP
 51000083 MOBILITY PROG SPEC
 51000084 REHAB TEAM LEADER
 51000085 WIC TEAM LEADER
 51000086 WIC NUTRI EDUCATOR
 51000087 SUP VISIT PRG CORD
 51000088 M HLTH ASSESS SPEC
 51000089 M HLTH THERAP SPEC
 51000090 GIS ANALYST/WEB DEVELOPER
 51000092 PRIN REC CK CIV DV
 51000093 RECYCLING MGR
 51000094 DIR YOUTH SERVICES
 51000095 DIR-HLTH PROMO PRG
 51000096 WIC CLERK
 51000097 COMM PLAN COMM SUS
 51000098 PUB SAFE SYS ADMIN
 51000099 ADMIN RECORDING CLK
 51000135 COMMUNICATIONS COORD
 51000136 CLEANING OPERATIONS SUPV
 51000137 COMMUNICATIONS DIRECTOR
 51000138 RECRUITMENT ADMINISTRATOR
 51000139 CHF EQUITY & INCLUS OFCR
 51000140 PERF MSMT/CRIM JUST COORD
 51000141 RECYCLING DRIVER
 51000142 RECYCLING OPERATIONS SPEC
 51000144 YOUTH SERVICES ASSOCIATE
 51000148 PURCHASING MANAGER
 51000149 BUDGET DIRECTOR
 51000150 BUDGET ANALYST
 51000151 DATA ANALYST
 51000153 PHLTH COMMUNICATION COORD
 51000154 COMMUNITY HEALTH WORKER
 51000155 HEALTH EDUCATOR
 51000159 MEDIA PRODUCTION ASSISTANT
 51000166 DEP MEDICAL EXAM
 51000167 DIR ENVIRON HLTH
 51000168 NURSE PRACTITIONER MH
 51000169 ASST F&E MGT DIR
 51000170 COMMUNITY PREPAREDNESS CD
 51000171 CHIEF TRAN PLANNER
 51000172 EARLY INTERV DIV
 51000173 COM CENTER MGR
 51000174 DEP COMM PERSONNEL
 51000175 DEP COMM ELECTIONS
 51000176 ASST DA LOC CRM CT
 51000177 ASST DIR FACIL
 51000178 CLERK, LEGISLATURE
 51000179 DIR OF FACILITIES
 51000180 ASST EMS DIR
 51000181 ASST DIR ASSESSMENT
 51000182 DIR DISPATCH CTR
 51000183 EMP BENEFITS MGR
 51000184 CORR LIEUTENANT
 51000185 DOM VIO PREV COORD

Salary and Wages

51000186 DEP PROB DIR II
51000187 WKFORCE DEVEL DIR
51000188 DIR DEPT EMER RES
51000189 EMPLOYMENT & TRAINING DIR
51000190 DEPUTY HIGHWAY DIRECTOR
51000191 COMM JUSTICE DIR
51000192 ASST HIGHWAY MGR
51000193 CAPT DEP SHERIFF
51000194 HR PROGRAM ADMINISTRATOR
51000195 DIR INF TECH SVCS
51000196 DEP COMM MENT HLTH
51000197 ACTING COMM SOCIAL SERVIC
51000198 RECYCLING SUPV
51000199 CRIMINAL JUSTICE COORD
51000200 FISCAL OFFICER
51000201 COMM. OF ELECT.
51000202 DEPUTY CO. CLERK
51000203 CONFIDENTIAL INVESTIGATOR
51000204 COMMUNICATIONS SPECIALIST
51000205 ASST CO FIRE & DIS COOR
51000206 DIR. ADM SERVICES
51000207 DIR. WGTS & MEAS.
51000208 GEN. BLDG. SUPER.
51000209 HLTH NEIGHBOR EDUC COORD
51000210 MOT. VEH. BUR. SUPR.
51000211 PROBATION SUPER.
51000212 CHIEF DEPUTY CLERK LEGISL
51000213 CLERK, LEGISLATURE
51000214 INFORMATION AIDE
51000215 DIR, OFF. FOR AGING
51000216 E & T DIRECTOR II
51000218 SR COMMUNITY HLTH NURSE
51000219 UNDERSHERIFF
51000220 YOUTH BUR. DIR.
51000221 MANAGEMENT FELLOW
51000222 PW ADMINISTRATOR
51000223 STOP-DWI COORD.
51000224 AIRPORT DIRECTOR
51000225 AIRPORT MANAGER
51000226 ASST. CTY ATTORNEY
51000227 ASST. DIR. ASSESS.
51000228 ASST. DIS. ATTORN.
51000229 CO. FIRE & DIS CO.
51000230 DIR OF PAT. SRVCS.
51000231 ASST DISTR ATTNY - LVL 1
51000232 PUB. HEALTH ADMN.
51000233 SOC. SRVCS. ATTORN
51000234 ASST DISTR ATTNY - LVL 2
51000235 TOBACCO EDUC COORD
51000237 DIR MENT. HLT CLIN
51000238 PROBATION DIR. II
51000239 SR. CIVIL ENG.
51000240 SR. PUB. HLTH. ENG.
51000241 ASST DISTR ATTNY - LVL3
51000242 COMM. OF PERSONNEL
51000243 COMM. OF PLANNING
51000244 DIR. OF ASSESS.
51000246 COMPROLLER
51000247 COMM. SOC. SRVCS.
51000248 COUNTY ATTORNEY
51000249 DIRECTOR OF COMM HLTH
51000250 PUBLIC HLTH. DIR.
51000251 DEPUTY WORKFORCE DEVL DIR
51000252 DIR ACCT SVCS
51000253 COUNTY ADMIN.
51000254 MEDICAL DIRECTOR
51000255 PRG. DIR. DAY TRMT
51000256 DEPUTY DIRECTOR/YOUTH SVC
51000257 RECYC & MAT MAN DIRECTOR
51000258 PERS/BEN ASSOCIATE
51000259 PROBATION SYSTEM ANALYST
51000260 PSYCHIATRIST
51000261 COMPLIANCE PROGRAM COORD
51000262 DEP CNTY ATTNY
51000264 DEPUTY DIRECTOR/EMERG RES
51000265 DIRECTOR OF VETERANS SVCS
51000266 COUNTY HWY MANAGER
51000267 TREASURY MANAGER
51000268 ASST DIR OF EMERGENCY RES
51000269 ASTDIR ASM/INT OPR
51000270 COUNTY HIGHWAY DIRECTOR
51000271 ASST DISTR ATTNY - LVL4
51000273 DEPUTY FACILITIES DIRECTO
51000274 AST AIRPRT MANAGER
51000275 SUPERVISING ATTRNY
51000276 EQUIPMENT SERV MGR
51000277 DEP DISTRICT ATTNY
51000278 DEPUTY DIRECTOR, OFA
51000279 DEP DIR RECYC & MAT MAN
51000280 PROG DEVELOP SPEC
51000281 ACTING DISTRICT ATTORNEY
51000282 DEPUTY CO. ADMN.
51000283 DEP COMM PLANNING
51000284 DIR. OF HUMAN RIGHTS
51000285 COMM MH SVCS
51000286 DEPUTY DIR OF PUBLIC HLTH
51000287 FISCAL ADMINISTRATOR
51000288 EMERGENCY SERVICES COORD
51000290 CHIEF CORR OFFICER
51000291 MGR TALNT ACQUIRE & ENGAGE
51000292 DIR/CHILD W/SPEC
51000293 DIR. OF SVCS.
51000294 PROGRAM DIR. CSS
51000295 TRANS PLANNING DIR
51000296 BGT & FIN MANAGER
51000297 EMP SAFETY & HEALTH COOR
51000298 MEDICAL DIRECTOR/MH
51000307 EM SERV DISP/CAD SYS SPEC
51000310 DEP CLERK, BD/REPS
51000311 SECRETARY, DA
51000312 PARALEGAL TO CA
51000313 EMPLOYEE BENEFITS ADMIN
51000315 DEP. MED. EXAM.
51000316 EXEC ASST TO C/ADM
51000317 EMPLOYEE BENEFITS ASSIST
51000318 ACCT CLERK/TYPIST
51000320 SR ACCT CLERK/TYP

Salary and Wages

51000321	KEYBOARD SPEC	51000430	SR CIVIL/SCCT PER CLERK
51000326	ADMIN ASSISTANT	51000431	KEYBOARD SPEC
51000327	AUDITOR	51000500	REAL PROP SYS SUPR
51000329	RECEPTIONIST	51000502	HLTHCARE SEC&PRIV OFFICER
51000330	SECRETARY	51000503	CLERK
51000331	PAYROLL COORDINATOR	51000504	ACCOUNT CLERK
51000332	HUMAN RESOURCES ASSOCIATE	51000505	MTR. VEH. EXAM
51000333	PERSONNEL ASST	51000506	RECEPTIONIST
51000334	PRIN ACCT CLK TYP	51000507	KEYBD SPEC
51000335	SEC TO COUNTY ADMIN	51000508	STAFF SOCIAL WORKER
51000337	SEC/PARALEG AIDE CA	51000509	DAT ENT MACH OPER
51000338	CONTRACTS COORD	51000510	WIC NUTRITION EDUCATOR II
51000339	PERSONNEL TECHNICIAN	51000511	CASE AIDE
51000340	PUBLIC INF OFFICER	51000513	ACCT. CLERK/TYPIST
51000341	ADMIN SRVCS COORD	51000515	GIS TECHNICIAN/WEB DEVEL
51000342	VICTIM & RECOVERY SP	51000516	WATER RESOURCES PLANNER
51000343	SYSTEMS ANALYST	51000517	OUTREACH WORKER
51000344	PERSONNEL ASSOC	51000518	SENIOR CLERK
51000345	EMPLOYEE LEAVE ASSOC	51000519	SENIOR TYPIST
51000346	DOM VIO PREV COORD	51000520	PROBATION ASSIST.
51000347	ORG DEVELOP COORD	51000521	PROGRAM AND OUTREACH SPEC
51000348	CON SEC TO SHERIFF	51000522	VALUATION SUPPORT SPECIAL
51000349	PAYROLL SPECIALIST	51000524	NUTRITION AIDE
51000350	ASST TO DA	51000525	DATA COLLECTOR
51000351	DEP CLERK, LEGISLA	51000526	PURCHASE ASST
51000352	EX ASST TO SHERIFF	51000529	SR. ACCOUNT CLERK/TYPIST
51000353	PUBLIC AFF OFF	51000530	INFO SEC COMPLIANCE OFFIC
51000354	PUB INF OFF TRN	51000531	ADMIN ASSISTANT LEVEL 1
51000355	CHIEF DEP CLK	51000533	ADMIN ASST LEVEL 2
51000356	SEC/PARA AID TO DA	51000535	ADMIN. ASSISTANT
51000357	PERS ASST TRAIN	51000536	FINAN. INVEST.
51000358	DISPATCH SUP/CAD SYS SPEC	51000537	PROGRAM DIRECTOR PROS
51000359	PROGRAM ANALYST	51000538	SOC. WEL. EXAM.
51000360	ADMIN SPECIALIST	51000539	DIRECTOR OF OPERATIONS
51000361	PROGRAMMER/ANALYST	51000540	ADMIN ASSISTANT LEVEL 3
51000362	INFORMATION AIDE	51000541	ADMIN ASST LEVEL 4
51000401	CORRECTIONS CORP	51000542	DEP DIRECTOR OF ITS
51000402	DISPATCHER	51000543	DENTAL HYGIENIST
51000403	COOK (JAIL)	51000546	NY CONNECTS COORDINATOR
51000404	PUB HLTH PREP COORD	51000547	OMBUDS PROG & OUTRCH SPEC
51000405	DEP SHERIFF, JAIL	51000548	NURSE PRACTITIONER IN PSY
51000406	CORRECTIONS OFFIC.	51000551	EMERG SVCS DISP.
51000407	CORRECTIONS OFFICER (PT)	51000554	PUBLIC HEALTH TECH
51000410	PRIN MOTOR VEHICLE EXAMIN	51000555	PROG DIRECTOR-CARE MANAGE
51000411	CORRECTIONS SGT.	51000558	SR SOC WEL EXAM
51000412	SGT-DEPUTY SHERIFF	51000559	AGING SVCS SPECIAL
51000413	CRIM. INVESTIGATOR	51000561	MH COURT RESOURCE COORD
51000414	DEP COMM OF SOCIAL SERVIC	51000562	CASEWORKER
51000415	DEPUTY DIRECTOR OF FINANC	51000564	ASSOCIATE PLANNER
51000417	SR. CRIM. INVEST.	51000565	REG. PROF. NURSE
51000419	DEPUTY SHERIFF	51000567	WELFARE INVEST.
51000420	DEPUTY SHERIFF (PT)	51000568	PRIN SOC WEL EXAM
51000421	HEAD COOK, JAIL	51000570	FINANCE DIRECTOR
51000424	CIVIL/ACCT PER CLERK	51000571	AGING SVCS PLANNER
51000425	SECRETARY	51000572	WIC PROG NUTRITIONIST
51000426	CIVIL PROCESS SERV	51000574	COORD OF CHILD SUP
51000428	LIEUTENANT DEPUTY SHERIFF	51000575	REHABILITATION SPECIALIST
51000429	SHERIFF'S CLERK	51000577	ASST REL PROP APPR
		51000579	PHYS. THERAPIST

Salary and Wages

51000580 COMM HEALTH NURSE	51000675 FORENSIC COUNSEL
51000581 SR. CASEWORKER	51000676 TRANS ANALYST
51000584 STAFF DEV. COORD.	51000678 TELE COMM TECH
51000585 PROBATION OFFICER	51000679 SR PLANNER-ENERGY SPEC
51000586 DEP DIR OF AIRPORT OP/ARF	51000681 STAFF DEV SPEC
51000589 QUAL ASSURANCE/IMPROVE CO	51000682 ENVIRON PLANNER
51000590 PLANNER	51000684 PLAN ANALYST
51000591 COMM MENT HLT NURSE	51000685 PRINC RECORD CLERK
51000592 ACCT. SUPERVISOR	51000686 CASE MANAGER PHCP
51000594 CASE SUPERVISOR	51000687 RECORDING CLERK
51000595 PUB HEALTH SANIT.	51000689 EMER SVCS COORD
51000597 SR. PROB. OFFICER	51000690 SR RECORDING CLERK
51000598 WIC PROG. DIR.	51000691 SR ELECTIONS CLERK
51000599 PSYCH. SOC. WORKER	51000694 CIRCUIT RIDER PLANNER
51000601 SUPV COMM HLTH NUR	51000697 SR. PSYCH. SOC. WORKER
51000602 DEP DIR OF AIRPORT ADMIN	51000698 SR DATA ENTRY OPR
51000603 EMPLOYMENT SPECIALIST	51000707 JAIL NURSE
51000604 HEAD SOC WEL EX	51000708 LEGAL UNIT ADMIN
51000607 SR PUB HLTH SANIT	51000709 REAL PROP. APPRAISER
51000609 SR.PLANNER	51000710 REAL PROP APP TRN
51000610 PLANNING ADMINISTRATOR	51000711 COORD COMM YOUTH
51000611 SUPV. PSYCHOLOGIST	51000712 NURSE PRAC/PHYS ASST
51000612 SR. COMMUNITY MH NURSE	51000713 GIS TECH
51000614 BUYER	51000714 GIS ANALYST
51000615 MAIL CLERK	51000715 FINANCIAL ANALYST
51000619 PARALEGAL AIDE	51000716 HLTH ED PROMO DIR
51000621 CONT TREATMT SPEC	51000717 COMM DEV PLANNER
51000622 PROGRAMMER/ANALYST	51000719 SYSTEMS ANALYST
51000627 SR WELFARE INVEST	51000722 MANAGED CARE COOR
51000628 MEDICAL SOC WKR	51000725 SYSTEMS ADMINISTRATOR
51000629 PRIN PLAN TOURISM PROG DI	51000726 WEIGH SCALE OPR
51000630 PURCHASING CLERK	51000727 WGTS & MEAS INSPECTOR
51000631 PROBATION OFF TRN	51000728 LONGTERM CARE COOR
51000632 WRK. PRJ. SUPV.	51000730 REAL PROP SYS SPEC
51000633 CENTRAL SERVICES SUPER	51000731 ADMIN COMPUTER ASST
51000634 YOUTH BUREAU PLANNER	51000732 GIS PROJECT LEADER
51000636 GIS ADMINISTRATOR	51000735 VALUE SPECIALIST
51000637 SYSTEMS ANALYST TECH	51000736 SR PARALEGAL AIDE
51000638 MICROCOMPUTER SPEC	51000737 LANDS PROGRAM MGR
51000639 EDUC. & OUTREACH COORD	51000738 NET/SYSTEMS/ADMIN
51000640 PUBLIC HEALTH ENG	51000739 TELCOM/PRGRMING AD
51000641 CHIEF OF TRAN PLNG	51000741 FACIL & SECURITY MGR
51000647 BILLING COORD/SYSTEMS ADM	51000742 REAL PROP TAX SVCS ASST
51000650 SECURITY OFFICER	51000743 JOB DEVELOPER
51000651 DATA OFFICER INDIGT LEGAL	51000744 EX ASST COMM ELEC
51000653 CLINIC SUPERVISOR	51000745 FAM/CHILD OUT WKR
51000654 HEALTH AIDE	51000746 PURCH/SYSTEMS COORD
51000655 PROGRAM MGMT SPEC	51000747 QUALITY COORD
51000656 TEAM LEADER	51000748 IMPLEMENT COORD
51000657 YOUTH CARE WORKER	51000750 CASEWORKER ASST
51000658 SR FINANCE INVEST	51000751 SR EMERG SVC DIS
51000668 PROG ANALYST TRAINEE	51000752 DIETITIAN
51000669 RECORDS OFFICER	51000753 WATER SYS SPEC
51000670 PROGRAM COORD AC	51000754 ADMIN SVC COORD
51000671 SECRETARY	51000755 EMP INFO ASSOC
51000672 PLANNER/EVALUATOR	51000756 SECURITY SUPER
51000673 PRIN ACCT CLK TYP	51000757 SPECIAL ED COORD
51000674 ADMIN COORDINATOR	51000760 STAFF DEV QUAL COR
	51000761 WORKFORCE DEV SPEC

Salary and Wages

51000762 YOUTH FAM SVC COORD
51000763 PUB HLTH EDUCATOR
51000764 CAPITAL PROG COORDINATOR
51000765 ASSMT ACCT SPEC
51000766 FIN SYSTEMS ADMIN
51000767 FISCAL COORD
51000768 ASST ASMT ACT SPEC
51000769 CA DISP SYS COORD
51000770 CORD DUAL RECOVERY SRVS
51000771 COM & ADMIN COORD
51000772 PROB ADMIN
51000773 YOUTH EMP SPEC
51000774 EARLY INTER DIR
51000775 DIR PRE SPEC ED
51000776 DEP REG VITAL REC
51000777 SOLID WASTE ASSISTANT
51000778 PRIN PLANNER
51000779 EMP & TRAIN CLERK
51000780 BIO TERR PREP COORD
51000781 TRAN WRKFORCE COORD
51000782 FISCAL COORDINATOR
51000783 TRANS WKFORCE SPEC
51000784 PC TECH/WEB DEV
51000785 NUTRITION ED
51000786 DIV COORD TRNE
51000787 HOUSING SPEC
51000788 TRANS SPEC-DSS
51000789 MAIL & REC CLERK
51000790 WORKFORCE DEVEL COORD
51000791 DIVISION COORD
51000792 E911 PROG SPEC
51000793 SEN VOTG MAC TEC
51000794 SYSTEMS MGR
51000795 FAM SVC CRD FAM CT
51000796 SENIOR VAL SPEC
51000797 DISPATCH SUPERVISOR
51000798 LIFE SKILLS COORDINATOR
51000799 SR MOTOR VEH EXAM
51000801 CLEANER
51000802 GUARD
51000803 SENIOR CLEANER
51000804 SEASONAL WORKER
51000805 MAINTENANCE WORKER
51000806 LABORER
51000808 SR HEAVY EQUIPMENT MECHAN
51000809 MOTOR EQUIP OPER
51000810 HEAVY EQUIP OPER
51000811 MNT WRKR/PLUMBER/STM
51000812 WELDER
51000813 SIGN MECHANIC
51000814 SOL WASTE OP SPEC
51000817 AIRPORT MAINT SUPER
51000818 RECYCLING ASSISTANT
51000822 ELECTRICIAN
51000823 CLEANING SUPER
51000825 SR HI CREW SUPER
51000829 SR MAINT WORKER
51000830 RECYCLING COORD

51000831 RECYCLING SPEC
51000835 ENGINEERING TECH
51000837 ASSOC CIVIL ENG
51000840 BRIDGE MECHANIC
51000841 HIGHWAY CREW SUPV
51000842 CIVIL ENGINEER
51000843 HWY CREW SUBV PERUV
51000846 SW OPERATIONS SPECIALIST
51000849 HEAVY EQUIP MECH
51000850 HIGHWAY TECHNICIAN
51000851 AIRPORT TER SRV COOR
51000852 ARCHITECT DESIGNER
51000853 FISCAL COORDINATOR
51000854 SW ENFORCEMENT OFF
51000855 PAINTER/MECHANIC
51000856 EQUIPMENT SVC TECH
51000857 AIR FIRE OP TECH
51000858 AIR FIRE OP TECH TRAINEE
51000859 CONSTRUCT SUPER
51000860 ARCH DESIGN II
51000861 GEN MAINT SUPER
51000862 HVAC SYS TECH
51000863 MAINT MECHANIC
51000864 CARPENTER
51000865 FAC SHOPKEEPER
51000866 SR SIGN MECHANIC
51000867 ASST RECYCLE SPEC
51000868 WST RED& REC SPEC
51000870 AIR OPS/ARFF CF
51000871 EQUIP SERV/PARTS RM TECH
51000872 SR ENGINEERING TECHNICIAN
51000907 RABIES CLERICAL
51000999 DISABILITY
51009999 TOTAL 51000 CATEGORY
51800 ON CALL

State Aid

43001 STATE REVENUE SHARING
43016 CASINO LICENSING FEES
43021 COURT FACILITIES AID
43030 DA SALARY
43089 OTHER STATE AID
43277 PRESCHOOL SPECIAL EDUCATI
43310 PROBATION SERVICES
43315 NAVIGATION
43330 COURT SECURITY REIMB
43389 OTHER PUBLIC SAFETY
43390 REIMB STATE PRISONERS
43391 CNR/INMATE MEALS
43401 PUBLIC HEALTH WORK
43411 E1 AND CHILD FIND
43448 PHCP TREATMENT
43449 EARLY INTERVENTION
43465 NYS RTA REIMBURSE
43481 KENDA'S LAW
43482 SUPERVISED OUTPATIENTS MH
43483 DRUG FREE RESIDENTIAL MH
43484 OMH COMMISSIONERS PERFORM
43485 OHM COM REINVESTMETN
43486 OMH FLEX

State Aid

43488 ICM MH
43489 OTHER HEALTH INCOME
43490 KENDRA'S LAW
43491 MH OT620
43493 MENTAL RETARDATION OT 620
43494 MH OMR 620
43495 MH DAAA
43497 MH CSS
43499 OMH CONTRACT REVENUE
43501 CHIPS
43502 MICA
43589 BRIDGES
43592 DOT GRANTS
43594 MASS TRANSIT
43601 MEDICAL ASSISTANCE
43602 MMIS
43606 ADULT FAMILY HOMES
43609 AFDC
43610 DSS ADM
43611 FOOD STAMPS
43612 DETENTION PREVENTION
43613 HOME RELIEF
43615 JOBS ADM
43616 LOCAL ADMINISTRATION FUND
43619 CHILD CARE
43623 JUVENILE DELINQUENTS
43635 JOBS
43640 STATE SAFETY NET
43642 EMERGENCY ASST
43643 STATE: FOOD ASST. PROGRAM
43648 BURIALS
43650 STATE 65% NET OF FED
43655 NYSCCBG
43661 F&CS BLOCK GRANT
43670 SERVICES FOR RECIPIENTS
43671 PYS SERVICE FOR RECEIPIEN
43710 STATE AID - VETERANS SVCS
43790 STATE AID JOB TRAINING
43803 PROGRAMS FOR AGING
43808 OFA STATE AID
43820 PROGRAMS FOR YOUTH
43959 STATE AID PLANNING
43960 EMERGENCY DISASTER ASST
43989 OTHER HOME/COMMUNITY SVCS
43997 HOME & COMM SVCS CAP GTS
43999 STATE AID

54306 AUTOMOTIVE SUPPLIES
54310 AUTOMOTIVE FUEL
54421 AUTO MAINTENACE/REPAIRS

Travel Training

54412 TRAVEL/TRAINING

Use of Fund Balance

42796 APPROPRIATED FUND BALANCE

Utilities

54471 ELECTRIC
54472 TELEPHONE
54473 HEAT
54474 WATER/SEWER

Vehicle Fuel and Maint

2022 Over Target Request Tracking

DeptName	Year	Description	OTR Type Requested	OTR Type Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Assessment Department	2021	Admin Assistant Level 1	TARGET	TARGET	Implemented	Hired an Admin Asst. Level 1	55,392	55,392
		Geospatial Information System Consolidation	TARGET	TARGET	Implemented	GIS services have been centralized under the ITS Department. There still needs to be further evaluation of the needs of the tax mapping function.	-91,907	-91,907
Assessment Department Total							-36,515	-36,515
Assigned Counsel	2021	Restore Supervising Attorney Hours (HOUSEKEEPING AMENDMENT: Reduced by \$36,474 correction)	TARGET	TARGET	Implemented	Title upgrade and resulting fringe costs were fully reimbursed by State allocation	19,995	7,873
						Title upgrade and salary increase was fully reimbursed by State allocation	40,167	15,815
Assigned Counsel Total							60,162	23,688
Board of Elections	2021	OTR for Travel & Training	ROLLOVER	ROLLOVER	In Progress	Utilizing to train voting machine technicians on Elections Management System as well as for attending NYSECA conference in August.	10,000	0
		Senior Voting Machine Technician	TARGET	TARGET	Implemented	Senior Voting Machine Technician was maintained.	75,573	75,573
Board of Elections Total							85,573	75,573
Contingent Fund	2021	AMENDMENT #24: Increase funding for OTR#81 for the COW Program by \$5,000 in Target Funding to match	TARGET	TARGET	Implemented	Budgeted amount increased to match \$65,000 contract for COW Program per Amendment #24	0	5,000
Contingent Fund Total							0	5,000
Cornell Cooperative Extension	2021	Food System Planning	ONE TIME	ONE TIME	In Progress	A draft of the County's Food Systems Plan has been shared with stakeholders with plans for finalization by May 2022.	20,000	20,000
		OEM Continuation	ONE TIME	ONE TIME	Implemented	Incumbent (since March 2019) serves on CCETC Leadership Team, etc.	15,000	15,000
Cornell Cooperative Extension Total							35,000	35,000
County Administration	2021	AMENDMENT #17: One-time funding for Tompkins Chamber Foundation to develop a Micro-Enterprise Grant	ONE TIME	ONE TIME	Implemented	Micro-enterprise grant program was accomplished and program to be implemented from 2021-2023 per Amendment #17	0	15,000
		AMENDMENT #8: One-time funding for Finger Lakes ReUse to expand ReSet program to hire 5-9 previous!	ONE TIME	ONE TIME	Implemented	Program was expanded to hire an additional 5-9 formerly incarcerated individuals in 2021 per Amendment #8	0	40,000
		AMENDMENT #9: Chief Sustainability Officer (3yrs; One-time Funding)	ONE TIME	ONE TIME	Implemented	Position filled and seated at Planning & Sustainability Department per Amendment #9	0	110,000
		Chief Equity and Diversity Officer	ONE TIME	ONE TIME	Implemented	CEDO funded for second year	129,116	129,116
		Community Outreach Worker Program (FUNDING RESTORED BY AMENDMENT #4)	TARGET	TARGET	Implemented	Position Filled	60,000	60,000
		HOUSEKEEPING AMENDMENT - Restore funding for CCE Contract for Legislature Broadcast	TARGET	TARGET	Implemented		0	31,018
		Innovation Initiative (FUNDING REMOVED BY AMENDMENT #20)	ROLLOVER	ROLLOVER	Not Funded	One-time funding changed to Target funding, Contract with CCE continued. Housekeeping Amendment # 3 Funding removed by amendment #20	122,198	0
		Streaming Technology & Operations - Improved Solution	ONE TIME	ONE TIME	Not Funded	Not Recommended	96,000	0
			TARGET	TARGET	Not Funded	Not Recommended	84,379	0
		Streaming Technology & Operations - Simplified Solution (WITHDRAWN VIA HOUSEKEEPING AMENDMENT)	ONE TIME	ONE TIME	Not Funded	OTR withdrawn by Housekeeping amendment #3 (Part 1 &2). Contract with CCE for Legislature broadcast retained.	20,000	0
			ROLLOVER	ROLLOVER	Not Funded	OTR withdrawn by Housekeeping amendment #3 (Part 1 &2). Contract with CCE for Legislature broadcast retained.	30,000	0
County Administration Total							541,693	385,134
County Attorney	2021	Restore Deputy County Attorney Hours	TARGET	TARGET	Implemented	Funding was restored to bring Deputy position back to .5FTE.	32,541	32,541
County Attorney Total							32,541	32,541
County Historian	2021	AMENDMENT #15: Increase Historian's budget by \$21,046 in one-time funding, paid for with \$21,046 in available rollover	ROLLOVER	ROLLOVER	Implemented	Funded ongoing activities per Amendment# 15	0	0
		AMENDMENT #6: One-time Funding for Historical Commission projects.	ONE TIME	ONE TIME	Implemented	One-time funding used for ongoing activities per Amendment #6	0	4,400
County Historian Total							0	4,400
District Attorney	2021	Confidential Investigator	ONE TIME	ONE TIME	Implemented	Position critical to processing Discovery materials and data.	84,789	84,789
		Restoration of Operating Funds	TARGET	TARGET	Implemented	Target restoration allowing operations and meeting ongoing expenses.	81,856	81,856
		Restore Funding for ADA 1	TARGET	TARGET	Implemented	Position filled, staff member since promoted to ADA 2	103,780	103,780
District Attorney Total							270,425	270,425
Emergency Response Department	2021	Back up Dispatch Center Project Management	ONE TIME	ONE TIME	Implemented	Project Manager continuing with the addition of new funding to extend at half-time for remainder of 2021.	51,888	51,888
		Geospatial Information System Consolidation (Part 3)	TARGET	TARGET	Implemented	GIS services have been centralized under the ITS Department	-42,000	-42,000
		Succession Planning	ONE TIME	ONE TIME	Implemented	Systems Manager succession/training in progress and ongoing.	51,888	51,888

DeptName	Year	Description	OTR Type Requested	OTR Type Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Emergency Response Department Total							61,776	61,776
Facilities Department	2021	HVAC Maint. Van, Computers, and Maintenance	ONE TIME	ONE TIME	Implemented	The maintenance line item was used to purchase COVID cleaning supplies and COVID-related office improvements.	45,805	45,805
			ROLLOVER	ROLLOVER	Not Started In Progress	The purchase of computers has been deferred, since this funding was needed to purchase the maintenance van in process of securing maintenance van through Sourcewell since there is no state contract.	6,000	6,000
Facilities Department Total							90,805	51,805
Finance Department	2021	Buyer Succession Planning	ROLLOVER	ROLLOVER	Implemented	Staff hired for succession planning	29,254	0
		Payroll Specialist	TARGET	TARGET	Not Funded	Not Recommended	39,629	0
		Purchasing Assistant	TARGET	TARGET	Not Funded	Not Recommended	39,629	0
		Relinquishing GTCM Health Ins. Consortium Duties	TARGET	TARGET	Implemented	Health Ins. Consortium responsibilities have transferred in 2021	0	63,789
		Restore Funding for Finance Operations	TARGET	TARGET	Implemented	Have been implemented across budget lines to mitigate 12% cut	115,469	115,469
Finance Department Total							223,981	179,258
Health Department	2021	AMENDMENT #10: Restore funding for vacant Public Health Technician position at 35hrs/wk (\$42,127 wa	TARGET	TARGET	Implemented	Funding restored, position filled with temporary part time Sanitarian, pending public Health Technician exam.	0	42,127
						Position filled, is currently vacant (we hired a temp PH Sanitarian while we wait for test results), per Amendment #10.	0	5,805
		AMENDMENT #11: Restore hours in Environmental Health Unit: Director (35 to 40hrs/wk); Sr. PH Sanit	TARGET	TARGET	Implemented	Hours restored for Senior Sanitarians & Environmental Health Director	0	28,541
		AMENDMENT #19: One-time funding to contract for a full-time Traveling Nurse to assist with workload	ROLLOVER	ROLLOVER	Not Started	Funding may be applied later in 2021 for contract nursing.	0	0
		AMENDMENT #5: Restore Target funding contract with CSI for Stream Monitoring	TARGET	TARGET	Implemented	Contract deliverables continued.	0	28,000
		Restore Crucial Staff Hours in CSN Unit	TARGET	TARGET	Implemented	Hours restored for Public health nurses	95,392	95,392
Health Department Total							95,392	199,865
Human Resources, Department of	2021	AMENDMENT #23: Restore Target Funding to H.R. Dept's Professional Services line	TARGET	TARGET	Implemented	Two departments utilized Smart Work training and two more are pending as of July per Amendment #23	0	27,420
		Training	ONE TIME	ONE TIME	Implemented	HR is utilizing the funds toward organization-wide training opportunities.	30,000	30,000
Human Resources, Department of Total							30,000	57,420
Human Rights, Office of Human Rights, Office of Total	2021	Education and Promotion	ROLLOVER	ROLLOVER	In Progress	Have been utilizing funding for workshops and honoraria for reading and discussion groups.	10,000	0
							10,000	0
Human Services Coalition - Community Agencies	2021	LawNY Early Intervention Homelessness Prevention (FUNDED AT \$20,000 BY AMENDMENT #29)	ONE TIME	ONE TIME	Implemented	Funding has been utilized to partially cover two paralegal positions. (FUNDED AT \$20,000 BY AMENDMENT #29)	40,000	20,000
		Advocacy Center Child Interview Room Transition/Child Advocacy Center	ONE TIME	ONE TIME	Implemented	Child interview/observation room successfully moved to Advocacy Center building, thus meeting accreditation requirements.	4,250	4,250
		Child Development Council Building Access to Child Care	ONE TIME	ONE TIME	Implemented	Position has worked to identify eligible child care spaces to develop the pool of potential child care providers, as well as identifying funding opportunities for development.	50,000	50,000
		College Initiative Upstate	ONE TIME	ONE TIME	Implemented	Funding supports ongoing College Prep Alternatives to Incarceration and college access and enrollment programs. College Initiative Upstate now has a total of 32 college graduates.	110,000	110,000
		Endeavor House Case Management	ONE TIME	ONE TIME	Implemented	Funding has supported Endeavor House Case Manager salary. Reducing turnover at Endeavor House and averting shelter costs	20,000	20,000
		LawNY Reentry Project	ONE TIME	ONE TIME	Implemented	Attorneys continue to work with formerly incarcerated individuals to provide tools for successful reentry. Especially cases related to employment, cleaning criminal records, and discrimination..	25,000	25,000
		OAR Core Services (FUNDED BY AMENDMENT #14)	TARGET	TARGET	Implemented	Target funding enabled OARs to continue operations throughout COVID when the demand for their support services increased per amendment #14	24,929	24,929
		Parolee/Housing Case Manager	ONE TIME	ONE TIME	Implemented	Funding has supported case manager to provide support to 12 housing residents and has developed partnerships to support 12 more individuals in the future.	50,000	50,000
Human Services Coalition - Community Agencies Total							324,179	304,179
Information Technology Services	2021	Funding for Increased Costs of Service Contracts	TARGET	TARGET	Implemented	Budget increased to meet increased costs of service contracts, however Infor contract extended for another year.	34,956	34,956
		Geospatial Information System Consolidation (Part 1)	ONE TIME	ONE TIME	Implemented	Remote work has impacted potential benefits of consolidation, and office space has proved too limited for planned 4 offices. Remainder of \$50K for office build-out will be returned in next year's Rollover process. Implementation of Verizon-based ANI/ALI has been successful.	50,000	50,000
			TARGET	TARGET	Implemented	Remote work has impacted potential benefits of consolidation, and office space has proved too limited for planned 4 offices. Remainder of \$50K for office build-out will be returned in next year's Rollover process. Implementation of Verizon-based ANI/ALI has been successful.	215,319	215,319
		Personal Services - Microcomputer Specialist	TARGET	TARGET	Implemented	New hire in position and working.	83,256	83,256

DeptName	Year	Description	OTR Type Requested	OTR Type Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Information Technology	2021	Personal Services - Systems Analyst	TARGET	TARGET	Implemented	Valuable position retained.	94,324	94,324
		Professional Services Contracts	TARGET	TARGET	Implemented	Contracts maintained with Firstlight and Lynx	27,500	27,500
Information Technology Services Total							505,355	505,355
Interfund Distribution	2021	Partial Funding for Youth Services Associate in Workforce Development	TARGET	TARGET	Implemented	Hired Youth Services Associate who is working in the department.	41,257	41,257
Interfund Distribution Total							41,257	41,257
Legislature & Clerk of the Legislature	2021	Deputy Clerk	ONE TIME	ONE TIME	Implemented	Additional Deputy Clerk position filled, and succession planning/training continuing	83,627	83,627
		NACO Membership (FUNDED BY AMENDMENT #18) Restore hours of Deputy Clerk Position	ONE TIME TARGET	ONE TIME TARGET	Implemented Implemented	Dues funded and paid for 2021. Hours restored; succession planning/training continuing.	2,031 41,813	2,031 41,813
Legislature & Clerk of the Legislature Total							127,471	127,471
Mental Health Department	2021	Discontinue County Health Homes Program	TARGET	TARGET	Implemented	Program closed.	1,005,451	0
		Wellness Court Coordinator	ONE TIME	ONE TIME	Implemented	Position funded and maintained in anticipation of future funding from OCA.	79,252	79,252
Mental Health Department Total							1,084,703	79,252
Planning and Sustainability, Department of	2021	AMENDMENT #16: One-time Funding for Broadband Study with STN and Fujitsu	ONE TIME	ONE TIME	Implemented	Contract with Southern Tier Network, Inc. executed 3/16/2021. Final report due 12/31/2021.	0	59,440
		AMENDMENT #21: Restore Target Funding for staff Geospatial Information System Consolidation (Part 4)	TARGET	TARGET	Implemented	Funding for full-time staff incorporated in Department target budget.	0	50,833
		Hazardous Materials Storage and Reduction Education	TARGET	TARGET	Implemented	GIS services have been centralized under the ITS Department	-39,707	-39,707
		Municipal Housing Affordability and Infrastructure Fund	ONE TIME	ONE TIME	Not Funded	Not Recommended	1,000	0
		Southern Tier 8 Dues	ONE TIME	ONE TIME	Implemented	Thus far (6/18/2021), no municipalities have requested funding from this program.	15,000	15,000
Planning and Sustainability, Department of Total							-13,707	95,566
Rural Library Services	2021	AMENDMENT #7: One-time Funding: \$3,000 for each of 5 Rural Libraries and \$5,000 for Finger Lakes L	ONE TIME	ONE TIME	Implemented	Funding received to maintain services per Amendment #7.	0	20,000
Rural Library Services Total							0	20,000
Sheriff's Office	2021	Restore Funding for Sheriff Operations	ONE TIME	ONE TIME	Implemented	P.O.s set up vehicle purchases, etc.	150,000	150,000
		Restore Funding for Two Road Patrol Deputies	TARGET	TARGET	Implemented	P.O.s set up vehicle purchases, etc. Recruitment has been difficult but efforts to fill continue.	99,489 193,216	99,489 193,216
Sheriff's Office Total							442,705	442,705
Social Services Department	2021	COPS: Expanded Family Supports	ONE TIME	ONE TIME	Implemented	Contract maintained.	77,281	0
			ROLLOVER	ROLLOVER	Implemented	Contract maintained.	138,287	0
		COPS: Parenting Education	ONE TIME	ONE TIME	Implemented	Contract maintained.	15,030	0
			ROLLOVER	ROLLOVER	Implemented	Contract maintained.	26,894	0
		COPS: Preventive Youth Services	ONE TIME	ONE TIME	Implemented	Contract maintained.	19,332	0
			ROLLOVER	ROLLOVER	Implemented	Contract maintained.	34,593	0
		COPS: Primary School Family Support	ONE TIME	ONE TIME	Implemented	Contract maintained.	30,742	0
			ROLLOVER	ROLLOVER	Implemented	Contract maintained.	55,009	0
		Dispositional Alternatives Program	TARGET	TARGET	Implemented	Contract maintained.	250,782	95,297
		Fatherhood Initiative	TARGET	TARGET	Implemented	Contract maintained.	28,000	10,640
		Homeless Outreach, Prevention, Friendship Center	TARGET	TARGET	Implemented	Contract maintained.	127,498	35,699
		Information Aide in Family Treatment Court	TARGET	TARGET	Not Started	Employee left service; position not refilled.	21,877	6,126
		Keyboard Specialist in Medicaid Division	TARGET	TARGET	Implemented	Position maintained.	53,250	14,909
		Locally-funded STEHP expansion	ROLLOVER	ROLLOVER	Implemented	Programming supporting rapid rehousing and homelessness prevention continued at expanded level.	110,485	0
		Multi-systemic Therapy	TARGET	TARGET	Implemented	Contract maintained.	211,133	80,231
		Psychosocial Evaluations and Mental Health Clinical services	TARGET	TARGET	Implemented	Contract maintained.	50,206	19,078
		Reducing 3 positions from 40 to 35 hours	TARGET	TARGET	Implemented	Positions maintained at 40hrs/week, except Security Officer, due to resignation.	31,819	8,907
		Replacement computers	TARGET	ONE TIME	Implemented	Modified to focus on improvements and peripherals after state dispersment of new equipment.	30,000	17,289
		Replacement fleet vehicles	TARGET	ONE TIME	Not Started	Purchases planned but not yet ordered.	125,000	83,472
		Restore Receptionist in Child Support Division	TARGET	TARGET	Implemented	Position maintained.	52,501	14,536
Restore RN position supporting ATI programs	TARGET	TARGET	Implemented	Position maintained.	82,515	61,886		
Restore Senior Financial Investigator in Child Support Division	TARGET	TARGET	Implemented	Position maintained.	76,791	21,262		
Restore Social Welfare Examiner in SNAP	TARGET	TARGET	Implemented	Position maintained.	69,348	19,416		

DeptName	Year	Description	OTR Type Requested	OTR Type Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Social Services	2021	Restore Substance Abuse Evaluator to full-time	TARGET	TARGET	Implemented	Position maintained.	34,674	23,925
		Samaritan Center	TARGET	TARGET	Implemented	Contract maintained.	34,104	9,549
		Senior Typist	TARGET	TARGET	Implemented	Position maintained, but not maintained into 2022 Budget.	0	-37,020
						Position maintained.	61,700	54,296
		Social Welfare Examiner in Employment	TARGET	TARGET	Implemented	Position maintained.	69,348	19,416
Social Services Department Total							1,918,199	558,914
Tompkins Consolidated Area Transit	2021	2% Increase in TCAT Underwriter Share	TARGET	TARGET	Implemented	Implemented 2% increase and invoiced all Underwriters in 2021	19,215	19,215
Tompkins Consolidated Area Transit Total							19,215	19,215
Tompkins County Public Library	2021	Funding to Support Library Collections	ONE TIME	ONE TIME	Implemented	Collections purchased to support Finger Lakes Library System and reading centers in rural locations without their own libraries.	0	50,000
Tompkins County Public Library Total							0	50,000
Unallocated Revenues	2021	AMENDMENT #27 (Part 1 of 3) Increase Sales Tax Estimate by \$555,000	TARGET	TARGET	Implemented	Increased sales tax estimate per Amendment #27 (Part 1 of 3)	0	-555,000
		AMENDMENT #27 (Part 2 & 3 of 3) Apply \$1,131,356 from Gen Fund Balance to reduce Levy Increase	TARGET	TARGET	Implemented	Applied \$1,131,356 from Fund Balance to reduce the Levy Increase per Amendment #27 (Part 2 & 3 of 3)	0	-1,131,356
		HOUSEKEEPING AMENDMENT - reduce Room Tax estimate to square up to Mid-September re-projection of Roo	TARGET	TARGET	Implemented	Reduced room tax estimate in unallocated revenue to square up Mid-Sept Room Tax estimate per Housekeeping Amendment # 1	0	712
Unallocated Revenues Total							0	-1,685,644
Veterans Service Agency	2021	TCDVS Restoration for Service	TARGET	TARGET	Implemented	Funding was restored to maintain operations.	13,420	13,420
Veterans Service Agency Total							13,420	13,420
Weights & Measures Department	2021	W&M's Replacement Vehicle	ROLLOVER	ROLLOVER	Implemented	New W&M vehicle purchased and put into service July 2021.	27,284	0
Weights & Measures Department Total							27,284	0
Workforce Development Board	2021	Youth Services Associate - request for 50% funding	TARGET	TARGET	Implemented	Hired Youth Services Associate who is working in the department.	41,257	0
Workforce Development Board Total							41,257	0
Youth Services Department	2021	Restore Funding for Training Program	ROLLOVER	ROLLOVER	Implemented	Will focus on in-person trainings in last four months of year.	7,750	0
Youth Services Department Total							7,750	0
Youth Services Recreation Partnership	2021	Recreation Partnership restoration	TARGET	TARGET	Implemented	Funding restored, partners will match, programming underway.	8,802	8,802
Youth Services Recreation Partnership Total							8,802	8,802
Grand Total							6,048,723	1,925,862

2022 Program Impact Assessment

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP001

Program Name: 4-H Youth Development

Program Purpose: The mission of the 4-H Youth Development Program is to connect youth to hands-on learning opportunities that help them to grow into competent, caring, and contributing members of society. The vision is a world in which youth and adults learn, grow, and work together as catalysts for positive change. The 4-H Youth Development Program serves youth ages 5-21 through out of school time (OST) programs through multiple delivery methods including a) 4-H Clubs; b) 4-H Urban Outreach; c) Rural Youth Services; d) Primitive Pursuits; and youth horticulture programs linked with the Ithaca Children's Garden. The 4-H Youth Development Program contributes to design, improvement and support of systems that promote development of ALL youth in the county with an overall goal of ensuring that every youth has the opportunity to achieve his or her potential. Our youth development programs work with more than 30% of the youth in Tompkins County.

Other Goals: Improve academic performance of county youth; develop a skillful workforce through youth employment and life skills programs; promote leadership development among youth; protect the environment; increase overall availability of local food and increase access to healthy food for low income people; provide safe spaces for youth during OST; improve energy efficiency and promote development of renewable energy; keep youth from entering the juvenile justice system; and increase retention of young people in Tompkins County.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$115,000 **Total Program Cost:** \$1,797,000

Explain Cost: In addition to the total cost to the county budget CCETC secures funding from other sources to cover the overall total program cost of nearly \$1.8 million. >85% of costs are for salaries and benefits for more than 70 positions.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$1,682,000

Explain Revenue: \$1,682,000 - Total Program Revenues - Includes contracts for Rural Youth Services, 4-H Urban Outreach; program fees, private contributions, fringe benefits, grants, NYS contributions and federal funds for work study student interns.

Net Local Cost to County: \$115,000 **Program Cost to County:** \$141,000

Explain Net Local: Includes support for Youth Development Team Leader, Youth Educators, program assistance, matching funds for internships

Section 4 - Key Program Metrics:

People Served: 6325

Other Key Metric (description): Number of Youth-adult "partnerships" (long-term interactions)

Other Key Metric (count or quantity): 2475

d) How long has program existed? (# of years or start year): 80+ yrs

e) Number of staff assigned to program (FTEs): 30 FTE + 11,100 hours of volunteer= 5.5 FTE

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.

- [X] Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- [] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- [] Maintains a high standard of governance, transparency, justice, and financial stewardship.
- [X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CCETC operates 4 youth development programs under the umbrella of 4-H Youth Development: Rural Youth Services is a collaborative program offering educational youth development opportunities, primarily to middle school aged youth. Programs are offered after school, in school, evenings and weekends year round in nine rural municipalities in Tompkins County. Programs are designed to provide opportunities for youth to learn life skills, develop relationships with other youth and with the Program Manager, and contribute through community service, in a supportive comfortable environment. Opportunities for supported first-time employment are also offered. Value: RYS provides positive youth development opportunities in home, rural communities, targeting middle-school aged youth, especially those at risk. Local program oversight by Youth Commissions and Community Councils assure responsiveness to local needs. Programs are provided by well trained and supported staff who build long-term relationships with youth (youth/adult partnerships. 4-H Urban Outreach provides after school and summer programming to youth ages 5-13 living in the city of Ithaca. The program empowers youth and adults by creating opportunities that build academic and life skills through experiential learning and homework tutoring. The program provides youth with healthy relationships with positive adult role models (local volunteers and college students), homework and literacy tutoring, engaging in skill-building, exposure to the community, and opportunities for community engagement. Value: 4-H Urban Outreach helps improve academic performance and prevent risky behaviors such as delinquency, alcohol/drug use, antisocial behavior, sexual activity and/or entrance into the Juvenile Justice System. The program also helps ensure safety through its structured supervised environment, with youth being at higher risk of being victims of crime during after school hours. (National Youth Violence Prevention Resource Center). The U.S. Department of Education and Department of Justice report that students in after school programs have higher self-confidence, fewer behavioral problems, and are better able to handle conflicts. The program saves apartment complex owners money as well, by keeping youth residents positively occupied. According to the SUCCESS Foundation, urban communities can see dropout rates greater than 50%. Fewer than half of all dropouts get jobs. But programs like ours keep kids successful in school. Afterschool improves school attendance and engagement in learning. Afterschool improves test scores and grades. (Afterschool Alliance 2008). Many homes in our program areas consist of single-parent/guardian families, facing challenges of unemployment, illiteracy, lack of transportation, or general isolation from local opportunities. These youth already have high risk factors and struggle socially and academically. Without Urban 4-H, families will become further isolated, and risk factors will increase even more. Youth will no longer receive tutoring and enrichment services which help them learn to read and succeed in school. It costs approximately \$8.00 per child per day to run Urban 4-H after school programming. Primitive Pursuits is a year-round nature awareness and immersion program designed to: connect youth with bioregional knowledge and experience; develop life skills through outdoor challenges in small groups; and offer marketable skills valued in outdoor education and the workforce in general. Enrollment in this program grows by about 15% each year, and currently serves over 1,200 youth annually. Notably, these are not one-time participants but rather youth who come repeatedly, for several hours at a time, over the course of one week or many weeks. A core vision is for all youth in our community to have access to daily connections with the natural world and to mentoring opportunities. Value: Children with views of and contact with nature score higher on tests of concentration and self-discipline. The greener the experience, the better the scores (Wells 2000, Taylor et al. 2002). Children who play regularly in natural environments show more advanced motor fitness, including coordination, balance and agility, and they are sick less often (Grahn, et al. 1997, Fjortoft & Sageie 2001). Exposure to natural environments improves children's cognitive development by improving their awareness, reasoning and observational skills (Pyle 2002). Nature buffers the impact of life's stresses on children and helps them deal with adversity. The greater the amount of nature exposure, the greater the benefits (Wells & Evans 2003). The 4-H Club Program provides long-term, positive youth development opportunities for students 5-19 years of age. Over 200 adult volunteers provide opportunities for club members to build skills, exercise leadership, form relationships with caring adults, engage in character building activities and to help their communities. 220 youth are currently enrolled in the 4-H club program. Value: A 2 year NY study of 4-H club members found that (1) Statistically significant differences were shown for youth who remain in 4-H for one year or more for the following skills: leadership, conflict resolution, communication, self-confidence, healthy choices, knowledge of nutrition and record keeping. (2) When compared to other youth, young people involved in 4-H have higher educational achievement and higher motivation for future education. (3) Youth in 4-H make more civic contributions to their communities than youth in other out-of-school programs. (4) Youth involved in 4-H make more healthy choices. CCE-TC also provides extensive opportunities for youth involvement in horticulture, through youth employment and through our programming with the Ithaca Children's Garden. More than 1,200 youth participate in our joint programming with the ICG or take advantage of the Garden's learning opportunities.

Section 7 - Other Factors for Consideration

By definition our youth development programs are directed to one of the most vulnerable segments of the community's population (children) but in addition our programs are designed to reach at-risk youth, and more than 50% of the youth who participate in our programs are considered to be at-risk. The county's support is significant but is also used to leverage 15 times that amount and results in over 30 benefits-paid positions, (plus >40 other positions) filled mainly by individuals in their 20's and 30's who are starting families in Tompkins County, and who, without these positions, would have to leave the county.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP002

Program Name: Commercial Agriculture and Forestry

Program Purpose: Increase profitability and sustainability of 550 Tompkins County farm enterprises that own one-third of the land in Tompkins County and contribute \$67 million in annual product sales. Promote local food production and marketing to yield at least \$20 million in retail sales. Programming is expanding to forest land management and forest product marketing, including wood for wood pellet production and value-added products from maple syrup.

Other Goals: Implementation of the Tompkins County Agriculture & Farmland Plan and support for Agriculture District review as mandated by the State; support for development of municipal agriculture & farmland protection plans that help achieve County Conservation Plan goals; raise awareness of and increase appreciation for the importance and value of agriculture among the general Tompkins County population. Farm viability through business and marketing support results in jobs and local economic activity. New farmer training and local food production.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$110,500 **Total Program Cost:** \$335,000

Explain Cost: 90% of total costs are for salaries and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$224,500

Explain Revenue: \$224,500 Total Program Revenue - Fed, state and commercial business funding, fringe benefits, and grants.

Net Local Cost to County: \$110,500 **Program Cost to County:** \$110,500

Explain Net Local: Includes amount we pay for shared (with neighboring counties) livestock, dairy, cropping, pasture, and farm business management specialists; plus a portion of the salaries of the Ag Team Leader and the staff focused on farmland protection and farmland planning

Section 4 - Key Program Metrics:

People Served: 3200

Other Key Metric (description): Jobs dependent on a viable ag and forestry sector (Direct employment=946)

Other Key Metric (count or quantity): 3433

d) How long has program existed? (# of years or start year): 90+ years **e) Number of staff assigned to program (FTEs):** 5.5 FTE (part of 2 regional teams with 9 Ag specialists serving TC) +44 volunteers

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces Significant Identifiable Risk: Promotion of sustainable farming practices to ensure pesticide application safety and food safety, which also contribute to prevention of risks to long term health of individuals and community. Programs also preserve land for farm and food production and contribute to food security. In addition sustainable farming practices prevent environmental contamination; integrated pest management reduces pesticide use; nutrient management plans prevent phosphorous build up in soil and water; over 15,000 acres of TC land are in organic production including dairy and livestock farms and crop farms. Infrastructure: maintains 53% of land in ag districts as open space and working farms; contributes to biodiversity; maintains our capacity for farm and food production; market development: expands marketing options for farmers (farmers' markets, agritourism, wholesale, etc) Quality of Life: maintains open space/rural landscapes; provide farm access thru farm based events and agritourism promotion Contributes to long-term quality of economic conditions: The set of programs maintains local capacity for farm, forest and food production, contributing to 3400 jobs and generating over \$65 million in direct farm product sales; and promotes rural quality of life valued by many residents. Addresses Current Problem: the economic wellbeing of over 200 farm families and other job holders in ag sector are at risk with the volatile market for food and agricultural commodities and the entire suite of activities in our program help to address that current problem. Marketing is a key challenge for all farmers whether it is prices or market access. CCETC helps farmers make better marketing decisions and helps them access markets including institutional and wholesale sales via Cornell and Regional Access. Some farms who have changed their market channels saved a day's labor a week while maintaining or increasing returns. Others have increased sales by \$1000 to \$5000. New focus on forest product development, including renewable energy production addresses climate change and rising energy costs and will lead to new job development in this underutilized sector.

Section 7 - Other Factors for Consideration

Farmers contribute nearly twice as much in property taxes as they receive from the county in services (1996 Cost of Community Service study conducted by CCETC), and are a growing economic driver for this county's economy.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP003

Program Name: Commercial, Community, Home and Children's Horticulture

Program Purpose: Support Commercial Horticulture Economic Sector through Business Support and Consumer Education; enhance value of local residential and commercial property. Introduce children (and their caregivers!) to horticulture and nature, and instill a lifelong love of nature and stewardship.

Other Goals: Enhance the value of private and public properties. Promote environmentally sound practices and reduce pesticide use. Monitor and report on pest and invasive species outbreaks. Instill an appreciation of gardening and the environment among youth and young adults to raise career awareness and future gardeners/environmentalists. Create entry level jobs and a market for start-up enterprises. Enhance tourism by helping make the county's private properties more attractive and more welcoming to out-of-town visitors. Promote gardening as a means of building community connections.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$28,000 **Total Program Cost:** \$335,000

Explain Cost: >70% of total goes for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$307,000

Explain Revenue: \$307,000 - Total Program Revenue - Small grants (state and local), fundraising, fees for classes, contributions, federal funding for university work-study students, fringe benefits

Net Local Cost to County: \$28,000 **Program Cost to County:** \$28,000

Explain Net Local: Includes partial support for Horticulture Team Leader and 4 Horticulture Educators.

Section 4 - Key Program Metrics:

People Served: 14,800

Other Key Metric (description): Number of local businesses and jobs that directly benefit from the programs

Other Key Metric (count or quantity): 40 and 500, respectively

d) How long has program existed? (# of years or start year): >40 years **e) Number of staff assigned to program (FTEs):** 4 FTE +160 vol; part of a regional network

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Short-term identifiable risk: 1) Pesticide poisoning; longer term: Pesticide contamination of water and land; 2) Invasive pests such as hemlock woolly adelphid, emerald ash borer (EAB), and others threaten our forests and landscapes requiring education regarding proper action to minimize impacts (Ohio report on EAB losses estimated at between \$0.3 to \$1.3 billion). Protects or attends to needs of most vulnerable members: Youth are increasingly disconnected with outdoor play leading to

social isolation and lack of physical activity. Ithaca Children's Garden Youth programs connected over 3000 youth with a variety of outdoor experiences. More than 40 youth take advantage of our youth employment programs in horticulture. Contributes to current and long term economy: 46 nurseries and greenhouses with \$20 Million in sales annually and 500 jobs; CCE Plant sale generates over \$100,000 sales for 40 businesses and 10 garden groups in 4 hours in May each year (and generates \$4,000 in sales tax revenue for county during that time). Horticultural plantings promote environmental quality by increasing plant diversity and habitat, reducing runoff, and sequestering carbon; and improve the value of residential properties by 5-15%; adding on average \$9,500 to the value of house sales. Attractive outdoor environments in residential and business communities contribute to enhanced quality of life and to tourism.

Section 7 - Other Factors for Consideration

A significant percentage of the 1,950 hours of volunteer time are spent on answering the 2900 annual calls to our "Growline" to help people make sound pest and plant management decisions that result in reduced pesticide use and promote healthy landscapes. Our partnership with Ithaca Children's Garden enables us to reach over 3,000 children between the ages of 2 and 10 who participate in a large range of educational programs that introduce very young people to the world of horticulture. The same partnership also provides job training opportunities for more than 20 low income youth and draws in over 15 university interns-- about 20% of the interns stay on in the area after graduation from university and thus this program has a recruitment and retention component for keeping young educated people in the region.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP004

Program Name: Community Beautification and Citizen Pruners

Program Purpose: Enhance aesthetic appeal of Tompkins County to promote tourism and improve quality of life of Tompkins County residents. Preserve the investment the City is making in trees through early training and pruning. Engage volunteers in community service to stimulate pride in community and teach horticultural skills that may result in jobs or small business development.

Other Goals: Help promote the development of horticulture as a strong sector of the county economy; provide opportunities for volunteers to develop job skills in the horticulture sector; reduce potential storm damage and power outages caused by falling trees and tree limbs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$4,000 **Total Program Cost:** \$132,000

Explain Cost: \$132,000 Total Program Cost - Includes salary, fringe, planting materials and growing supplies for gardens throughout urban and rural communities.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$128,000

Explain Revenue: \$128,000 Total Program Revenue - Includes donations, fees and fringe benefits. Does not include the value of in-kind contributions of greenhouse space and other contributions from businesses, governments and Cornell University (valued at more than \$9,000/year) or the value of volunteer time contributed by Beautification Brigade volunteers (over \$36,000/y).

Net Local Cost to County: \$4,000 **Program Cost to County:** \$4,000

Explain Net Local: County contribution covers the cost of supervision and support of Community Beautification program staff.

Section 4 - Key Program Metrics:

People Served: Thousands

Other Key Metric (description): 22 Sites planted in Ithaca; 8 rural towns involved; 75 businesses participate in beautification program; >840,000 visitors to Tompkins County. Thousands of city trees pruned.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 25 years Community Beautification; 25 years Citizen Pruners **e) Number of staff assigned to program (FTEs):** 1.5 FTE + 45 volunteers; >1200 hours of volunteer time

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Infrastructure: Signage and permanent gardens at gateways to county and villages; Long-Term quality of community's social, economic and environmental conditions: promotes pride in county and towns by its residents; promotes tourism (\$156 Million

industry and 840,000 visitors annually) to the county. Citizen pruners maintain hundreds of trees (1500 trees per year) on city property and tree lawns, reducing the incidence of downed trees and limbs during major storm events.

Section 7 - Other Factors for Consideration

Funds for the program do not come from county property tax proceeds. Beautification Brigade Volunteers and Citizen Pruner volunteers contribute nearly 1300 hours per year for a value over \$36,000 in services to the community. Additionally businesses throughout the city and county contribute thousands of dollars worth of flowers to improve the appearance of common areas near their establishments. Several landscape businesses have been started by former Citizen Pruners. Other impacts: many of the plants for the Beautification program are purchased locally, over \$8,000 in 2020. This supports our local horticulture businesses. The Community Beautification Program co-hosts Open Gardens with the Garden Conservancy: Enhances tourism. Dollars generated (approx. \$5000) are split between the program and the Garden Conservancy helps to preserve historic garden sites throughout the country. (Generally held every other year).

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP005

Program Name: Community Development

Program Purpose: Support leadership and community development around targeted priority issues; programs and workshops on leadership development, strategic planning and communication skills, and networking support to help individuals and communities implement community-based initiatives to address issues identified by communities as critical or high priority. Works with people in re-entry, as well as other organizations on policies and systems change to improve outcomes for people in re-entry.

Other Goals: Community development efforts also focus on tourism, energy efficiency and renewable energy, parenting and strengthening families, food justice and social equity, job and wealth creation among lower income communities, youth development and youth employment, transportation alternatives and solid waste reduction.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$10,000 **Total Program Cost:** \$396,000

Explain Cost: 80% of costs are for salary and benefits of 7 staff; other costs include training and support of volunteers, and pass through of funds for purchase and distribution of prepared food and fresh produce.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$386,000

Explain Revenue: \$386,000 - Total Program Revenue - Includes state, federal and foundation grants, fringe benefits, federal support of interns

Net Local Cost to County: \$10,000 **Program Cost to County:** \$10,000

Explain Net Local: Covers partial costs of salaries for 1 senior staff member providing overall support to 6 program staff and 1 program assistant

Section 4 - Key Program Metrics:

People Served: 12,200

Other Key Metric (description): Number of informal leaders initiating efforts in their communities

Other Key Metric (count or quantity): 75

d) How long has program existed? (# of years or start year): >30 years **e) Number of staff assigned to program (FTEs):** 5 FTE + 2128 volunteer hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces significant identifiable risk: Re-entry efforts are aimed at supporting people at high risk for returning to jail Other Boxes checked: The specific issues addressed depend on community and community leader priorities. Recent efforts include food

distribution during COVID-19 in mobile home park and apt complexes; support for development of local food and crafts markets, leadership skills training and networking for nearly 300 leaders from low income communities, organizing and promoting businesses related to solid waste reduction, transportation alternatives and value-added food enterprises; systemic improvements in issues related to food security, and a program to support parents of special needs children in Groton, which expanded to Newfield, Dryden and elsewhere. Trained leaders are also playing significant roles in collective impact efforts related to food system planning, childhood nutrition, re-entry systems change efforts, and green jobs promotion and training. Recent Ripple Effect evaluation efforts have identified the workforce development aspects of our community and leadership development efforts. Graduates of the Natural Leaders' Initiative training program are reporting improvements in employment, both in terms of salary levels and responsibilities.

Section 7 - Other Factors for Consideration

The vast majority of the resources are targeted to work with low-income populations, and are being strategically allocated to identify and strengthen informal leadership in those populations and communities as a long-term investment in self-help in those communities. The modest cost to the county also results in 6 benefits-paid jobs, two of which are filled by individuals who come from low-income populations.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP006

Program Name: Consumer Education (Consumer Decision-Making and Protection, Food Safety, Lead/Radon Education,)
Program Purpose: Develop smart consumers as last line of defense against numerous health and home hazards, as a way of helping low and middle income households cope with uncertain and volatile economic conditions and to promote the development of strong local businesses. Provides training on food safety that restaurants are required to do. Address lead and radon issues throughout the county.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$21,000 **Total Program Cost:** \$55,000

Explain Cost: Total Program Cost - More than 80% of costs are for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$34,000

Explain Revenue: \$34,000 - Total Program Revenue - Includes 14,000 in pass-thru funds from NY DOH; fringe benefits; small grants

Net Local Cost to County: \$21,000 **Program Cost to County:** \$21,000

Explain Net Local: partial support of Consumer and Finance Management Educator

Section 4 - Key Program Metrics:

People Served: 1120

Other Key Metric (description): Potential regular audience through media outlets - Television (Channel 15), radio spots, newspapers, newsletters (700+ on mailing lists), info racks throughout county, website

Other Key Metric (count or quantity): 44000

d) How long has program existed? (# of years or start year): decades
e) Number of staff assigned to program (FTEs): 0.75+ 700 hours of volunteer time

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Lead and radon poisoning are direct and immediate threats as well as long term threats, and most commonly occur in low-income housing. Consumer frauds are most often perpetrated on senior citizens; landlord tenant issues and used car repairs are the most frequent topics on our consumer help-line and highest attended consumer workshops. Food safety training now reaches nearly half the restaurants in the county, and food safety and food business development programs targeted to beginning caterers resulted in at least 10 new business start-ups since 2013. Expansion of food preservation programming has more than tripled the number of county residents getting food preservation certifications or taking other preservation classes.

Section 7 - Other Factors for Consideration

While this program does not target specific populations research shows that the populations most at risk of consumer frauds and living in housing with highest levels of environmental hazards are low income and elderly populations. The small amount of funding from the county allows us to leverage enough other funds to employ nearly a full-time staff person dedicated to consumer education, including food safety and preservation. Reducing that amount would result in the loss of that position.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP007

Program Name: Energy Efficiency and Renewable Energy

Program Purpose: Develop local energy efficiency and renewable energy economic sector; reduce energy usage; increase local renewable energy production; support local energy contractor business development.

Other Goals: Use the expanding sector for the development of jobs and businesses owned by members of low income communities and for county residents returning from incarceration. Contribute to the county's goals for reducing climate change gas emissions. Recruit and retain new university graduates from Cornell and Ithaca College. Reduce residential utility costs for county residents through reduced overall energy use, and reduced usage of fossil fuels with a conversion to increased use of lower-cost renewables, which also allows them to take greater control of their energy costs for decades.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$15,000 **Total Program Cost:** \$1,443,000

Explain Cost: 90% of costs are for salary and benefits and contracts with local contractors

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$1,428,000

Explain Revenue: This includes 90% matching funds from federal programs for interns, NYSERDA/OCFS/other grants, fringe benefits for staff

Net Local Cost to County: \$15,000 **Program Cost to County:** \$15,000

Explain Net Local: Includes partial support for Environment Team Leader, other Environmental Educators, program assistance and matching funds for interns.

Section 4 - Key Program Metrics:

People Served: 8500

Other Key Metric (description): Ranking of Cooperative Extension's programs in the state for the education and outreach cost per action (Home Performance retrofits and other significant energy action steps) taken by households; Number of jobs generated in past 10 years: >250.

Other Key Metric (count or quantity): Number 1 or 2 (1st or 2d highest ranking county in NY); 250 jobs

d) How long has program existed? (# of years or start year): >20 years **e) Number of staff assigned to program (FTEs):** 9 FTE + 1350 volunteer hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The number of people we reach includes 135 local leaders through a leader education program, workshops on energy efficiency and renewable energy, policy changes related to neighborhood and school based home energy benchmarking, educational program on Climate Change, tabling at events, outreach to contractors to become certified, employees of local firms, establishment of 2030 District, and outreach and education to residential building landlords as well as owners of

commercial buildings and their maintenance contractors. Does not include hits on website, policy actions to increase funding for energy efficiency or the work of the agency in support of efforts of other organizations in the county. Attends to needs of most vulnerable populations: Energy efficiency is one of the cheapest methods of addressing the affordable housing issue. Home heating and electrical utility costs are increasingly a significant portion of the total cost of living. Long-term quality of economic condition: Nearly all the energy used in TC is imported into the county, and represents a drain on the local economy. Every dollar saved on energy use and every dollar's worth of energy produced in TC has a high economic multiplier. Our programs in coordination with others in the county are now resulting in county home retrofit rates that are the highest in the state and have the potential to save millions of dollars a year through energy efficiency. Addresses a current problem: The higher retrofit rates and other activities in energy efficiency are creating jobs: more than 250 in the past seven years. Energy efficiency is one of the most effective methods for dealing with the need for CO2 emissions reductions.

Section 7 - Other Factors for Consideration

The program has HUGE potential financial and environmental impact and that potential is starting to be realized, with the creation of hundreds of jobs in the past several years. Economically the county's residents could eventually save about \$35 million/year in energy, and generate over 1700 job-years in the process, with more than two thirds of the money needed to retrofit homes coming from outside the region in the form of grants and credits. Moreover the renewable energy potential from biomass energy sources that could be put to use today has an economic value of well over \$15 Million/year. The economic activity that would be generated from saving \$35 Million/ year through energy efficiency and producing \$15 Million worth of energy locally could result in the creation of more than 500 permanent jobs in the region. Policy makers and residents need reliable, unbiased information in order to make sound decisions.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP008
Program Name: Financial Management Education (Education on Consumer Credit, Household Financial Mgt, Bankruptcy-related Financial Mgt)
Program Purpose: Develop financial literacy for all residents of county.
Other Goals: Promote greater productivity of workforce through reduction of major stressor. Evidence shows that concerns/worries over personal finances reduces worker productivity (and exacerbates difficulties in personal/familial relationships).

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$20,000	Total Program Cost:	\$47,000
Explain Cost:	Total Program Cost - More than 85% of costs are for salary and benefits		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$27,000
Explain Revenue:	Total Program Revenue - Includes fringe benefits and funding through small grants and contracts.		
Net Local Cost to County:	\$20,000	Program Cost to County:	\$20,000
Explain Net Local:	Partial support for Financial Mgt. Educator		

Section 4 - Key Program Metrics:

People Served: 200
Other Key Metric (description): Potential regular audience through media outlets - Television (Channel 15), radio spots, newspapers, newsletters (700+ on mailing lists), info racks throughout county, website, and outreach events at local high schools (not done in 2020 because of COVID-19).
Other Key Metric (count or quantity): 20000
d) How long has program existed? (# of years or start year): 20+ years
e) Number of staff assigned to program (FTEs): .5 FTE

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Credit card debts and bankruptcy are direct and immediate threats as well as long term threats to the economic well-being of individuals, local enterprises and to the entire county. Financial illiteracy is recognized as one of the most important factors in home foreclosures, and also impacts employability, insurance rates and successful credit/debt management. While financial management education is needed by (and provided to) individuals from all population levels the populations most at risk of dislocation as a result of financial mismanagement or simply most in need of learning how to stretch what few dollars they earn are those individuals on fixed incomes and other low-income populations. Data from a recent survey of 30 participants randomly sampled from all those who participated: 93% were able to identify specific changes they had implemented including tracking expenses, budgeting and financial planning, applying specific money management skills, developing saving plans, and

saving money on expenditures. 69% indicated they were setting financial goals, 83% were tracking spending, and 90% indicated they were paying bills on time as a result of participating in Making Ends Meet. 93% indicated increased confidence in managing financial resources with over half indicating a significant increase in confidence.

Section 7 - Other Factors for Consideration

This program addresses the needs of individuals who are either on the verge of needing social services (and thus are able to avoid availing of county-funded social services) or have just begun to receive some form of support from the county. The Department of Social Services routinely refers their new clients to our financial management classes and one-on-one educational offerings with the intent to provide their clients with the tools to more quickly return to a situation where they don't need county-funded support. Other departments and agencies do too. The small amount of support for this program provided by the county enables us to just keep the program going while we search for other revenue streams to re-grow and sustain the program and to train volunteers who provide an additional .2 FTE worth of time for one-on-one sessions, and also to train staff and volunteers of other county departments and agencies who in turn work directly with their own clients.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP009

Program Name: Governance/Administration/Facilities

Program Purpose: Govern, train, manage, and house Cornell Cooperative Extension of Tompkins County (CCETC).

Other Goals: Reduce costs and improve efficiency for nonprofits' operations by adapting or developing and testing tools and approaches for more efficient operations and then sharing with other nonprofits in the county.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$242,127 **Total Program Cost:** \$1,360,000

Explain Cost:

Total Program Cost - Includes facilities costs, equipment and supplies, salary and fringes for admin staff, liability insurance and staff development costs, and Board of Director expenses.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$1,117,873

Explain Revenue:

Total Program Revenue - Includes state and federal funding for ED and other senior leaders' salary, fringe benefits on admin salaries, recovery from grants.

Net Local Cost to County: \$242,127 **Program Cost to County:** \$242,127

Explain Net Local:

Local costs are used to partially fund facilities costs and admin staff salaries.

Section 4 - Key Program Metrics:

People Served: 65,000 county residents served

Other Key Metric (description):

Ratio of program staff to admin staff; from the early 2000's to 2017 we increased the program: admin staff ratio from 5:1 16 years ago to 9.5:1 four years ago; over the past 4 years we've begun increasing admin staff and we think that we are approaching the right size of the Program Staff to Admin Staff ratio (which is 7:1 today).

Other Key Metric (count or quantity): 7:1

d) How long has program existed? (# of years or start year): 90+ years

e) Number of staff assigned to program (FTEs): 12 FTE + 3460 vol hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Our meeting facilities are used by more than 50 local nonprofits and business associations; over 35,000 people attended meetings and classes in our facilities in 2019 and we had more than twice that number participate in virtual classes and meetings during 2020. Our organization alone offered more than 3,000 in-person classes throughout the year in 2019. More than 20 businesses used our commercial kitchens in 2019. Administratively, we continue to lead the state (among CCE associations) in numbers of HR and financial transactions per FTE, and our unit costs for Finance, HR and IT are the lowest in the state. We've been able to improve retention rates among staff as a result of finding other jobs within the organization when grant-funded positions end, and by increasing staff development opportunities. We worked with 18 other CCE associations to

centralize external audit services, resulting in 40% reduction in audit costs AND improved sharing of best practices in financial mgt with the other associations. Our centralized website platform continues to save us \$5,000 or more a year in hosting, maintenance and updating costs. Our online expense reimbursement software is now saving us about 0.75 full time equivalent of staff time, reducing our bookkeeping costs by nearly 20% .

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP010

Program Name: Environmental Issues

Program Purpose: Provide education, information and facilitation services related to hydrilla, water quality, drainage and other critical environmental issues facing Tompkins County.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$50,000 **Total Program Cost:** \$175,000

Explain Cost: Includes a portion of environmental educators' and interns' salaries.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$125,000

Explain Revenue: Total Program Revenue - Includes Foundation Grants, Federal Funds for Interns, Fringe benefits

Net Local Cost to County: \$50,000 **Program Cost to County:** \$50,000

Explain Net Local: \$50,000 in base program funding used to cover the salary of our Environment Program Leader, who then manages and supports more than 14 environment program staff.

Section 4 - Key Program Metrics:

People Served: 1500

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 15 years **e) Number of staff assigned to program (FTEs):** 1.5 FTE + 300 vol hrs

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduction of significant identifiable risk to health and welfare: The work with water quality, drainage ditch monitoring, collaborations with organizations addressing harmful algal blooms, all contribute to reducing risks to health and welfare. Prevention of risks over long term: Green buildings are designed to be resource efficient, including use of materials, energy, and water throughout their life. They are also built to avoid or significantly reduce harmful off-gassing from construction materials and other sources of building pollution that can cause adverse health issues. Through programs like the Green Buildings Open House and the Green Building Seminar Series, we have empowered thousands of area residents to affordably implement materials, methods, and technologies to make their homes more resilient and healthier for their occupants, their community, and the planet. Long-term quality of community economic condition: Potential annual size of the green building economic sector including local building materials is estimated to be at least \$15-20 Million. Evidence of the growth potential:

CCE has partnered with a local builders' alliance and the local green buildings tour attendance has grown from about 200 to nearly 2,000 and has become the largest tour in the Northeastern US. IGBA officially disbanded as a non-profit in 2014 but the association with its former members continues.

Section 7 - Other Factors for Consideration

The following programs have specific additional benefits: Local Building Materials Initiative: recently funded initiative to study the potential size of the market for locally produced building materials, work with current manufacturers to increase the market, identify potential entrepreneurs to fill gaps in materials that could be manufactured locally, and create a database of locally produced building materials to distribute to builders and other end-users (including homeowners) in order to help promote them. Green Buildings Open House: a biannual event that attracts nearly 2000 people to tour green buildings in the County, with seminars and other educational programming. This event has been identified as directly resulting in homeowners being spurred to adopt specific green methods and materials they otherwise may not have been familiar with. Green Building Web Site: completely revamped in 2013, these sites provide information on green building products, materials, and methods; definitions of green building and discussions of the various rating systems; information on the local building materials initiative, the Seminar Series (including past presentations), and the Open House; a homeowner survey that feeds a database of green building in the County; specific local case studies; and an extensive list of additional resources.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP011

Program Name: Local Foods Program

Program Purpose: Expand the variety, production, profitability, availability, access, appreciation and consumption of local foods.

Other Goals: Increase food access, food security, preserve capacity for food production, develop future farmers, promote organic and sustainable farming practices, create jobs, increase added-value processing, market expansion, improve diet and health, and reduce obesity. There is also a special emphasis on wealth creation in low income communities through support to members of those communities for the development of food-related enterprises.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$25,000 **Total Program Cost:** \$896,000

Explain Cost: Used for salaries, funds for interns and work study students, promotional materials, subsidization of CSA shares for low income households, and distribution of fresh food to households with transportation/access issues. Also includes Includes funds for provisions for community and backyard gardens in low income neighborhoods.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$871,000

Explain Revenue: Total Program Revenue - Grants, other support from fed., state and foundations; matching funds from student internships; fundraising; fringe benefits.

Net Local Cost to County: \$25,000 **Program Cost to County:** \$25,000

Explain Net Local: Includes partial support for Team Leaders in Ag/Hort and Nutrition/Wellness, Local Foods Educators, matching funds for internships

Section 4 - Key Program Metrics:

People Served: more than 10,000

Other Key Metric (description): Businesses supported through program efforts. Also local produce consumption increased from 5.6% to more than 20% in the past 15 years; growth in farms using Community Supported Agriculture (CSA), CSA shares sold (>2,000), subsidized CSA shares purchased by low income households (200)

Other Key Metric (count or quantity): 300

d) How long has program existed? (# of years or start year): 25+ years **e) Number of staff assigned to program (FTEs):** 8 FTE + 2400 vol hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Contributes to prevention of risks: Increasing fruit and vegetable consumption reduces heart and other diseases. Vulnerable populations: Low income CSA shares result in 60% subsidies for >1200 persons in county. Food stamp and farmers market

nutrition program coupon use in farmers' markets has increased significantly (\$20,000 food stamp dollars and FMNP coupons spent on local foods). Local foods group is working with Cornell researchers to examine ways to increase access to local foods for vulnerable populations. Infrastructure: 9 farmers markets (up from 1 fifteen years ago), 41 CSAs (up from two 18 years ago); 25 meat producers (up from none 15 years ago). The teaching kitchen is helping new food businesses get started. Ithaca Hummus started in one of our commercial kitchens. Quality of life/long term quality of community's social, economic, environmental condition: Markets are tourist destination: 1/3 of visitors to Ithaca Farmers Market are tourists bringing in tourism dollars and generating additional tax revenues for the county. Local food enterprises are growing in number and size: (45 vegetable farms, 21 fruit farms, 25 livestock farms; >25 restaurants are buying from local producers).

Section 7 - Other Factors for Consideration

A group of local leaders have been working for nearly two years after identifying the vulnerabilities of the local food system because of climate change. These vulnerabilities would likely affect the most vulnerable populations in the county, and thus need to be addressed. The group of leaders is soliciting resources to develop a broad-based planning effort that would draw on the knowledge of those same populations as well as other stakeholders to identify strategic actions to address our local food system vulnerabilities. Ultimately a shift of just 10% of the food budget to buying local food results in a local food economy totaling more than \$20 Million (includes groceries as well as dining out). That shift has taken place already with the growth from 5% to 15% in the last 15 years. An additional 10% shift, with the resultant increase in sales of \$20 Million more, is clearly feasible. The rise of the local foods movement has also played a significant role in tourism development here, as evidenced by the Ithaca Farmers' Market study that indicates that 30% of the patrons are tourists. The increased economic activity from these two sources (tourism combined with the growth in restaurant sales of local foods) clearly impacts sales tax revenues. Studies have shown that developing food-related enterprises are one of the most common routes out of poverty for low income households and the organization has helped support the growth in the number of micro-enterprises owned by low-income community members. We provide infrastructure, workshops, direct technical support and links to buyers.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP012

Program Name: Nutrition and Health Education

Program Purpose: Improve health and wellbeing of low-income households through improved nutritional intake.

Other Goals: Reduce costs of high quality food for low income households. Use the need and increased desire for high quality foods to support the establishment and growth of food-related enterprises by members of low income communities. Improve academic performance among youth through improved access to healthy foods at schools. Provide workforce development opportunities in food-related businesses

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$45,000 **Total Program Cost:** \$405,000

Explain Cost: Total Program Cost - 60% of costs are for salary and benefits.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$360,000

Explain Revenue: Total Program Revenue - Federal and state grants; fundraising and contributions; and fringe benefits.

Net Local Cost to County: \$45,000 **Program Cost to County:** \$45,000

Explain Net Local: Includes partial support for Nutrition Team Leader and nutrition educators; matching funds for interns.

Section 4 - Key Program Metrics:

People Served: 11,050 (includes duplicates)

Other Key Metric (description): % improved in at least one of four nutrition practices

Other Key Metric (count or quantity): 98% (of the 846 individual participants who were surveyed)

d) How long has program existed? (# of years or start year): > 20 years **e) Number of staff assigned to program (FTEs):** 6 FTE

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Impact on Health: Incidence of obesity and related diseases like diabetes are more common in low-income populations in part because of the lower cost of calorie-dense foods. Our nutrition education programs are free and intended for households who are eligible for federal food assistance programs. Adults and youth engage with our nutrition educators in their community centers, schools, food pantries, gardens, farmers markets and grocery stores. They learn how to learn to shop smarter, use nutrition information to make healthier choices, and cook nutritious, affordable meals filled with fruits and vegetables, whole grains and lean protein. Workshops often involve parents and their children cooking and tasting new foods together, which helps increase parent confidence to prepare healthier meals for their families at home. Research and common knowledge demonstrate that good nutrition improves health and well-being in the short and long term, and a recent study showed that for

every one dollar spent on nutrition education more than ten dollars are saved on health care costs. Impact on infrastructure: Our nutrition education programs attract hundreds of volunteers who build their capacity to become change agents for healthier food in their own communities through their experiences working alongside our educators and participating in web-based or in-person training. Many of our past and current volunteers are now working on food market development in their communities.

Section 7 - Other Factors for Consideration

(1) Leveraging of 45,000 dollars of county funds into more than 400,000 program dollars that results in the hiring of 6 benefits paid positions for workers who come from the same low-income populations they work with, and for two other staff. (2) Nutrition/hands-on cooking classes offered in every town of the county and targeted to low-income populations in the communities where they live. (3) Opportunities for low income would-be entrepreneurs to try out their business ideas with relatively little risk.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP013

Program Name: Parenting Education and Family Support

Program Purpose: Improve parents' knowledge and skills in raising children particularly for households in stressed conditions.

Other Goals: Improve workforce skills and worker productivity. Contribute to an overall system of support for households at risk of substance abuse. Improve outcomes for youth in at risk households, by promoting conditions that enhance their ability to achieve their full potential.

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$23,000 **Total Program Cost:** \$367,000

Explain Cost: >85% of costs are for wages and benefits of more than 20 individuals

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$344,000

Explain Revenue: Total Program Revenue - Small grants, state funding for an expanded program, private donations, large grants from out-of-county foundations, fringe benefits

Net Local Cost to County: \$23,000 **Program Cost to County:** \$23,000

Explain Net Local: Partial support of full-time educator who trains comm.-based facilitators, matching funds for internships, and of senior staff time for development, mgt. & evaluation of programs

Section 4 - Key Program Metrics:

People Served: >2,000

Other Key Metric (description): Number of children that don't have to be placed in foster care

Other Key Metric (count or quantity): >15

d) How long has program existed? (# of years or start year): decades
e) Number of staff assigned to program (FTEs): 6 FTE +316 vol/intern hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Parenting education programs can significantly reduce identifiable risk to the welfare of our most vulnerable members of the community, our children, and contribute to long term improved quality of the community's social and economic condition. Participation is mandated and voluntary in the parenting education programs provided to the community by Cornell Cooperative Extension of Tompkins County. In addition to participants being mandated many parents are encouraged by Social Services, therapists, court, etc. to attend parenting classes. We provide programs for parents whose children are in foster care, parents who are at risk of having their children removed from the home and placed in foster care, parents who are separating or divorcing, parents who are receiving services for mental health and substance abuse issues, parents who hear about our

programs and come because they want to improve their parenting. We provide parenting education in the home , with the parent(s) and child(ren), for parents who are identified as needing improved parenting skills if their children are to be returned (or remain) in their home All other things being equal parents who are doing a good job raising their kids have higher productivity, fewer absences from work, and raise kids with better life skills and work skills, reducing risks of delinquency and increasing the likelihood of higher productivity as adults.

Section 7 - Other Factors for Consideration

While our parenting education programs are open to anyone the populations most often attending classes are those in stress, whether from economic hardship or divorce/separation. In recent years the number of people attending classes has more than doubled and in fact we have been forced to limit class sizes and turn people away. Our ability to leverage county funds allows us to double the number of FTEs working in this program, plus train more than 20 facilitators who are then able to teach parenting classes in their communities. Their training and the work in their communities leads to them improving their own performance in their work as well as to their supplementing their incomes. Studies in Michigan (MI Children's Trust Fund) and Colorado (CO Children's Trust Fund) demonstrate the cost effectiveness of parenting education as a preventive measure against child abuse and the cost effectiveness of the same. Both studies suggest that costs for prevention are about 5% of what it costs to treat. The studies acknowledge that prevention activities will not reduce child abuse or maltreatment completely but even a 25% reduction would mean that every dollar invested in parenting education would save about \$5 in treatment of children for abuse or neglect.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP014
Program Name: Home Compost Education
Program Purpose: Reduce household and event costs for waste disposal; Reduce overall waste stream and support County's waste reduction effort.
Other Goals: Improve local soils; Help people connect with the environment.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$5,000	Total Program Cost:	\$75,000
Explain Cost:	Total Program Cost - Pays for staff salaries, benefits, overhead and program costs		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$70,000
Explain Revenue:	40,000 is paid for out of the solid waste fee assessed on every household. Remaining revenue comes from small grants and fringe benefits on salary		
Net Local Cost to County:	\$5,000	Program Cost to County:	\$5,000
Explain Net Local:	Covers the time spent by supervisor to support the staff person in the program plus program assistance support.		

Section 4 - Key Program Metrics:

People Served: 7840
Other Key Metric (description): Estimate of the number of tons of food and yard waste diverted in 2020 through backyard composting in Tompkins County; 95 Active program volunteers (Master Composters) in 2019, with lower volunteer numbers in 2020 because of COVID-19.
Other Key Metric (count or quantity): 5,230 tons of food waste and 7,274 tons of yard waste
d) How long has program existed? (# of years or start year): >20 years
e) Number of staff assigned to program (FTEs): 1 + 2,100 hours (=2 FTE) of volunteer time

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Educating and empowering people to compost results in less garbage which, in itself, has positive short and long-term economic and environmental impacts. Less garbage means less truck traffic and emissions, conservation of space in landfills and a reduced negative impact of landfills in the long-run (it also means reduced expenses for the county for solid waste disposal). In addition, the practice of composting connects individuals to their waste, and by extension to the environment, and builds an aware market for compost and compost related businesses: TC has seen several business start-ups related to composting in recent years. The net result includes new business opportunities and fewer fossil fuels and resources used to manage and dispose of material that otherwise could be used in ways to further conserve resources and promote health.

Section 7 - Other Factors for Consideration

Not long ago, we did not recycle glass, metal and plastic. Now it seems crazy to think that we would landfill these materials that still have value, and instead expend immense amounts of energy to mine new materials. The next step is organics. Composting - both backyard and large-scale - conserves valuable organic matter to use again on local properties and farms. In the future, when composting is more widely practiced, we will pay less to landfill materials, and also pay less for products to improve our soils. Another benefit is our ability to reduce carbon emissions through composting. The practice of composting, and in particular onsite composting (at or close to the source where the inputs are generated), is nature's way of recycling carbon. It has a net carbon emission of 0. In a time when the threat of climate change is becoming better understood and communities are starting to scramble to figure out how to reduce their carbon emissions, composting instead of landfilling provides one clear solution (of many needed) .

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP015

Program Name: Way2Go

Program Purpose: Increase access to and use of affordable and sustainable transportation options.

Other Goals: Improved job access and household economic stability. Facilitate community involvement and access to resources by underrepresented groups such as seniors, people with disabilities and low-income households. Help meet county's goals for emissions reduction of climate change gases.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$5,000 **Total Program Cost:** \$410,000

Explain Cost: Total Program Cost - Over 85% is for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$405,000

Explain Revenue: Total Program Revenue - Funds are federally sourced, passed through the county; also includes federal contribution to workstudy students and fringe benefits for staff

Net Local Cost to County: \$5,000 **Program Cost to County:** \$5,000

Explain Net Local: Covers the cost of overall supervision of the program

Section 4 - Key Program Metrics:

People Served: 6,100

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 9 years **e) Number of staff assigned to program (FTEs):** 4 FTE + 2100 vol/intern hours

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Way2Go prioritizes serving senior citizens, people with physical and mental disabilities and low-income households across the county. Coordinated community travel training services are also planned. In this way, it helps vulnerable members of the community gain access to jobs, healthcare and other essential resources. The program also supports individual and neighborhood quality of life by promoting health-boosting, community-building, affordable and low-pollution forms of transportation. This also contributes to long-term carbon-emissions reduction, and better prepares the community for future scarcity and high prices of fossil fuels. By facilitating dialog and collective innovation among transportation providers and planners, Way2Go fosters the efficient and innovative development of alternative transportation systems and services.

Section 7 - Other Factors for Consideration

Way2Go supports workforce diversity by providing transportation education and supporting transportation access for vulnerable and underserved populations. This also saves overall business and community costs of job turnover and unemployment. Through volunteer ride programs and promoting ridesharing, Way2Go helps build community self-help networks critical to facing broader economic and environmental challenges.

Program Impact Assessment

Department: Ithaca Area Economic Development

Section 1: Program Name, Purpose, Goals

Program Code: EWDA001

Program Name: Ithaca Area Economic Development

Program Purpose: Mission: IAED is dedicated to building a thriving and sustainable economy that improves the quality of life in Tompkins County by fostering the growth of business and employment. Vision: A flourishing economy with exciting, innovative firms that inspire and attract a talented workforce.

Other Goals: IAED delivers a wide range of services to the County Legislature, other local governments, and local employers that enhance economic prosperity in Tompkins County. IAED is recognized as the economic development organization serving Tompkins County. For the Legislature, IAED manages the Tompkins County Industrial Development Agency (TCIDA), Tompkins County Development Corporation (TCDC), and the Tourism Capital Grants (TCG) Program. IAED develops and coordinates implementation of the County's Economic Development Strategy, and a new Economic Recovery Strategy. IAED actively represents the business community at the Workforce Development Board and the Air Services Board. IAED provides economic development leadership at local, regional, and State levels. IAED continues to collaborate with local government and other stakeholders on various infrastructure issues related to energy, broadband, and housing. For local employers, IAED manages a unique Revolving Loan Fund program, providing high-risk capital to pre-revenue and more mature companies. IAED provides unique, customized services to area employers, often coordinating local, regional, State, and federal programs. Our Business Retention & Expansion program provides a foundation for IAED's programs and initiatives, helping to ensure we are aware of existing employers' needs and growth potential. IAED also collaborates with other local and regional organizations to provide technical assistance to established business and industry as well as a growing entrepreneurial community. IAED coordinates economic development activities across the County through the Economic Development Collaborative, a quarterly meeting of planning and economic development professionals, direct business service providers, and municipal and county representatives. IAED has also started a monthly meeting of service providers to further coordinate and pool resources to between organizations to meet shared, countywide goals.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$265,767 **Total Program Cost:** \$991,466

Explain Cost: This is a preliminary IAED budget for 2022. The budget represents a 4.3% increase over 2021 and enables IAED to add a sixth staff member to provide direct workforce services. A final budget will be approved by IAED's Board of Directors in the fall.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$725,729

Explain Revenue: IAED's revenue comes from three primary sources: employer investment pledged over a 5-year term from 2019-2023; fee-based income; and Tompkins County support. Employer investment will support 33% of IAED's budget. Fee based income will support 41% of revenues, and Tompkins County supports approximately 24% of total revenue.

Net Local Cost to County: \$265,737 **Program Cost to County:** \$265,737

Explain Net Local: The County entered a five-year memorandum of understanding with IAED to provide funding for 2019-2023 (Resolution 2018-132). The MOU provided for \$265,737 in support from the County in 2022. As a result of the impacts of COVID-19, IAED's support was cut in 2020 and 2021. The 2022 target was \$224,768. An over target request of \$40,969 is requested to restore funding to the five-year MOU level for 2022. The restored funding will enable IAED to add an additional staff member to provide direct workforce services and develop employer partnerships.

Section 4 - Key Program Metrics:

People Served: see below

Other Key Metric (description): see below

Other Key Metric (count or quantity): see below

d) How long has program existed? (# of years or start year): 1964 **e) Number of staff assigned to program (FTEs):**

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Despite the widespread impacts of the pandemic on all aspects of our lives, economic development continued throughout the year. In 2020, IAED delivered incentives to 13 customers that will invest \$240 million in projects across our community; that's more than double the projected outcomes from customers served in 2019. These projects will retain 775 and create 146 new jobs that will generate \$9.9 million in new payroll in the next three years. The TCIDA, which is administered by IAED, continued its focus on community development that will support a vibrant Downtown, West End, and waterfront with places to live, work and play. In 2020, the TCIDA approved four projects that will bring \$237 million in private investment. These projects reflect the needs and wants of our community: 633 new housing units to meet increasing demand, a waterfront promenade and outdoor amenities for all to enjoy, and significant energy savings with investments in sustainability measures. They will also generate an estimated \$204 million in new property taxes over the next 10 years. There were 47 active TCIDA projects in 2020 that were approved between 2003 and 2020; 36 received property tax assistance. In 2020, those projects paid \$3,015,157 in new property taxes during the year and had created or retained 2,008 jobs with an average wage of \$29.18 per hour. IAED designed and implemented an emergency childcare grant program that was funded by the TCIDA. It awarded grants totaling over \$100,000 to 13 daycare providers for purchase of PPE and facility upgrades. As an example, the program supported an enhanced air handling system at the Coddington Road Community Center that was critical to keeping children safe while parents went back to work. The Center would not have been able to re-open, and therefore serve 86 families during the pandemic, without it. The TCDC, also administered by IAED, facilitated the refinance of \$36 million in existing tax-exempt bond debt for Ithaca College, allowing one of the area's largest employers to preserve cash during the pandemic by locking in a fixed interest rate at historically low levels. Additionally, IAED created two new loan funds in 2020: The Emergency Relief Loan Fund awarded five loans within the first month of the pandemic to help retain jobs and the Opportunity Fund awarded two loans to early-stage, high growth start-up companies to support business and job growth in our community. In total, loan fund projects invested \$2.4 million in business development and will create or retain 720 jobs.

Section 7 - Other Factors for Consideration

1) As a result of COVID-19, IAED convened regular meetings of an Economic Recovery Cabinet comprised of leaders from key sector employers to share information and identify needs. IAED has also convened weekly meetings of local and regional economic, community, and workforce development service providers to streamline resources, identify gaps, and develop new resources in response to the pandemic. Resources included a list of funding resources, local sources for PPE, and re-opening guidance. The Recovery Cabinet also helped launch a consumer confidence campaign as phased re-opening began to support safe work practices and promote the businesses that pivoted to find new ways to serve the community and stay in business; 2) Throughout the pandemic, IAED continued to provide the level of unique, customized services that businesses count on: making connections with State representatives to understand the essential business designations; interpreting State guidance for industry specific needs; referring customers to technical assistance resources to assist with Paycheck Protection Program applications; providing a lifeline between businesses and the workforce development systems; convening customers to understand their changing needs and shift resources; delivering emergency loans to traded sector partners to preserve jobs; helping to source PPE locally; and so much more; 3) IAED led the development of the Tompkins County Economic Recovery strategy - an action plan to position Tompkins County for success as the economy recovers from the COVID-19 pandemic. Working with stakeholders throughout the county, the plan identifies economic impacts, an analysis of challenges and opportunities, and actions each of the stakeholder and partner organizations took over the course of the Pandemic to support businesses and jobs, as well as proposed actions over the next several years to ensure a robust recovery and revitalization of our economy; 4) The TCIDA adopted a Workforce Housing Policy to ensure that Ithaca and Tompkins County are supporting the people that keep our businesses going and economy growing. The policy gives applicants two options: i) Set aside 20% of the proposed units for households earning 80% or less area median income, or ii) Pay a per-unit fee into the Community Housing Development Fund (CHDF). Following adoption, the TCIDA approved five projects that will add 191 new affordable housing units and \$2,800,000 to the CHDF, which will leverage other State and Federal funding to develop affordable units throughout County; 5) IAED became the first Accredited Economic Development Organization (AEDO) in New York State, one of only 70 across North America. This certification recognizes the work being completed by leading-edge organizations worldwide. "Ithaca Area Economic Development displays the professionalism, commitment and technical expertise that is

deserving of this honor," said International Economic Development Council (IEDC) President and CEO, Jeff Finkle; 6) In 2020, IAED unveiled a new name and logo to more clearly express what we do, and who and where we serve. It also reduces confusion with other organizations while strengthening our position as the leader in economic development. With the rebrand, IAED launched a new website to better position itself to support the economy and community of Ithaca and Tompkins County. The website has been nominated for an IEDC Excellence Award, which will be announced in September 2021; 7) The TCIDA began a review of the Construction Labor Policy that was established in 2016 to inform a local labor goal that is realistic and supported by the data. Guided by a committee of the TCIDA, IAED conducted a thorough analysis of the data on projects completed under the existing policy and interviewed developers, contractors, and labor representatives to inform updates to the policy (expected in 2021). If the process is any indication, the revised policy will be thorough, reliable, and versatile; 8) The TCIDA updated the Enhanced Energy Incentive Policy, which now requires developers to achieve efficiency goals 80% better than the NYS Building Code. The process was also streamlined through a certification form and realignment of incentive levels. It's no wonder the TCIDA's energy policy is the basis for Ithaca's green building code and another example of why our future is bright and sustainable! 9) IAED hosted four quarterly meetings of the Economic Development Collaborative, a group of planning, municipal, and community development partners responsible for overseeing implementation of the Tompkins County Economic Development Strategy 2.0 (2020 to 2024); 10) IAED and the Chamber of Commerce co-hosted the annual Economic Summit in February 2020. A morning session was followed by breakout sessions on tourism, housing, energy, and workforce. The sessions were well attended and feedback was positive. The Summit luncheon was sold out and featured annual updates from IAED, the Chamber, and a guest speaker focused on economic demography; 11) IAED secured a \$404,170 grant from the Appalachian Regional Commission to provide dark fiber infrastructure to support the redevelopment of the Cayuga power plant facility to a high-speed data center and connectivity for the surrounding community; 12) IAED continued coordination of the Tompkins County Water and Sewer Update, which modernizes its 2010 predecessor by mapping progress toward system improvements. When complete, it will include a forward-looking "facility plan" that municipalities can use to bridge capacity gaps, resolve governance issues, and facilitate infrastructure planning. The 2020 Update is not just a snapshot, it's a blueprint for improving redundancy and reliability; 13) IAED staffed the IAED Foundation (dba Finger Lakes Regional Prosperity Network), which oversees the Food Business Incubation Program and is identifying new regional resources.

Program Impact Assessment

Department: History Center in Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: DEWI001

Program Name: The History Center in Tompkins County

Program Purpose: The History Center in Tompkins County is a local history museum and research library located on The Commons in Tompkins County. Our mission is to help our community to use the tools of history to understand the past, gain perspective on the present, and play an informed role in shaping the future. We preserve archival and object collections of importance to the history of Tompkins County, and steward them on behalf of the county. The History Center accomplishes our mission primarily through several principal departments - our Archives and Collections, Exhibits, and Programs. Through these three departments, we preserve and encourage access to our unique collections, create opportunities for people to learn about themselves and their place in the world, and bring historical perspectives to discussions on current issues.

Other Goals: In addition to our historical function within Tompkins County, The History Center in Tompkins County also take seriously our role as a cultural engine of economic activity and growth. Through exhibits, programs, and in-person research, The History Center attracts visitors to Tompkins County, boosting local economic activity. The dramatic increase in foot traffic to The History Center's new location - from both Tompkins County residents and out-of-county visitation - is a testament to our increased impact before COVID-19. When public health allows, we know that our work will be essential to rebuilding our community and welcoming visitors back.

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$46,590 **Total Program Cost:** \$331,464

Explain Cost: The History Center's budget for FY 2021-22 includes the following major expenses: salaries for 6 full time staff, archival and collections storage/management/preservation, exhibit costs, program fees, and contracted services.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$281,531

Explain Revenue: THC budgeted revenue for FY 21-22 includes federal, state and county grants; foundation support; and individual giving. The projected revenue for our next fiscal year includes some significant changes, due to the impact of COVID-19. On the revenue side, The History Center has continued to take advantage of received relief grants at the state and local levels. This income will help sustain the organization during the coming year, and offsets a piece of the financial impact from COVID-19. We continue to project a decreases across all of our income streams based on our assessment of COVID-19's impact.

Net Local Cost to County: \$46,590 **Program Cost to County:** \$46,590

Explain Net Local: The projected cuts in County allocation from FY 19-20 are significant, but The History Center has been able to successfully secure temporary relief assistance at both the federal and state levels. We anticipate being able to continue service in the coming year, and are continually grateful for the support Tompkins County is able to provide for our work. Without the County's support, we would not be able to survive in our new location.

Section 4 - Key Program Metrics:

People Served: 12000

Other Key Metric (description): Unfortunately, COVID-19 has significantly impacted our visitor numbers. We have been able to offer in-person visits (with significantly reduced capacity and new operations) since August of 2020, in addition to virtual/remote programs and research support. This has cut our "numbers served" significantly, which has included in-person visits as a part of the metric. However, we have continued to expand and reach audiences through virtual events, resource kits, and live streams.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):
1935 (with origins back to 1863)

e) Number of staff assigned to program (FTEs):
6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The History Center preserves the county's material past through archival and collections care and makes those resources available to the public through our research library, exhibits and public programming aimed at a broad cross section of the community. THC is a member of the Discovery Trail and Kids Discover the Trail, and currently serves most 4th graders from the county's school districts through the living history program at the Eight Square Schoolhouse. THC's mission statement demonstrates a commitment to ensuring that our shared history fosters connections and is part of the cultural fabric of Tompkins County.

Section 7 - Other Factors for Consideration

The History Center, through its professional employees, committed trustees and volunteers has expanded its services to a greater number of community residents and tourists. We have been on a slow and intentional growth trajectory given our transition to the Tompkins Center for History and Culture. Our strategic plan is in the process of being updated. Our marketing and branding efforts have been enhanced. We are a foundational and key partner in the Tompkins Center for History and Culture offering dynamic and innovative programming and exhibits. Enhanced initiatives include capturing oral histories, place based educational initiatives including a focus on sustainability, and heritage tourism. There are numerous opportunities to partner with our co-located TCHC partners as well as other community based organizations.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI001

Program Name: Advocacy Center of Tompkins County

Program Purpose: The mission of the Advocacy Center of Tompkins County is to prevent and reduce sexual and domestic abuse through supportive services and education in our community. The Advocacy Center provides services to victims of domestic violence, sexual assault and child sexual abuse. Our Advocates provide comprehensive crime victim and supportive services to these vulnerable youth and adults and their non-offending family members. The Advocacy Center is the only agency in Tompkins County that provides specialized services for victims of domestic and sexual violence. Through Client Services, we serve youth and adults impacted by domestic violence, sexual assault, and child sexual abuse in Tompkins County. Our Education Department provides outreach and prevention education for youth, community members, college students and professionals.

Other Goals: The Advocacy Center facilitates the multidisciplinary Sex Abuse Investigation Team (SAIT). The SAIT meets weekly and reviews all new cases of sexual assault, child sexual abuse and sex trafficking that have entered the criminal justice or child protective systems and reviews all cases that remain in the system until disposition. Child fatalities and severe child physical abuse cases are also reviewed and tracked by this team. There is regular attendance by staff from: law enforcement, the District Attorney's Office, the County Attorney's Office, the Probation Department, Child Protective Services, Sex Offense Compliance Court, Sexual Assault Nurse Examiners, and Advocacy Center Advocates and Program Director.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$56,380 **Total Program Cost:** \$2,184,925

Explain Cost: Total includes: Personnel Expenses \$1,754,484; Non-Personnel Expenses \$430,441.

County Budgeted Revenue: \$22,570 **Total Non-County Revenue:** \$1,952,213

Explain Revenue: Total includes: Other TC Funding \$266,888; NYS & Other \$1,521,755; United Way \$25,000; Contributions, Fundraising \$116,000. Proposed City Sales Tax Portion: \$22,570

Net Local Cost to County: \$33,810 **Program Cost to County:** \$33,810

Explain Net Local: County Levy Portion.

Section 4 - Key Program Metrics:

People Served: 1,533

Other Key Metric (description): People served - the number of youth and adult victims of child sexual abuse, domestic violence and sexual assault who received services. Other Key Metric - Youth & adults who attended education programs and trainings.

Other Key Metric (count or quantity): 2,444

d) How long has program existed? (# of years or start year):
1977

e) Number of staff assigned to program (FTEs):
27

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Advocacy Center's Client Services Program provides supportive services to youth and adult victims of domestic violence, sexual assault, rape, child sexual abuse, teen dating violence, sex trafficking, children who witness domestic violence and adult survivors of child sexual abuse. Our Advocates provide comprehensive crime victim and supportive services to these vulnerable victims and their non-offending family members. The program served 1,533 youth and adults during 2020. Our Advocates can provide support from the disclosure of abuse through the healing process. Contact with victims and families is often first made from a referral from a professional or through our 24 hour hotline where we can provide crisis intervention, emotional support and information about options for reporting, legal interventions and medical services or other community services as appropriate. Other services include: ongoing emotional support and case management; emergency confidential shelter; support groups; therapy services and referrals; civil legal services; and housing advocacy. If there is a report made to law enforcement, child protective services, or a petition in Family Court, we support the victim and family through that process and accompany victims to interviews or court appearances. If victims have to appear or testify in court, our staff helps them prepare for that process and are with them in court for support. Our Advocates also act as the liaison between the criminal justice system and the victim/family, ensuring that victims receive updates about their legal case and that their questions and concerns about this often complicated and lengthy process are addressed. Our Advocates are working with youth and adults in every municipality and school district in the county. Our services are flexible and can meet the unique needs of different survivors and their families. The Advocacy Center's Education Department provides prevention education to youth, community members, college students and professionals throughout Tompkins County. All education staff have prevention and outreach programming responsibilities to different segments of the community. In 2020 we provided 164 education programs for 2,444 youth and adults. The Advocacy Center's Education Department provides prevention education to youth, community members, college students and professionals throughout Tompkins County. Educator consult with community members and professionals and support organizations on development of policies and practices that promote safety and accountability.

Section 7 - Other Factors for Consideration

The pandemic has made survivors of abuse less safe and more isolated. There has been a sustained increase in demand for services across all programs during the pandemic. Once restrictions loosened there was a surge of need that has sustained through the past 12 months. Survivors are coming to us with situations that are more intense, complex, and dangerous. Last summer and fall our staff answered over 45% more calls on our hotline than the same time in 2019. Through the winter and spring hotline call volume has remained 30-35% above previous years and caseloads are higher across all programs.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI002

Program Name: Alternatives Impact: Free Community Tax Preparation VITA program

Program Purpose: The purpose of Alternatives Impact is to promote economic advancement for low-income households and underserved communities.

Other Goals: The goal of the Volunteer Income Tax Assistance (VITA) Program is to provide free income tax preparation for low-income households in Tompkins County. The program also serves households in the counties contiguous to Tompkins. The program also serves to increase awareness and utilization of the federal and state Earned Income Tax Credits (EITC) and other financial strategies and asset-building opportunities.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$21,724	Total Program Cost:	\$251,058
Explain Cost:	Total includes: Personnel(salary, benefits, taxes) \$162,180; Rent, Insurance, Travel, Program Supplies, Acctg \$24,400; Scheduling Services \$22,558; Administration and Overhead \$41,920		
County Budgeted Revenue:	\$8,696	Total Non-County Revenue:	\$222,581
Explain Revenue:	Total includes: IRS \$90,000; Alternatives FCU In-Kind Support \$123,885. Proposed City Sales Tax Portion: \$8,696		
Net Local Cost to County:	\$13,028	Program Cost to County:	\$13,028
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 2,392 in 2020; 1,632 in Tompkins County

Other Key Metric (description): In 2020 (2019 tax year), filers at Alternatives' Tompkins County VITA sites received \$3,821,969 in federal and state refunds, including \$1,156,030 in Federal EITC, \$977,585 in Federal child tax credits, and \$62,211 in Federal education tax credits. In 2021, we filed over 1,500 returns (we have seen a decrease in returns prepared this year due to COVID-19 restrictions, which have not allowed for normal operations, including the fact that we have not operated our satellite locations nor were we able to complete tax returns as in yearâs pastâ -at once-and-done in-person appointments). Virtual elements were part of or wholly the way returns were prepared in 2021.

Other Key Metric (count or quantity): see description

d) How long has program existed? (# of years or start year): 2003
e) Number of staff assigned to program (FTEs): 1.4

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The goals of the VITA Program are 1) to provide free income tax preparation for low-income households in Tompkins County, and 2) to increase awareness and utilization of the Earned Income Tax Credit (EITC) and other financial strategies and asset building opportunities. Eligibility is limited to any size household with income less than \$57,000. The actual median household income of clients was \$23,458 in 2020 and \$22,151 in 2019, making this a highly targeted program that reaches very low-income people. VITA reduces poverty in Tompkins County because it: * helps low-income households access the deductions, refunds and tax credits they deserve, which can increase their income by as much as 33%. The EITC is the federal government's largest anti-poverty program, but a large number of those eligible for it do not receive the money they have earned and need; * saves these taxpayers the cost of preparation at commercial firms; * offers alternatives to the predatory lending practices of many commercial preparers, saving these families hundreds of dollars; * provides education about credit reports, credit scores, and how to improve them. We offer each filer the opportunity to meet with a counselor, to learn about their credit score and how it affects their financial well-being; and * encourages families to save some of their refund or pay down existing debt and take advantage of asset-building programs, including IRAs, US savings bonds, a high yield VITA Saver's Certificate created by Alternatives FCU, and Individual Development Accounts.

Section 7 - Other Factors for Consideration

The VITA program has expanded its services to rural sites, including Danby, Dryden, Groton, Newfield, and Caroline, and increased the number of households served since it began in 2003. Going forward the VITA program intends to reach even more households with a focus on outreach, educational events, and greater access to more options for our free tax preparation services at satellite and main locations. Because the VITA program increases the income of many poor families, it reduces the benefits they need to apply for and receive from the County. In addition, County personnel, such as those in the Department of Social Services, refer clients to our service rather than having to directly help with tax returns. We provide education on credit reports, credit scores, and how to improve them. We encourage families to save some of their refund or pay down existing debt and take advantage of asset-building programs, including IRAs, US savings bonds and Individual Development Accounts. Since 2009, Tompkins 2-1-1 Information and Referral Services has handled the scheduling of appointments for more than 1,700 low-income households each year. This partnership has relieved tax program volunteers of an enormous burden, replaced the clerical assistant formerly provided by the Department of Social Services, and significantly increased awareness of the 2-1-1 program for many more families in the community. The VITA program also works closely with the Accounting program at Ithaca College's Business School, providing students with real-life tax preparation experience as VITA volunteers. The VITA program is a part of Alternatives Impact. Alternatives Impact supports the community development work of Alternatives, including training and support for micro-enterprises, financial counseling and education for individuals and small business owners, Individual Development Accounts (IDAs), character-based lending initiatives, and youth credit union accounts in the area schools. With the exception of 1.4 FTEs employed to run the program, as well as 4 paid site coordinators, all of the tax filing work is completed by volunteers. The Free Community Tax Preparation VITA program is aligned with Alternatives' mission to build wealth and create economic opportunity for under-served people and communities.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI004

Program Name: Ithaca Neighborhood Housing Services Minor Repair Program (formerly known as Tompkins County Home Repair)

Program Purpose: Recognizing that people deserve to live with dignity, Ithaca Neighborhood Housing Services, Inc. is dedicated to increasing sustainable, secure, and affordable housing options for rural residents through construction, education, and advocacy. The Minor Repair Program provides small or emergency home repairs to low-income seniors, persons with disabilities, and single head of household homeowners in every community in Tompkins County, except the City of Ithaca. Small repairs are defined as those up to \$5,000 in cost or up to 50 hours in labor to complete. These repairs enable residents to age-in-place safely and comfortably. The Minor Repair Program provides no-cost professional labor; while generally, clients are responsible for the cost of materials, since October of 2019, materials for clients who are at or under 80% AMI have been covered through various funding sources. Making health and safety repairs as well as making homes more aging-accessible help them avoid more costly and impersonal institutional care. The Minor Repair Program prioritizes repairs that improve the health and safety of homeowners, especially preventative measures that will reduce the incidence of falls and other accidents. Experienced Minor Repair Specialists perform a comprehensive 10-Point Health & Safety Inspection of the entire home. The inspection often reveals additional problems of which the homeowner had no knowledge. A program goal is to identify and fix small problems early to avoid having larger more costly issues later. Leaking faucets and running toilets can increase utility costs very quickly. Inadequate door and window locks, substandard clothes dryer venting and inoperative smoke and CO detectors can cause serious and more costly repairs to arise later.

Other Goals: An additional service provided through the program is to link homeowners with other agencies that can provide additional services. Information and referrals are provided for NYSEKDA's programs such as their no-cost Weatherization and Empower Programs and the Assisted Home Performance program. In addition to creating a more comfortable living environment, energy upgrades help to lower utility costs. INHS's Construction Services Department staff often provide consulting services when homeowners are hiring their own contractor as well as providing general advice regarding home maintenance. Over the last couple of years, we have referred clients to the Tompkins County Health Department's Healthy Neighborhoods Program and for many years have collaborated closely with the Tompkins County Office for the Aging.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$47,940	Total Program Cost:	\$239,189
Explain Cost:	Total includes: Personnel \$150,374; Non-personnel \$88,815 which includes \$66,000 of Program Supplies		
County Budgeted Revenue:	\$19,191	Total Non-County Revenue:	\$203,792
Explain Revenue:	Total includes: NYS, TCOFA and Other Grants \$102,236; Contributions \$2,000; INHS Operating Support \$80,365. Note: Due to additional funding, clients no longer have to pay for supplies. Proposed City Sales Tax Portion: \$19,191		
Net Local Cost to County:	\$28,749	Program Cost to County:	\$28,749
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 72
Other Key Metric (description): Households on waiting list
Other Key Metric (count or quantity): Varied between 15-25 Households

d) How long has program existed? (# of years or start year): 2001
e) Number of staff assigned to program (FTEs): 2.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

a) The Minor Repair Program prevents a direct, severe, and immediate threat to the health and welfare of individuals by providing home repairs that allow these individuals to continue to live safely and independently in their own homes. There are several households that are uninhabitable due to health and safety issues (e.g. leaking roof causes electrical issues forcing the homeowner to live elsewhere until it can be fixed). b) The Minor Repair Program reduces a significant, identifiable risk to the health and welfare of individuals by providing home repairs that allow these individuals to continue to live safely and independently in their own homes, avoiding more costly alternatives. c) The Minor Repair Program contributes to the prevention of risks to the long-term health and welfare of individuals. Falls are the leading cause of injury, deaths, hospitalizations and emergency department visits among adults 65 and older. Making repairs to seniors' homes helps reduce and/or eliminate these risks. It also allows INHS staff doing repairs to identify other risk factors that can be dealt with, or referred to partner agencies, before accidents happen. This preventive program contributes to the long-term health and welfare of the community. d) In our most recent fiscal year the Minor Repair Program served: 50 female heads of household - average age 70, average income of \$18,676; 8 single male heads of household - average age 72, average income \$21,559; and 41 couples - average age of 66, average income of \$33,164. Several clients were referred to other agencies (FLIC, COFA) or other INHS programs for repairs determined to be beyond the scope of the Minor Repair Program. j) The Minor Repair Program helps avoid higher future social and financial costs by both keeping seniors healthier and able to remain in their homes while also maintaining existing housing stock for future generations.

Section 7 - Other Factors for Consideration

This is the only program of its kind in Tompkins County. INHS partners with COFA, TC DSS, FLIC, and Halco to identify clients in need and serves clients in rural Tompkins County. INHS also administers a companion program for residents within the City of Ithaca through a different funding source.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI005

Program Name: Cancer Resource Center of the Finger Lakes

Program Purpose: The mission of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. In a phrase, they exist so that "no one has to face cancer alone."

Other Goals: CRC provides information and individualized support, networking and support groups, a free wig and other personal items boutique, wellness programs, volunteer support and a resource center within the hospital, transportation assistance, financial advocacy and assistance, education programs, and resources and referrals on a community-wide basis.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$38,352	Total Program Cost:	\$396,729
Explain Cost:	Total Operating Budget: Personnel Expenses \$293,721; Operations, Occupancy, Fundraising, Professional Fees and Contracts, and Office Expenses \$103,008		
County Budgeted Revenue:	\$15,353	Total Non-County Revenue:	\$405,089
Explain Revenue:	CRC does not charge clients for services. Our revenue comes from donations, fundraising events, and grants. Proposed City Sales Tax Portion: \$15,353		
Net Local Cost to County:	\$22,999	Program Cost to County:	\$22,999
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 662

Other Key Metric (description): Number of people receiving CRC's monthly e-newsletter

Other Key Metric (count or quantity): 12,500

d) How long has program existed? (# of years or start year): 1994 **e) Number of staff assigned to program (FTEs):** 4.6

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CRC's programming provides many cost savings to the county. CRC works with county departments such as the Office for the Aging to help at-risk individuals who are in cancer treatment. CRC has trained financial volunteers who help clients find financial resources for expenses and medical costs of cancer treatment. CRC provides an enhanced quality of life for anyone affected by cancer through one-to-one information and individual support. CRC answers questions, identifies resources, and helps individuals (and their loved ones) navigate through cancer diagnosis, treatment, and recovery. They provide consultation to other human services professionals and workplaces on how to support someone with cancer. Wellness programs are

designed for individuals both in treatment, and for those who have completed treatment who wish to maintain and improve their well-being through exercise, nutrition, and complementary therapies. CRC offers multiple support groups, including groups for women, men, caregivers, young adults, colorectal and prostate cancer patients, and those living with cancer as a chronic disease. CRC serves many individuals who are compromised and at-risk because of financial difficulties, mental illness, and other complicating factors. CRC also supports the caregivers and friends of a loved one with cancer, and has a program to support children whose parents are diagnosed with cancer. County residents also benefit from the Resource Center through a lending library on cancer and wellness topics and a boutique with new and gently-used wigs, scarves, and mastectomy bras. CRC publishes a variety of education and community information booklets, including a Guide to Cancer Support Programs in Tompkins County that is updated annually and is available in print and online; other publications on cancer topics are available free of charge for clients and community members. A monthly e-newsletter with agency news and cancer resources is distributed to more than 12,500 individuals. A monthly education program features presentations on various cancer related topics that can benefit cancer patients and community members.

Section 7 - Other Factors for Consideration

Community Partnerships: Collaboration with Cayuga Medical Center resulted in the creation of a Cancer Resource Room on the CMC campus to better serve patients who are at the hospital for treatment or appointments. Trained CRC volunteers and staff work with patients at CMC's main campus five days a week and also at CMC's East campus. CRC acts as an essential educational resource and it fills a specialized niche for cancer patients not being covered by other agencies. This initial collaboration has developed into a solid working relationship and partnership between the two organizations. CRC also collaborates with Cornell University. The CU Transportation department supports the organization by providing vouchers for CRC to reserve Campus-to-Campus bus tickets for an individual with cancer (free of charge) and a caregiver travelling to the city for medical care and treatment. This saved county residents over \$100,000 in 2019. The CU Veterinary School also collaborates with CRC to provide a curriculum for doctoral students to present their cancer research to our clients and community members, and CRC provides opportunities for the students to engage with our clients outside of their lab experience such as when they become "members" of a support group. CRC has many other partnerships, including collaborations with local salons and spas to provide skin care, wig styling and other support services, local human services and wellness organizations who provide workshops, local businesses who support our annual Walkathon and 5K Run, etc. Note that the American Cancer Society (ACS) does not provide financial support to the Cancer Resource Center. We do maintain positive communication with ACS regional contacts, refer clients back and forth depending on the need, and keep each other informed of each other's upcoming programs and events. Explanation of services reduction in numbers: The shut down due to the pandemic created an economic barrier for CRC. We have not been able to support clients on site at Cayuga Med since March 2020, in person supports in our office have been limited also. When the medical profession restricted office visits, referrals from local medical professional were dramatically reduced as well. This is reflected in our "people served" metric.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI006

Program Name: Catholic Charities of Tompkins-Tioga County Samaritan Center/Immigrant Services

Program Purpose: Samaritan Center Programs: The Samaritan Center provides urgent, short-term assistance to low-income families and individuals in immediate financial crisis, helping hundreds of individuals and households with one-time assistance to avoid disruption of gas and/or electric service. Samaritan Center also helps individuals keep their car on the road in order to maintain employment or help with gas voucher to get to an interview or to a new job until a paycheck is received. We also help provide semester long bus passes to help someone get to college or a trade school to help build on their skills to be more marketable in the employment arena. The Samaritan Center has helped many families or individuals with security deposit which helps prevent homelessness. There are many people who are in need of clothes and the Samaritan Center provides a clothing closet to help ensure that people have appropriate clothing for an interview, a job, daily wear and to stay warm in the winter. We navigate services to other collaborations within the county to help individuals receive the services that they are in need of. We provide a 4-bedroom transitional home for single homeless, or about to be homeless woman to help them to become stable and get into their own home and obtain employment. Immigrant Services Program: Immigrant Services Program (ISP) provides comprehensive services for low-income immigrants residing in Tompkins County in order to better their integration into our community. We also provide job coaching.

Other Goals: The Mission of Catholic Charities of Tompkins/Tioga (CCTT)-To support all people in need and advocate for social justice and human dignity in partnership with the Diocese of Rochester and the greater community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$87,251 **Total Program Cost:** \$549,180

Explain Cost: The Samaritan Center, Immigrant Services and Place to Stay total program expenses are included. 46% of the budget is directed to personnel cost; 29% for direct assistance to individuals; 25% other operation.

County Budgeted Revenue: \$34,928 **Total Non-County Revenue:** \$450,369

Explain Revenue: Total revenue is provided by government funding at 48%, 46% public support, and 6% other sources. Proposed City Sales Tax Portion: \$34,928

Net Local Cost to County: \$52,323 **Program Cost to County:** \$52,323

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 2033 households

Other Key Metric (description): 1) A Place to Stay Service Numbers; 2) Immigrant Services Program Service Numbers

Other Key Metric (count or quantity): 1) 6 women in 2020 and 39 in the last 4 years; 2) 228 individuals in 2020

d) How long has program existed? (# of years or start year): 1997 **e) Number of staff assigned to program (FTEs):** 7

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Immigrant Services contributes to the prevention of risk to the long-term health and welfare of individuals and the community by addressing a gap in services in our community. It provides in-depth case management to clients navigating the complicated immigrant system and directly helping them with the completion and filing of USCIS forms or referring them to an immigrant attorney for assistance when necessary so they can lead meaningful and productive lives in our community. The ISP program refers clients to an immigration attorney to offer legal assistance, i.e., to keep families together, assist in enrolling children in public schools, etc. The ISP Director is accredited by the BIA to be a legal advocate. ISP also provides job finding assistance to immigrants and refugees who have limited English-proficiency, limited education and/or formal work experience. Helping them access the job market in Tompkins County and find viable employment ultimately contributes to the long-term quality of the community's economic condition. The Samaritan Center attends to the needs of the most vulnerable members of the community by providing access to free clothing, personal care products, transportation and utility assistance. The center has provided security deposits to homeless and low-income individuals. We facilitate enrollment for SNAP benefits and are a local site for Child health Plus enrollment. The Samaritan Center's services remain in high demand, with about 850-900 people coming to the Ithaca office each month for services and/or referrals. The Personal Care Products program remains in great demand with distributing the products in the Ithaca Office as well as in Groton, Danby and Caroline and Dryden. We help navigate many people to appropriate resources throughout Tompkins County. The service has helped individuals who are currently homeless to find a safe place to stay as well as those that are close to becoming homeless. Samaritan Center also runs a 4 bedroom home for women who are about to be or are homeless. We provide case management to help each person become stable in get into their own home. A Place to Stay helps homeless or about to be homeless women become stable and obtain their own place. Case Manager helps each person with resources needed, ensuring appointment are maintained, attend group and individual counseling sessions, maintain sobriety, etc. Average stay in the home is about 7 months.

Section 7 - Other Factors for Consideration

Catholic Charities employs and serves people without regard to religious affiliation or spiritual identity. Collaboration: CCTT works in partnership with local human service agencies (i.e., Department of Social Services and Tompkins Community Action) in seeking out solutions for homeless individuals and those at risk of eviction: community coalition, United Way, the local diocese, local faith communities, and interfaith groups, addressing gaps in services in a collaborative fashion to respond to urgent needs of individuals, families and the community. They work with several rural food pantries in the county, and have an active, dedicated group of volunteers that maintain these sites. The SNAP Outreach worker makes regular visits to the pantries to provide education and information regarding SNAP and nutrition. The organization leverages county funding with financial and volunteer contributions from faith communities, private individuals, foundations, businesses, and other public funds. Cost Saving: Catholic Charities provides a safety net for low-income people helping them to navigate crisis situations so as to avoid a total downward spiral that would lead to an ongoing dependence on DSS services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI007

Program Name: Community Dispute Resolution Center, Inc. (CDRC)

Program Purpose: CDRC's mission is to Foster Constructive Responses to Conflict, through mediation, facilitation conflict coaching, education and training services. CDRC accomplishes its mission by: using the mediation process and mediation skills to facilitate communication between individuals and groups; educating people about conflict; teaching people to respond constructively to their own conflicts; training people to help others who are involved in conflict; partnering with organizations in the community to develop policies and programs that foster constructive responses to conflict; modeling an organization that welcomes differences, cares for the people who work with it, and deals with its own conflicts in constructive ways.

Other Goals: CDRC's services generate public cost savings by mediating cases for less than they can be adjudicated, thereby decreasing public court dockets. CDRC services can also be a violence prevention measure for the community.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$39,779	Total Program Cost:	\$174,710
Explain Cost:	Total Personnel Expenses \$149,937, Non-Personnel Expenses \$24,773		
County Budgeted Revenue:	\$15,924	Total Non-County Revenue:	\$149,549
Explain Revenue:	Total includes: NYS Court System \$113,193, United Way \$10,800, Contributions \$2,482, Program Fees \$2,600, Other \$4,200; Interest \$350. Proposed City Sales Tax Portion: \$15,924		
Net Local Cost to County:	\$23,855	Program Cost to County:	\$23,855
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 452

Other Key Metric (description): Number of people who chose mediation to resolve their conflicts through mediation, conciliation or facilitation.

Other Key Metric (count or quantity): 231

d) How long has program existed? (# of years or start year): 1983 **e) Number of staff assigned to program (FTEs):** 3.2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CDRC reduces a significant, identifiable risk to the health and welfare of individuals and the community by providing mediation services. These services spare the community the costs, both direct and indirect, of unresolved conflict escalation that can

result in broken family relationships and even lead to violence. CDRC contributes to the long-term quality of the community's social, economic, environmental, and cultural condition through multiple collaborations with the County. Among the many formal and informal collaborations in which CDRC engages within Tompkins County, the key partnerships include: adult conflict education with professional groups; participation within the Tompkins County Probation Department and on the Criminal Justice/Alternatives to Incarceration Advisory Board; our cross-referral relationships with members of the Aging Services Network (most notably Office for the Aging); member of the Tompkins County Diversity Consortium to advance CDRC efforts in diversity, inclusion and community building; and most fundamentally, sharing of services with the Ithaca City Small Claims Court and the Tompkins County Family Court. CDRC protects or attends to the needs of the most vulnerable members of the community by leveling the playing field in providing people of low income an empowering means to address conflict constructively, without the burden of expensive legal fees. CDRC mediation services are available at low or no cost to all residents of Tompkins County. CDRC mediation programs provide an enhanced quality of life to current residents of the community. Programs typically address conflicts involving custody and visitation, the placement and care of elderly citizens, workplace disputes and disagreements between neighbors. Conflict is inevitable. Poorly handled, it is costly, financially and otherwise. Managed well in the expert hands of CDRC mediators, conflict becomes an empowering process of life-long skill building that results in constructive, satisfying, long-term and affordable resolution for all participating parties. CDRC's Conflict Coaching program addresses a current problem that may otherwise result in higher social or financial costs in the future. The Conflict coach provides support in helping to make informed decisions about a situation by offering resources and tools that will help to make clear and informed decisions going forward.

Section 7 - Other Factors for Consideration

Cost savings: The most conservative estimates (based on the average costs to the public for paying court expenses to cover the categories of cases CDRC successfully mediates) indicate that the public saves at minimum \$2.00 for every \$1.00 invested in CDRC's mediation programs, and this payback does not occur years down the road but on the day the services are delivered, thus shrinking the docket's backlog. It is more cost effective to mediate at CDRC than to adjudicate in public courts. County funding provides a local match that is required for state funding. No other agency is currently equipped to meet the state's mandate to provide mediation services. County funding is a local match, so cuts at the county level decrease overall funding geometrically. The New York State Unified Court System continues to support with funding based on our ability to receive a local match so funding from Tompkins County is even more crucial now as we continue to provide needed conflict resolution services to the Tompkins County communities. While CDRC services are mainly provided to adults in the Tompkins County community, 139 minor children benefited when their family members chose mediation to resolve their dispute. CDRC continues to rank high in the state system of mediation centers in each of the six metrics including; cases per capita, percent of cases mediated, mediations per capita, persons served per capita, average case duration, and resolution rate (the percentage of cases in which parties reach an agreement). CDRC staff and volunteers have always been resourceful as we continue to provide quality mediation services for the Tompkins County community as we rely on our Tompkins County funding to do so.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI008

Program Name: Downtown Ithaca Children's Center

Program Purpose: The Downtown Ithaca Children's Center (DICC) provides a creative and culturally diverse environment that fosters the emotional, social, and intellectual development of children. We achieve this goal when family, staff, and community collaborate and support each other. The continued tuition assistance program allows us to offer quality care, food, wellness, culturally responsive teaching, and education to 50% of families impacted by poverty. This funding allows families to return or remain in the workforce while their children are in safe environments for health, teaching and learning. We are committed to providing a diverse environment which strives to deconstruct the negative stereotypes, statistics, and tracking associated with race, class, gender, ability, and language. Through acceptance and inclusivity, we collaborate with our families to build a community empowered through their strengths and abilities.

Other Goals: DICC has reopened, regained and now we strive to sustain ourselves. We remain committed to helping families maintain affordable and equitable care and education. Our multiple program components with intended purpose and outcomes include: 1) family and staff leadership and development to create empowerment, shared decision making and adult development; 2) staff development to focus on continuity and reciprocal school and center readiness for children and adults; 3) curriculum and assessment in teaching and learning to assure that all children make at least 1 to 2 years' growth in one year's time; 4) teaching and learning about diversity through literature and the arts to optimize young children's moral and intellectual strengths; 5) assuring that the staff represents those served and that children and families see themselves through a diverse staff with whom they leave their children; 6) community centered approach towards our work so that everyone connected to DICC is in communication, collaboration, and connected to the mission, vision, goals, and intended outcomes; 7) fiscal accountability and sustainability needed in the non-profit child care and community centered context; 8) continuing education partnerships/scholarships for DICC employees and interns and flexible work scheduling to access courses; and 9) 100% living wage organization.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$121,302	Total Program Cost:	\$1,474,742
Explain Cost:	Total includes: Salaries, Fringe & Payroll Taxes \$1,192,512; Program Costs \$60,000; Utilities, Maint., Insur., & Office \$106,508; Other \$61,176; Depreciation \$54,546.		
County Budgeted Revenue:	\$48,558	Total Non-County Revenue:	\$1,467,358
Explain Revenue:	Total includes: Program Fees \$1,297,000; Grants & Contributions \$121,800. Proposed City Sales Tax Portion: \$48,558.		
Net Local Cost to County:	\$72,744	Program Cost to County:	\$72,744
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 148
96% of the children showed 1-2 years growth at each age level; 90% staff employment stability rate; 100% enrollment capacity, return to 90% enrollment Fall 2021 with wait lists at each age level; 100% living wage organization; all DSS eligible families are fully subsidized in addition to their parent fee share; return to community and higher ed. partnerships; increases noted in staff/family leadership participation, fundraising, board membership, staff development, and inclusive practices; increased school age enrollment for summer and afterschool care for K-5th grades to 20 enrolled; 100% compliance and 5 year relicensing with OCFs; also please refer to the sections in the application that detail program evaluation, changes/challenges.

Other Key Metric (description):

Other Key Metric (count or quantity): 106 children/94 wait list

d) How long has program existed? (# of years or start year): 1996
e) Number of staff assigned to program (FTEs): 27.9

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

DICC contributes to prevention of risks to the long-term health and welfare of individual children and the community. 50% of the families are impacted by poverty and the stereotypes and factors associated with race, class, gender, ability, and language. We are deconstructing those negative impacts through our programming and shifting to an assets/strengths based mindset. This directly impacts teaching and learning in preparation for children to enter the school systems; creates a real world experience in the diversity and inclusive practices at DICC; reduces referrals to special education and disproportional representation of those disenfranchised; helps children with self-regulatory and intrinsic management that impacts their abilities to achieve, think critically, engage and seek solutions; and assures that children develop to their optimal capacities and beyond, socially, emotionally, intellectually, culturally, and physically. Adults are impacted in the following areas: leadership and agency within systems; sustainability in the work force; shared development regarding their children's strengths and needs; engagement with cross cultural and equitable practices and policies; involvement with board memberships and decision making; increased communication and trust across agencies and systems; continuing adult education; deconstruction of "isms" in efforts to assure equity, access, choice, wellness, and engagement throughout the community. DICC contributes to the immediate and long-term quality of the community's social, physical, economic, environmental, intellectual, and cultural condition in a positive, proactive, and systemic way through community-centered beliefs and practices. This directly aligns with growth and success for all children and adults - individually and collectively. Program Director Tieara Leckey, a formidable black woman in our community, has continued to lead us forward in our work on diversity, inclusion and anti-bias practices necessary to provide an equitable and quality early childhood care and education. We remain committed to retention and sustainability of as diverse a staff as the families and children we serve. DICC reopened with 51% of the children and 90% of staff maintained in May 2020. We regained our stability with critical community supports - HSC, Park, Community Foundation, United Way, Barbara Lifton, Legacy and private donors. The collaborative efforts have resulted in: necessary full time care for children impacted by poverty and their essential working family members; food of 2 meals daily and 1 snack; continuity of teaching and learning; safety, wellness and belonging; and equitable childhood strengths, needs, resources and access. Now we sustain proudly with our programs returning to full enrollment and strive for a return to profitability.

Section 7 - Other Factors for Consideration

DICC is committed to employing a diverse staff so that children are surrounded by a diverse group of qualified, loving adults and other children. Also, in this setting, children from many backgrounds learn to be comfortable with adults who come from cultures very different from their own, and identify with their caretakers as role-models. Our Center is the only facility in the area that has at least 45% of its clients impacted by poverty. They receive Childcare Assistance provided by the Tompkins County Department of Social Services. However, the tuition received from TCDSS is well below the actual cost of care. The County/City funds we are seeking will go directly to making up the difference between our actual cost of care and the program fees that are currently received from TCDSS. This assures stability to the work force and to individuals directly impacted by this opportunity. We provide an excellent vegetarian nutrition program. We work very closely with families around choice, preferences, and excitement for wellness and nutrition. We work with local vendors and support the food economics in our community. We contract out to local businesses for all operations at DICC. We are committed to employment for women and minority businesses as well as established independent contract service providers who have overcome the race, ability, and class stereotypes of failure in our community, and are well established resource people. At DICC we are so thankful for all that is provided to us from our community supports and collaborations. We feel a strong commitment to give back to the community outside of our learning environment and creating reciprocity that benefits all in the education and care of children and the overall wellness of staff, families, and adults with whom we connect.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI009
Program Name: Tompkins County Food Distribution Network, including Loaves and Fishes, Our Brothers and Sisters Table at Salvation Army and Advocacy Center.
Program Purpose: The TCFDN's mission continues to strive to reduce and eliminate hunger and food insecurity within the borders of Tompkins County in providing quality food staples and health care supplies.
Other Goals: The member pantries also provide resources for clients to help them plan and apply for benefits through partner agencies in order to stabilize their households.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$63,734	Total Program Cost:	\$63,734
Explain Cost:	Food Distribution Network has no paid staff as pantries are run by volunteers. Personnel costs for Loaves and Fishes, Brothers & Sisters Table, and Advocacy Center are not covered through this grant.		
County Budgeted Revenue:	\$21,110	Total Non-County Revenue:	\$21,110
Explain Revenue:	The Network receives funding from: NYSHPNAP, FEMA/EFSP, United Way, Fundraising, and Donations (cash, produce & product) from individuals, local businesses, congregations, & letter carriers. Proposed City Sales Tax Portion: \$21,110		
Net Local Cost to County:	\$42,624	Program Cost to County:	\$42,624
Explain Net Local:	County Levy Portion. Includes \$11,000 in Target OTR for 3 new pantries in network. All funds will be sent directly to the Food Bank of the Southern Tier and will be divided among the pantries and soup kitchens to purchase food and health supplies.		

Section 4 - Key Program Metrics:

People Served: 112,942
Other Key Metric (description): Total number of meals provided by pantries and meal sites in 2020; Total number of households served in 2020. (Note: total number of people/households served is not an unduplicated count)
Other Key Metric (count or quantity): 1,016,478 meals; 39,574 households
d) How long has program existed? (# of years or start year): 1983
e) Number of staff assigned to program (FTEs): 0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The food provided by 15 Pantries (growing to 18 in 2022), 2 Shelters, and 2 Soup Kitchens reduces a significant, identifiable risk to the health and welfare of individuals of the community. In addition to assisting with basic nutritional needs, the food provided reduces the families' need to choose between food and other necessities such as rent, utilities, transportation and

medical needs. The Tompkins County Food Distribution Network (TCFDN) attends to the needs of the most vulnerable members of the community by addressing the ever growing need for food security. The TCFDN continues to provide nutritious meals and health care supplies to clients and their families in this time of uncertainty. Our pantries also try to help clients to understand the important role nutritional food has in their health and wellbeing. The Network remains at the front line of some of the issues of our county, mainly the lack of affordable housing and transportation. These issues affect those least able to cope: the working poor, families on fixed incomes, the homeless and jobless who are already food insecure. Many clients are experiencing food insecurity for the first time and struggle with issues of pride and generational traditions which makes delivery of services much more challenging and necessary. The TCFDN provides an enhanced quality of life to current residents of the community not only by reducing hunger and improving nutrition but also by our caring response to their situations. Individuals who use soup kitchen meal services include the unemployed persons on inadequate public assistance and their children, recipients of mental health services, the disabled, the working poor, transients, the homeless, people in crisis and anyone in need of companionship.

Section 7 - Other Factors for Consideration

The Tompkins County Food Distribution Network (TCFDN) provides information and education to clients along with the food and health care supplies striving to give clients more information and knowledge in order to help them manage their household budgets and gain a sense of control in their lives. The overall goal is to reach as many County residents in need as possible and to educate and help them to work towards a more secure food situation within their households. Loaves and Fishes also provides advocacy during mealtimes. This includes listening, referrals and practical support for basic needs (housing, medical, food, clothing, etc.). The County/City funds provide a match allowing the network to leverage additional sources of revenue when applying for HPNAP (Hunger Prevention Nutrition Assistance Program) funding through the Food Bank of the Southern Tier. Thank You for your continued support of the Tompkins County Food Distribution Network. The Network members purposefully plan and implement innovative projects to support the needs of households with low income. Projects are geared toward education and practical experience for individuals to gain exposure and confidence such as growing sustainable fresh food. Projects depend on and thrive with partner agencies and community volunteers. Ongoing projects include: Farmer's Market Coupons, Finger Lakes Independence Center (FLIC), Catholic Charities and NOEP Coordinator, Just Say Yes to Fruits and Vegetables (JSY), Cornell Cooperative Extension provides recipes and food information for clients, Tompkins Community Action Victory Garden Project provides vegetable and fruit starts, seeds, buckets, compost, and community resources to a minimum of 125 residents every year. Friendship Donations Network food Hubs are located in several sites in Tompkins County to help supply food pantries with fresh vegetables donated by local gardeners. Each year we try to find new ways to help those in need and greatly appreciate the agencies who partner with us to assist clients in making changes in their lives.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI010

Program Name: Ithaca Health Alliance (for Ithaca Free Clinic)

Program Purpose: The Ithaca Health Alliance fulfills its mission to facilitate access to health care for all with a focus on the needs of the uninsured and under-insured by providing free integrated medical care and medically related support services through the operation of the Ithaca Free Clinic. The Free Clinic provides health care services to those members of our community who earn too much to be eligible for Medicaid, are too young to be eligible for Medicare, and do not earn nearly enough to afford the usable health insurance plans available through the ACA's Market Place. These are good people, stuck in a bad place. The Ithaca Free Clinic provides services for these individuals that they can find nowhere else. Founded in 1997, the Ithaca Health Alliance is celebrating 24 years of active service to our community. The Ithaca Free Clinic is now in its 15th year of operation. All health care services are provided by qualified and skilled community volunteers. All services are free to all members of our community who find themselves without health insurance coverage or access to healthcare.

Other Goals: In addition to providing free integrated primary healthcare, the Free Clinic operates a Chronic Care program, provides on-site insurance navigators to qualify and enroll patients in managed Medicaid health insurance programs, provides financial and medically related patient advocacy services, provides nutritional education and counseling, underwrites the cost of diagnostic testing, provides individual and community grants to help off-set emergency care costs and support community health education programs, provides access to free public mammography and kidney screenings, provides patient access to medical specialists (dental care, urology, neurology, etc.), seeks and secures access to free maintenance medication (like insulin, asthma inhalers) for patients in need, operates a free "Food Pantry" to supply patients with access to fresh fruits, vegetables, and nutritional food items, provides free pre-employment physicals, in partnership with Arnot Hospital provides HIV care to community members, and in April 2019, opened the community's first free Optometry Clinic, providing free eye exams and access to free prescription eye glasses to those in need. In June 2019, the Free Clinic introduced two-way video language translation services. The Free Clinic now provides services in 250 languages, including American Sign Language.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$42,507	Total Program Cost:	\$303,717
Explain Cost:	Total includes: Staff \$208,825; Facility Overhead \$50,492; Other Operations \$44,400.		
County Budgeted Revenue:	\$17,016	Total Non-County Revenue:	\$239,784
Explain Revenue:	Total includes: Contributions \$105,000; Other Grants \$98,000; Other \$19,768. Proposed City Sales Tax Portion: \$17,016		
Net Local Cost to County:	\$25,491	Program Cost to County:	\$25,491
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 382

Other Key Metric (description): (1) Total # of patient visits to the clinic in 2020. (2) Total # first-time patients in 2020.

Other Key Metric (count or quantity): (1) 885 patient visits, (2) 201 new, first-time patients in 2020

d) How long has program existed? (# of years or start year): 2006 - Ithaca Free Clinic
e) Number of staff assigned to program (FTEs): 3

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.

- [X] Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- [] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- [X] Maintains a high standard of governance, transparency, justice, and financial stewardship.
- [] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Uninsured and under-insured County residents can receive free conventional medical and therapeutic services from volunteer healthcare providers at the Free Clinic four afternoons per week. As a result of the COVID-19 pandemic, Walk-in primary care visits were transitioned to new "by-appointment" TeleHealth services during FY 2020, negatively impacting the number of patients served. By Appointment primary care visits with medical practitioners once again became available in June of 2021, and are available Mondays 2-6 pm and Thursdays 4-7 pm. In spite of the pandemic, free onsite pre-employment physicals continued to be available onsite, by appointment since July 2020. Therapeutic practitioners see patients by appointment on these days and on Tuesdays from 3-7 pm. The Free Clinic offers acupuncture care (provided by licensed acupuncturists), chiropractic services (provided by licensed Chiropractors), clinical herbalism, massage therapy sessions (provided by licensed massage therapists), mental health counseling (provided by licensed clinical social workers), nutrition consultations (provided by Registered Dietitians), and occupational therapy (provided in partnership with Ithaca College's OT program). The Free Clinic operates a Chronic Care Program to address the chronic care needs of uninsured patients. There is no other program of this kind found anywhere else in our region. The Chronic Care program provides case-managed health care services to uninsured individuals with chronic health conditions. Services include regularly scheduled appointments, diagnostic support, educational and mental health support, targeted coaching support, and monthly patient case reviews by the entire Chronic Care team. In addition, the Chronic Care program operates a "Food Pharmacy" that provides scheduled access to fresh fruits, vegetables, and nutritional food items for Chronic Care, Free Clinic patients, and beginning in September 2019, to the community at large. IFC's new Optometry/Optician service (provided in partnership with the Ithaca Lions Club) provided eye care to 27 patients and prescription eye glasses to 22 patients. In spite of the pandemic, and with support provided by County/City funding, the Free Clinic treated 382 patients, through 885 patient visits in 2020, many utilizing the Free Clinic's new TeleHealth services. New, first-time patients accounted for 53% of the 2020 patient population. The vast majority of the men and women who were Free Clinic patients in 2020 are described by economists as the working poor. Forty-seven percent of Free Clinic patients in 2020 were employed but earned too much to be eligible for Medicaid, worked at businesses that did not provide health insurance, earned too little to afford health insurance via the Affordable Care Act, or had recently lost health insurance and needed medical attention. Seventy-one percent of patients were from families with total incomes that were 80% percent or less than the calculated 2020 Tompkins County median income. The largest percentage of Free Clinic patients (84%) were residents of Tompkins County, with 15% of patients located in the surrounding counties. As of June 1st of this year, all Free Clinic services are available onsite, by appointment. Walk-in clinic services are anticipated to resume in the fall of this year. In 2021 the Ithaca Free Clinic celebrates 15 years of continuous service to our community. During the time since the Free Clinic's doors opened in 2006, to the beginning of 2021, over 12,733 unduplicated patients have received health care services that they could find nowhere else. This same number of patients engaged in 68,342 provider visits. Using the service valuation formula developed for the Free Clinic by Cornell University, reduced health care costs and reduced productivity losses associated with IFC intervention services, since 2006, calculates to an estimated \$7,240,000 in savings for our community to date. Potential number of lives saved that might have been lost without access to health care services provided by the Ithaca Free Clinic - priceless.

Section 7 - Other Factors for Consideration

No other agency or organization in the area provides free health care of this kind for area residents, and the Ithaca Health Alliance's culture of inclusion contributes to many patients' perception of the Free Clinic as their medical home, not merely a resource. To ensure quality care for Clinic visitors, avoid duplication of services, and conserve resources, the Health Alliance works with more than 60 partner agencies and institutions for service referrals and other resources. The Free Clinic operates a "clinic without walls" program that allows providers who are unable to volunteer at IFC to treat patients pro bono or on a sliding-scale basis in their offices. Currently, providers who participate in this program offer neurology, urology, otolaryngology, gastroenterology, audiology, optometry, dentistry, podiatry, cardiology, acupuncture, and physical therapy for IFC patients by referral. The Free Clinic has always been, and continues to be, committed to creating an environment of respect and inclusion for every person in need of Free Clinic services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI011

Program Name: Tompkins County Senior Citizen's Council, Inc. DBA Lifelong

The mission of Lifelong is to enhance the lives of older adults in Tompkins County. Lifelong achieves its mission through the provision of several types of programming. We offer a variety of Health and Wellness Activities at Lifelong's downtown Ithaca location and throughout the County (various Ithaca locations, Brooktondale, Lansing, Trumansburg, and Newfield). Lifelong Learning provides classes, workshops and presentations in a myriad of subject areas taught by volunteer teachers, professors and local experts. Our semester-based catalog contains opportunities to learn about art and film, community, finance, gardening, political issues, health and wellness, languages, humanities and technology, to name a few. The pandemic has provided an impetus to additionally offer virtual options for some of our programs, reaching participants who may otherwise be unable to attend in-person programs. Lifelong manages two very important volunteer run programs: TCE, or Tax Counseling for the Elderly, provides free preparation of State and Federal Tax returns, and HHCAP, or Health Insurance Information Counseling and Assistance Program, which provides assistance in unraveling the complex Medicare process. Both programs provide income support to area residents. Lifelong is the hub for a variety of active social groups including, but not limited to: book clubs, Mahjong, golf, plays, music, and vegan cooking. Lifelong's Mosaic program, formerly Northside Southside program, offers social and cultural programming, as well as outreach to promote increased diversity among our membership, staff and board. Lifelong offers travel opportunities, civic engagement through volunteerism with our Volunteers Connected program and special events throughout the year.

Program Purpose:

Lifelong will continue to seek new and exciting offerings which will appeal to and honor the older adults in Tompkins County who depend on us for helping them connect with friends and peers, and remain active, vibrant and engaged. Introduced in 2018, with support from the Office for the Aging, the free program called AMP (Aging Mastery Program) is still being offered. This evidenced based program is designed to help one create a playbook for aging well. Lifelong plans to introduce a second evidence-based program in late 2021 or 2022. As a membership based organization, we'll strive to increase our membership and prevent social isolation. Our evening offerings have appealed to those who are still working but want to take advantage of the wonderful programming offered by Lifelong so we'll hope to increase those opportunities. We are finalizing decisions on a new web-based database program which will help with outreach and tracking participation in programs, with a goal of having this program in place by early 2022. Lifelong will continue to seek collaborative opportunities with area agencies, such as co-hosting events with GIAC seniors as we develop the Mosaic program, and partnering with the County Office for the Aging to provide access to Lifelong members to the Senior Planet Tech Hotline.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$69,447	Total Program Cost:	\$355,755
Explain Cost:	Total includes: Personnel Expenses \$240,605; Non-Personnel Exp. \$115,150		
County Budgeted Revenue:	\$27,800	Total Non-County Revenue:	\$305,955
Explain Revenue:	Total includes: Govt Fees and Grants \$81,537; Community/Foundation Grants \$15,930; Program Fees and Dues \$80,300; Contributions/Fundraising Events \$91,388; Other Income \$9,000. Proposed City Sales Tax Portion: \$27,800		
Net Local Cost to County:	\$41,647	Program Cost to County:	\$41,647
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 1645

Other Key Metric (description): Renewals in 2020

Other Key Metric (count or quantity): 468

d) How long has program existed? (# of years or start year):
1952

e) Number of staff assigned to program (FTEs):
4.51

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Lifelong activities help keep our members fit and active and, hopefully, avoid illness and injury and the associated costs of doctors and hospitalizations. While we had several months of staff furloughs during the pandemic, staff was able to eventually work remotely and gradually increase their hours, and seniors had the benefit of virtual programming available to them, including Enhance Your Fitness programs, Chair Yoga, Tai Chi, and Strength Training, all offering either via Facebook or Zoom, and now gradually returning on site. In addition Lifelong Learning classes were shifted to virtual options as needed, and presentations and workshops on a wide variety of topics contributed to the intellectual and emotional well being of participants, as well as adding a sense of connection during the pandemic. The development of Lifelong's Mosaic program, previously known as Northside/Southside, works to enhance the quality of life of residents, provides cultural and social events, and builds on diversity within the organization. While Lifelong's TCE (Tax Counseling for the Elderly) program came to an abrupt stop during 2020's tax season, and in 2021 we noted that some outlying free tax sites elected not to operate, our accommodating group of volunteers supported individuals with virtual tax preparation this year, a process which required a significant revamping of the existing program, and which allowed us to complete 516 tax returns for extremely grateful clients. This financial support was especially appreciated by those individuals who were not otherwise required to file taxes but did so in order to recoup their stimulus payments. HIIICAP (Health Insurance Information Counseling and Assistance Program) volunteers provided free, unbiased counseling to 352 clients in 2020, with a focus on assisting individuals with obtaining the best and most affordable health care coverage for their personal situation. Most appointments were held virtually, with certified volunteer counselors working with clients using digital files. We've noted an increase in requests for our services from clients who have either taken early retirement or have lost employment related to the pandemic. Volunteers Connected is working to develop a comprehensive digital and hard copy listing of volunteer opportunities to be released in its entirety in 2022. This will allow Lifelong to further assist individuals to find meaningful volunteer placement, providing an enhanced quality of life for these individuals, as well as supporting other agencies who provide important community services.

Section 7 - Other Factors for Consideration

With the number of older adults continuing to grow, Lifelong, and the programs and services we provide, is a very important part of this community. By attending classes, socializing, exercising, teaching or volunteering, our members remain active and engaged - so important to aging well. Incorporated in 1952, Lifelong has a great deal of experience providing services to older adults in multiple municipalities. Our evening programs are well received and available to those still working but wanting to take advantage of some great offerings. In keeping with our Strategic Plan, our Executive Director serves on the boards of McGraw House, Cornell's REAC (Retiree Engagement Advisement Committee) COFA's Advisory Committee, and the Health Planning Council at the Human Services Coalition and we continue to seek out outreach and tabling opportunities and speaking engagements. Our Executive Director and staff regularly attend trainings and workshops offered throughout the community or online. The Senior Circle, published in partnership with Tompkins County Office for the Aging, is a much-anticipated quarterly newspaper mailed to over 11,000 seniors and is a great source of information and articles. 2021 brought a successful transition in leadership at Lifelong, with Lucia Sacco retiring at the end of December 2020, and Liza Burger assuming the role of Executive Director in January 2021. Also new to our staff is a seasonal coordinator of our tax preparation program.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI013

Program Name: Legal Assistance of Western New York, Inc. (formerly known as Tompkins-Tioga Neighborhood Legal Services)

Program Purpose: LawNY focuses on issues essential to low-income residents' abilities to secure and maintain decent, affordable housing, to obtain adequate food and health care, and to maintain a subsistence income sufficient to preserve shelter, nutrition, and health, and to maintain personal safety. LawNY offers free legal services and representation to low-income residents of Tompkins County in a range of civil matters. LawNY's goals are to avert homelessness, to secure entitlement to benefits, and to facilitate access to the justice system by providing free and accessible information and referral services, legal advice and counsel, brief service, and extended legal representation in a variety of administrative and court proceedings. Special grants and contracts allow additional services to focus on particular legal problems, or specific target populations.

Other Goals: Alternative service delivery models including mortgage foreclosure defense and prevention, consumer protection and advocacy, services to victims of sexual assault, domestic violence, or elder abuse, brief service to senior citizens, employment and reentry focused services to residents with criminal records, and volunteer recruitment to provide pro bono services to low-income clients.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$105,270	Total Program Cost:	\$1,724,192
Explain Cost:	Total includes: Personnel - \$1,289,027; Non-personnel - \$435,165. County Budgeted Cost includes \$65,000 in One Time OTRs.		
County Budgeted Revenue:	\$16,120	Total Non-County Revenue:	\$1,694,710
Explain Revenue:	Total includes LawNY Ithaca budget. Proposed City Sales Tax Portion: \$16,120		
Net Local Cost to County:	\$89,150	Program Cost to County:	\$89,150
Explain Net Local:	County Levy Portion. Incl. \$65,000 One Time OTRs broken down as follows: \$25,000 for Reentry Project and \$40,000 for Early Intervention Support Services.		

Section 4 - Key Program Metrics:

People Served: 1,476 cases were open during all or part of 2020
In 2020: LawNY-Ithaca documented 645 requests for service which were pre-screened at reception. 204 callers outside service area, over-income, or otherwise ineligible for LawNY services received information and referral services. 441 callers received comprehensive intake interviews and cases were opened for them. LawNY-Ithaca handled 101 housing cases, including the following favorably resolved extensive service cases: 16 evictions prevented, 4 evictions delayed, 7 foreclosures avoided or delayed, 15 favorable enforcement of tenant's rights. 59 housing cases received advice and counsel and 58 received brief service. 41 Public Benefits cases were resolved favorably for clients that receive Medicaid or Medicare benefits, SSI, Social Security, UIB, SNAP (Food Stamps), Public Assistance or other benefits. 35 Public Benefits cases received advice and counsel and 24 cases received brief service.

Other Key Metric (description): LawNY provided advice and counsel or brief service to clients for 27 consumer cases, 5 clients stopped collection activity through litigation and settlement. Brief service was provided to 14 clients with employment cases. 28 clients with family cases were served. Limited assistance was provided to 5 clients who obtained divorce judgments with assistance from pro se and pro bono clinics. 25 clients were assisted through the Legal Assistance to Victims of Sexual Assault or Domestic Violence project. 4 clients received legal assistance to enforce or modify custody, visitation, or support orders. 49 cases were opened for the Re-entry project. 31 clients received assistance with wills, estates, and various advance care directives. The Reentry Project served 60 clients in 2020, assisting them with 72 different legal issues. The Early Intervention Homelessness Prevention Project, which was staffed for only half of 2020, provided counsel and advice, case management and advocacy services to 21 clients in the calendar year 2020.

Other Key Metric (count or quantity): 441 case intakes opened in 2020; 301 cases closed in 2020; Information & Referral service provided to 204 hotline callers.

d) How long has program existed? (# of years or start year): 1979 - opened Ithaca office
e) Number of staff assigned to program (FTEs): 0.85 FTE Staff Attorney; 1.0 FTE Staff Paralegal

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

LawNY represents homeless people, those threatened with the loss of public or subsidized housing/homelessness (eviction, foreclosure, bankruptcy), and people whose limited means of support are threatened by eligibility issues related to public benefits including SSI, Social Security disability, HEAP, Food Stamps (SNAP), Medicaid, or Unemployment Insurance Benefits. LawNY also represents ex-offenders to reduce barriers to employment and provides legal services to victims of domestic violence and sexual assault. Clients and the County both benefit from legal solutions that prevent homelessness or abject poverty: low income residents receive subsistence income; the County saves on the costs related to homeless shelters. Retroactive awards to clients tend to be spent or invested in the community as clients become able to afford upgrades in their housing arrangements, purchase cars and other goods and services locally, and otherwise stimulate the local economy. LawNY also provides legal education presentations and consultations to community groups or agencies about welfare and benefits matters, housing issues, and self-advocacy. LawNY has leveraged local matching funds to secure several AmeriCorps positions, greatly increasing the Agency's urgent response capability. LawNY has consistently maintained a significant fund balance in anticipation of potential financial difficulties from year to year. Increases in state and federal funding since 2012 have allowed us to replace staff when vacancies occur through attrition, but often leave us with vacant staff slots for extended periods of time while we await budgetary news and pursue hiring in a deliberate manner. Preventive legal work saves substantial money by resolving problems before they escalate. For example, preventing an eviction by obtaining an advance allowance from DSS or negotiating a payment plan with a landlord can cost the County nothing (recipients usually repay the County for such advances); whereas placement in the emergency shelter or a motel costs hundreds of dollars. Similarly, Disability Advocacy moves disabled clients from public assistance to SSI, leveraging federal money into the local economy; the County recovers reimbursement from SSA; and future Medicaid payments are reimbursed from federal funds.

Section 7 - Other Factors for Consideration

Normally, LawNY conducts telephone and walk-in intake interviews on demand, with no waiting for appointments. LawNY has maintained full staffing and regular office hours by remotely working by telephone and Internet during the pandemic lockdown. LawNY has improved efficiency and accessibility by developing new pre-screening protocols for disability cases, unemployment cases, evictions, and foreclosures and conducts several pro se and pro bono uncontested divorce clinics to meet the most urgent and frequent needs of their clients. LawNY recently added volunteer wills and advance care directives clinics to their services. AmeriCorps members also regularly attend meal sessions at Loaves and Fishes to offer intake and outreach information to the guests, staff, and volunteers there. LawNY partners formally with The Advocacy Center, COFA, and others. LawNY routinely makes referrals to and receives referrals from The Advocacy Center for clients suffering from domestic violence or sexual assault. LawNY contracts with the Tompkins County Office for the Aging to serve senior citizens without imposing financial guidelines for service. LawNY participates with the Aging Services Coalition; staff have made presentations to the Coalition and have conducted training for the Ombudsman Program at COFA. State funding for the foreclosure prevention program has been renewed for another year, resuming in July 2020, and LawNY intends to continue to represent low-income foreclosure defendants in seeking to retain and refinance their housing in conjunction with local housing counseling agencies. From October 2014 through September 2017 LawNY Ithaca served as the host site for one of four Equal Justice Works/AmeriCorps Employment Opportunity Legal Corps (EJW EOLC) fellows, focusing on employment related reentry issues for clients with criminal records. When funding for that project ended unexpectedly, LawNY approached the County Legislature to replace the Fellowship funding and received funding that allowed LawNY to reinstate the Reentry Project in 2018. Statistics for 2019 show a continuing success in delivering service to the Reentry client population. We received a new Pro Bono Innovation Grant for 2019 to 2020, resulting in the placement of a program-wide Pro Bono Coordinator in the Ithaca office. The new attorney in that position coordinates the Ithaca office's pro se/pro bono divorce clinic, recruiting volunteer law students, attorneys, Cornell Law faculty members and a group of Collaborative Law practicing attorneys in Ithaca and is now working to recruit attorneys to participate in the State's Attorney Emeritus pro bono program by offering estate planning and administration services and advance care directives to low-income seniors in Tompkins County. In 2015 and 2019, LawNY-Ithaca hosted planning meetings for the LawNY Diversity, Equity, and Inclusion Workgroup, focusing discussions on matters of diversity related to both service delivery and workforce development. Diversity in staffing and client service, including identification of potential issues of racial justice, are renewed focal areas for LawNY's 2019 Strategic Planning initiative. LawNY sent teams of staff members to the Shriver Center on Poverty Law's Racial Justice Institute in 2015 and again in 2020. LawNY program-wide has housed several specialized regional projects which provided resources and support in Tompkins County including EJW/AmeriCorps Fellowship projects targeting Veterans and victims of Elder Abuse, an EJW/NYSOCFS funded Fellowship providing advice and representation in Immigration matters, an EJW Project serving victims of campus sexual assault, a regional Consumer hotline providing online intake for a broad range of consumer-related matters, and an IOLA funded regional Consumer, Bankruptcy, and Foreclosure Project. Continued local funding is essential to allow LawNY to maintain a secure base from which to deliver core services to our clients and to add special programs whose funders typically pay only for salaries going to direct service deliverables without allowing for sharing overhead expenses. During the first year of the Early Intervention Homelessness Project (2019), our Staff Paralegal developed a caseload of 53 clients for whom she acted as primary advocate and case manager. She was able to prevent one eviction from public housing and five evictions by private

landlords; one other threatened eviction was delayed and two clients were able to obtain access to housing that was initially denied. 13 clients received counsel and advice with regard to their rights as tenants and 9 tenants were represented in negotiations with landlords that were ultimately not resolved in our clients' favor. She represented clients at two administrative hearings, obtaining a favorable decision in one of those appeals. She was also able to obtain favorable results in two out of three public benefits matters that would have escalated to eviction situations if she had been unable to secure regular income maintenance benefits for those clients. She was able to conclude 37 cases during the calendar year 2019. LawNY has developed an Engaged Cornell Project with a Professor at Cornell's School of Industrial and Labor Relations to provide a clinical education component for his students in a class on Unemployment and Poverty. The in-office clinical component originally scheduled to begin this Spring has been postponed to a later semester due to the Covid-19 crisis. We have two Summer Interns working remotely on the Project during the Summer and had a modified remote version up and running with ILR undergrads and/or graduate students in the Fall 2020 semester and continuing through Summer 2021. LawNY recruited attorneys to fill three Fellowship positions funded by the US DOJ Office of Crime Victims through Equal Justice Works to represent victims of Elder Abuse throughout the LawNY service area. One of the Fellows is housed in the Ithaca Office to serve residents of Tompkins, Tioga, Chemung, and Schuyler Counties, working closely with the E-MDT Committees and Adult Protective Services there. LawNY has also been awarded a contract for State funding through the Enterprise Institute to bolster our Rochester-based Fair Housing Project and to expand it into the eight previously unserved Southern Tier Counties, including Tompkins and Tioga Counties, with "tester/trainer" staff to be based in our Bath office. They will be coordinating services in Tompkins County with the Human Rights Office and Fair Housing CNY to address housing discrimination claims. During the initial year of the project, LawNY staff focus on outreach, education, and the recruitment of volunteer testers to support the filing of complaints through the State and federal administrative and judicial venues. LawNY is receiving one-time funding in 2021 through ESG funds administered through Tompkins DSS (for County residents) and the Anti-Displacement Learning Network through the Human Services Coalition (for Ithaca City residents) to bolster services to tenants facing housing and eviction issues, however, the eviction moratoria declared by New York State and the federal CDC have largely put a hold on eviction cases through 2020 and 2021 to date. There is no expectation or guarantee that those funding sources will be renewed for 2022.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI014

Program Name: Friendship Center - St. John's Community Services

Program Purpose: The Friendship Center, the component of Homeless Services that receives funding from the County/City, is a daytime drop-in center that provides a safe place for anyone seeking reprieve from the elements or needing its assistance in bridging a service gap. It is a safe haven that provides street level outreach to people who are homeless or have moved frequently and need assistance to stabilize their living situation. The Center provides prevention services, hospitality services, (bag lunches, coffee, and other beverages, showers, use of phones and computers, information and referrals, support and access to our Food Pantry).

Other Goals: The Friendship Center provides outreach and prevention without which there could be an increase in shelter nights and a higher cost to Tompkins County Department of Social Services (TCDSS). The Center Other Goals: also provides meals and helps to maintain a baseline of nutrition options in the community with the help of other organizations (i.e., Loaves and Fishes).

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$48,633	Total Program Cost:	\$357,375
Explain Cost:	Total includes: Personnel \$263,209; Non-Personnel \$94,166		
County Budgeted Revenue:	\$9,461	Total Non-County Revenue:	\$225,389
Explain Revenue:	Total includes: Local Govt Funding \$125,000; Other Grants \$90,928. Proposed City Sales Tax Portion: \$9,461.		
Net Local Cost to County:	\$39,172	Program Cost to County:	\$39,172
Explain Net Local:	County Levy Portion. Includes \$25,000 in Target OTR.		

Section 4 - Key Program Metrics:

People Served: 582

Other Key Metric (description): Number placed into permanent and supportive housing.

Other Key Metric (count or quantity): 201

d) How long has program existed? (# of years or start year): 2014 (1983 - 2013 previously by the Red Cross, until 2018 by the Rescue Mission)
e) Number of staff assigned to program (FTEs): 3

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Friendship Center prevents a direct, severe, and immediate threat to the health and welfare of individuals by providing a safe physical environment where people can find protection against the elements, have use of bathroom and shower

facilities, be served a meal or groceries, and connect with professionals who can help direct people to needed services. The Friendship Center acts as a necessary bridge to services for those who are in the most need in our community. These services all contribute to the prevention of risks to the long-term health and welfare of individuals and help to avert higher costs of care that would occur if vulnerable individuals had no place to turn for help. Without the Friendship Center and the services that it provides (prevention and outreach), there would be an increase in the need for medical attention and shelter bed nights which would cause an increased cost to the county tax payers. The Friendship Center attends to the needs of the most vulnerable members of the community and provides a physical infrastructure for community residents. The lack of Affordable Housing in this community has been well documented. Finding safe housing is a major hurdle for many and can be impossible to navigate for those dealing with mental and physical challenges. The Homeless Services Program provides a safe, supportive, physical structure without which vulnerable people would be at risk; many of those who seek shelter have physical or mental health challenges. The Friendship Center keeps these vulnerable individuals engaged and offers services on terms that can be accepted by those in need. The Friendship Center addresses a current problem that may otherwise result in higher social or financial costs to our community.

Section 7 - Other Factors for Consideration

The Friendship Center offers the Tompkins County community a resource that no other agency provides. The program delivers financial dividends by preventing clients from needing to enter the Emergency homeless shelter, which is a considerably more costly option.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI015

Program Name: Southside Community Center

Program Purpose: The Southside Community Center continues to be in the center of the Southside neighborhood and the Black community of the greater Ithaca area. We provide services to families and others who reside in the Greater Ithaca/Tompkins County area. Our immediate community has traditionally dealt with various issues and challenges including disproportionate hardships in education, employment, housing, income, medical access, basic nutrition, and health. The Southside Community Center is an active place that provides cultural pride, activities, and community space for engagement.

Other Goals: The space is utilized for a variety of purposes and for people of all ages. The building supports computer education workshops for children, adults and seniors; recreational activities that include dance, basketball, and martial arts instruction; monthly food pantry; performing and summer camp program space for the Community Unity Music Education Program; monthly pet clinic providing treatment to animals throughout the greater Ithaca area by students and professors from the Cornell Veterinarian School at a low income fee; after school homework help for youth from grades K-12; Unity Studio (recording/digital music), open gym activities, educational/recreation space for an elementary aged science program, gym space for sports practices and physical education classes; RIBs (Recycling Ithaca's Bikes), located on Buffalo Street, offers children and adults throughout the county opportunities to own and maintain bicycles; and finally the center hosts various community events including a number of annual cultural events, such as Kwanzaa, the Juneteenth Festival, and the Puerto Rican Festival during the summer months.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$19,041 **Total Program Cost:** \$381,589

Explain Cost: Total includes: Salaries & Payroll Taxes \$242,213; Non-Personnel \$139,376.

County Budgeted Revenue: \$7,622 **Total Non-County Revenue:** \$389,211

Explain Revenue: Total includes: Government \$151,789; Public Support (grants & private donations) \$165,000; Program Fees \$60,000; Other \$4,800. Proposed City Sales Tax Portion: \$7,622

Net Local Cost to County: \$11,419 **Program Cost to County:** \$11,419

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 4,532

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1934 **e) Number of staff assigned to program (FTEs):** 6.00

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Southside Community Center (SSCC) is a not for profit community center located in Ithaca, N.Y. The Center was incorporated in 1934 to serve the cultural, political, social, recreational and educational needs of the area's African American community. The center has grown and diversified the population it serves over the years. Although still a hub for African American issues, concerns, culture and education, the center is open to everyone, as it provides services to youth, adults, seniors and the community at large. The Center attracts and engages participants throughout Tompkins County. Program participants are positively impacted by the services provided by SSCC. This is evident by the high and regular engagement of individuals and groups of people in SSCC functions and opportunities. Community members connect with SSCC for reasons that may include personal growth (e.g. job search, feeding family members) or simply the desire to contribute to cultural shifts and transformations needed in the community and surrounding areas (e.g. increasing literacy, political awareness). Southside Community Center, Inc. thrives through its collaboration with various organizations including Community Unity Music Education Program (CUMEP)- a not for profit organization, Greater Ithaca Activities Center (GIAC), Cornell Cooperative Extension, Youth Advocacy Program (YAP), Family Reading Partnership, Dorothy Cotton Institute (DCI), Multi Cultural Resource Center, Healthy Foods For All (HFFA), Ithaca Housing Authority, Sustainable Tompkins, OAR, Learning Web, Ithaca Police Department, New Roots Charter School, Ithaca Youth Bureau, Family and Children Services, Ithaca City School District, TST BOCES, TCA, Day Care Council, Office for the Aging, Cornell University, Ithaca College, Village of Ithaca, various churches, community agencies and committed community groups and individuals.

Section 7 - Other Factors for Consideration

It is important to note that the services provided by Southside Community Center, Inc. are unique because of its location, history, mission, and present status. Southside has always been an organization with a lot of potential and heart; with the necessary funds, general resources, and positive/healthy contributions from community members. Southside Community Center, Inc. represents an institution that will produce future social and financial dividends. Any elimination of current programming or access to the facility would likely have adverse long-term consequences on the day-to-day experiences of Ithaca's under-served populations. The Center continues to provide a safe haven for many people of Ithaca and people from neighborhoods throughout the county. Guided by the Afrocentric philosophy of bringing people together by creating and maintaining a village, the Southside Community Center provides services to all people representing racial, social, and economic diversity. By valuing the collectivism embedded in African culture, advocacy and alliances are formed to transform lives and uplift communities. With a human rights philosophy and authentic support from existing agencies and institutions, the Center will continue to provide basic needs, significant care, and cultural enrichment to people from neighborhoods throughout Tompkins County. Thus, our services are directly in line with the County's mission. Three areas of service that have demonstrated impact on the community and continue to improve for the purposes of social transformation include youth enrichment/empowerment, nutrition services, and cultural/community events. Our youth enrichment/empowerment services are comprised of multiple components including our after school/summer camp programs, serving as a youth employment site, and teen leadership/empowerment programs (such as Girtography, Formation, and Dollar Dance). Our after school program is designed for all participants (youth and caretakers) to feel safe and supported by the Center's staff and resources. The program aims to strengthen and focus on skills relevant to the development and maintenance of a beloved community and self-pride. Themes and activities integrate Kwanzaa principles (unity, self-determination, collective work/responsibility, cooperative economics, purpose, creativity, faith) and are embedded in an Afrocentric philosophy, while incorporating local initiatives, goals, and objectives (e.g. ICSD Educational Improvement Plan). Participants, representing multiple racial/ethnic identities, are encouraged to honor their heritage and recognize the ways in which they come from greatness. In addition to the strengthening of academic and social functioning, specific activities and goals also involve sustainability education and active involvement, as participants explore their relationship with the earth and its exploitation. A curriculum on the ways in which participants can contribute to "green" and sustainable living (e.g. recycling, composting, walking, biking, etc.) is also embedded in the program. Programs designed for teens specifically support an active learning environment, healthy and effective conflict management/problem solving skills. Goals include an effective increase in self-esteem, determination, and overall well-being of adolescents. Programs provide a space for dialogue between teenagers about topics that affect their lives, as well as larger structural issues. These include but are not limited to capitalism, racism, sexism, poverty and sexuality. The information is presented in a manner that is both engaging and informative through dialogue, creative writing, photography, movies, field trips, art projects, and interactions with community members/resources. Fundamentally, the youth program provides enrichment to children and teens designed to support them with making healthy contributions to society. The Southside Community Center, Inc. Youth Program provides services to children (grades K-5th) and teens (grades 6th-12th). Additionally, Southside Community Center serves a youth employment site for Workforce, The Learning Web, and Y.E.S. By providing employment opportunities where teens can work with younger children, plan events, work the front desk, perform financial duties, etc. We are teaching skills that are empowering, uplifting, and in preparation for later employment opportunities.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI016

Program Name: Tompkins Learning Partners

Program Purpose: TLP's mission is to help adults who live or work in Tompkins County meet their personal literacy goals, free of charge, by improving their ability to read, write, speak English, and use math and computers. Students achieve these goals by working together with professionally trained and supported volunteer tutors. Almost all of our students possess very low to intermediate level literacy and language skills. We specifically target this population because increasing literacy and language skills improves participants' employability, health outcomes, economic security, access to resources, ability to engage with children's schools and teachers, and participation in civic and community life. Our target population is under-resourced and possesses very low to intermediate literacy levels. We specifically target this population because increases in literacy and language skills lead to positive outcomes for employability and health, as well as the ability to access resources, support children in school, and fully engage in community life.

Other Goals: The focus of this program is adult education. When students make improvements in reading, writing, math, English, and computer skills, they maintain, gain, or improve employment and increase their overall quality of life. When students become employed or improve their employment situations, fewer burdens are placed on the county in terms of social service benefits. For example, if an unemployed person were to receive \$10,000 per year in public benefits, it would take roughly 11 students going off assistance to equal the funding the agency receives from the county. In a typical year, between 10-20 TLP students get jobs for the first time. In the past year, despite the pandemic, 6 students got jobs for the first time while many others improved their employment situations or added additional jobs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$106,139 **Total Program Cost:** \$272,277

Explain Cost: Total includes: Personnel \$218,267; Non-Personnel \$54,010

County Budgeted Revenue: \$42,490 **Total Non-County Revenue:** \$204,074

Explain Revenue: Total includes: NYS Education Dept. \$93,884; United Way \$10,000; \$57,700 in Contributions, Local Grants, Fundraising, etc. Proposed City Sales Tax Portion: \$42,490

Net Local Cost to County: \$63,649 **Program Cost to County:** \$63,649

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 124 (Calendar Year)

Other Key Metric (description): 5,198 tutoring hours provided by 90 volunteer tutors in one year.

Other Key Metric (count or quantity): 5,198

d) How long has program existed? (# of years or start year): 1983 **e) Number of staff assigned to program (FTEs):** 4.8

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TLP enhances the economic opportunity and overall well-being of some of Tompkins County's most vulnerable residents. Each year, about 90% of our students are low-income and under-resourced. About 85% read at the fourth grade level or lower, with many reading at the very lowest levels. In 2020, 38% of TLP's ESL students were former refugees, some with very limited or no formal education due to war or economic reasons. In addition to literacy challenges, many TLP students face other barriers including lack of transportation or childcare, inadequate housing, or poor health. TLP understands that our community is stronger when the gifts of all people are respected, embraced, and maximized. We also believe that everyone is entitled to basic human and civil rights, and that literacy is a key to fully accessing these rights and freedoms. Adults who improve literacy and language skills are better equipped to realize their personal goals and are also more able to participate in community life by working, volunteering, communicating with others, registering to vote, and staying informed about and engaged in community issues. Our programs address the problem of low literacy and language skills that limit an individual's potential and ability to thrive in the community. Specifically, when adults increase literacy and language skills through our programs, they are better able to navigate the steps to employment, such as filling out online job applications, responding to emails and phone calls, and participating in the interview process. When TLP students make improvements in literacy skills, they also increase their potential for positive health outcomes because they can better understand prescription information and directions, ask questions during doctor visits, and read and understand health information online and in print. County funding supports our Adult Basic Education (ABE) and English as a Second Language (ESL) programs, benefitting local adults who need help with literacy and the community at large. TLP students work with trained volunteer tutors or staff to improve basic reading, writing, language, numeracy, and computer skills in order to achieve personal goals such as: reading better, obtaining a high school equivalency credential, passing the driver's permit test, passing the test for U.S. citizenship, improving health literacy, increasing participation in their children's educations, communicating with neighbors, reading and responding to mail and email independently, and/or gaining or improving employment. This past year, 124 students were enrolled in our programs. ABE students were born in the U.S. and live or work in Tompkins County. They read at the beginning through low-intermediate levels, with many having never completed high school. Most seek to improve general literacy and numeracy skills for personal or employment reasons. Others have more specific goals such as passing the TASC (Test Assessing Secondary Completion--the new GED in NYS). Pre-pandemic, TLP also provided ABE services to incarcerated men and women at the Tompkins County Jail. We did this by collaborating with BOCES Adult Education and Cornell Education Services for the Incarcerated (CESI) to match tutors with individuals seeking help with literacy and math skills. This program has been on hold due to the pandemic but we plan to resume tutoring at the jail when permitted. Our ESL program serves immigrants and refugees who now reside in Tompkins County. Many seek to improve their listening, speaking, reading and writing skills in English. Others enroll to study for the TASC test, citizenship interviews, or to get help with other individual goals such as improving their English for work purposes. In the past year, students came from 29 different countries. Traditionally, services are provided at our office and at libraries or other public facilities throughout the county. This year, most students studied online with a few studying via snail mail packets and phone calls due to lack of digital literacy skills or access. TLP carefully considers students' work and child care schedules, digital literacy skills, literacy levels and other key factors when making a tutor match. As a result, we are able to meet students' needs more effectively than programs with less flexibility. Throughout the pandemic, TLP has offered case management for students, connecting them to help with: finding food, accessing health care, applying for unemployment, communicating with their children's schools, accessing resources for rental assistance, finding baby supplies, signing up on the health department's vaccine registry, and other vital services. Case management has been and will continue to be a key component of our program. TLP strives to be a bridge for students who currently lack the literacy and/or language skills needed to identify and utilize critical services independently. TLP closely collaborates with the BOCES Adult Education and English as a Second Language programs to further support students who participate in these programs. We also partner with the Open Doors ESL program. Also of note, TLP is the only agency that helps prepare immigrants and refugees to pass the U.S. Citizenship test in partnership with Catholic Charities Immigration Services Program. Tompkins Learning Partners provides citizenship instruction with specially trained tutors, while Catholic Charities' DOJ credentialed representative provides legal immigration assistance with paperwork as well as case management. Catholic Charities and TLP also began providing enhanced citizenship and immigration services through the Office for New Americans (ONA) grant beginning in May 2019. These services include things like workshops on community identified needs for refugees and immigrants (such as women's health, avoiding scams targeting immigrants, and preparing for higher education), and additional legal assistance through Journey's End Refugee Services in Buffalo.

Section 7 - Other Factors for Consideration

TLP's instructional, case management, and community collaboration approaches have proven to be incredibly effective over time, meeting or exceeding state education department benchmarks for over a decade. TLP students also achieve other important milestones beyond improved scores on state mandated tests while participating on our programs. For example, this year students earned their high school equivalency diplomas, passed one or more subject tests on the TASC, became first time homebuyers, helped the health department translate Covid-19 information into other languages, passed their citizenship interviews, and got jobs for the first time. TLP students also reported gains in self-confidence, increases in reading independently, and more ease when using the phone, email, and online forms.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI017

Program Name: Women's Opportunity Center (READY, SET, WORK employment-related services)

Program Purpose: Founded in 1979 and incorporated in New York State in 1995, the mission of the Women's Opportunity Center (WOC) of Tompkins and Onondaga Counties has five stated objectives: (1) to sponsor informational events, seminars and workshops open to the general public where ideas, opinions and writings related to women's needs and concerns may be expressed and shared with others; (2) to provide individual and group support to women who are disadvantaged in their efforts to attain financial, professional, and personal security; (3) to be a resource for women in transition in need of information, training and education or other support services; (4) to educate the public on social and community issues important to the health and well-being of all women and to advocate for solutions; (5) to assess, expand, and work collaboratively on program strategies that meet the changing needs of women. Currently, the organization has three distinct program areas: READY, SET, WORK which provides a range of services designed to assist women in gaining viable employment; HER Academy which supports women in achieving their personal and professional development goals and; Fifth Wave (Change It Up) devoted to raising public awareness on issues important to the health and well-being of all women and to advocate for solutions to address those concerns. Funding is requested for partial support of two positions, an Employment/Training Specialist and an Outreach/Advocacy Specialist. Dollars support the hours in these positions dedicated to working with eligible, Tompkins County clients enrolled in the READY, SET, WORK program. The purpose of this program is straightforward: to obtain employment or the resources needed to pursue additional education that will lead to employment. The Employment/Training Specialist provides online and in-person consultations, workshops, and structured multi-session entry-level certificate training programs to clients as well as additional services: interest and skills assessment reviews, resume assistance, job search support, interviewing strategies, confidence-building, networking strategies, overcoming personal employment challenges, communication skills, dress for success. The Women's Opportunity Center also owns and operates the Mary Durham Boutique where clients in the READY, SET, WORK program with little to no work history have the opportunity to gain real work experience in customer service. Emphasis is on developing basic skills in business math, business management, merchandising and design, products and inventory control measures, branding, business planning, marketing, and building an e-business. In addition, Tompkins County clients can also enroll in introductory classes to QuickBooks, POS System, Microsoft Office Suite, and Google Suite. Funds from this contract are also being targeted to support a new, part-time Outreach & Advocacy Specialist position to improve the agency's efforts in developing a broader, more diverse Tompkins County clientele and to develop new referral sources for the READY, SET, WORK program outside of the City of Ithaca.

Other Goals: Improve client data management and reporting system; improve client hire numbers; improve employment retention support.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$28,764	Total Program Cost:	\$366,023
Explain Cost:	Total includes: Personnel \$253,246; Non-Personnel \$112,777		
County Budgeted Revenue:	\$11,515	Total Non-County Revenue:	\$329,515
Explain Revenue:	Total includes: NYS DOL \$158,500; United Way \$11,600; Donations \$90,000; MDB Sales \$45,000; Other \$12,900. Proposed City Sales Tax Portion: \$11,515		
Net Local Cost to County:	\$17,249	Program Cost to County:	\$17,249
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 59

Other Key Metric (description): The Women's Opportunity Center of Tompkins County served a total 59 women in 2020-2021, a significant drop due to Covid-19 closure of Ithaca location and staff lay-offs. The organization has also revamped its client data collection procedures to gather better information on average time of program enrollment before educational or employment objectives are met.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 41 years
e) Number of staff assigned to program (FTEs): 6.0

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.

- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

WOC attends to the needs of the most vulnerable members of our local community by offering a holistic job-readiness program and assisting participants in removing their barriers to employment. All participants fall under the federal 200% poverty guidelines. Staff provides each participant seeking assistance from WOC (Core) READY, SET, WORK program with one-on-one career counseling, including resume and cover letter preparation and interview practice, and assists them in finding employment and meeting their career goals. Despite the difficulties of maintaining services during the Covid-19 pandemic, WOC was able to transition to a virtual environment for conducting training and workshop sessions as well as one-on-one meetings with the Employment/Training Specialist. In the past 3 months, WOC's Retail Training Center has again started offering eligible participants customer skills training and work experience opportunities. By developing a robust virtual presence, WOC anticipates being able to better serve the county's rural participants. Many of the participants in the READY, SET, WORK program are hampered by personal concerns such as substance abuse, lack of work experience, or criminal records that prevent them from securing employment. Additionally, many women served by WOC have survived abusive relationships, which seriously diminishes self-confidence, a crucial personal asset in the job search process. And of course, there are the longstanding impediments to employment: transportation and childcare. These issues require not only personal resources but also community action. To ameliorate some of these tangible deficits, WOC's READY, SET, WORK program has, in the past, been able to provide enrolled participants with financial assistance to obtain items such as gas cards, bus passes, books, clothing and other essentials (for example, toiletries) needed to secure and then retain employment for up to ninety days. The Women's Opportunity Center contributes to the improvement of our community's social, economic, and cultural well-being by encouraging and supporting women in their efforts to create a secure future for themselves and their households. The economic benefits of having more individuals with purchasing power is evident. The dollar value of WOC's services has been calculated as 1:16, when noting income but the true impact is broader. Households that are economically stable typically experience less stress and allow women to focus on pursuits that contribute to their own health and well-being as well as that of their children. That said, the reality is that Tompkins County, along with the rest of the country, is moving into unknown territory when it comes to the labor market. While there is reason for optimism, in fact what type of jobs will be available in the future and how work will be accomplished, given the disruptions from Covid, remain unknown. To this day, women have yet to achieve equal pay with men for equal work. And there is considerable evidence that the economic downturn of 2020 along with the current price trends in food, housing, and transportation (specifically car prices) will have a disproportionate effect on women. It is for these reasons, as well as the continued work needed to bring different voices and perspectives to bear on changing practices that disadvantage women that the Women's Opportunity Center exists. The county's continuation of the agency's contract reflects lawmakers' recognition of the barriers women continue to face and demonstrates the community's commitment to improving the lives of all residents, including those most vulnerable to economic stress and instability.

Section 7 - Other Factors for Consideration

County funds not only directly support staff time dedicated to WOC's READY, SET, WORK program, the dollars also offer an opportunity for the agency to expand programming through grants that require a local match. This kind of flexibility is crucial in the nonprofit sector for enriching existing services without jeopardizing program integrity.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI018

Program Name: Village at Ithaca

Program Purpose: In administering Village at Ithaca (VAI) programs and services to families and their school age students, VOA wants to advocate for all students, particularly Black/African American, Hispanic/Latino/Latinx, low-income, and any other underserved students within Tompkins County, through strategic community relationships, assessment of the local district's practices and policies, and responsive programs and services.

Other Goals: To advocate for systemic change in public education and other historically oppressive systems in order to create equal opportunities for traditionally underserved children and families.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$27,805 **Total Program Cost:** \$282,425

Explain Cost: Total includes: Personnel \$216,600; Non-Personnel \$65,825

County Budgeted Revenue: \$11,131 **Total Non-County Revenue:** \$265,756

Explain Revenue: Total includes: Revenue from grants, local foundations, individual donations, and fundraising events. Proposed City Sales Tax Portion: \$11,131

Net Local Cost to County: \$16,674 **Program Cost to County:** \$16,674

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 250

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2002 **e) Number of staff assigned to program (FTEs):** 4

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Village at Ithaca impacts the lives of children and families by providing through a combination of direct support services and broader advocacy work in order to increase opportunities for post-secondary success for traditionally marginalized populations. VAI is particularly focused on closing the achievement gap and dismantling the school to prison pipeline by partnering with families and school districts to decrease the use of exclusionary discipline and support inclusionary educational practices. Through our Student Success Center, we provide year-long academic and mentoring support to school-aged children. Through our Family Advocacy Program, we match families with staff or volunteer advocates to support parents and caregivers in navigating the public school system and related services. Because of the pandemic in 2020 and into 2021, the Village at Ithaca

has expanded our support to address the food insecurity of the children and teens we serve. By partnering with other agencies we are reaching families and caregivers with food supplies and providing meals for the children and teens while they are participating in Village programs. Village at Ithaca strives to support students and families holistically by tailoring our support services to individual family needs whenever possible, as we believe that parents and caregivers are in the best position to decide exactly what support their children need to maintain success.

Section 7 - Other Factors for Consideration

Village at Ithaca is committed to working in partnership with other community agencies in order to ensure that our work is done effectively. Over the years, we have developed strong partnerships with the Ithaca City School District, Greater Ithaca Activities Center, Cornell Public Service Center and Southside Community Center. In the past year, we have also begun collaborations with the Child Development Council/TP3, The Learning Web, the Youth Advocacy Program, Lighthouse/Possibilities and the Ithaca Children's Garden. We are cultivating relationships with each of the school districts in Tompkins County and are currently providing support services to families in every Tompkins County municipality. It is our goal to work collaboratively throughout the county to support implementing best practices for educational equity on behalf of all students county-wide.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI019

Program Name: The Ithaca/Tompkins Continuum of Care's Efforts to End Homelessness

The Continuum of Care (CoC) is a local planning body of public, private, non-profit and government agencies working together to end homelessness in Tompkins County. The purpose of this program is to fund new and innovative initiatives to aid in the CoC's goals of ending and preventing homelessness, and to support existing programs that are working toward this goal. 3 agencies were funded via the initial \$50,000 grant: OAR, the Advocacy Center and Catholic Charities.

Program Purpose:

Strengthening the relationships and communications between service providers in the county; providing more public education and outreach to the community on issues related to homeless services and supportive housing options; prioritizing the most vulnerable and at-risk families and individuals in the community.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Through the Coordinated Assessment, the CoC is able to keep track of all homeless individuals and track their ability to find and keep housing. The Coordinated Assessment Team meets monthly to go over the list and coordinate efforts to move people off of the list into housing.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 20 **e) Number of staff assigned to program (FTEs):** 1.3

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

By providing funds for the CoC to be creative in ending homelessness. People were diverted from homelessness through the partnership between Catholic Charities and INHS, which provided rental subsidies until families could obtain an Section 8 voucher. Families were diverted from the DV shelter directly to apartments through these funds and OAR was able to complete Endeavor House which has been full since its opening and provides housing for formerly incarcerated individuals who often end up in the shelter. In year two, the funding went to the Learning Web to support a housing specialist to help young people find

and keep housing, to support the Independent Living Study and to meet the OCFS inspection standards. Year three was for support specialists at both LawNY and Saint John's Community Services.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI020

Program Name: Child Development Council

Program Purpose: Building Access to Child Care is an initiative that has been funded by Tompkins County since July 2018. It grew out of conversations among County Legislators, area businesses and parents about the dire need for more child care and the systemic barriers that are holding our community back from easily addressing this need. Building Access to Child Care is a planning and development project with an ultimate goal of increasing child care supply in Tompkins County. Development of a Network that offers business services and quality improvement supports will connect providers with time and cost savings that effectively reduce the costs of doing business and increase net income and sustainability. We envision a community where partnerships are built around the child care needs of children and their families, creating a network of small but sustainable group family child care homes.

Other Goals: Goal 1: Recruit, train and support qualified child care providers. Goal 2: Expand Early Childhood Business Alliance to family day care providers in Tompkins County. Goal 3: Continued expansion of reduced cost services and supplies and business shared services.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$50,000	Total Program Cost:	\$50,000
Explain Cost:	Salary, Fringe & Admin for Bldg Access to Child Care project		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$50,000	Program Cost to County:	\$50,000
Explain Net Local:	This is a One Time \$50,000 OTR		

Section 4 - Key Program Metrics:

People Served: Centers, school-age programs, family and group family day care homes serving 994 children.

Other Key Metric (description): Number of new child care programs by modality; emphasis continues to be on home-based child care support and development. Child care capacity building; amount of financial supports distributed. Workforce development: number of child care sponsors and early childhood registered apprentices.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2018 **e) Number of staff assigned to program (FTEs):** 0.8

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Child care faced exceptional challenges during the covid-19 pandemic. Many providers benefited from business and financial supports that became critical for all child care programs over the past year. The pandemic has pushed forward initiatives similar

to our Building Access to Child Care project, validating the important steps that our community has taken over the past three years. State pilots focused on the same work we are doing and are beginning to be implemented across the state and we are well positioned to become early participants in the process. The state network pilot selected their software based on our recommendation and the Child Care Planner has been asked to be on state level steering committees for both pilot network and business support curriculum and services development. Child care demand provides critical social-emotional and educational support, and economic infrastructure to our community. Demand for child care continues to exceed supply. Having a dedicated staff member to address the business needs of child care has enabled the Council to offer needed support services and build sustainability for child care programs and providers. The Child Care Planner's involvement and impact is not only compatible with what is going on at the state level, but part of driving it and continued efforts to sustain this industry are critical for the vitality of Tompkins County.

Section 7 - Other Factors for Consideration

The Child Development Council, established in 1967 is the only organization to offer comprehensive support for the development and growth of quality child care in Tompkins County. In the 80's, Child Care Resource and Referral (CCRR) agencies were established under NYS Social Services Law. Although NYS provides funding for CCRR services, milestones are tailored to NYS goals, are paid based on strict definitions of units of services, and are not generalized for comprehensive local community planning. Child care workforce expansion and increased diversity of providers are foundational promises inherent in the goals of the BACC. Future social and financial dividends will be realized through child care program development. Quality and sustainability will be enhanced for programs participating in the BACC Network. Long-term financing of the child care Network will need to be established. To further our goal of recruitment and training new people to the early care and education field, we are developing a Child Care Workforce Development Pipeline that ties education at Tompkins-Cortland Community College and TST BOCES with paid apprenticeship opportunities, start-up bonuses and financial support and longevity bonuses for individuals working towards opening their own home-based child care program.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI021

Program Name: Loaves & Fishes of Tompkins County

For 38 years, the Loaves & Fishes Free Meal and Advocacy Programs have offered Tompkins County residents a welcoming community where guests can share a meal with others and, if needed, receive practical assistance and support. Loaves & Fishes provides a nutritious free meal each weekday to all who come. Additionally, limited funds, bus passes, blankets, winter clothing, personal care and food items are available to guests for emergencies. Typically, over 25 social service agencies provide direct outreach to our guests during meal times. We usually rely on 125 community volunteers each week. Due to Covid-19, we are offering hardy meals to-go at our front door and preparing meals for distribution in collaboration with other front-line agencies. It is unclear when we will be able to safely resume community dining at 100% capacity and be as sure as possible that we will not have to again close the dining hall and resume offering to-go meals. Due to Covid-19, the demand for our free meals increased substantially. We served 53,447 meals last year, 22,560 more meals than the previous year. On average we served 4,455 meals each month. Additionally, L & F addressed a critical community need due to Covid-19 for a Warming Space for our most vulnerable Tompkins County residents. We partnered with the Tompkins County Public Library who provided L & F a very large, rent-free room for the Loaves & Fishes Community Warming Space from December 2020 to April 2021. The Community Space was open Monday to Friday, 9 am to 2:30 pm. These guests could safely warm up in a comfortable, welcoming environment, use the restroom, enjoy snacks, beverages and soup, access Wi-Fi, and receive assistance addressing any unmet basic need or urgent situation. 845 individuals used the Space 2,134 times representing individuals visiting from 1 to 5 times in any given week. Of the 2,134 visits, approximately 40% of the individuals used the Space more than once during any given day. Additionally, at least 1 out of 7 individuals were unhoused. Loaves & Fishes is the only community kitchen in Tompkins County that is open five days each week including on holidays. It is also important to note that approximately one-half of the guests we serve live outside the city limits. We serve Tompkins County residents suffering from poverty and hunger including those who are unemployed or under employed, persons on inadequate public assistance and their children, individuals with chronic mental and physical health challenges, the working poor, veterans, the unhoused, people in crisis - and anyone in need of companionship. All are welcome.

Program Purpose:

Loaves & Fishes of Tompkins County addresses the following community needs: Addresses food insecurity by: serving free hot nutritious meals each weekday; providing limited emergency meal coupons to a local food establishment; providing emergency food if needed (not a pantry); informing and referring individuals to other emergency food agencies. Addresses an individual's lack of basic needs by: providing staff and volunteer advocates who listen, make referrals and accompany individuals to meetings with helping agencies and speak on their behalf if necessary; providing limited emergency money; facilitating outreach of local agencies during mealtimes; facilitating a weekly health screening with a county public health nurse. Addresses an individual's social isolation by: offering hospitality, by developing caring friendships during mealtimes; nurturing a community of people (guests, volunteers, staff) who care for and serve one another; encouraging staff, volunteers and guests to eat together to overcome social isolation and barriers (class, race, ability); inviting guests to work alongside volunteers/staff in the meal program and advocacy, encouraging a sense of community and self-empowerment. Addresses the need for volunteer, working and learning opportunities by: mentoring and supervising individuals from The Learning Web, Youth Employment Service, Greater Ithaca Activities Center Hospitality Employment & Training Program in all aspects of food hospitality; supervising student interns from the local colleges; training and supervising individuals from Unity House, Franziska Racker Center, Challenge, civic groups, schools, and churches in kitchen work; training and supervising those needing to complete community service hours from the local schools and the parole office. Addresses the indifference to the needs of the poor and marginalized by: bringing an awareness of poverty and hunger in Tompkins County through our newsletter, articles, public service announcements, events and the work of our Advocacy Program. Addresses the needs of people of color suffering from poverty (as, for example, nearly one-half of all Tompkins County African Americans are living in poverty) by: offering a menu that regularly includes dishes that appeal to people of color; offering Special Meal events honoring various cultures that are supported by collaborations with community groups and individuals representing each culture; widely distributing Loaves & Fishes public relations materials which include a color bar; prominently displaying in the dining hall "United Against Hate" and "Black Lives Matter" signs; Loaves & Fishes staff and volunteer's participation in community events sponsored by organizations such as Tompkins County Diversity Coalition, Greater Ithaca Activities Center, Southside Community Center and the Tompkins County Latino Association; prominently displaying of and consistent enforcement of the Loaves & Fishes Code of Conduct that includes the Loaves & Fishes Anti-Discrimination and Anti-Harassment Policy; on-going organization's commitment to diversifying the staff and volunteers.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$18,217	Total Program Cost:	\$419,000
Explain Cost:	Total includes: Personnel \$300,000; Non-Personnel \$119,000.		
County Budgeted Revenue:	\$7,292	Total Non-County Revenue:	\$385,992

Explain Revenue: Total includes: Contributions & Fundraising \$316,500; Grants \$52,200; Other \$10,000. Proposed City Sales Tax Portion: \$7,292

Net Local Cost to County: \$10,925 **Program Cost to County:** \$10,925

Explain Net Local: County Levy Portion

Section 4 - Key Program Metrics:

People Served: 23,724

Other Key Metric (description): Total number of meals served in 2020

Other Key Metric (count or quantity): 53,447

d) How long has program existed? (# of years or start year): 38 years **e) Number of staff assigned to program (FTEs):** 4.30

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Loaves & Fishes provides a particularly effective environment to learn when people are in crisis or have unmet basic needs, such as lack of adequate housing or medical care. Most people when hungry will seek help in obtaining food, as it becomes a matter of survival. However, many people are less likely to ask for help if they have other, unmet, but often critical needs because they have no idea how to get these needs met or have given up the expectation that their life can be any different. Additionally, many of our guests have no family, friends or co-workers that can offer assistance to them during times of need. During meal times or (last winter) at the Loaves & Fishes Community Warming Space, our guests commonly reveal to other guests, staff and volunteers in one way or another that they need help. Then they are directed to our staff or to a volunteer advocate who are equipped to assist our guests. The Loaves & Fishes Advocacy Program provides information to our guests about existing social services and resources, actively link guests to these services when needed and, in general, provide on-going emotional and practical support to our guests during times of crisis or significant transitions. Loaves & Fishes establishes and maintains working relationships with many social service agencies and their staff who service our guests, and communicates regularly with staff from other agencies to facilitate much needed services to our guests. Loaves & Fishes, Tompkins County's only community kitchen that is open 5 days each week, specifically aligns with the Tompkins County Mission to "Encourage and support programs that: * deliver needed services * serve vulnerable populations * strengthen families and communities * enhance (residents') quality of life and * Operate a well-run organization by: * using a well-trained, diverse workforce of employees, qualified contractors, and volunteers."

Section 7 - Other Factors for Consideration

Loaves & Fishes is truly a community organization. The following exemplifies the abundance of community support we experience in various and substantial ways throughout each year. 72% of our expenses are covered by many individual contributions primarily from local residents. Additionally, our operating costs are significantly reduced by our reliance on volunteers who help us prepare and serve each meal and help us clean up after each meal. The total number of volunteer hours are conservatively estimated to be worth \$3,800 per week and \$200,000 per year. Our many volunteers allow us to fulfill our mission with a very small, mostly part-time staff of seven people (FTE = 4.30). In addition, we receive an abundance of food donations that last year was valued at \$36,000. We also greatly benefit from the generosity of the St. John's Church who allow us to use their facilities rent-free. Loaves & Fishes is an American Red Cross (ARC) designated emergency site for Tompkins County. Should the need arise, the ARC can request the use of our facility for emergency sheltering or feeding of Tompkins County residents. For example, in the event of a community emergency, Loaves & Fishes will work with the ARC to provide 175 - 200 meals twice a day and/or open our facility to enable residents to cool down or warm up. Loaves & Fishes can also prepare and package meals the ARC will pick up and deliver to those in need throughout the county. Furthermore, due to our downtown location, during a state of emergency our site can provide support for essential Tompkins County government

workers and first responders.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI022

Program Name: REACH Project, Inc.

Program Purpose: REACH provides equitable, non-stigmatizing, and compassionate primary care services to the medically underserved populations of Tompkins County and upstate New York. Currently seeking status as a Federally Qualified Health Center (FQHC), REACH will be expanding services to include dental care services on-site in Ithaca, NY. These services will allow REACH to address the need for dental care among a population that may not otherwise have access while improving patient health outcomes.

Other Goals: The addition of dental care services will allow REACH to provide more comprehensive care in an environment that encourages increased patient participation in care and trusting patient/provider relationships. Dental services will be contracted through a local practitioner and further drive community partnerships in the efforts to address equity in healthcare in Tompkins County. Last, the ability to offer preventative dental care will reduce long-term health concerns among the populations served.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$0

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$0

Explain Revenue:

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 4,000

Other Key Metric (description): Number of visits

Other Key Metric (count or quantity): 19,000

d) How long has program existed? (# of years or start year): 2018 **e) Number of staff assigned to program (FTEs):** 44 FTEs if approved as an FQHC

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Since opening in February 2018, REACH engaged approximately 1,100 unique patients, nearly 80% of whom are Medicaid beneficiaries, from New York State. While REACH is located in Tompkins County, 40% of patients travel from outside of the county to REACH due to extremely poor access to stigma-free primary healthcare services and low-threshold MAT. Most patients that receive services at REACH reside in and around the Southern Tier region of New York State, a mostly rural area with significant health disparities. Of REACH's total patient population, 472 (64%) resided in Tompkins County in 2018. The

average patient age among this population was 36 years old with range of 1 to 73 years. Table 1 provides the distribution of race and ethnicity of patients served in 2018. As an FQHC, REACH is expecting to serve over 4,000 unique patients generating over 19,000 visits. Because REACH is targeting the medically underserved, it is anticipated that there will be a significant reduction in avoidable hospital use for the population served. Many patients served by REACH have not engaged in regular primary care for 10 years or more, so the quality of life improvement and health outcomes improvement will be significant for these individuals. REACH has demonstrated that offering low threshold, culturally competent care results in a significant reduction in avoidable hospital use. For example, during the period of January through October 2017, there were 246 ED visits for Medicaid beneficiaries with OUD in Tompkins County, and 85 inpatient admissions. In reviewing the same time period for 2018, the total ED visits for this population decreased by 26% and the inpatient admissions decreased by 9%. Given that REACH opened in February 2018 and has rapidly expanded access to MAT and integrated primary care and behavioral health to Medicaid beneficiaries in 2018, this data may provide early evidence that the REACH model is already making a positive impact on the health outcomes of this vulnerable population.

Section 7 - Other Factors for Consideration

It is important to note that the level of integration achieved by REACH (Level 5 as defined by SAMHSA) has had a tremendous impact on improving the health of the local and regional community—specifically those with Opioid Use Disorder (OUD) and other behavioral health conditions. The model that REACH has implemented, which is low threshold and based on harm reduction principles, has proven to be extremely effective at engaging patients into treatment, and has attracted high-quality providers, for less cost than a traditional hospital-owned medical practice. Through expanding services to include obstetrics care and dental services, REACH is able to provide greater access of much needed services for the medically underserved populations of in New York State's Southern Tier Region. In Tompkins County, the largest demographic living in poverty are females between the ages of 18-24, which represents a significant percentage of households with single mothers. As 40% of primary care providers are closed to Medicaid patients, this can mean that new and expecting mothers are forced to forgo routine pre and post-natal care. Thus, potentially resulting in poor health outcomes for both the mother and child. The HPSA score provided by the Health Resources and Services Administration for dental services in Tompkins County is 15. This expresses that there is a moderate need for dental services in Tompkins County. The Robert Wood Johnson Foundation reports that there is only one dental provider for every 1,810 individuals in the county. Among the patient population at REACH, it has been observed that many have not received recent or routine dental care. Furthermore, the New York State Department of Health reports that when last estimated, only 28.1% of Medicaid beneficiaries in Tompkins county have received one or more dental visits within the last year. Providing these services at REACH assist in creating more equitable access to healthcare in Tompkins County.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA001

Program Name: Human Services Planning (HSP)

HSP encourages cooperation among providers to develop a well-organized service delivery system and it facilitates discussions that lead to collective solutions and partnerships that avoid duplication of services and encourage the best use of community resources. Human Services Planning strengthens the service delivery system in Tompkins County by providing the following services: 1) Reviewing and monitoring agencies who request support through the County/City funding process, the federal FEMA Emergency Food and Shelter Program and through the TC Social Service League; 2) Providing skill building workshops and technical assistance that strengthen area nonprofits; 3) Leading the Ithaca/Tompkins Continuum of Care, fostering a coordinated response for those who are homeless or in danger of becoming homeless; 4) Networking through the HSC Forums and Homeless and Housing Task Force fostering collaborations that promote the best use of community resources; 5) Providing a Landlord Liaison who works with landlords to open up more units for those who have housing choice vouchers; 6) Offering technical assistance to boards and chief executives through in-house consultations; on-line communication tools and resources for the entire non-profit community; 7) Helping residents who are in rental arrears by connecting them with programs that prove back rent, help with utilities and ongoing support.

Program Purpose:

a) HSP oversees and manages the Human Services Listserv that provides a fast, free method for organizations and individuals to share information, distribute resources, post jobs, attract volunteers, and connect with over 3,150 interested individuals on a variety of subjects. This saves organizations and individuals both time and money. b) HSP facilitates the County/City Funding Review process that recommends funding for local non-profits, assuring that the residents of Tompkins County can have the services they require to be productive members of the community and that agencies have financial and technical support allowing them to provide equal access to services for Tompkins County residents. c) HSP serves as the lead agency for the Continuum of Care which plans and coordinates services for those who are homeless or in danger of becoming homeless. In this capacity, HSP submits a yearly grant to HUD that brings over \$200,000 into the community to support housing and services for vulnerable, homeless residents of the county. d) HSP facilitates the Coordinated Entry process where those who are experiencing homelessness are placed on the list for available housing after assessment for vulnerability, making sure that those most in need are offered housing first and that they don't fall through the cracks in the system. e) HSP is the lead agency for the Ithaca Eviction/Displacement Defense Project which is bringing over \$500,000 in funding to the City of Ithaca residents to avoid eviction and displacement of City renters. f) HSP provides capacity building workshops that serve the nonprofit community. They also provide staff support for two affinity groups, the FINZ group of finance staff and the EXEX group of executive directors, these two groups meet to give participants a venue for advanced training, to discuss changes in policy, to share information, to discuss current issues, to exchange best practices, to network, and to provide all-around moral support. g) HSP consults directly with boards and agency directors to help solve problems and build agency capacity. h) HSP runs the bi-monthly Homeless and Housing Task Force and HSC Forums, educational and networking meetings to provide nonprofit staff a place to share information, learn about new programs and ideas and form collaborative partnerships. i) HSP provides technical tools and resources on its website such as: the non-profit Salary and Benefit Survey, the Meeting Space Directory, Foundation Directory, Media Contact List and resources for Boards of Directors.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$293,824 **Total Program Cost:** \$880,150

Explain Cost:

County funding is used for Human Services Planning staff salaries, staff benefits and operating expenses. It supports 5.92 FTEs including the following positions: Executive Dir. (1.00), Finance Dir. (.34), Dir. of Community Services (.35), Dir. of Training and Leadership Development (.69), Dir. of Housing (1.00), ERAP Specialist (1.00); Housing Specialist (.50); Landlord Liaison (.30); Accounting Manager (.34), and Admin. Coord. (.40). Total includes: Personnel Expenses \$448,750; Non-Personnel Expenses \$431,400. Includes \$30,000 for Over Target request for a PT Housing Specialist.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$586,326

Explain Revenue:

Non-County Revenue includes: Enterprise grant \$440,000; Local govt. grants \$17,900 (portion of City of Ithaca and portion of Town of Ithaca); Other TC grants \$46,250 (ESG-CV & ERAP); Local foundations \$30,000

(support for the Continuum of Care Coordinator and the Landlord Liaison); HUD (CoC) \$14,000; United Way \$10,800 (incl. Designated Donors); Social Service League \$2,000; FEMA \$700; Consulting \$3,000; HSC Workshops \$15,000; Other \$6,676.

Net Local Cost to County: \$293,824 **Program Cost to County:** \$293,824

Explain Net Local: County Levy portion. Includes \$30,000 for Over Target request for a PT Housing Specialist.

Section 4 - Key Program Metrics:

People Served: 4,266 (see breakdown below, numbers are not unduplicated)

From 2020 to 2021: 1. 395 people attended 5 Homeless and Housing Task Force meetings, double the number attending the previous year. The H&HTF kept agencies in touch with each other during the pandemic. It gave everyone an opportunity to keep up with which programs were providing services and which were closed. It helped attendees become aware of problems like the need for food delivery and health care in the encampments, the need for a warming shelter and other concerns. It also served as a forum for the legislature to connect with nonprofits to share information and understand the needs of the community. 2. 168 people attended 3 HSC Forums with an average attendance of 56 people. 3. There were 104 attendees at 11 workshops. 4. There are 3,175 members on the HSC Listserv. 5. There were 19 agencies that went through our City/County funding review process. 6. 13 agencies received funding through three rounds of FEMA funding including an emergency allocation. 7. 350 homeless adults and 42 homeless children were placed on the Coordinated Entry list. 163 people were placed in permanent housing off of the list.

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):
1974

e) Number of staff assigned to program (FTEs):
5.92

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

3rd & 4th bullet) As the lead agency for the TC Continuum of Care (CoC), HSP attends to the needs of the most vulnerable members of the community by coordinating a group of 30+ agencies and individuals who provide services and housing to those who are homeless or in danger of becoming homeless. As the lead agency, we write and submit the yearly grant that supports these services. Last year the Ithaca/Tompkins Continuum was awarded over \$213,000 in funding. We also collect all of the HUD required data and are the managers of the Coordinated Entry list where, during 2020, 391 homeless individuals were assessed for their vulnerability and 163 were housed off of the list. Liddy Bargar, our Director of Housing continues to bring together the outreach group that she gathered at the start of the pandemic to respond to the needs of those in the encampments continuing to coordinate providers, and funding to make sure those who were experiencing homelessness had the sanitation and PPE equipment necessary for their safety. In addition, the Housing Director is currently writing a grant for HUD funding that will provide much needed housing and supports for our homeless youth. We have also received funding to support a Landlord Liaison who is working with landlords to increase the number of housing units available for those who have Housing Choice vouchers. 7th bullet) HSP contributes to the long-term quality of the community by providing workshops and consulting for nonprofits. The workshops are designed to build agencies' capacity, train staff and boards, and provide best practices in areas that impact the ability of organizations to provide service. To help the individual agencies impacted by the pandemic crisis, HSP set up a program, funded by a consortium of local funders, to place free consultants with 20 agencies. The consultants worked with the agencies to plan for the financial and organizational impacts brought about by the shutdown.

8th bullet) HSP assists the central administrative services of agencies by providing staff support for nonprofit finance managers, executive directors, and board chairs to create a stable organizational environment through its consulting and workshops. HSP also provides opportunities for nonprofit staff to network, share information, and develop collaborations through the bi-monthly Homeless & Housing Task Force meetings, the Human Services Forums, and the Ithaca/Tompkins Continuum of Care Committee (CoC). HSP works with county funded agencies throughout the year including conducting the yearly review of agencies requesting County/City funding. In 2021 our citizen review committee screened applications from 19 agencies. The year-long review and monitoring process saves both time and money for the County and supports services that are essential to county residents. During the past year, HSP helped agencies connect with local funders to meet their pandemic related needs. HSP manages the Human Services Listserv with over 3,000 participants which is used by departments, agencies and community members.

Section 7 - Other Factors for Consideration

The Human Service Planning/HSC: 1) Serves as lead agency for the distribution of Emergency Food and Shelter Program (FEMA) funds. 2) Facilitates the process for the distribution of funding from the Social Service League of Ithaca foundation. 3) Brings together appropriate stakeholders to work on a diverse array of community-wide issues. HSP advocates for a comprehensive, coordinated human services system that meets the needs of individuals, government, and the private sector. 4) During the pandemic, HSC was able to quickly adapt to the needs of the community by administering various COVID related programs and funding streams for the benefit of TC residents, including: UW COVUD relief funds, food distribution, vaccine appointment registration, COVID testing transportation sign-ups, the Ithaca, Eviction/Displacement Defense Project, and the Emergency Rental Assistance Project. 5) HSC staff represent the Human Services Community on 33 separate planning groups and committees including the Tompkins County Planning Advisory Board, Ithaca Urban Renewal Governance Committee, CARS board, the Transportation Advisory Committee, Community Housing Development Fund, Funders Group, CHIP Steering Committee, TC Emergency Planning, LEAD Community Leadership Team, TC Coordinated Transportation Committee, tCNY Health Access Task Force, the United Way of Tompkins County Board and others.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA002

Program Name: 2-1-1/Information and Referral

Program Purpose: 2-1-1 Tompkins provides comprehensive community information and referral services to those who live and work in Tompkins County. 2-1-1 Tompkins is recognized as the primary source for help finding services and information to address issues of daily living. In addition to comprehensive information and referral services by phone, text message, chat, email, web, and in person, the program provides follow-up and advocacy services, quality assurance customer service surveys quarterly, community services presentations, and call center and data services for the not-for-profit and public sector network. All 2-1-1 Tompkins services are free to individuals, confidential, and focused on the needs of the person.

2-1-1 Tompkins serves as an important link in the health and human services system in Tompkins County, connecting individuals who are seeking support to resources and information that can help to meet their needs. 2-1-1 also supports other service providers by acting as a primary vehicle for widely disseminating accurate and up-to-date information. During the COVID-19 pandemic, 2-1-1 Tompkins has worked closely with a range of other partners to get critical information to community members or to enable them to access needed services. Examples over the last year include: continued support of the Tompkins County Health Department to assist individuals in receiving accurate and up-to-date information about COVID-related restrictions, services, and testing, helping County staff better focus on critical needs; serving as the county's designated vaccination helpline, assisting people to sign up for appointments or clinics, helping them navigate state and local registration processes, and answering questions about first and second doses, rescheduling, and more complex situations; working with the Tompkins County Department of Social Services to serve as the local assisting organization helping individuals to sign up for the state's Emergency Rental Assistance Program (ERAP), which provides financial payments for rental arrears and potentially future rent payments or utility arrears; participating closely with the Tompkins County COVID Food Task Force; and collaborating on the United Way of Tompkins County/2-1-1 COVID Response Program, which provides expanded supports for people with COVID-related job or economic losses. Over the first six months of 2021, 2-1-1 has fielded 16,163 requests, up nearly 48% over 2020 numbers and more than double pre-pandemic averages for the first half of the year (108% increase). Much of this sustained increase is due to the pandemic, testing or vaccination needs, and to increased community need resulting from the economic impacts of the crisis; we anticipate elevated need will continue. In 2021, 2-1-1 has expanded its housing focus, supporting the ERAP program described above, as well as the Ithaca Eviction/Displacement Defense Project, which is a privately grant-funded initiative providing information, resources, and financial assistance specifically tailored for renters in the City of Ithaca. Ongoing programming includes: * 2-1-1 Tompkins provides screening and scheduling services for the Alternatives Federal Credit Union Volunteer Income Tax Program (VITA), Health Planning Council Health Insurance Navigator Program, and Community Health Advocate Access to Health Services. * 2-1-1 takes requests for medical transportation for the volunteer organization FISH (Friends In Service Helping). 2-1-1 Specialists screen riders and transmit ride requests to FISH daily. Since 2018, 2-1-1 has been providing additional support to FISH including creating daily driver schedules, communicating with drivers, and other administrative assistance. For Medicaid beneficiaries with significant health needs, 2-1-1 brokers non-emergency transportation services for trips not covered by the Medicaid Transportation benefit. Eligible purposes include social service appointments, groceries after a hospital stay or medically-directed diet change, substance use recovery or support groups, and more. 2-1-1 also supports transportation information requests for the Cornell Cooperative Extension Way2Go Program. * Disaster Recovery Planning: 2-1-1 Tompkins participates in disaster recovery planning with Tompkins County Dept. of Emergency Response and emergency sub-groups focusing on people with disabilities and information management. A Memorandum of Understanding is in place defining the relationship between 2-1-1 and the Emergency Response department. * Gap Information: Data collected at 2-1-1 identifies met and unmet needs of residents and provides agencies, funding organizations, and legislators with a rational basis for decision making on current and emerging needs.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$159,720 **Total Program Cost:** \$504,370

Explain Cost: Total Program Cost supports general 2-1-1/Information and Referral operating expenses including salaries and fringe. Supports 7.46 FTEs, which includes a Call Center Manager, one FT Data Specialist, three FT and three PT Call Center Specialists (incl. Enterprise & ERAP work), portion of Director of Community Services position, and portions of three administrative staff. Total includes: Personnel Expenses \$447,050; Non-Personnel Expenses \$57,320. Includes \$60,000 for Over Target request for a FT Data Specialist.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$344,650

Explain Revenue: Non-County Revenue includes: Enterprise grant \$162,800; Portion of City of Ithaca and Town of Ithaca support \$13,600; Portion of TC ERAP grant \$13,750; FISH and STEHP \$37,000 (add Tompkins County grants); CDBG \$25,000; 2-1-1 NY \$27,000; Seven Valleys/Cortland \$20,000; Supports for Health \$15,000; VITA \$13,000;

Way2Go \$7,500; United Way \$10,000.

Net Local Cost to County: \$159,720 **Program Cost to County:** \$159,720
County Levy Portion. Includes \$60,000 for Over Target request for a FT Data Specialist.

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 17,637
In 2020, 2-1-1 fielded 17,637 requests for assistance (38% increase over 2019), including: 2,591 contacts related to COVID-19 testing, services, restrictions/shutdowns, reopening, and other concerns, 4,582 income tax-related inquiries, 1,975 transportation-related inquiries (including 781 related to transportation to COVID-19 testing sites), and other 1,759 health-or behavioral health-related calls. After March 2020, we estimate more than half of contacts, regardless of stated need, were related directly or indirectly to the COVID-19 pandemic. Income tax-related contacts include callers from Cortland County who are also served by the Tompkins County-based VITA program. Other Key Metric field shows 2020 contacts only from within Tompkins County, a 48% increase over 2019. 2-1-1 also serves residents of Cortland County, as well as people from outside the area seeking information about local services (for example, to support a family member living here).

Other Key Metric (description):

Other Key Metric (count or quantity): 14,648

d) How long has program existed? (# of years or start year): 1978 **e) Number of staff assigned to program (FTEs):** 7.46

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

* Reduces a significant, identifiable risk to the health and welfare of individuals or the community; Addresses a current problem that may otherwise result in higher social or financial costs in the future: 2-1-1 Tompkins services provide consumers with the information and referrals they need to address important concerns. Many consumers contact 2-1-1 as these needs arise, so 2-1-1 specialists are able to support them before the issues become more significant (and potentially more costly). All contacts with 2-1-1 are logged and summarized, allowing for these needs and risks to be identified and monitored at the community level. 2-1-1 enables community members to be efficiently connected to the services and supports they need, saving costs to other local human service and government agencies and more quickly serving these individuals and families. 2-1-1 specialists are also trained to dig deeper, when appropriate, to identify underlying factors that can be addressed. * Contributes to the prevention of risks to the long-term health and welfare of individuals and the community: Among other supports, 2-1-1 works with the Health Planning Council (a Human Services Coalition program) on both the Health Insurance Navigator and Community Health Advocate programs, assisting individuals with scheduling an appointment with a navigator to sign up for affordable insurance and providing more comprehensive assistance to callers with health-related needs, such as access to in-network doctors or dentists. * Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, and individuals with physical or mental health challenges): 2-1-1 receives many requests for assistance both on behalf of, and directly from, Tompkins County's most vulnerable populations. Through effective assessment, referral and, in some situations, follow-up and advocacy, 2-1-1 helps ensure a smoother transition to critical community services for those most in need. 2-1-1 maintains and continuously updates an online schedule and database of food and shelter resources. 2-1-1 is often the primary resource for people who need assistance navigating the complex social services network; those in need who have not yet connected to a helping organization or who fall through the cracks end up in the 2-1-1 center for assistance with these critical tasks. * Provides an enhanced quality of life to current residents of the community: 2-1-1 Tompkins provides easy access to trained community services specialists who help people assess their needs and provide information on and referrals to the most appropriate community services or recreation, educational, or cultural resources. In 2020, 2-1-1 Tompkins responded to nearly 18,000 requests for information on community services from County and regional residents by phone, text message, walk-in, email, or online chat. In addition, 2-1-1's searchable database assisted 7,974 unique visitors, resulting in

22,670 pages of program and service information shared with people seeking help. * Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition: The 2-1-1 database contains continually-updated information on community groups from political, environmental, and cultural organizations. Trained 2-1-1 Specialists prioritize informational needs and quickly retrieve relevant information from the database for inquirers. Local health and human service providers often report to 2-1-1 staff how they use the service. We identified more than 200 contacts last year from providers, calling on behalf of their clients or patients. * Maintains a high standard of governance, transparency, justice, and financial stewardship: 2-1-1 Tompkins is managed under the oversight of the Human Services Coalition, which is governed by a Board of Directors made up of leaders from Tompkins County's social service, government, and education sectors. HSC is a leading provider of technical assistance, capacity building, and best practices for the nonprofit sector in the county. 2-1-1 Tompkins shares information on its contacts, needs and unmet needs of consumers, and quality assurance with partners and the community.

Section 7 - Other Factors for Consideration

2-1-1 Tompkins/Information and Referral is available to all members of the community. In addition to phone, 2-1-1 Tompkins offers text messaging as an option for connecting with our trained specialists. Individuals can access 2-1-1 by texting 898211 (TXT211), connecting to a live specialist during business hours. 2-1-1 is committed to helping individuals reach assistance in the most comfortable manner, and text messaging provides an important option for today's community members who prefer to communicate in that medium. Text messaging even allows 2-1-1 to share referral information with traditional phone callers to ensure they have accurate details saved for future use. Online chat is also available via our website, 211tompkins.org. 2-1-1 has updated our online searchable database to be more optimized for mobile searches on phones and to provide better search suggestions. We often work with other partners to use 2-1-1 resource information or needs data rather than creating new databases. 2-1-1 continues to Screen individuals for STEHP (Solutions to End Homelessness Program), which provides housing case management for eligible individuals. We are a member of the 2-1-1 Finger Lakes network, which includes call centers in Bath and Rochester, NY. 2-1-1 Lifeline in Rochester provides our after-hours coverage, providing local residents with 24/7/365 access to 2-1-1. Call specialists in Rochester have access to our database and local programs. With our partnerships with 2-1-1 Finger Lakes and the 2-1-1 NY statewide system there are protocols in place for disaster-related coverage. All of the 2-1-1 call centers in this region of New York use the same database software; in the case of a disaster, we have the ability to share our data, such as shelter and food information, with the other 2-1-1 locations so that they can easily relay this crucial information to Tompkins county residents.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA003
Program Name: Health Planning Council

Program Purpose: The purpose/mission of the Health Planning Council (HPC) is to improve the health and well-being of Tompkins County residents by increasing access to quality health care services and supporting healthy lifestyles. HPC convenes stakeholders who impact or are impacted by health-related issues to promote collaborative problem-solving. By establishing neutral forums for sharing information, HPC ensures that community-wide input is part of the planning and problem-solving process. HPC hosts educational programs that are open to the public and cover emerging trends in health care, local programs, and health-related initiatives. During the 2020 calendar year public presentations included: * "Improving the Health of Tompkins County: A Look at the Community Health Improvement Plan" (53 Board members, staff and guests) * "Highlights of New York State's DSRIP Program in Tompkins County" (43 Board members, staff and guests) * "The Impact of the Covid-19 Pandemic on Mental Health" (27 Board members, staff and guests) * "What You Should Know About COVID-19: Where Are We Today" (150 participants) * "What You Should Do if You're Uninsured" (5 participants) HPC collaborates with many local agencies and organizations to address issues in the community. One of the long-standing programs launched by the Health Planning Council is Urgent Rx, a partnership programs that brings together United Way, Cayuga Medical Center, Ithaca Free Clinic, Southern Tier Aids Program Hub Services, REACH Clinic, Kinney Drugs, and Wegmans to help residents without insurance obtain prescription medicine. In 2020, the Green Street Pharmacy closed leaving the network of pharmacy providers. In 2020, we administered 171 Urgent Rx vouchers. HPC staffs the Long Term Care Committee, with member representatives from provider organizations, education, government, and community agencies across multiple sectors. This Committee serves as the Long Term Care Council for NY Connects, an information and referral program that serves older adults and individuals with disabilities of all ages. The Long Term Care Committee convened several workgroups during 2020 focusing on a range of topics: falls prevention promotion, home health aide career promotion, advanced care planning, caregiver services and simulation, next chapter online resources for retirees at Ithaca College, and the Tompkins County Age-Friendly Plan. HPC is one of the partners of the Age Friendly Center for Excellence initiative led by the County Office for the Aging. During the 2020 calendar year, public presentations included: * "Stress First Aid Tool Kit for Long Term Care Staff during the COVID-19 Pandemic Response" (20 attendees) * "Updates on NYS Budget changes and MLTC" (31 attendees) * "Synopsis of the Community Needs Assessment: Tompkins County Office for the Aging" (23 attendees) * "Telehealth Projects in Tompkins and the Southern Tier" (26 attendees)

Other Goals: HPC also administers the Health Insurance Navigators that offers one-on-one assistance to enroll adults and children into subsidized and private health insurance plans on the NYS Health Exchange, and the Community Health Advocates. The latter program helps consumers use their health insurance more effectively and assists with resolving billing issues. HPC administers the Rural Health Network which partners with health and human service agencies to identify and address needs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$65,550	Total Program Cost:	\$410,250
Explain Cost:	Total Program Cost includes general Health Planning Council operating expenses including salaries and fringe. This includes 5.09 FTEs including HPC Director, Community Health Advocates Coordinator, Navigator Coordinator, Community Health Outreach Coordinator, LTC Coordinator, portion of Director of Community Services position, and portion of three administrative positions. Total includes: Personnel Expenses \$365,000; Non-Personnel Expenses \$45,250.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$282,470
Explain Revenue:	Non-County Revenue includes: Portion of City of Ithaca support \$15,000; NYS THN \$92,770; Community Health Advocate/CHA \$55,000; Navigator \$90,000; Navigator Outreach \$8,000; Community Health Outreach/CHO \$1,000; TC COFA Long Term Care \$5,400; Other Grants \$15,300.		
Net Local Cost to County:	\$65,550	Program Cost to County:	\$65,550
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 3000
3000 served directly through programs. Since HPC's planning covers the health of the entire county, the entire county benefits from its work. 1. Health Insurance Navigation: For 2020, HPC helped 816 individuals and families with applying for health insurance. 2. Community Health Advocates: HPC facilitated 690 cases, resolving a variety of health service related issues and addressing 1,054 needs. 3. Urgent Rx. 171 vouchers were issued covering 272 prescription drugs for uninsured residents.

Other Key Metric (description):

Other Key Metric (count or quantity): above

d) How long has program existed? (# of years or start year): 1968 **e) Number of staff assigned to program (FTEs):** 5.09

Section 5 - Impact Assessment (check all impact statements that apply)

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- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

1. Reduces a significant, identifiable risk to the health and welfare of individuals or the community: (a) HPC improves access to health care, by helping people obtain health insurance. Staff also helps people with using their health insurance to obtain medical services. (b) Urgent Rx provides vouchers for free prescriptions to individuals without health insurance who present at Cayuga Medical Center's Emergency Department or Convenient Care Center, Ithaca Free Clinic, Reach and the STAP Hub for episodic conditions (i.e. pneumonia and other urgent medical needs). Helping people to implement their treatment plans keeps medical conditions from worsening and enables HPC to reach out to clients for advice about health insurance options or other programs in the community. 2. Contributes to the prevention of risks to the long-term health and welfare of individuals and the community (a) HPC promotes healthy communities and supports the Community Health Improvement Plan which prioritizes the prevention of chronic disease and the promotion of mental health and prevention of substance abuse. 3. Protects or attends to the needs of the most vulnerable members of the community (a) HPC participates in Care Compass Network, a provider system formed under a Medicaid Waiver issued by the Center for Medicare and Medicaid Services for New York State. It is providing community navigation and activation for Medicaid beneficiaries. (b) Health Insurance Navigator services help all TC residents and especially those most vulnerable, with considering their options in an unbiased way. HPC also helps seniors who are transitioning from Marketplace Medicaid to Medicare, and enrolling into programs to support costs. (c) Community Health Advocates - helps people to access and secure health care, (d) HPC initiated its Community Health Outreach Program targeting Medicaid members who may not be using services to optimize individual health. 4. Provides an enhanced quality of life to current residents - HPC's Long Term Care Committee is the Long Term Care Council for NY Connects, a required advisory group of the program that emphasizes a "No wrong door" policy for people with disabilities, and long term needs. 5. Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition - HPC is a member of the Workforce Development and Transition Team Committee which addresses emerging job positions and identifies themes related to new training needs. In 2020, this committee focused on the importance of the community health worker, providing value-based care, identifying workforce shortage and occupation gaps.

Section 7 - Other Factors for Consideration

Every Tompkins County resident benefits from HPC's work to enhance population health. HPC accomplishes this by bringing together stakeholders in a neutral forum to identify areas of need and find ways to address these needs through community collaborations. HPC is able to respond quickly to new grant opportunities that require the support of an existing coalition because its Advisory Board and Committee membership have broad representation from health care providers, community-based organizations, consumers, local government, advocacy groups, and consumers. HPC leverages its funding to bring in additional resources to the County. In 2020, HPC worked closely with its sister rural health programs from the Southern Tier and eastern counties under the State's DSRIP (Delivery Systems Reform Incentive Payment) Program. As DSRIP transformed the health care service delivery system and as related initiatives continue regionally, placing new demands on the County's workforce, HPC will fulfill its role as convener of local and regional partners to ensure that the pipeline prepares for an appropriate supply and mix of health care professionals. New York State's overall health care costs and per capita spending are among the highest in the nation, outpacing inflation and overall economic growth and impacting wages, employment, and the ability to fund other public services.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI001

Program Name: Administration/Operations

Program Purpose: To provide administrative oversight over the entire Soil and Water Conservation District including program evaluation, program budgeting, grant/contract administration, invoicing and purchasing, employee oversight, and continued operational management.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$336,083	Total Program Cost:	\$396,083
Explain Cost:	-100% of District Manager Salary -100% of Senior Account Clerk Salary -100% of SWCD Engineer Salary (adjusted mid 2020 to enter into private consultant contractual relationships) -20% of Resource Conservation Specialist Salary -10% of Natural Resource Program Specialist Salary -10% of Conservation Aide Salary -10% of Water Resource Engineer Salary -10% of Seasonal Worker Salary -Office, Contractual (i.e.-insurance) & Field Equipment Expenses (~\$80,000)		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$60,000
Explain Revenue:	-\$336,083 is the Districts Target Funding Request supported by the Budget. -NYS Reimbursement of expenses according to NYS District Law = \$60,000. The District needs to show at least \$120,000 of local expenses related to conservation work to be reimbursed the \$60,000		

Net Local Cost to County:	\$336,083	Program Cost to County:	\$336,083
Explain Net Local:	This is the Administrative and Operational Costs to Tompkins County for the District.		

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): The funding for the Administrative and operational expenses of the District allows for better usage of programmatic and grants funds to implement conservation throughout the County.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1942- District Formed	e) Number of staff assigned to program (FTEs): 2.6
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The District is governed by a 5 member Board of Directors and currently has a staff of 5 full time employees. The Administrative function of the District serves to enable the programmatic and grant implementation capacities of the District in a wide variety of natural resource related areas such as water quality, soil health, invasive species, and flood prevention.

Section 7 - Other Factors for Consideration

The District has been actively seeking a full-time engineer to hire in 2020. A lack of applicants led the District to open the search to a Statewide market in February/March. 1 applicant was considered, but ultimately rejected our offer of employment in late March. The COVID-19 pandemic then led to a loss of funding to the District from the County and we have responded by readjusting our budget and entering into separate contractual relationships with private consultants to provide the services needed by a full-time engineer. These contractual relationships will last indefinitely until economic situations improve and we can restore full funding for a full-time District Engineer.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI002

Program Name: Agricultural Environmental Management (AEM)

Program Purpose: Farmers have long been regarded as the original stewards of the land because a farm's livelihood directly depends on the health and vitality of the soil and water resources. AEM is designed to help farmers further protect those and other important natural resources. By participating in AEM, farmers can document their environmental stewardship and contribute to a positive image of agriculture in their communities. If a potential environmental concern is identified through the AEM assessment process, farmers can take steps to plan for and then implement an appropriate course of action through the AEM approach.

Other Goals: -Document environmental stewardship activities that farmers have already undertaken; -Implement Best Management Practices (BMPs) on farms consistent with the resources of each individual farm; -Help farmers understand and comply with existing and future environmental regulations; -Reduce farmers exposure to liability; -Increase the awareness of nonfarm community members of how agriculture benefits the environment and their communities, and how farmers are already working to protect natural resources; -Increase farmers awareness of how farm practices affect the environment on and off the farm; -Provide a one-stop-shopping service to farmers in terms of finding out about, applying for and meld together various local, state and federal assistance and incentive programs; -Use limited public program and financial resources efficiently by working on farms with the greatest potential for impacting the environment

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$65,000
Explain Cost:	covers 55% of a Program Specialists Salary and 25% of a Conservation Aides salary to implement the program along with associated mileage, fees, and overhead costs.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$65,000
Explain Revenue:	NYS provides the District up to \$65,000 in reimbursable funding for this program		
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:	This is a self-supported State funded program		

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): In our program year 15 (May 2019-December 2019) we completed inventories and assessments of conservation risk/opportunity on 18 farms, implemented 6 completed conservation projects and 5 ongoing conservation projects. We are currently in our Round 16 contract which will extend to December of 2021.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 15 **e) Number of staff assigned to program (FTEs):** 0.7

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The AEM assessment, planning and implementation process helps to target limited local, state and federal technical and financial resources to farms with the greatest potential for impacting the environment. The farmer is always the ultimate decision-maker in cooperation with members of local AEM teams and qualified private consultants which help to ensure that farm business objectives are met while also achieving local, state and federal environmental and water quality goals.

Section 7 - Other Factors for Consideration

Since watersheds do not respect municipal boundaries and farmers can/do affect multiple watersheds at times, this program is unique to be funded at a state level but implemented at a local and watershed level. Investments into this program benefit the local economy through wise business planning of farmers, lowered environmental remediation costs and a healthier environment.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI006

Program Name: Invasive Species - Hydrilla

Program Purpose: To provide educational, monitoring, implementation and invasive species control in the Cayuga Inlet, Fall Creek, Sixmile Creek, and Cascadilla Creek to eradicate the invasive plant Hydrilla. This serves to maintain the functional use of the Cayuga Inlet/ Cayuga Lake for tourism, recreation and commercial uses.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$150,000
Explain Cost: -22% of FTE salary -herbicide application costs -education/outreach costs

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$150,000
Explain Revenue: Revenue comes from reimbursement of funds through US Fish and Wildlife Service Grants and cooperative working agreements with the US Army Corps of Engineers.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: entire county

Other Key Metric (description): over 200 acres of waterbody eradicated of Hydrilla

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 9 years **e) Number of staff assigned to program (FTEs):** 0.2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

One of the most aggressive aquatic plants to invade North America, called hydrilla, was first detected in August 2011 in the Cayuga Inlet by a volunteer on board the Floating Classroom (the first spotting was in the Linderman Creek area of the Inlet). In a follow-up survey, Robert L. Johnson, a local plant expert with Cornell University and Racine-Johnson Aquatic Ecologists, located several areas of the Inlet with extensive populations of hydrilla. In August 2013, hydrilla was found in Fall Creek and in the shallow southeast corner of Cayuga Lake. If it is not contained, it is likely to spread into a vast network of interconnected water bodies in New York State and beyond, including the Great Lakes via its reproductive structures (tubers and turions). In order to eradicate this invasive weed the District has been working relentlessly to apply herbicide to the Cayuga Inlet and associated tributaries, and now Fall Creek. Without this effort, drastic negative consequences could result. This program has been funded solely by State and Federal grants with County assistance in 2012 of \$25,000.

Section 7 - Other Factors for Consideration

A shift in management of Hydrilla has taken place whereas DEC and Army Corps now lead the efforts on a lakewide scale.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI007

Program Name: Ag Value Assessment - Soil Group Worksheets

Program Purpose: To provide services to the public for delineating soils on agricultural land for taxable value assessment through the NYS Agriculture and Markets established rates and analyzed by the Tompkins County Assessment Department for program eligibility.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$4,000
Explain Cost:	5% (\$3,700) of Natural Resource Program Specialist and Conservation Aide Salary		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$4,000
Explain Revenue:	~\$4,000 Revenue generated from fees to landowners for worksheet completion.		

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 82 Farms

Other Key Metric (description): 82 worksheets completed in 2020. 3,218.80 acres mapped and submitted to Assessment Department for enrollment in tax reduction program.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): over 30 years	e) Number of staff assigned to program (FTEs): 0.05
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Section 5 - Impact Assessment (check all impact statements that apply)

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- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Completion of Soil Group Worksheets enables local residents to receive a reduced assessment and aids in the protection of agricultural land by reducing costly taxes for large land-based farmers.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI008

Program Name: Stormwater Technical Assistance Program

Program Purpose: To provide the County and all the Town's with professional services related to the Stormwater Phase 2 and Construction Disturbance Permits regulated by the NYSDEC.

Other Goals:

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$10,000
Explain Cost:	10% (\$10,000) of Resource Conservation Specialist Salary		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$10,000
Explain Revenue:	(\$10,000) in revenue from Stormwater Coalition services and Town Contracts		
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 5 Contracts with Town's and Stormwater Coalition were secured in 2019 to provide professional services in relation to soil erosion on construction sites.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 10 years **e) Number of staff assigned to program (FTEs):** 0.10

Section 5 - Impact Assessment (check all impact statements that apply)

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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Stormwater is defined as water from rain or melting snow that doesn't soak into the ground but runs off into waterways. It flows from rooftops, over paved areas and bare soil, and through sloped lawns while picking up a variety of materials on its way. The quality of runoff is affected by a variety of factors and depends on the season, local meteorology, geography and upon activities which lie in the path of the flow. As it flows, stormwater runoff collects and transports pollutants to surface waters. Although the amount of pollutants from a single residential, commercial, industrial or construction site may seem unimportant, the combined concentrations of contaminants threaten our lakes, rivers, wetlands and other water bodies. Pollution conveyed by stormwater degrades the quality of drinking water, damages fisheries and habitat of plants and animals that depend on clean water for survival. Pollutants carried by stormwater can also affect recreational uses of water bodies by making them unsafe for wading, swimming, boating and fishing. A Stormwater Coalition was formed in the County soon after the Phase 2 Stormwater Laws were enacted to encourage communication, education/outreach and support across jurisdictions of this new requirement on Municipal Separate Storm Sewer Systems (MS4) Regions, of which Tompkins County is part of. The Soil and Water District leads this organization and provides professional guidance to the members on the regulations of the various Stormwater

permits passed down from State and Federal agencies such as the EPA and DEC. Having 2 trained staff members as Certified Professionals in Erosion and Sediment Control makes them the go to agency for any Stormwater related question within the County. The District also provides 4 Hour Contractor Trainings to local Contractor's to bring them into compliance with the State regulations.

Section 7 - Other Factors for Consideration

Not only does the District provide services to the Stormwater Coalition, but it also provides direct services to Towns within Tompkins County to assist CEO's enforce the regulations mandated by the State and review Stormwater Pollution Prevention Plans (SWPPP's) developed by contractor's and local developers.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI011

Program Name: Water Quality Improvement in the Fingerlakes (part of FLOWPA)

Program Purpose: The Finger-Lakes Lake Ontario Watershed Protection Alliance (FLOWPA) program is funded to Soil and Water Conservation Districts within the watersheds of Lake Ontario and the Finger Lakes (which Tompkins is part of) to implement water quality improvement programs in each member county region. The Tompkins County FLOWPA program conducts water quality improvement projects related to Agricultural Best Management Practice Implementation, Stormwater Management, Water Quality Monitoring and Streambank Stabilization. This program is reviewed yearly by the Water Resources Council of Tompkins County to help set priorities for the program. The District also helps to offset some of its staff time through this funding source to shift it away from administrative expenses to the County.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$66,270
Explain Cost:	\$66,270 in expenses for program -10% FTE Salary -supplies and equipment for water quality improvement related projects		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$88,360
Explain Revenue:	\$88,360 in Revenue comes from NYS Environmental Protection Fund each year to the District.		
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 2 erosion and sediment control projects utilizing compost, 1 streambank project, 1 agricultural Best Management Practice project, 1 United State Geological Survey stream gauging station funded on Sixmile Creek (helps predict flooding and other valuable uses), over 30 samples collected for water quality monitoring in Cayuga Lake Watershed

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): over 20 years **e) Number of staff assigned to program (FTEs):** 0.10

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The FLOWPA program is funded through the NYS Environmental Protection Fund. 10% of a District Technician's salary is funded through this program to provide design and planning services for streambank stabilization projects and Ag BMP

installations. Money also goes to the volunteer effort of the Community Science Institute to conduct water quality monitoring in the Cayuga Lakes watershed. Funding for the United States Geological Survey (USGS) Gauging station's have also been funded through this program along with wetland and aquifer studies in the Towns of Dryden, Enfield, Newfield, Caroline and Ithaca. Much of this work contributes directly to the improvement of water quality which enhances the life of each and every Tompkins County resident.

Section 7 - Other Factors for Consideration

Much of the work of this program directly affects Harmful Algae Blooms and is mechanism that is used by the District to combat them.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI012

Program Name: Non-Agricultural Soil and Water Quality Improvement Project Implementation

Program Purpose: Obtaining funding from sources such as the NYSDEC Water Quality Improvement Program, Great Lakes Restoration Initiative Funding, Chesapeake Bay Funding, US Fish and Wildlife Service and other grant programs the District pursues Soil and Water Quality Improvement projects on non-agricultural lands. This includes roadside ditch maintenance/improvements, streambank stabilization projects, and stormwater control

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$756,000
Explain Cost:			-\$50,000 for 2020 portion of NYSDEC Water Quality Improvement Grant to hydroseed ditches -\$700,000 for NYSDEC Water Quality Improvement Grant to stabilize stream channels in the Cayuga Inlet -\$6,000 for NYS Soil and Water District Law Part B Funding to implement Best Management Practices throughout the County

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$756,000
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Explain Revenue:

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): -92,464 feet of roadside ditch hydro-seeded -1 educational pond space designed at the Groton Elementary School

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 20+ years	e) Number of staff assigned to program (FTEs): 1.25
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Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program seeks to improve, through various (non-county) funding mechanisms, the quality and quantity of our soil and water resources not affected by agricultural practices. By stabilizing soil and keeping water resources from running off the landscape during intense storms the District improves the health of Cayuga/Owasco Lake and the Chesapeake Bay. Reducing the risk of HABs in each of those waterbodies is also a major impact that affects all the items listed in this assessment.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Animal Control - SPCA

Section 1: Program Name, Purpose, Goals

Program Code: ANIM001

Program Name: Cat Spay/Neuter/Vaccination Program

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low

Program Purpose: income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval sign up for one of the SPCA's weekly Spay/Neuter Clinics.

New York State mandates that all cats are vaccinated against the spread of rabies (Public Health Law Section 2141). New York State has also established and implemented an animal population control program (Agriculture & Markets Article VII, Section 117-a). Neither of these programs addresses the free-roaming cat population present in every community. The Cat Spay/Neuter/Vaccination Program targets income-qualified residents and locations where large colonies of free-roaming cats are present. This program provides Tompkins County residents who wish to contribute to the solution of cat overpopulation and help to prevent the spread of rabies, but have limited resources, access to affordable veterinary services.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Discretionary

Section 3: Program Costs

County Budgeted Cost: \$32,726 **Total Program Cost:** \$155,338

Explain Cost:

Over the past ten years, the SPCA has Spayed/Neutered over 17,000 animals for members of our local community. The total program cost of the program is based on continuing to do a similar number of surgeries, approx 1800, in the upcoming year. The costs reflect salaries/wages, veterinary/surgical costs, application/mail expenses, and medical supplies associated with the S/N program. Additional costs such as overhead/facility are NOT included.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$113,689

Explain Revenue:

Revenue is comprised of fees collected from individuals using the program, private grants specifically awarded to support S/N programs, and individual donations to the program.

Net Local Cost to County: \$32,726 **Program Cost to County:** \$32,726

Explain Net Local:

Net Local is the SPCA's Tompkins County 2021 Fiscal Target and is included in the Revenue figure in the "Explain Revenue" field.

Section 4 - Key Program Metrics:

People Served: approx 1000 (dogs removed)

In 2019 the SPCA was able to service 2494 animals through this program. We Spayed/Neutered a total of 506 Dogs and 1988 cats. Of these cats, 236 were feral/free roaming. 996 of these cats were owned by members of the community who were unable to have their cat spayed/neutered without financial assistance from the SPCA. We administered a total of 2123 (an increase of 823 over 2018) rabies vaccines from 1/1/19-12/30/19.

Other Key Metric (description):

Other Key Metric (count or quantity): 2494

d) How long has program existed? (# of years or start year):
12

e) Number of staff assigned to program (FTEs):
1.5

Section 5 - Impact Assessment (check all impact statements that apply)

Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.

Reduces a significant, identifiable risk to the health and welfare of individuals or the community.

Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.

Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical/mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces a significant, identifiable risk to the health and welfare of individuals in the community: This program provides rabies vaccinations to well over a thousand cats each year thereby contributing to the reduced risk of the spread of rabies in Tompkins County. Rabies is a viral disease which almost always leads to death, unless treatment is provided soon after exposure. New York State frequently leads the nation in the number of rabid animals. Pet vaccination is important because vaccinated pets act as a barrier between wild animals and people to keep the rabies virus from spreading. While compliance with New York State mandated rabies vaccination can be monitored and enforced for dogs via the licensing system, there is no enforcement mechanism for cat vaccinations. Since many of the cats that access this program are feral/free-roaming and more likely to be exposed to rabid wildlife, this is an important public safety initiative. Provides an enhanced quality of life to current residents of the community: It is estimated that there are more than 40,000 "community cats" (feral and stray/free-roaming) in Tompkins County. Many residents have experienced bothersome behavior from community cats including cat fights during mating season, the use of gardens as litter boxes, and spraying of smelly urine. It is impossible to eliminate this population of cats: when community cats are removed from their habitat, others simply move in to take advantage of the resources that are present there (access to food and shelter). It is possible, however, to stabilize and ultimately reduce the population of community cats. The Trap-Neuter-Return component of this program helps the community by stabilizing the population of the feral colony and, over time, reducing it. At the same time, nuisance behaviors such as spraying, loud noise and fighting are largely eliminated and no more kittens are born. Yet, the benefit of natural rodent control is continued. At the same time fewer kittens are born and brought to the SPCA which allows for the Agency to serve more people and animals in need.

Section 7 - Other Factors for Consideration

The average cost of a spay/neuter surgery and rabies vaccine for a cat is \$80. The program serves approximately 1,700 publicly owned cats/depending on the year and level of grant funding at a direct veterinary cost of \$95,000-105,000. The balance of the program budget is allocated to staff time/salaries, medical equipment and supplies, and administration expenses (application materials, postage, forms and supplies). The County's support of this program is critical and accounts for more than 400 surgeries and rabies vaccinations for Tompkins County residents and their pets and community cats. There is no other low/no cost resource for community members that want to prevent litters of unwanted kittens. The success of this program is dependent on increasing the number of animals that are reached and on sustaining the program long term.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS001

Program Name: Finger Lakes Library System

Program Purpose: To expand and support library services for all residents of Tompkins County.

Other Goals: Encourage cooperation and coordination among all local libraries so they might offer more service to their communities than they would be able to alone.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$16,022 **Total Program Cost:** \$1,503,250
1,503,250 is the Finger Lakes Library Systems entire budget for service to 33 local libraries in a five county region.

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$1,487,228
Total revenue of \$1,503,250. Of this, 80% comes from NYS, 20% from Counties served, Friends of TCPL and other grant sources. We receive an additional \$13,398 from other counties, and currently receive no money from the Friends of the Tompkins County Public Library due to the pandemic.

Explain Revenue:

Net Local Cost to County: \$16,022 **Program Cost to County:** \$16,022

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 317,3002

Other Key Metric (description): Finger Lakes Library System serves a total population of 317,302 residents in five counties.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year):
Since 1958

e) Number of staff assigned to program (FTEs):
10.79

Section 5 - Impact Assessment (check all impact statements that apply)

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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Finger Lakes Library System utilizes County funding to provide services to support the cooperation and sharing of library resources and technology within the county. These services are traditionally the most important to the least advantaged members of our communities, especially in hard times. Tompkins County residents turn to their local libraries for essential information, access to the internet and online services, job searching etc. Residents also utilize our libraries for lifelong learning, recreational reading and as community gathering spaces for discussion and programs. County support assists the System in delivering services and support specifically to Tompkins County libraries and residents to strengthen local services

and reduce geographic barriers.

Section 7 - Other Factors for Consideration

Libraries have traditionally worked together to enhance the services they provide to their communities. They also work closely with other community agencies in cooperative programs. Libraries are extremely efficient and represent the ideals promoted by government in this regard. Tompkins County residents represent the largest use of library services in our System. More than 60% of Tompkins County residents have a library card. County funding offsets the costs Finger Lakes Library System incurs to provide the mechanism for resource sharing among the Tompkins County libraries. Delivery and technology provided by the System expand member library collections and patron access. The rising costs of operating expenses including the purchase and renovation of a new building for System headquarters, maintenance and fuel for delivery vans, increasing health and NYS Retirement benefits and materials have impacted the System and its services. It is critical for the System to remain funded at current levels to meet MOE requirements. A Maintenance of Effort (MOE) of local funding is required for all public library systems to be eligible for state aid under Education Law, Section 272 (1) (j) (1) and (2). Failure to meet the MOE triggers a 25% reduction of the library system's state aid.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS002

Program Name: Groton Public Library

Program Purpose: The Groton Public Library provides information access to all residents of Tompkins County.

Other Goals: The Library has become the youth center for our community as well as a space for the public. We provide free programs for all ages, health information, job seeker resources, technology classes, and free Internet.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$30,955 **Total Program Cost:** \$295,467

Explain Cost: \$295,467 is our total budget. Groton is currently finalizing a capital improvement expansion project for our library.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$264,512

Explain Revenue: 205,074 is received by tax levy; the remaining comes from grants, donations, etc.

Net Local Cost to County: \$30,955 **Program Cost to County:** \$30,955

Explain Net Local: Tompkins County share 30,955

Section 4 - Key Program Metrics:

People Served: 6,024 population

Other Key Metric (description): Total Registered Borrowers - 1,711; Circulated Items - 25,929; Program Attendance - 2,327 ; Library Visits - 15,999

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1896 **e) Number of staff assigned to program (FTEs):** 3.1

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Groton Public Library continues to provide free programming on healthy living, contributing to the prevention of risks to long term health and welfare of the members of the community. Groton is a food desert and the Library is helping to mitigate this serious issue. The Library started Healthy Tuesdays where we give away free produce and food to our community. And once a month we have a session about healthy living with either a presenter or a film. The Library has started a committee called Growing Groton that oversees the first community/comunal garden for the community. This garden will provide fresh produce for our seniors, and our low-income families in particular. The Library is also a pick-up spot for our local organic farms CSA (community supported agriculture). We continue to protect and attend to the needs of the most vulnerable in our community, the young, the elderly, the unemployed, by providing year round programs for our children; providing free educational programs for adults; providing books, materials, and free Internet access to everyone regardless of circumstances; providing large print books and audiobooks to the elderly; and our building is handicapped accessible including our restroom.

The Library is the only free place with air conditioning or heat in our rural community. The Library enhances and contributes to the quality of life and the community's cultural, social, and economic condition by providing our services for free thus allowing many the ability to educate themselves and providing exposure to the arts and entertainment which frees up resources for life's necessities. We maintain a high standard of governance, transparency, and stewardship by having open board meetings, a yearly budget voted on by the public, and constantly soliciting patron and community feedback on how to improve our Library. By continuing to provide these services, we are helping people get through these hard economic times while still being able to enjoy life and not be deprived of many of the services we take for granted. If we were unable to provide these services, many community members including children would have no internet access and no form of entertainment such as movies and programs as well as reduced exposure to reading. We also provide a safe environment for children to come when not at school.

Section 7 - Other Factors for Consideration

The Groton community remains a lower socioeconomic area, forcing many of our community members to sacrifice services in order to be able to afford necessities such as food. And even the cost and availability of fresh food is out of reach of many in the community. The Library is not only able to provide many of these services that our community must sacrifice and all for free but now we can provide a source of fresh and healthy food for all. And we assist many of our unemployed with their job searches and job applications. And many of our patrons are elderly and are unable to drive far making our location close and convenient. And we will get the books to the handicapped for free. The long-term consequences of elimination are, as stated above, a group of young people unable to reach their full potential as contributing members of society. Especially in Groton, many families are impoverished and this is their only opportunity to be exposed to reading, arts and entertainment, and free Internet access.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS003

Program Name: Lansing Library

Program Purpose:

The mission of the Lansing Community Library is to maintain and improve the quality of life for the citizens of the Lansing community by providing access to information, cultural resources and opportunities for personal enrichment. The Lansing Community Library will provide informational, educational and recreational reading for users for all ages. The Lansing Community Library will provide expertise and current technology for equal access to high quality library services, materials, personnel and facilities. The Lansing Community Library will always seek to have a dynamic dialogue with the residents of this area to ensure that it is addressing community needs.

Other Goals:

We provide free access to high speed internet, continuing education, ebooks with instruction, computer literacy classes, school readiness, storyhours, two Lego league teams, teen/tween. And adult books clubs, after school programs, exercise classes, writers groups, early literacy programs, speaker series, art openings. Our community rooms are constantly used by local nonprofit organizations, boy/girl scouts, tutors, school groups, Town of Lansing, sports coaches, and many more.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$30,955 **Total Program Cost:** \$261,502

Explain Cost:

\$261,502 is our total cost. Our funds are from the Town tax levy, county support, fundraising and grants.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$230,547

Explain Revenue:

\$230,547 is our total non-county revenue. We receive funds from property taxes and Tompkins County support which are used for operations. Programming and technology is funded by grants and fundraising. Town of Lansing tax was \$208,340

Net Local Cost to County: \$30,955 **Program Cost to County:** \$30,955

Explain Net Local:

Tompkins County share (\$30,955).

Section 4 - Key Program Metrics:

People Served: 3897

Other Key Metric (description):

a) 2,122 registered borrowers; 39,118 items circulated; 20,000 Library visits, 3,407 Program Attendance

Other Key Metric (count or quantity):

Annual circulation 62,200

d) How long has program existed? (# of years or start year):
14 years

e) Number of staff assigned to program (FTEs):
4

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Lansing Community Library (LCL) provides important library services to the greater Lansing community. We provide programs for school readiness, literacy, job searching, cultural awareness, and entertainment. Over half of Lansing does not have access to high speed internet and/or does not have a computer at home. This technological disadvantage accentuates the growing digital divide between the rural poor and the more affluent members of society. LCL also provides important exposure to books and digital resources to those who cannot afford these materials at home. LCL is the only community organization in Lansing that is open to all stratus of society. We provide volunteer opportunities to over 35 volunteers, from teens to senior citizens. LCL provides adult educational opportunities, computer literacy instruction for the elderly, and partner with other county organization to provide many extended education classes. Any reduction in funding will result in a cut is services to our needy rural community. We will be unable to be open as many hours and will have to reduce the number of extended education programs the library provides.

Section 7 - Other Factors for Consideration

Libraries are one of the few places where all members of society are welcome. Our rural libraries service the most unreserved in our population, and provide much needed access to new technology. We are on the front lines providing job search assistance, volunteer opportunities, and we bridge the reading gap for children over the summer. We provide a warm (or cool), friendly, welcoming place for every member of our community to meet, read, share, and learn. In addition, Tompkins County rural libraries rely heavily on the Finger Lakes Library System to provide interlibrary loan, technology support, professional development opportunities, and materials. LCL cannot provide effective library services without the support of a functioning system. We are leaders of our communities and many times the largest employers, outside of the schools. As leaders, our libraries should be adequately staffed with those staff paid a living wage. Our libraries can not afford to bring our staff up to a living wage without the assistance and commitment form the County.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS004
Program Name: Newfield Public Library
Program Purpose: Newfield Public Library provides equal access to a comprehensive collection of materials and services to meet the informational and recreational needs of the community.
Other Goals: The library conducts programs that are educational and recreational, provides an appealing community environment with meeting rooms and free wifi, maintains computers that are available to the community, and reading and viewing materials that fit the needs of the community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,955	Total Program Cost:	\$147,855
Explain Cost:	\$147,855 is Total Cost of 2021 budget		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$116,900
Explain Revenue:	\$116,900 is the total of non-county revenue, which includes town funding, school ballot, fund raisers, donations and all other receipts.		
Net Local Cost to County:	\$30,955	Program Cost to County:	\$30,955
Explain Net Local:	Tompkins County share 30,955		

Section 4 - Key Program Metrics:

People Served: 5,179
Other Key Metric (description): Registered Users - 992 Item Circulation - 17,097 Program Attendance - 2,529 Library Visits - 6,618
Other Key Metric (count or quantity):
d) How long has program existed? (# of years or start year): Since 1894 (121 years) **e) Number of staff assigned to program (FTEs):** 2.85

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

County funding for the Newfield Public Library has a large impact on this community. as with all libraries, we are the cornerstone of a strong democracy. This community uses the library for life-long learning, to conduct job searches, complete job applications and work, for research into economic, medical and political topics and for community meetings. The library contributes to the quality of life in this small, rural community, particularly in new technologies. Broadband internet is not widely available or affordable in Newfield so many residents visit the library for internet access in order to conduct the essential activities of everyday life.

Section 7 - Other Factors for Consideration

Libraries are unique entities whose services are not duplicated by any other organization. We serve patrons of all ethnicities, abilities and socioeconomic levels. Libraries exemplify many of the goals in the county legislature's mission statement. We strengthen families and communities, we enhance quality of life and we respect and protect individual freedom of expression and privacy. Other ways we fulfill the county's mission is by providing an organization where individual learning and growth opportunities abound. We also support art and culture by providing learning opportunities through programs and materials.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS005

Program Name: Southworth Library (Dryden)

Program Purpose: Our mission is to serve the greater Dryden area with free materials to read and view for educational and recreational use and as an informational resource. Our services are available to all, regardless of income level or educational background. We also provide additional services to help educate and assist our residents with their information needs, computer assistance, and are able to provide materials that they may be unable to retrieve for themselves through Interlibrary Services.

Other Goals: We provide free access to internet computers, assistance with their use and functions such as online job search and networking, direct assistance with informational needs and a community location for meetings and small gatherings. We provide the local community with arts and literature experiences through performers, reading programs, discussion series and films, and extra-curricular clubs. We also provide outreach programs to local Headstart, daycares, and to the local senior citizen residential facility.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,955	Total Program Cost:	\$219,970
Explain Cost:	\$219,970 projected 2021 budget included income from Tompkins county, Dryden village and town, village of Freeville, fund drive and endowment funds		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$189,015
Explain Revenue:	\$189,015 income from Dryden village and town, fund drive and endowment funds		
Net Local Cost to County:	\$30,955	Program Cost to County:	\$30,955
Explain Net Local:	County funding (\$30,955).		

Section 4 - Key Program Metrics:

People Served: 6066

Other Key Metric (description): 51,151 Items circulated; 22,532 visitors to the library; 4,145 program attendance, 3,400 registered borrowers

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 134 years **e) Number of staff assigned to program (FTEs):** 3.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Southworth Library provides literacy services to our community including children, the elderly, those with economic disadvantages and educational needs for all ages. We provide free computer and internet connectivity and assistance and help many people with their online employment needs. We have helped many residents with their tax and employment requirements which are now online and somewhat incomprehensible to many of them. Our services provide an enhanced quality of life for all

our residents through our free and easily accessible materials and can obtain materials from a five county area and beyond through inter-library loan. This is especially useful for those who cannot travel or choose not to because of rising fuel costs, time constraints or other factors. Our facility provides a safe place for gatherings, cultural events and small group meetings and has been a community center for Dryden for over 100 years. Our outreach services to the senior citizens and to those in daycare and Head Start facilities provide literacy services and events for those with physical or educational disadvantages. The library and library services have always been a critical factor in order to promote the advancement and diffusion of knowledge for all members of a community regardless of their socio-economic status or background. The Southworth Library provides resources for those families with pre-school children as their first literacy and pre-literacy exposure and training. We also provide cultural experiences through professional family performances which we are able to bring to the community through outside grant funding or our own programming budget. We regularly participate with the New York State Summer Reading initiative and through our own programming to provide family friendly, free entertainment, workshops, book clubs and classes for our local children, teens, adults and families. The Southworth Library operates as a chartered library within the New York State System and is run by a Board of Trustees in a frugal and fiscally conservative manner. Our services are further complemented as a member of the FingerLakes Library System.

Section 7 - Other Factors for Consideration

The Southworth Library, as a library committed to serving the rural area of the town of Dryden, provides literacy and computer services for those who need a local resource. Our convenient location and small environment provide library services and materials for many who would otherwise not utilize any at all. Our unique services maintain a level of cultural and educational literacy for our community as well as providing informational resources. We provide assistance with internet and computer access and inquiries for our local area and provide outreach for those who cannot come to the library. If the library services were not available or not as readily available through lack of funding, these areas would all suffer and the financial and cultural deficit would be evident. Many people rely exclusively on the use the library for job searching, online employment access as well as tax information and for their informational and technology needs.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS006

Program Name: Ulysses Philomathic Library

Program Purpose: The Ulysses Philomathic Library is an educational and cultural resource center which strives to meet the informational, creative and leisure needs of all community residents. To that end, the library will provide a broad collection of materials and access to a wide network of contemporary resources and media.

Other Goals: Provide free continuing education for all ages in the form of books, e-books with instruction, speakers series, computer and language classes, chair yoga sessions, weekly/bi-weekly early literacy storytimes, summer reading programs teen and tween programming, and book discussion/writing groups. The community uses the library for formal and informal meeting spaces for girl scouts, community chorus, community theater practice, garden clubs, school sports coaches' meetings, robotics, and many other non-profit group needs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$30,955 **Total Program Cost:** \$354,633

Explain Cost: Our total funding of \$354,633 comes from a tax levy, village, town and county support, association membership, grants, and other fundraising events.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$323,678

Explain Revenue: Total revenues non-county: \$323,678. All government funding supports personnel costs; membership sustains operations and maintenance; and grants allow programming.

Net Local Cost to County: \$30,955 **Program Cost to County:** \$30,955

Explain Net Local: Amount above represents County support (\$30,955).

Section 4 - Key Program Metrics:

People Served: 4,695

Other Key Metric (description): a) registered borrowers = 2,592 b) annual circulation = 41,850 c) program attendance = 1,125 d) annual library visits = 11,812

Other Key Metric (count or quantity): b) annual circulation 64,507

d) How long has program existed? (# of years or start year): 206 years **e) Number of staff assigned to program (FTEs):** 4.85

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

A reduction of funding would result in fewer open hours and reduced computer access, as well as potential lay-offs. We are unable to continue to offer more services for less funding. As our budget is small, even seemingly minor cuts have dramatic impact on the what we are able to offer our patrons. On the other hand, the money we receive is directly invested in the

education and well-being of our entire community. Our programs serve all ages for education, community meetings, job seeking, early literacy, tax support, homework help and more. The library was a resource 47,846 times for the community in 2014.

Section 7 - Other Factors for Consideration

Our library serves each sector of our community essentially and specifically. We offer rewarding volunteer opportunities for 112 people - seniors and students alike. We have hundreds of children who participate in library programming aged zero to teen. Our meeting rooms are consistently busy with groups, organizations, tutoring sessions, and other community projects. Our wi-fi and computers are used by dozens of people every day. Staff is available to help the many patrons who come seeking jobs, electronic media instruction, tax support, and health care information as well. As digital access to books grow our limited collection budgets are strained to provide content in these new formats and expanding platforms even with system support.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP001

Program Name: Amici House

TCAction provides decent, safe, affordable housing and supportive services to individuals and families 18-25 years of age, who are experiencing homelessness. TCAction Supportive Service staff; Supportive Housing Manager, Resident Program Coordinator, Supportive Housing Coordinators, and Resident Assistants encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs through an Individualized Service Plan. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation and skill building, as well as, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. The Resident Assistants provide a staff presence, monitor for lease compliance, and maintain the residence during non-traditional hours. Linking baseline support services to Head Start/Early Head Start program services provides safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment.

Program Purpose:

TCAction participates in the Continuum of Care Coordinated Entry System ensuring the program serves the most vulnerable in the community. TCAction's existing partnerships with St. Johns Emergency Shelter, The Advocacy Center, TC DSS Foster Care and Special Services Unit, Family and Children's Services and The Learning Web Youth Outreach Programs create strong referral systems for young individuals and families. There are written referral partnership agreements with these agencies as well. Amici House families are categorically eligible for enrollment in the Head Start and Early Head Start program based upon their homeless status upon moving into Amici House. The integration of Head Start and Early Head Start (HS/EHS) programming into the Amici House service delivery creates opportunities for educational research based child care for parents and children ages birth through 5 as well as program services for women through the developmental stages of their pregnancy. All pregnant women and families of age eligible children residing at the Amici House will benefit from participation in the year-round Classroom based or Home based programming that includes developmental, hearing, vision, speech screenings as well as resources to ensure a medical home and special services to mitigate developmental delays; often caused from traumas of experiencing homelessness. TCAction participates (also created and fostered) the Continuum of Care Community Wide Coordinated Assessment System All housing and service providers who receive funding from the U.S. Department of Housing and Urban Development (HUD) through the Continuum of Care (CoC) or Emergency Solutions Grants (ESG) are required to participate in the Coordinated Assessment System (CAS) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. Coordinated Assessment (also referred to as Coordinated Entry) system. The Coordinated Assessment system (CAT) is a proven national best practice and all housing and service providers in the county are encouraged to participate. When implemented effectively, coordinated assessment can minimize the time and frustration consumers who are in crisis may face when trying to access services. The objective of Amici House subsidized housing program is to support Residents in achieving goals that will result in increased self-sufficiency. TCAction staff work with Residents to design a plan that defines and identifies resources to achieve their goals. This plan is called a Program Participation Agreement. Within the first week of occupancy, Residents will create a Program Participation Agreement that will outline short term and long term goals as well as a commitment to participating in Amici House events. Amici House events include tenant meetings, training opportunities and group activities. Within 30 days of occupancy, Residents will be expected to implement their goal plan, defined in the agreement.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$34,864 **Total Program Cost:** \$479,793

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$444,929

Explain Revenue: Services and Operating Expenses NYS Empire State Supportive Housing Initiative (ESSHI) U.S. Department of Housing and Urban Development/Continuum of Care (HUD - COC)

Net Local Cost to County: \$34,864 **Program Cost to County:** \$34,864

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 35

Amici House is 23 enhanced studio apartments for 18-25 year old heads of households with or without children, experiencing homelessness. This Supportive Housing Program opened on January 29, 2019 and was filled immediately. Amici House was constructed as part of a project that included building a large Childcare Center (Five classrooms with staff offices and professional kitchen) which is adjacent to the residential supportive housing and on our main campus located at the end of Spencer Rd in the City of Ithaca.

Other Key Metric (description):

Other Key Metric (count or quantity): 23 units

d) How long has program existed? (# of years or start year):
2019

e) Number of staff assigned to program (FTEs):
5.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Providing decent, safe and affordable housing to an extremely vulnerable population in our community who might otherwise be living in unsafe/inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

TCAction programming includes: TCAction Supportive Service staff; Supportive Housing Manager, Supportive Housing Coordinators, Resident Assistants, and Resident Program Coordinator encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs through an Individualized Service Plan. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation and skill building, as well as, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. The Resident Assistants provide a staff presence, monitor for lease compliance, and maintain the residence during non-traditional hours. Linking baseline support services to Head Start/Early Head Start program services will provide safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list is used to fill vacancies at Amici House.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP003

Program Name: Chartwell House

Program Purpose: To provide supportive services and safe, decent affordable housing for men in recovery from substance abuse who are experiencing homelessness.

Other Goals: The program supports each resident to stabilize in housing while working on individual goals of education or employment. The support also includes promoting life skills and building a sense of community while learning how to be responsible tenants and neighbors.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$24,067 **Total Program Cost:** \$161,722

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$137,655

Explain Revenue: HUD-Continuum of Care Project Based Vouchers NYS Single Room Occupancy - Office of Temporary and Disability Assistance

Net Local Cost to County: \$24,067 **Program Cost to County:** \$24,067

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 12 IndividualsPeople

Other Key Metric (description): # of household units

Other Key Metric (count or quantity): 12 rooms

d) How long has program existed? (# of years or start year): 2000 **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Chartwell House is a supportive housing program that offers permanent housing for previously homeless, disabled men who are active in recovery from substance abuse. Chartwell House is made up of 12 SRO's (single room occupancy units) where Project Based Rental Assistance vouchers are attached, therefore providing long term affordability. Each resident is responsible for paying 30% of their monthly adjusted income towards rent, participating in house activities, and working towards individually selected goals. Supportive services focus on improving life skills, work force development, education and being a responsible tenant and neighbor. Several residents have pursued reunification with their children with our support. This program provides decent, safe and affordable housing to a very vulnerable population in our community who might otherwise be living in inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

This program provides men experiencing homelessness and disabled with stable, affordable housing and support services; both are vital for self sufficiency. Without this program's affordable housing and support, options would be extremely limited in Tompkins County. This program is a vital, stable link in our County's Homeless Continuum of Care. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES is the Chartwell House waiting list.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP004

Program Name: Corn Street Apartments

Program Purpose: To provide supportive services and safe, decent and affordable housing for young families experiencing homelessness.

Other Goals: This program offers support to young families to stabilize their housing, learn to be responsible tenants and neighbors, while working on goals related to parenting, education, employment and improving life skills. This program connects these families to Early Head Start and Head Start programming.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$26,264 **Total Program Cost:** \$145,460

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$119,196

Explain Revenue: HUD-COC / SHFYA / Project Based Vouchers

Net Local Cost to County: \$26,264 **Program Cost to County:** \$26,264

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 6 households

Other Key Metric (description): # of housing units

Other Key Metric (count or quantity): 6 units

d) How long has program existed? (# of years or start year): 2006 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Corn Street Apartments provide permanent, subsidized housing and supportive services for homeless families, targeting pregnant or parenting youth between the ages of 18 -25. Each family is supported with housing stabilization and Early Head Start/Head Start program opportunities. Supportive services focus on life skills, parenting, workforce development, education and being a responsible tenant and neighbor. The program offers six units of permanent housing which are subsidized by Project Based Rental Assistance to ensure long term affordability. The resident pays 30% of the household's monthly income towards rent and utilities. This program provides safe and affordable housing to a very vulnerable population in our community who might otherwise be living in inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

This program provides young families with housing and supportive services, both are vital for self sufficiency. This program is a vital, stable link in our County's Homeless Continuum of Care. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list is used to fill vacancies at The Corn Street Apartments.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP005

Program Name: Early Head Start

A federally funded program that enhances young children's physical, social, emotional and cognitive development from birth to three years of age and the enhancement of families as a child's first teacher.

Program Purpose: Additionally, program includes enrolling expectant families to support access to comprehensive health care and child development education prior to birth and during early months after birth supporting both the needs of the newborn and their families.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$72,397	Total Program Cost:	\$1,863,347
Explain Cost:	The Office of Head Start expects a local contribution to their generous dollars and we appreciate the support of the legislature.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,813,950
Explain Revenue:	U.S. Dept. of Health & Human Services		
Net Local Cost to County:	\$72,397	Program Cost to County:	\$73,397
Explain Net Local:	U.S. Dept. of Health & Human Services - Office of Head Start		

Section 4 - Key Program Metrics:

People Served: 152 children and families

Other Key Metric (description): Children and Families living at or below 100% of Federal Poverty line.80 class room 72 home based

Other Key Metric (count or quantity): 152 children and their families

d) How long has program existed? (# of years or start year): 11 years
e) Number of staff assigned to program (FTEs): 29

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Early Head Start was launched in 1995 to provide comprehensive child and family development services for low-income pregnant women and families with infants and toddlers, ages birth to three years. Early Head Start (EHS) programs were established to provide early, continuous, intensive child development and family support services on a year-round basis. Like Head Start, the program enhances children's physical, social, emotional, and cognitive development; skill development facilitating families efforts to fulfill parental roles; and supporting each families goals as they move toward self-sufficiency. The Advisory Committee for Services to Infants and Toddlers provided a set of principles to guide the creation of the Early Head Start program. They are designed to nurture healthy attachments between parent and child (and child and caregiver), emphasize a strength-based, relationship-centered approach to services, and encompass the full range of a family's needs

from pregnancy through a child's third birthday. These principals include: an emphasis on High Quality services which recognize the critical opportunity of EHS programs to positively impact children and families in the early years and beyond; Prevention and Promotion Activities that promote healthy development and recognize and address atypical development at the earliest stage possible; positive relationships and continuity fostering the critical importance of early attachments on healthy development in early childhood and beyond. Families are viewed as a child's first, and most important, relationship; parent involvement activities offer meaningful and strategic skill development as well as participation in developing program service delivery, advocacy and governance; Inclusion strategies that respect the unique developmental trajectories of young children in the context of a typical setting, including children with disabilities, are supported through individualized service plans that include cultural competence, acknowledging the profound role that culture plays in early development. Program delivery also recognizes and incorporates the influence of cultural values and beliefs that guide families' approaches to child development. Programs work within the context of home languages for all children and families implementing comprehensive, flexible and responsive services supporting children and families moving across various program options, meeting life situational demands. Transition planning supports family needs moving to Head Start as well as other community development programs. Community collaboration is essential to EHS program delivery, meeting the comprehensive needs of families. Our strong community partnerships support these expansive services to children and families enhancing child and family outcomes and goal attainment.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP008

Program Name: Head Start

Program Purpose: A federally funded program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to enrolled children ages 3 to 5 years and their families

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$53,836 **Total Program Cost:** \$2,155,390

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$2,101,554

Explain Revenue: Dept of Health and Human Services - Office of Head Start

Net Local Cost to County: \$53,836 **Program Cost to County:** \$53,836

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 198 total children and their families

Other Key Metric (description): Children and Families living at 100% of Federal Poverty line.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 54 years **e) Number of staff assigned to program (FTEs):** 51

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Head Start provides comprehensive child development services to economically disadvantaged children and families, with a special focus on helping preschoolers develop the early reading, math, science, social and language skills they need to be successful in school. Head Start engages parents in their children's learning and helps them in making progress towards their own educational, literacy and employment goals. Head Start's commitment to wellness embraces a comprehensive vision for health for children, families and staff. The objective is to ensure that, through collaboration among families, staff and health professionals, every child's health and developmental concerns are identified early; services are individualized and families are linked to ongoing sources of continuous accessible care to meet and address needs. Head Start provides children with a safe nurturing, engaging, enjoyable and secure learning environment, in order to help them gain the awareness and confidence necessary to succeed; skills essential for a success primary education. Each child is treated as an individual in an inclusive community that values, respects and responds to diversity. Program services include the delivery of two-thirds of the daily required nutrition of each child; food service delivery includes parent involvement and nutrition training opportunities. This

varied program opportunity and experience supports the continuum of children's growth and development which includes family engagement in both program activities as well as the individualized learning plan their child experiences. Head Start also supports families opportunities for growth and goal planning through identifying their own strengths, needs and interests and building their own solutions. Family Partners support families as they meet their these goals, nurture that development in the context of family and culture, expand the role of families as their children's educators and build their advocacy skills in their communities. The Head Start program serves families within the context of the community, collaborating with other agencies and groups to expand and ensure quality program delivery services. These collaborations also provide community members with opportunities to expand their education and workplace experiences through internships and volunteering. Head Start programming also provides for ongoing education, certification and training for staff to ensure meeting the changing needs of children and families as well as meeting staff professional development goals. Starting in program year 2014.2015, Tompkins Community Action Head Start programming provided 48 weeks of programming, expanding services by 10 weeks per year. In 2017 we opened three classrooms at the newly constructed 210 Hancock Street in the City of Ithaca named the Sally G. Dullea Center and in Sept of 2019 we opened five new classrooms, commercial training kitchen and offices in the Harriet Giannelis Childcare Center on our main campus at the end of Spencer Rd in the City of Ithaca adjacent to Amici House, a TCAAction Supportive Housing Program for young families.

Section 7 - Other Factors for Consideration

We share 58 children with our "Delegate", we delegate 58 children and monies to the Ithaca City School District (ICSD) and those Head Start children and their families receive Head Start programming in several elementary schools in the ICSD. We train and monitor the Delegate staff and programming as if it was ours.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP010

Program Name: Housing Choice Voucher Program (HCVP - Section 8)

Program Purpose: To provide eligible families and individuals with low incomes decent, safe and affordable housing.

Other Goals: Also provides services to voucher holders in the Family Self Sufficiency Program and a Home Ownership Option.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$622,230

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$622,230

Explain Revenue: HUD / NYS HCR

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 1120 Households

Other Key Metric (description): Households receiving subsidies at any moment in time

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1981 **e) Number of staff assigned to program (FTEs):** 6.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Housing Choice Voucher Program (HCVP) provides rental subsidies to approximately 1120 income-eligible individuals and families in Tompkins County. Participants pay between 30-40% of their monthly adjusted income towards their housing cost and the remainder is directly paid to the landlord. Yearly this program pays in excess of 10 million dollars to Tompkins County landlords. Staff provide support to assist in the location of housing and negotiation of rents to secure leases. Staff also perform health and safety inspections on each housing unit before rental assistance can begin and at least once per year thereafter. The Family Self Sufficiency (FSS) Program, a voluntary, five-year program open to HCVP participants that provides support, resources and networking opportunities focusing on employment and increased household income to build assets and reach their goal of self-sufficiency. The Home Ownership Option provides an opportunity for HCVP participants to purchase a home by converting the rental subsidy voucher to a home mortgage subsidy. Through individual saving plans, maintaining employment and securing a mortgage participants are able to use their share of housing costs toward mortgage payments. FSS staff provide participant support and resources in repairing poor credit, creating a savings plan and the steps to obtaining a mortgage.

Section 7 - Other Factors for Consideration

The HCVP is also administered by the Ithaca Housing Authority at a similar voucher portfolio; both programs run extensive waiting lists of up to 36 months based on the date of application. TCAction funding flows through the NYS Homes and Community Renewal and Ithaca Housing Authority's funding comes directly from U.S. Dept of Housing and Urban Development.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP013

Program Name: Primary School Family Support Program

Program Purpose: Provides support, resources, training opportunities and referrals to build strong school relationships for families with children entering kindergarten through second grade.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$85,751

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$85,751

Explain Revenue: NYS COPS / DSS pass through

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 75 families

Other Key Metric (description):

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 1998 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

We believe that the first and most important teacher in a child's life is the parent(s). Our program is designed to work with families, to help them identify their strengths and support them in areas they have identified as goals. PSFSP Family Partners uses a family development approach to: Form partnerships with each family; Provide information on needs of children; Provide information on home circumstances that affect children's school success; Assist families in assessing their strengths and areas for improvements; as well as developing and implementing plans for improvement; and enhancing learning and skills development for families throughout Tompkins County with children transitioning to kindergarten through the second grade. Family advocates provide support, resources and referrals to build strong school and parent/guardian relationships. TCAction's collaborative relationship with school officials serves to enhance the benefits of parent/teacher conferences and mediation on behalf of children. Advocates work directly with families through home visits, classroom observation, parent networking events and resource referrals.

Section 7 - Other Factors for Consideration

In their research on adolescent development, Peter Scales and Nancy Leffert note the following regarding parental support. Parental support has been associated with positive outcomes such as lower levels of substance abuse, delinquency, and early sexual intercourse, higher levels of academic performance and better mental health (Developmental Assets: A Synthesis of Scientific Research of Adolescent Development (Parent Involvement in School), 1999). They go on to say that support and involvement from parents has been associated, directly or indirectly with higher adolescent self-esteem, self-concept, academic self-concept, self-worth, positive feelings about self and perceived competence, more positive development of other psychosocial traits such as lower acceptance of unconventionality, less psychological stress, greater ego and identity development, less aggressive conflict resolution, greater pro-social values and moral reasoning, greater psycho/social competence, fewer eating disorders, high school engagement, motivation, aspirations, attendance, personal responsibility for achievement, higher grades and higher standardized test scores. Furthermore, they noted that almost the entire typically strong association between a family's socioeconomic status and children's academic achievement disappears when parent involvement enters the picture.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP015

Program Name: TCAction Initiatives and Community Outreach

Program Purpose: Connecting consumers to programs, services and community opportunities.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$182,616

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$182,616

Explain Revenue: Community Service Block Grant

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 3511 individuals

**Other Key Metric
(description):**

**Other Key Metric
(count or quantity):**

d) How long has program existed? (# of years or start year): 54 years **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction Initiatives fund professional staff to support 105 living wage positions, which includes professional development seminars and trainings. Information technology staff provides database collection and reporting data to ensure for community needs assessment, planning and meeting grant funding requirements. Our Client Intake System provides for single point of entry and links our consumers to agency wide programs and community resources. Funds support staff credentialing in critical areas such as: mandated reporting, first aid and CPR that enhance staff community service. These funds also develop and maintain frequent and accessible outreach material and community events.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP016

Program Name: TCAAction Food Pantry

Program Purpose: To provide vulnerable households with nutritious food and personal care items.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$53,344

Explain Cost:

County Budgeted Revenue: \$3,600 **Total Non-County Revenue:** \$46,744

Explain Revenue:

Hunger Prevention and Nutrition Assistance Program (HPNAP) Community Service Block Grant, NYS Dept. of State, Division of Community Services. Foundation requests, Community Donations: individuals, United Way, Friendship Donation Network, Food Distribution Network, fraternities and sororities of local colleges, we purchase food and personal care items, when available, from the Food Bank of the Southern Tier and US Post Office food drives to name a few donors.

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 1354

Other Key Metric (description): visits = food boxes (3-5 days of food)

Other Key Metric (count or quantity): 4062 visits

d) How long has program existed? (# of years or start year): 1980 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Households receive three to four days' worth of food and personal care items weekly. As we continue to offer delivery and pick up we added an online application so each household can select the items they would like. Households may choose foods based on family preferences and their dietary needs to reduce waste. Operating Schedule: Currently, we are taking no contact appointments through telephone for Tuesday, Weds and Thursdays, and folks pick up their pantry on the TCAAction loading dock. We offer delivery by referral for households with a disability or no transportation on Fridays.

Section 7 - Other Factors for Consideration

TCAction is a member of the Food Distribution Network of Tompkins County. We are one of three pantries in the County which does not have a residency requirement, other than the County of Tompkins. We are members of the Food Bank of the Southern Tier and participate in their strategic planning, grant review processes and legislative events.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP022

Program Name: Victory Garden

Program Purpose: To provide fresh, nutritious food and to introduce and support home gardening for consumers.

Other Goals:

Victory Garden Project distributes a variety of vegetable plant seedlings to approximately 125 households with low incomes to start their own home gardens. Each gardener has their choice of up to twenty vegetable plants and seeds. Families with limited or no garden space take home 5-gallon buckets filled with soil in order to grow a container garden. Young children are offered picture books to support positive growing experiences with their families. Two Intergenerational Gardening sites generally bring together the very young (Head Start 3-5 year olds with elders in their neighborhoods) to plant and tend vegetable gardens at the Child Care and Community Cafe in Groton, NY and at the Longview Head Start site in Ithaca, NY. This year we had no collaborations, due to social distancing and safety precautions. In addition, the TCAction Victory Garden donated to community gardens during the pandemic. All seedlings are grown and donated to TCAction by the Cornell University Horticulture Department under the leadership of Professor Neil Mattson.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$10,580

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$10,580

Explain Revenue: Community Service Block Grant

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 123

Other Key Metric (description): households with low incomes & community gardens

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2010 **e) Number of staff assigned to program (FTEs):** 0.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

In May, TCAction holds an Annual Victory Garden giveaway to over 120 households and project gardens for families and individuals with limited incomes. The results are amazing; returning gardeners become volunteers, and mentors, children are eating vegetables they've never eaten before and families are learning skills that last a lifetime. The program was designed to

assist households of modest means who are served by TCAction and who live in the cities, towns, villages and countryside of Tompkins County, particularly those experiencing persistent poverty. TCAction could never implement this program without the following partnerships: Doug Robinson who was instrumental in developing the foundation of the program; Neil Mattson and Kendra Hutchins and their team at Cornell University Horticulture Department who provides TCAction consumers with over 15,000 healthy vegetable seedlings and beneficial flowers. Lowes and Home Depot donate contractor buckets for container gardening; loyal and hardworking Cargill volunteers who have been part of this project; organizing plants, drilling seep holes in buckets, filling those buckets with composted soil, completing garden orders picked out by the consumers, for delivering plants to households with no transportation and to Early Head Start/Head Start sites.

Section 7 - Other Factors for Consideration

TCAction Victory Garden Program introduces new sustainability tools and methods that support household's efforts to improve the quality of their lives by growing their own foods. Hundreds of Tompkins County residents who have low incomes have learned about horticulture, sustainable gardening practices and the preparation of healthy meals using produce they have selected and grown in their gardens. The major goal of the program is to provide the initial seedlings and seeds necessary to start a family garden and to offer gardening coaching.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP024

Program Name: Magnolia House

Program Purpose: To provide safe, affordable, supportive housing to families with substance abuse disorders (and their children) who are experiencing homelessness.

This program offers support to a parent and child to stabilize in appropriate housing, maintain sobriety by supporting community connections, learn to be responsible tenants and neighbors, while working on goals related to parenting, education, employment and improving life skills. This program connects the families to TCAAction's Early Head Start and Head Start programming are integrated into the services provided to families.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$42,329 **Total Program Cost:** \$244,288

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$201,959

Explain Revenue: HUD-COC / SHFYA / Project Based Vouchers

Net Local Cost to County: \$42,329 **Program Cost to County:** \$42,329

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 14 households

Other Key Metric (description): number of housing units

Other Key Metric (count or quantity): 14

d) How long has program existed? (# of years or start year): 2014 **e) Number of staff assigned to program (FTEs):** 2

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Magnolia House provides permanent subsidized housing and supportive services for homeless parent in recovery and a child if appropriate. Each family is supported with housing stabilization and Early Head Start/ Head Start program opportunities. Supportive services focus on life skills, work force development, education and being a good tenant and neighbor. The program offers 14 units of permanent housing which are subsidized by Project Based Rental Assistance to ensure long term affordability. The resident family pays 30% of the household's monthly income towards rent.

Section 7 - Other Factors for Consideration

Magnolia House creates an affordable housing and supportive services option for a parent in recovery (and their child). This program is a vital, stable link in our County's Homeless Continuum of Care. In addition, we are in partnership with the TC and Ithaca City Court Diversion Programs, Family Treatment Court Team, Cayuga Addiction Recovery Services and Alcohol and Drug Council to provide comprehensive programming. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list is used to fill vacancies at Magnolia House.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP027

Program Name: Solutions to End Homelessness Program (STEHP)

Program Purpose: To provide financial assistance and supportive services to help households stabilize their housing and prevent eviction. This part of the program is for those who are imminently at risk of homelessness due to non-payment of rent.

Other Goals: The program supports housing stability and increasing employment income with an emphasis on learning to budget household resources to prevent future incidences of homelessness.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$442,607

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$442,607

Explain Revenue: NYS Funding / TCDSS Pass through

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 9 households

Other Key Metric (description): In 2020 our STEHP prevention program had very little activity due to the Federal and State Eviction Moratorium and COVID related rental assistance program initiatives.

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2011 **e) Number of staff assigned to program (FTEs):** 1.5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction, through our partnership with TC DSS, in the Solutions to End Homelessness Program (STEHP), provides intensive support for individuals and families who were at risk of homelessness with rental assistance and support services to prevent eviction. Our focus is to provide financial assistance and supportive services to help households stabilize their housing and prevent evictions due to non payment of rent. The goal of the program is to provide short term financial assistance to assist households with rent arrears, ongoing rent and security deposits. STEHP- prevention offers three months of rental assistance to help households stabilize and increase employment income. All units must pass a rent reasonableness test to make sure that the rent being charged is appropriate for the location, size and type of housing unit. Each household's income is re-certified every three months and their rent is limited to 30% of their monthly adjusted household income.

Section 7 - Other Factors for Consideration

This program provides support to households to achieve housing stability in safe and affordable housing. The program is a vital link in our County's Continuum of Care. The need for homeless prevention continues to grow as rent prices increase in Tompkins County and vacancy rates remain very low.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: EOCP011

Program Name: Tenant Based Rental Assistance

Program Purpose: To serve individuals and families with 30% AMI or less who chronically experience homelessness and are very hard to house (lack of references, difficult rental histories), to identify appropriate housing options, provide security deposits and ongoing rental assistance while providing intensive case management services.

Other Goals: Goal #1 in the City of Ithaca Consolidated Plan 2013-2019 is "Improve and Expand Affordable Housing Options: Increase total supply of affordable rental and homeowner units; support tenant based rental assistance, security deposit assistance, and homeowner purchase assistance to increase the affordability of existing units, support homeowner rehab and mini-repair; support residential accessibility improvements; and support the addition of new transitional and supportive housing units." TCA's TBRA Program will support the community goal of increasing the affordability of existing units by providing security deposit assistance and ongoing rental assistance. The program targets individuals and families with very low incomes experiencing homelessness which are listed as a priority population in the City of Ithaca Consolidated Plan 2013-2019.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$200,000

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$200,000

Explain Revenue: Source: NYS Homes and Community Renewal HOME (total 2 year grant is \$400,000)

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 24

Other Key Metric (description): 24 households experiencing homelessness

Other Key Metric (count or quantity):

d) How long has program existed? (# of years or start year): 2017 **e) Number of staff assigned to program (FTEs):** .5

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Additionally, the Ithaca/Tompkins Continuum of Care Ten Year Plan to End Homelessness supports the development of subsidy programs and increased housing opportunities for community members experiencing homelessness. As part of the CoC, our understanding of the homeless population in Tompkins County is directed by the data reflected in the information submitted as part of HUD's Annual Homeless Assessment Report (AHAR).

Section 7 - Other Factors for Consideration

The TBRA Program provides rental subsidy for a household on the Housing Choice Voucher Program (HCVP) waiting list to secure safe and affordable housing while waiting on the list. We expect that each TBRA participant will come to the top of the HCVP waiting list prior to the maximum assistance limit of twenty-four months. The Housing Specialist assists with the transition from TBRA to HCVP by assisting with the eligibility process and communicate with the owner to ensure the household maintains their unit through the transition period. TCAction has been a Local Administrator for the HCVP, in good standing, since 1981 through NYS Homes and Community Renewal making the delivery of a TBRA program straightforward and simple by replicating the current systems in place to determine eligibility via income and household certification; conduct Housing Quality Standards inspections and coordinate the appropriate follow up with owners. TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list would be the TBRA waiting list.

Program Impact Assessment

Department: Tompkins County Public Library

Section 1: Program Name, Purpose, Goals

Program Code: LIBR001

Program Name: Tompkins County Public Library

Tompkins County Public Library (TCPL) is an essential community organization as demonstrated by the continued use of the collections, information services, and virtual programming during the months of the pandemic when so many business and organizations were unable to be open. The library strives to meet and celebrate the aspirations of our community even during the most stressful of times. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL supports patrons' right to a library environment free of harassment and intimidation and views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission.

Program Purpose:

TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 as well as a robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through English learning computers, conversation sessions, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The

Other Goals:

well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition to the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting thirty-three libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community Reading Centers in Enfield, Danby and Caroline.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$3,603,972 **Total Program Cost:** \$4,306,327

Explain Cost:

Projected total 2021 Library operating budget is \$4,306,327. The County share of \$3,603,972 represents 84% of the total budget.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$702,355

Explain Revenue:

Projected other revenue totals \$702,355. The Library anticipates other funding to slowly return to previous levels.

Net Local Cost to County: \$3,603,972 **Program Cost to County:** \$3,603,972

Explain Net Local:

Tompkins County Public Library is grateful for Tompkins County support. The Library will continue to provide essential services to our community as resources allow.

Section 4 - Key Program Metrics:

People Served: 101,564

Other Key Metric (description):

Throughout the months of the pandemic, the Library sought creative ways to meet the needs of patrons. Solutions included increasing the collections of downloadable ebooks and audiobooks, moving programming to virtual platforms including Zoom, Google Meet, Facebook, etc. We continue to reach readers and new users through these services. The staff also created other new services to make sure our community had access to collection materials in all formats (DVD, Audio, books, etc.). Through the Curbside Delivery service, from November 30, 2020 through May 31, 2021, we checked out 26,748 items. With our scheduling specific "in-house" browsing and checkout days, we circulated 382,154 items and pulled nearly 88,000 hold requests. The staff checked in and shelved 233,125 items. We also continued our Books by Mail service for

homebound patrons. During the months of closure and reduced in-person services, Youth Services department offered 168 virtual programs, which had 2,205 Youtube views, 41,502 participants via programs on Facebook and from November 2020 - April 2021, created and distributed 474 "Take and Make" kits which are educational craft based kits for families., The Adult Services department, in early 2020, prior to the Covid shutdown, offered 150 programs with 1,420 attendees and during restrictions April - December 2020, offered 160 virtual programs, with 3,438 participating community members. The department answered 6,124 reference questions in 2020, in person, via telephone and electronically. As of May 2021, the department has offered 116 virtual programs with 3,719 participating and as the library gradually reopens, has answered 3,444 reference and directional questions. We expect these numbers to increase as the library reopens and welcomes the community to actively engage with their public library. One of the most creative new services that has proven to be extremely popular is the "Binge Bundle" where materials in all formats (movies, books, audiobooks, etc.) are collected on a chosen topic for adults, families or for children. Youth Services created 1,302 Binge Bundles for families and Adult Services created and distributed 217 Binge Bundles. As the library reopens, we expect the numbers of patrons using the collections and services to increase to that of previous years. Additionally, during the months of the pandemic, the library held the BW Community Room for necessary municipality needs including needed blood drives, County CPR/AED training, Ithaca City Civil Service testing, provided space for U.S. Census training as well as dedicated computer stations for the Census. The BW Community Room was also used for the Reimagining Public Safety Collaborative and also provided an internet station for those wishing to provide feedback. From December 2020 - April 2021, the library collaborated with Loaves and Fishes for the BW Community Room to be utilized for those needing meals and a warm respite from the winter. Both organizations partnered to create an effective space using all Covid safety and distancing measures with a total of 1,959 individuals visiting the offerings of Loaves and Fishes in the library. And in June 2021, the BW Community Room was used by TCHD for a pop-up Covid vaccine site while TCHD had a table in front of the library to offer health and vaccine information to the public.

**Other Key Metric
(count or quantity):**

d) How long has program existed? (# of years or start year):
Originally founded in 1864 by Ezra Cornell, the library became the Tompkins County Public Library in 1967.

e) Number of staff assigned to program (FTEs):
40.0 (includes OTR)

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCPL contributes to the well-being of our community by providing free and open access to services, resources, and programs that foster literacy, and support education, civic engagement, personal growth and community connections. We are an anchor institution for our community. The Library provides help with e-government resources like health care information and forms, census count completion, tax forms and instructions, helps to set up email accounts, find and use employment resources. For those returning to the workforce, improving work skills or taking classes, we offer services such as test proctoring and job skill assessments. For our growing international population, we have materials and databases in many languages for those seeking English as second language resources and offer a heavily used ESL program. We also offer adult literacy collections and ESL practice sessions. One of the most important mandates of public libraries is to support literacy and education. We have a number of programs in direct support including early childhood literacy story times, collaborations such as Kids Discover the Trail (with Ithaca City Schools and Trumansburg Schools), summer reading programs for all ages, and numerous other literacy programs. During the pandemic the library partnered with ICSD for the distribution of Summer Reading materials via school bus delivery. We also partnered with ICSD to be a return location for the district's text books and library books. We opened our return bins for their materials, of which there were many. During the regular year, pre and post pandemic, we offer one on one

tutorials as well as provide classroom instruction for visiting classes, camps and organizations. We offer adult based literacy materials and partner with TST BOCES and Tompkins Learning Partners for services. The physical collection has been and will return to being heavily used in-house, through interlibrary lending and through traditional circulation. We continue to see an increased use of e-books, online audiobooks, magazines and music. The reference librarians routinely help people with every type of device for reading and smartphone but also in basic instruction in how to use the devices. Pre and post Covid closures, the wireless service routinely reached maximum bandwidth every day. Even with the pandemic closures and restrictions in attendance and hours, there were more than 11,000 wireless sessions through TCPL's wireless service. In 2020, TCPL had 1.4 million online connections to the website, catalog, information sites, full text resources, digital collections, social media sites, downloadable books, audio books and music. As we reopen in 2021, there have been well over half a million online connections through May. The facility is heavily used during a regular year for reading, access to information and programs, tutoring and study with more than 400,000 visitors annually. During the pandemic, we allowed our WiFi to be accessible outside the library building and observed people sitting outside the library using their devices. The library is also a place for people in need in cold weather; we offer a warm place when many buildings are closed, and when there are heat warnings, the library is advertised as a cooling station for the public. As the world of information and technology continues a rapid transformation, one of the most important services we provide is equal and unbiased access to essential technology, increasingly online information and internet connectivity. In a struggling economy where even applications for entry level jobs must be filled out online, this is an important public service. Our Reference desk is increasingly focused on digital literacy. We continue to see the range of need from people who have no computer or no connectivity and those who have never had an email account, to people who need more sophisticated assistance, and those asking for help with their e-readers and smartphones. During the pandemic and economic downturn, TCPL lost not only funding but 15% loss of staff (6.27 FTE of 8 staff due to hiring freeze or retirements)

Section 7 - Other Factors for Consideration

Many in our community struggle to stretch every dollar; so they turn to the library to help them seek employment, access information and applications available only online. For that reason, and to provide greater social equity the library became fine free in 2019 and continues to analyze our programs and services toward removing access barriers. For many the cost for an internet connection is still higher than many can afford; though it remains an essential tool for all aspects of life. The Library which serves as a necessary hub and resource for other county departments and agencies as well as social services, arts, culture and education, is a social safety net for many of our most vulnerable citizens. Our main resource sharing is a sustainable initiative for the County, and the estimate by the Library/County Blue ribbon panel that we have a seven dollar return for every dollar invested remains an accurate picture of the Library's impact for everyone in the County we serve.

2022 Results Based Accountability

AN OVERVIEW OF THE TOMPKINS COUNTY PERFORMANCE MEASUREMENT INITIATIVE

This year's performance measurement initiative covers relevant information from both the Results Based Accountability™ (RBA) and Program Impact Assessment (PIA) processes. The COVID-19 pandemic has slowed the integration of RBA and PIA as one performance measurement system. In a normal year at this stage in RBA implementation, all departments would be expected to publish both RBA results and PIA linked information, but the impacts of the pandemic, along with additional factors, have made it so a hybrid report is the best method to accurately show changes in the performance measurement initiative.

Information that has originated from the RBA strategy includes the descriptive categories "What We Do, Who We Serve, How We Impact, and Program Purpose." These descriptions continue the line of thinking established by the RBA process during a year when data collection and turn the curve initiative have been delayed. This descriptive priority allows for departments to practice the fundamental actions of RBA while planning how to incorporate the impacts of COVID-19 into each department's goals.

To accurately use the information present in this report it is important to review the relationship between Results Base Accountability™ and Program Impact Assessments. The implementation of RBA allows for departments to track changes to factors in-house, and in the community, that might be otherwise missed when viewing a PIA. The PIA can continue to function as a clear link between county budgeted elements like costs, revenue, and FTEs, while not forcing departments to try and compile all their work into these categories. The amount of overlap between RBA and PIA depends on department's RBA goals. A department that has goals linked directly to financial activity will have an easier time transposing data from previous PIAs into the RBA system. RBA has been incorporated because it can allow for departments to make turn the curve initiatives that are not shown in the budget track.

A distinction from previous year's report is the removal of grouping departments. All county departments have been introduced to the RBA process, and have had experience with PIA's in previous years. Though departments have been staged to start using RBA at different times, all have had adequate time to begin using RBA strategies for data collection and analysis. Moving forward from this report, next year's publication will include a complete RBA and PIA from each department.

In addition to the changes made from last year, modifications are expected in both the PIA and RBA processes to increase readability. Setting more rigid classifications for the PIA's financial categories will help distinguish the different funding structures that exist across departments. The County Budgeted Revenue can especially carry different weight depending on how state and federal funds are incorporated into the PIA, as well as funding through grant blocks with unique funding actions. Another modification includes linking data collected in RBA's software (Clear Impact) to the County Website. This would allow year-round access beyond the current publications to both the legislature and public.

When moving forward with the Performance Measure Initiative, maintaining a balance between functional evaluation and accommodation of the unique challenges each department has will create effective progress in the County's efforts to improve.

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Sample Template

Department Name						
What We Do	What We do is exactly as it sounds, to be category to explain what the department literally does. The physical functions of different branches within the department can be specified here. Within this section each department is tasked with describing what work is done and how the department is structured to complete this work.					
Who We Serve	This category exists to list the customers, clients, and partners that interact with your department. Who we serve can be tied into the “Key Metric Description” of the PIA section as people served. It is also called out here, as it allows the department to describe who is influenced by the departmental work.					
How We Impact	How We Impact provides a space to explain what types of interactions occur between a department and those they serve. The impact component is a key measure in RBA as it allows the department to discuss what their goals are.					
Program Purpose	The program purpose is the departments mission statement. This statement encompasses all the work in the department which may go beyond the programs identified below.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
The program names have been established by funding areas and programmatic relationships.	The description of the item being measured. More information below.	The key metric count is the numerical value that aligns with its description.	* See Below	* See Below	* See Below	*
Program	Impact Assessment: Why do we do this?					
	Why we do this can be a space to “get into the weeds” on what aspects of your department does. By going in-depth about the unique actions each program does provides those who review this document the opportunity to best understand how the budgeted costs get transferred into effective work for the county.					

Key Metric Description

This category allows departments to define what unit of measurement accurately depicts the activity of the program. The most common example in the past has been people served, which can be a great measurement if said program has direct contact with Tompkins County Residents. If measuring number of people applies to a program(s) it is also vital to distinguish to what extent the program is serving people. A short statement explaining why people served applies will make that clear.

Another use for this category is providing context outside of people served. Other units of measurements can range from objects created/addressed like emails, to services provided like items repaired. The Key Metric Description category exists to allow for further clarity into what unit of measurement best depicts a departments activity.

County Budgeted Cost

The county budgeted cost is the value that has been set by the legislature for the previous year; an example of this is if the year is currently August of 2021, then this county budgeted cost is the value assigned from the adopted budget that occurred in 2020.

County Budgeted Revenue

Revenue under this category covers total funding received from state, federal and other agencies that reduce the costs to the county.

Local Share

Local Share is the final cost to the county that accounts for the actions and activities of the program as received in the previous year.

Of FTEs

The FTE (Full Time Equivalent) value is a unit of measure for an employee and their assigned workload during the previous year.

Impact Assessment: Why do we do this?

Why we do this is an opportunity to share a detailed description of what a department does. By going in-depth about the unique actions each program does the reader is provided with an opportunity to better understand how the budgeted costs get transferred into effective work for the county.

Airport, Ithaca/Tompkins Regional

What We Do	The airport offers a facility and staff that provide safe, reliable, and secure transportation to the flying public, either on commercial aircraft or general aviation. We maintain a safe and secure environment that meets all Federal Aviation Administration (FAA) and Transportation Security Administration (TSA) regulations.
Who We Serve	The airport serves the traveling public as part of our external customer base. Our internal customer base includes T-Hangar tenants, Airlines (American, Delta, and United, Rental Car companies (Avis/Budget and Hertz) East Hill Flying Club, Taughannock Aviation, Customs and Border Patrol, TSA, MidWest Air Traffic Control Tower, FAA, as well as the any vendors and contractors that help keep ITH operational.
How We Impact	The airport has a large impact on the local economy. We provide jobs as well as provide reliable transportation to local businesses, individuals, and students attending one of the local institutions.
Program Purpose	The two programs cover the types of operations offered at ITH. Commercial Airline Operations cover the regulations and mandates associated with commercial airline operations. Passengers and baggage that are screened by the TSA and operate of the airport terminal. General Aviation Operations covers the private and corporate operations out of ITH including the flight club (East Hill Flying Club) and our Fixed Base Operator – Taughannock Aviation which provides aircraft fueling services, charter operations and aircraft maintenance. This also covers the 32 t-hangars, which are rented by individuals that own their own aircraft. These programs are both very critical components of the airport and offer much needed services to the people that live in Tompkins and surrounding counties, as well as those traveling here to attend college, business relations, or visiting the local area.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Commercial Airline Operations	2020 Enplanements	33,231	\$ 2,245,896	\$ 2,245,896	-	11.5
General Aviation (Private and Corporate) Operations	2020 GA Aircraft Operations (visitors)	28,812	\$ 1,734,670	\$ 1,734,670	-	5.5

Program	Impact Assessment: Why do we do this?
Commercial Airline Operations	<p>Currently the airport contributes more than \$66.8 million annually to the local economy. The local business community, particularly the larger entities like Cornell University and Ithaca College, have stressed how vital it is to their wellbeing to have the availability of scheduled airline service in the community.</p> <p>Federal grant assurances require that airport owners accepting Airport Improvement Program (AIP) grants shall maintain the airport in an operational condition for at least 20 years after the last grant was accepted. Alternatively, they may cease operation of the airport upon the repayment to the FAA of such federal AIP grants. In terms of manpower allocated 11.5 FTEs would be sufficient for Commercial Airline Operations. However, Federal Regulations and Aircraft Rescue and Fire Fighting mandates would require 17 FTE's.</p>

<p>General Aviation (Private and Corporate) Operations</p>	<p>Currently the airport contributes more than \$66.8 million annually to the local economy. In addition to the pleasures of recreational flying, people increasingly use private and corporate aircraft in the conduct of business, to optimize the use of their increasingly scarce time. This is particularly true for alumni visiting Cornell and Ithaca College.</p> <p>Federal grant assurances require that airport owners accepting Airport Improvement Program (AIP) grants shall maintain the airport in an operational condition for at least 20 years after the last grant was accepted. Alternatively, they may cease operation of the airport upon the repayment to the FAA of such federal AIP grants. In terms of manpower allocated 5.5 FTEs would be sufficient for General Aviation Operations. However, for a complete airport operation without Commercial Airline Operations it would require 7.0 FTE's.</p>
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Assessment

What We Do	Provides the agency that oversees the assessment function in the county. Tompkins County is the only true countywide assessing unit in NY State.
Who We Serve	All municipalities within and all residents of Tompkins County. As well as all interested parties of real estate data regarding Tompkins County.
How We Impact	Timely full-valued measurements ensure an equitable distribution of the tax burden based upon the principle of the Ad valorem tax. This annual maintenance also ensures a higher bond rating for local taxing jurisdictions.
Program Purpose	Our main purpose is to produce valuations of all real property so that the local taxing jurisdictions have a basis to levy their real property taxes upon.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Real Property Inventory	Tax Roll Parcels Produced	80,000	\$ 243,005	\$53,510	\$189,494	1.50
Real Property Tax Exemption	Parcels Processed	8,000	\$ 113,269	\$113,269	\$113,269	1.50
Mapping Resources	Deeds	2,600	\$ 36,081	\$2,000	\$34,081	0.25
Valuation	Parcels	35,685	\$1,247,334	\$31,530	\$1,215,804	10.75

Program	Impact Assessment: Why do we do this?
Real Property Inventory	A County's Real Property Tax Service Agency function varies from county to county. The typical functions that are performed are: production of tax rolls/bill, corrections of errors, training/orientation of assessment staff, and maintenance of Real Property Info database. Without the production of tax rolls, the county/town/village/schools have nothing to levy their taxes upon. As the State of NY creates new and burdensome initiatives regarding the real property tax and how it will be used for things that it is not designed to be used for, more work will be placed upon this program area of the office. The School Tax Relief (STAR) Registration Program created a large increase of hours for this segment and the newly formed Property Tax Freeze will be an administrative nightmare
Real Property Tax Exemption	This program is essential to the function of an Assessment Unit. To receive state aid, one requirement is that at least 90% of all sales must be processed (average number of sales per year = 2,300). We are also required to mail all sales that involve someone's primary residence a STAR application. On a yearly basis, at least 5,000 renewal applications are mailed to the previous year's recipients. For 3,500 of these applications, the mailing of the application is mandatory while the remaining is only suggested.

Mapping Resources	<p>The tax map unit is charged with reading all real property legal descriptions and translating those documents into a tax map used exclusively for the levy of real property taxes. The use of these tax maps has expanded exponentially since they were digitized in 1998. The increased use of GIS has created uses for the tax maps for which they were never designed to be used for. Currently, we have an advanced tax mapping product. We have 1 tax map technician on staff and a Valuation Specialist who will spend 1/2 their time performing tax mapping work. This training will allow the Valuation Specialist to then bring GIS into the valuation process.</p>
Valuation	<p>There are many places in New York State that have not reassessed property since the Civil War. There is no mechanism in law to force a municipality to value property on an annual basis or at a uniform percentage of value. We currently assess all properties each year at 100% fair market value ensuring an equitable distribution of the tax burden. This valuation cycle has proven to be easily understandable and contributes positively to the county's bond rating.</p>

Assigned Counsel						
What We Do	Protect and preserve the legal rights of the clients, and to seek to ensure a fair process of treatment of the clients while they are in the legal system.					
Who We Serve	Clients who are deemed indigent for all criminal matters and family court matters mandated by statute					
How We Impact	<p>If clients do not see a lawyer in a timely fashion, their constitutional rights may be in jeopardy and defenses may be materially damaged. Research shows client outcomes are significantly better when defendants have access to an attorney at every critical stage of the process, including bail and first appearance.</p> <p>The long-term consequences of having a criminal record are severe. A criminal record jeopardizes future employment, affects the ability to obtain housing, and can carry a host of civil penalties. Given these consequences, it is imperative that defendants understand the full consequences they face before they plead guilty to offenses. Having access to an attorney is their best chance that this will happen.</p>					
Program Purpose	To assign legal counsel to clients who are deemed indigent for all criminal matters and family court matters mandated by statute.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Assigned Counsel	People who contacted the Assigned Counsel Program (including advice and ineligible applicants and references to available services if we do not cover the request).	1627	\$ 580,545	\$ 265,182	\$ 315,363	5.4
Mandated Attorney Fees	Cases assigned to an attorney	1277	\$ 1,248,016	\$ 189,353	\$ 1,058,663	-
Schuyler County Assigned Counsel Program	Cases assigned to an attorney in Schuyler County	189	\$87,207	\$ 87,207	-	0.6
Program	Impact Assessment: Why do we do this?					
Assigned Counsel	We provide legal counsel for our most vulnerable community members: poor, uneducated, mentally ill, chemically dependent, substance abusers, etc.					

<p>Mandated Attorney Fees</p>	<p>Individuals charged with crimes that could result in incarceration are constitutionally guaranteed counsel by a competent attorney paid by the government. In New York State, that mandate is delegated to counties. The Assigned Counsel program provides the administrative structure for this program. It maintains a list of approved "panel" attorneys who have been qualified to serve as an assigned counsel; works with judges to ensure an appropriate rotation of those attorneys and a matching of skills with the needs of a particular case; reviews the financial conditions of defendants to ensure they are eligible for an assigned attorney; reviews and pays bills submitted by attorneys; and applies for and manages state grants that support the program.</p>
<p>Schuyler County Assigned Counsel Program</p>	<p>Schuyler County requested we take over their conflicts for indigent legal services, with the Public Defender's Office being the primary program. Due to lawsuit with NYCLU.</p>

Board of Elections (BOE)

What We Do	The BOE executes and plans national, state, and local elections contests annually that vary in scale, expense, and public participation in even and odd calendar years.
Who We Serve	Clients - All residents of Tompkins County 18 and older. Partners - County Election Commissioners, Machine Technicians, and 300+ Election Day Inspectors
How We Impact	We perform the duties listed in the mission statement and create a space for fair elections.
Program Purpose	Our Mission Statement: We are a bi-partisan team of Voting and Election Specialists, charged with the preservation of citizen confidence in the democratic process and enhancement of voter participation in elections. Directed by the County Election Commissioners, our Deputies, Clerks, Machine Technicians, and 300+ Election Day Inspectors are fiscally accountable to Tompkins County Legislators, and are responsible under New York State Election Law for the following: <ul style="list-style-type: none"> • Voter eligibility, registration, and notification • Process and verify candidate petitions and documents • Assist candidates in understanding the steps needed to run for an elected office • Recruit, train, and assign Election Day Inspectors to conduct elections • Maintain, repair, and deploy Election Day equipment; and • Canvass, audit, and certify voting results

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Elections	People Served	60,000	\$ 941,237.00	\$ 85,246	\$ 832,844.00	8.00

Program	Impact Assessment: Why do we do this?
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Elections	Conduct/Certify Elections County-Wide (Village, Town, County, State, and National). Assist schools, fire districts, and the Ithaca Housing Authority with their Elections. Provide information to candidates running for office, including campaign finance and local party assistance. Poll site management, machine maintenance, and programming of ballots. Hire, train, and pay all election inspectors throughout the county. Also adapt to all changes to election laws.
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Tompkins County Administration

What We Do	County Administration, under leadership of the County Administrator, oversees and coordinates the operations of County government to successfully carry out the policies and procedures established by the County Legislature which are guided by the organizational values of Accountability, Equity, Integrity, and Respect.
Who We Serve	County Departments, The Tompkins County Legislature, Tompkins County, and our Regional Partners
How We Impact	County Administration operationalizes the policies and programs of the legislature.
Program Purpose	<p>Among its responsibilities, County Administration prepares preliminary and final budget documents, provides information to Legislators and departments to support decision-making, promotes equity and inclusion across County operations, policies, and programs, runs the County's compliance program, performs contract and risk management, and ensures that the public and media are well-informed on County issues.</p> <p>The County Administrator manages an annual budget of approximately \$200 million and oversees over 700 County employees in more than 30 departments, divisions, and offices. They work in concert to provide quality services, programs, and information to all of Tompkins County's residents.</p>

Program (Title of Area)	Key Metric Description (what are we measuring? In 2020)	Key Metric Count (quantity of measure in 2020)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
County Administration	Departments and Major Physical Services Divisions	30	\$ 453, 317	-	\$ 453,317	7.0

Program	Impact Assessment: Why do we do this?
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County Administration	<p>County Administration assures that policies and programs authorized by the County Legislature are delivered equitably, efficiently, and effectively by County departments and agencies in a consistent manner that aligns with our organizational values.</p> <p>County Administration provides central management to a relatively decentralized County organization by monitoring the performance of departments and agencies, promoting cross-departmental communication and collaboration, guiding equity-centered decision-making, and developing or administering systems such as the annual budget. Administration serves as a conduit of information from departments and agencies to the Legislature.</p> <p>County Administration houses a variety of functions which support the overall well-being of the organization and community, including performance management, diversity and equity, communications, risk management, contract development, county compliance, and much more.</p>
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County Attorney						
What We Do	The County Attorney's Office is the sole legal counsel for the Tompkins County Legislature and all County departments. We also handle prosecution of Juvenile Delinquents; PINS matters and adult support violations.					
Who We Serve	The County Attorney's Office provides Legal opinions and guidance to the Legislature, County departments and staff. Through the prosecution of Juvenile Delinquency cases, PINS matters and adult support violations the office is also serving the citizens of the County.					
How We Impact	A great deal of money is saved due to the in-house handling of these matters. Contracting out these duties would be very cost prohibitive and inefficient.					
Program Purpose	Provide legal representation and advice to the legislature and departments and to represent the County in court and other legal proceedings.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
County Attorney's Office	Departments and major physical service divisions served	26	\$ 676,355	\$ 83,080	\$ 593,275	2.34
Family Court Work by County Attorney's Office	JD and PINS petitions	126	\$ 308,409	\$ 6,500	\$ 301,909	0.66
Program	Impact Assessment: Why do we do this?					
County Attorney's Office	<p>The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, personnel issues and grievances, solid waste and Health Department matters, mental health cases, election matters, capital projects and County property transactions.</p> <p>Contracting these duties out to outside legal counsel would be very cost prohibitive and inefficient.</p>					
Family Court Work by County Attorney's Office	<p>In July 1983, New York State Legislature (NYS Family Court Act 254) mandated that the County Attorney's Office handle prosecution of juvenile delinquency cases and concurrently therewith pursuant to Office of Court Administration directive, persons in need of supervision cases, Article 3 and 7 cases in Family Court. The County Attorney must also, as counsel for county departments, handle violation cases regarding support violations for the Tompkins County Probation Department. The work undertaken by the County Attorney's Office in presenting juvenile matters in Family Court is one of the most important duties of the office. State Law is clear that these matters must be presented by the county attorney and cannot be delegated to or delivered by other agencies. There are many crucial factors to this, including holding juveniles accountable for their actions and maintaining public safety where youth are involved.</p>					

	<p>Equally as important is that this process supplies the vehicle by which the youth and family can access services, supports and supervision to modify the youth's behavior. Victims are an important user of our services. As mandated under NYS Rules of Court §129.3, the county attorney must keep victims apprised of their court case, including the victim's role, what they can expect from the court and the prosecution, the stages of the justice process, how the court can address the needs of the victim at sentencing/disposition, steps that can be taken to protect the victim including orders of protection, and appearance and release of the accused. Coordination of information between the schools, probation, the courts, victims, witnesses, and police agencies are critical to effectuate appropriate resolution of these matters. Another component of the family court work is the presentation of probation's violation petitions when adult payment of support is not made as directed by the court as a condition of probation. Payment of support is critical to the wellbeing of dependent children.</p>
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County Clerk

What We Do

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include:

notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings.

A County Clerk's office is required by law to exist in each county. We are hopeful that the future of this office will be "paper free," that is to say: we are in the process of scanning all our records to alleviate the necessity of building NEW buildings to house OLD records. Our office records have been scanned back to 1817 and are currently being incorporated into our electronic document management system.

We have been using our expertise and success at digitizing our records into our new records program. All staff have been cross-trained to aid with records projects and the Laserfiche software. This software will also be picking up the legal storage requirements for all new computer systems that the county implements in the future. ITS is ensuring that this requirement is met in any new technology projects being considered. We have also been working with individual departments and assisting with their specific records issues. Our vision is to eliminate paper and filing cabinets from all work sites; thereby allowing employees to work more efficiently and freeing up valuable office space for people not paper. The real estate market is doing well, and we have been insulated from the major fluctuations seen all over the country. Any cutting of this department affects our ability to assist our other departments (and all county departments' records management issues), grant writing, title searching and our other revenue streams. Some counties have immense backlogs of work, where the documents sit unprocessed and the checks un-cashed. We are proud to always have our work processed the day it is received, and the money gets deposited daily.

Who We Serve

County Residents, Legal Community, Financial institutions.

How We Impact

Program Purpose

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Central Records	County Departments	40+	\$ 66,313	-	\$ 66,313	1
County Clerk	Number of Documents	11,687	\$ 959,974	\$ 400,386	\$ 556,588	9
Records Management	County Departments	40+	\$ 9,000	\$ 11,000	\$ (2,000)	0
Program	Impact Assessment: Why do we do this?					
Central Records	The County Clerk's Office oversees the Inactive Records Center, the Records Department and Central Services. The Central Services Department handles the mail services for the County. Central Services handles all departmental mail through one centralized					

	location. Billing for these services is done monthly by department. The clerk also assists with the transporting of records between departments and the records center and digitizes documents when time is available.
County Clerk	The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk's office is required by law to exist in each county. We are hopeful that the future of this office will be "paper free," that is to say: we are in the process of scanning all our records to alleviate the necessity of building NEW buildings to house OLD records. Our office records have been scanned back to 1817 and are currently being incorporated into our electronic document management system.
Records Management	The Clerk's Office oversees the Inactive Records Center, the Records Department and Central Services. The Bunker houses paper records for the County and is currently implementing a digital records system (Laserfiche) for use throughout all departments.

County Legislature, Office to the

What We Do	<p>The Tompkins County Legislature is the elective governing body of the County. The elected County Legislators, when lawfully convened, constitute the legislative, appropriating, governing, and policy-determining body of Tompkins County.</p> <p>The Office of the Clerk of the Legislature provides support to the County Legislature through coordinating and facilitating the gathering, assembling, and processing of information that relates to issues being discussed or acted upon by the Legislature. The Office maintains the official records and actions of the Legislature and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law.</p>
Who We Serve	The Tompkins County Legislature serves the needs of county residents and communities.
How We Impact	The County Legislature helps to enhance the lives of its citizens with the programs it supports and as an arm of New York State government, the Tompkins County Legislature carries out the many services mandated by the state and federal governments.
Program Purpose	The mission of the Tompkins County Legislature is to collectively meet the needs of our residents and communities and to realize the Legislators' articulated vision. County government may perform those functions not provided as well by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the County's diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Tompkins County Legislature	People Served	101,564	\$ 470,926	-	\$ 470,926	14
Tompkins County Legislature, Clerk's Office	People Served	101,564	\$ 427,296	-	\$ 427,296	4

Program	Impact Assessment: Why do we do this?					
Tompkins County Legislature	The Tompkins County Legislature's mission is to "collectively meet the needs of our residents and communities and to realize the Legislators' articulated vision. County government will perform those functions not provided as well by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the County's diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support."					
Tompkins County Legislature, Clerk's Office	The Clerk coordinates and facilitates the gathering, assembling, and processing of information that relates to issues being discussed or acted upon by the Legislature. The Clerk maintains the official records and actions of the Legislature and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law. The Clerk's office strives to be a					

	<p>"paperless office" to the greatest extent possible. By taking advantage of new technologies, the office has been able to maintain existing staff levels with increasing responsibilities, while greatly improving the public's access to information. Program services provided include but are not limited to: oversight of meeting management program that provides public access to meeting materials and live web streaming of Legislature meetings, records management; public information; process and certify Legislative actions taken; support administratively the Legislature, its committees, and the Tompkins County Council of Governments; publish legal notices and publications; and process appointments for approximately 50 advisory boards, commissions, and councils.</p>
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District Attorney

What We Do	The Tompkins County District Attorney's Office is responsible for the promotion of public safety through the prosecution of criminal offenses defined under State law, committed within Tompkins County. The District Attorney's Office is committed to a progressive strategy of diverting individuals from the traditional prosecutorial model toward alternatives to incarceration focused on addressing the underlying individual needs that lead to involvement in the criminal justice system.
Who We Serve	All Tompkins County residents and non-residents who are present in Tompkins County for any reason.
How We Impact	Through an individualized review of each case to identify and address needs based upon substance abuse, mental health diagnoses, poverty, or other systemic factors, with the goal of providing accountability and justice for victims.
Program Purpose	Constitutionally mandated.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration of criminal cases	Success is completely subjective.	n/a	\$ 2,112,318	\$ 114,351	\$ 1,997,967	15.18

Program	Impact Assessment: Why do we do this?
	The use of statistics to determine success is not a meaningful assessment method. Because each case involves individual people (victim, defendant, their families, etc.), the definition of success may be different in every case. One case may take many hours of attorney time over the course of more than a year, after which the case may be dismissed, and this could be classified as a successful prosecution because the defendant maintained a long period of stability. The term "conviction rate" has been widely used over the years as a measure of the success of a DA's Office but is not a measure of success in Tompkins County based upon our public safety philosophy.

Department of Motor Vehicles

What We Do

Provide residents and businesses access to a convenient, efficient source for securing motor vehicle licenses.

We have been very successful at keeping local money local. We receive 12.7% on transactions conducted at our office. The NYSACC is currently working to get this retention rate increased to 25%. When individuals see a long line at DMV, they will conduct their business on-line, where we receive no money. We need to guarantee professional service with little or no wait time to keep our customers happy and keep them coming back.

Who We Serve

Drivers, Citizens, Family Members

How We Impact

Program Purpose

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Department of Motor Vehicles	-	-	\$ 687,480	\$ 800,000	\$ (112,520)	10.75

Program

Impact Assessment: Why do we do this?

Department of Motor Vehicles

The Clerk's Office maintains the Department of Motor Vehicles, which provides the convenience of a local center to serve the vehicle licensing and registration needs of the community. The addition of enforcement transactions and official plate issuance has eliminated the necessity of travel to a district office for residents requiring those services. We are expecting that the EDL (Enhanced Driver's License) will continue to be a popular substitute for the U.S. Passport. New York State has requested that we encourage our customers to participate in the organ donor program.

Emergency Response, Department of

What We Do	<p>The Department of Emergency Response (DoER) oversees countywide emergency dispatch and communications systems that allow residents to dial 9-1-1 to receive emergency medical, fire, police, or other emergency help from any phone within Tompkins County. The 9-1-1 system, using countywide interoperable communications and Computer-Aided Dispatch (CAD) systems, can locate callers' addresses and phone information while communicating with fire, police, and medical personnel in the field.</p> <p>The Department implements County Mutual Aid/Disaster Plans, which provide County fire, emergency medical, and other agency assistance when local services have exceeded their local equipment and personnel resources.</p> <p>In coordination with Tompkins-Cortland Community College (TC3), the Department provides training of emergency medical personnel. The Department also provides training for 18 fire departments through the Office of Fire Prevention and Control (OFPC) of New York State.</p>
Who We Serve	The Department of Emergency Response serves all the residents, business, First Responders, and visitors in Tompkins County.
How We Impact	The Department of Emergency Response, through its direct public facing services, positively impacts the emergency response system in Tompkins County by planning, mitigating, responding, and recovering for emergency and disasters.
Program Purpose	The Department of Emergency Response provides cohesive coordination of emergency services during day-to-day and large scale natural and manmade incidents, disasters, and emergencies.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
3410 Fire/Disaster Coordination	Population Served	102,180	\$ 3,065,279	\$ 195,172	\$ 2,870,107	30
3411 Emergency Communications	Population Served and Number of Calls	102,180; 130,251	\$ 1,934,062	\$ 1,429,731	\$ 504,331	1

Program	Impact Assessment: Why do we do this?
3410 Fire/Disaster Coordination	Coordination of fire, emergency medical services, and emergency management activities within the jurisdiction. Administration of state and federal training programs and compliance with the National Incident Management System; eligibility for a variety of federally and state- supported funding streams and grants rely upon this non-mandated program. All other FTEs are captured in this program.
3411 Emergency Communications	Provides the interoperable radio communications systems, E911 network systems, and related infrastructure for the receipt, transmission, and on-going voice and electronic communications between the public and emergency responders. Coordination of emergency resources at all levels of Tompkins County and local governments. 2020 includes 1 FTE, the E911 Specialist, responsible for maintenance of the county's E911 database. Dispatching operations for public safety. Provides tactical coordination and communications between dispatched responders and is the primary point of contact for emergency and non-emergency incidents in the county. *The decrease in call volume from 2019 (154,047) to 2020 (130,251) is speculated to be COVID related.

	<p>*It's important to note that there were 2 FTEs who were partially furloughed for 6 months during 2020. Additionally, much of the programmatic work was postponed or halted all together due to COVID. The EOC was also open within our office from March through the remainder of the year. Because of the nature of Emergency Services and 911, where many offices were work from home or closed, we were not. Our staff continued to work and be available for Responders, especially in working through alternative responses, and providing 24/7 911 answering and dispatching services.</p>
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Facilities (G4)	
What We Do	<p>The Facilities Department is responsible for maintaining all buildings and grounds owned by the County. The exceptions to this are the following: TC Airport, Crash Fire Rescue, Recycling and Material Management Collection Center, and Cell Tower properties. Maintenance is conducted by our facilities staff as well as by outside contractors and vendors.</p> <p>We provide customers with quality facilities and services consisting of the most efficient, cost effective, and timely methods available in planning, construction, operation, cleaning, and maintenance of the county's facilities.</p> <p>The Facilities Department is responsible for cleaning all buildings owned and maintained by the county except for the History Center. Cleaners are assigned to specific buildings and in those buildings that have multiple cleaning staff, they are further assigned to specific areas in the building. Cleaning staff are in buildings daily except for Sunday at the Library.</p> <p>As required by the County Charter, the Facilities Department is responsible for providing engineering advice on all matters related to County facilities and directs the development of designs for buildings and other related facilities and supervises the design and construction of all capital building projects.</p>
Who We Serve	Our customers are anyone that works in and uses county facilities. In the instance of capital projects, the customer is principally the County Legislature.
How We Impact	<p>The work order system is a tool utilized by the Facilities Department to help maintain our facilities but also allows county staff to participate in the process. We believe by giving staff this opportunity to submit work orders and follow-up on its progress helps to keep them engaged as an active partner in maintaining their facility</p> <p>Providing a clean work environment helps in maintaining the well-being of employees. In a workplace where litter and waste are disposed of correctly and surfaces are cleaned regularly, employees take fewer days of sick leave, which results in improved overall productivity.</p> <p>Capital projects typically contract design professional services and contractors. They are often public bid projects and must conform with NYS General Municipal Law. They are typically also for large financial commitments often exceeding one million dollars.</p>
Program Purpose	<p>Maintenance maintains the built environment in a clean and sanitary condition as required by the New York State Property Maintenance Code which is intended to provide minimum requirements to safeguard health and general welfare as they are affected by the occupancy and maintenance of structures and premises. It also contributes to maintaining the quality of the exterior environment by providing services that will enhance the appearance of the grounds of County facilities.</p> <p>A maintenance work order system serves many purposes:</p> <ul style="list-style-type: none"> • It standardizes maintenance workflow • Creates a uniform method of scheduling work • Designates staff to be assigned to complete the work • Creates a system of records for a variety of benefits.

A Capital Program involves projects that help maintain or improve a the County's asset and infrastructure.						
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration - Operations	Facilities	17	\$ 237,920	-	\$ 237,920	2.00
Capital Program Management Engineering/Construction Mgmt. Services	Facilities/Capital Projects	17	\$ 232,063	-	\$ 232,063	1.60
Cleaning Operations	Buildings	17	\$ 1,306,398	29,223.00	\$ 1,277,175	18.88
Code Compliance	Facilities/Capital Projects (18/3)	21	\$ 25,709	-	\$ 25,709	0.20
Debt Service Contribution	Buildings	1	\$ 52,000	-	\$ 52,000	Not Provided
Facilities Restoration	Facilities	17	\$ 1,400,000	-	\$ 1,400,000	(Use of Consultants & Contractors)
Facilities Maintenance/Repair	Facilities	17	\$ 1,442,150	\$ 13,057	\$ 1,429,093	9.50
Grounds Keeping/Landscaping	Facilities	12	\$ 3,320	-	\$ 3,320	0.63
Indoor Air Quality / Environmental Testing & Mitigation/ Workplace Safety	Facilities	17	\$ 13,521	-	\$ 13,521	0.1 + Consultants
Pest management	Facilities	17	\$ 5,462	-	\$ 5,462	Outsourced
Property Insurance	Properties	21	\$ 100,000	-	\$ 100,000	-
Rents	Properties	5	\$ 191,134	-	\$ 191,134	-
Snow & Ice Removal Operations	Facilities	17	\$ 19,433	-	\$ 19,433	0.2 + Overtime

Specialty Cleaning Operations	Facilities	17	-	-	-	Outsourced
Utilities	Facilities	17	\$ 742,000	-	\$ 742,000	-
Workplace Violence Prevention Control Measures Implementation	Facilities	17	\$ 13,521	-	\$ 13,521.00	0.1 and Consultants
Program	Impact Assessment: Why do we do this?					
Administration - Operations	This program provides the necessary administrative services to support all Facilities Department programs and allow them to be successful in delivering the required services and meeting all the various policies, codes, and regulations.					
Capital Program Management Engineering/Construction Mgmt. Services	As required by the County Charter, the Facilities Department is responsible for providing engineering advice on all matters related to County facilities and directs the development of designs for buildings and other related facilities and supervises the design and construction of all capital building projects. Prior to 2003 there were 4 staff dedicated to this program, however in 2004 after a restructuring that resulted in merging the Engineering and Buildings & Grounds Divisions to create the Facilities Department those positions were eliminated. The Director of Facilities provides engineering advice and oversight for this program and retains architectural and engineering consultants and in-house technical staff, as may be required, to carry out the necessary services of this program.					
Cleaning Operations	This program maintains the built environment in a clean and sanitary condition as required by the New York State Property Maintenance Code which is intended to provide minimum requirements to safeguard health and general welfare as they are affected by the occupancy and maintenance of structures and premises.					
Code Compliance	This program conducts periodic inspections to verify that County facilities are in compliance with New York State Building Codes and the Property Maintenance Code, and issues building permits for all new construction, alterations, and additions to County buildings.					
Debt Service Contribution	Allows for payment of debt service.					
Facilities Restoration	This program focuses on reducing the backlog of deferred maintenance and conducting scheduled building maintenance and repair by the effective use of resources to correct deficiencies on facilities in worse condition in order to prevent further and frequently accelerating deterioration, thereby reducing the probability of large unplanned expenditures in the future.					
Facilities Maintenance/Repair	This program maintains the County's facilities in good repair and structurally sound as required by the New York State Building Codes and Property Maintenance Code.					

Grounds Keeping/ Landscaping	This program contributes to maintaining the quality of the exterior environment by providing services that will enhance the appearance of the grounds of County facilities in keeping with the requirements of the New York State Property Maintenance Code.
Indoor Air Quality / Environmental Testing & Mitigation/ Workplace Safety	This program allows for the investigation, testing, and mitigation of indoor environmental and air quality complaints, and the investigation, assessment and mitigation of workplace safety hazards as required to safeguard the health and safety of building occupants.
Pest management	Allows for prompt extermination or removal of insects, rodents, and weeds, by processes not injurious to human health in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.
Property Insurance	Allows for payment of property and boiler insurance to limit exposure to the County in the event of accidental loss or damage, vandalism, or catastrophic loss or damage to County facilities and contents and boiler systems.
Rents	Allows for timely payment of rent for those County departments in leased space in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.
Snow & Ice Removal Operations	This program maintains sidewalks, walkways, driveways, and parking lots free from ice and snow as required by local law and the New York State Property Maintenance Code.
Specialty Cleaning Operations	This program contributes to maintaining the quality of the built environment by providing services that will prolong the service life and enhance the appearance of carpets, resilient floors, upholstered furniture, and exterior windows.
Utilities	Allows for payment of hydroelectric, electric, natural gas, water, water improvement taxes, and city sidewalk assessment bills for County facilities in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.
Workplace Violence Prevention Control Measures Implementation	This program provides for planning, design, and implementation of engineering control measures to eliminate or reduce workplace violence risk factors in County facilities in compliance with the New York State Workplace Violence Prevention Act for Public Employees. Measures implemented respond to recommendations from countywide Workplace Violence Prevention assessments.

Finance

What We Do	The Finance Department overall is charged with meeting the NYSGML that requires the County to maintain financial records in accordance with generally accepted accounting principles (GAAP) and submit various reports as required by governing and funding entities. The department is charged with receipts and custodial agent for all County taxes, fees, grants, and other County funds, and with helping to ensure public resources are expended for public purposes. Compliance with various federal/state regulations is keystone in the department operations. The department could be represented by four major areas: Treasury, Accounting, Purchasing, and Payroll.
Who We Serve	Because the financial transactions are woven into much of what the County does, those that are served by the Finance Department are widespread and far reaching. From receiving funds to preparing reports, from paying staff and vendors to processing bids and purchase orders, we touch all County departments, Legislature members, citizens, taxpayers, employees, vendors, agencies, service providers, our funding sources, and more!
How We Impact	Like “Who We Serve”, our Impact is broad reaching. From paying staff through payroll to receiving taxes in the door – our services impact and touch those that we serve in several ways including paying funds, receiving funds, reporting key financial information, handling bond issuances, and bidding major projects - we have a variety of Impacts from our work.
Program Purpose	The Finance Department’s program purpose is to serve the citizenry of Tompkins County ensuring appropriate controls over the receipts and expenditures of public funds.

Program	Key Metric Description (what are we measuring?)	2020 Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Accounting Services	Journal Entry Transactions	10,709	\$ 966,811	\$ 39,861	\$ 926,950	5.55
Treasury Services	# of Receipt Transactions Processed	7,075	\$ 379,168	\$ 280,105	\$ 99,063	3.65
Purchasing	# of Transactions (Purchase Orders)	396	\$ 130,944	\$ 29,254	\$ 101,690	2.00
Payroll & Benefit Management	# of checks (annual)	27,574	**	-	**	1.80

Program	Impact Assessment: Why do we do this?
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Accounting Services	County Charter, NYSGML require the maintenance of financial records in accordance with generally accepted accounting principles. Furthermore, the Chief Fiscal Officer is required to submit an annual report to NYS and coordinate an audit of such financial records. The department is responsible for assuring that all expenditures of public resources are for a valid public purpose.
Treasury Services	County Charter, NYSGML require the Chief Fiscal Officer to collect, have custody of, deposit, and disburse all fees and revenues necessary to support operations. The office is also responsible for enforcement of provisions of Real Property Tax Law.
Purchasing	Securing goods and services required for operations of County. This activity includes solicitation of quotations and formal bids as required by NYSGML. Promotes efficient use of county resources.
Payroll & Benefit Management	Accounting and fiscal management of payroll function. ** budget dollars are accounted for in the Accounting Services **

Health Department

<p>What We Do</p>	<p>The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy, and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business, and individuals. As a full-service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation, and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population-based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health-Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates. At 2020 year end the Health Department employed 65.5 FTEs focused on the response to the COVID-19 pandemic and provision of essential services.</p>
<p>Who We Serve</p>	<p>Customers – Residents and Visitors. Partners - Medical providers, DSS, Child Development Council, Cornell Cooperative Extension, Cayuga Medical Center, families, therapists, NYSDOH Bureau of Early Intervention, NYS Department of Environmental Conservation, Soil and Water Conservation District, regulated facilities, local colleges/university, human service agencies, other county departments, NYSDOH</p>
<p>How We Impact</p>	<p>TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status.</p>
<p>Program Purpose</p>	<p>Our mission is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy, and the provision of services.</p>

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration	People Served	114,500 (incl. on campus students)	\$658,236	\$336,911	\$321,325	See What We Do
Chronic Disease Prevention	-	-	\$504,466	\$291,580	\$212,886	See What We Do
Communicable Disease	People Served	114,500 (incl. on campus students)	\$4,063,371	\$2,448,963	\$1,614,408	See What We Do
Immunizations	-	-	\$73,951	\$45,482	\$28,469	See What We Do
Emergency Preparedness & Response	People Served	114,500 (incl. on campus students)	\$59,855	\$32,918	\$26,938	See What We Do
Injury Prevention & Control	-	-	\$257,145	\$105,670	\$106,474	See What We Do
Lead Poisoning Prevention	-	-	\$56,850	\$35,338	\$21,512	See What We Do
Community Environmental Health & Food Protection	People Served	114,500 (incl. on campus students)	\$360,232	\$254,723	\$105,509	See What We Do
Environmental Health Exposure Investigation, Assessment & Response	-	-	\$4,728	\$1,921	\$2,807	See What We Do
Water Supply Protection Programs	People Served	114,500 (incl. on campus students)	\$586,070	\$327,016	\$259,054	See What We Do
Family Health	-	-	\$102,551	\$72,346	\$30,205	See What We Do
Children with Special Care Needs	-	Preschool CSCN Early Intervention	\$4,710,435 \$1,039,861 \$388,326	\$2,908,272 \$370,401 \$238,606	\$1,802,163 \$669,460 \$149,720	See What We Do
Medical Examiner	-	-	\$260,474	\$2,916	\$257,558	Contracted Service

Program	Impact Assessment: Why do we do this?
Administration	Oversight of the entire department is essential to assure efficiency and compliance with rules and regulations and to monitor expenditures and revenues. In addition, Administration is responsible for planning to address needs of the community (Community Health Assessment, Community Health Improvement Plan). This program also oversees the Vital Records Office.
Chronic Disease Prevention	This program is responsible for engaging and mobilizing the community to make environmental, policy and organizational changes which are effective in supporting healthy behaviors. To address underlying causes of chronic diseases such as cardiovascular, diabetes and respiratory diseases including asthma and COPD. Promotes chronic disease prevention and self-management programs to healthcare providers, business, and targeted groups. To safeguard and improve the health of low-income women, infants and preschool children who are at nutritional risk by providing at no cost: healthy foods to supplement diets, information on healthy eating and promoting healthy lifestyles and referrals to health care.
Communicable Disease	Minimize impact to the community and protect public health through early identification of communicable disease; timely disease reporting by providers, hospitals, labs; send provider alerts on screening, testing and treatment; provide education to the public and/or affected persons regarding risk and prevention of disease. Rabies post exposure treatment. NYSDOH Public Health Law mandate. COVID-19 response included in this category. Significant impact in 2020.
Immunizations	Provision of routine childhood and adult immunizations to those who are uninsured or underinsured. Seasonal influenza vaccinations are offered on a limited basis to all ages. To respond to emergent illness and outbreaks such as measles and pertussis.
Emergency Preparedness & Response	This program establishes the common planning framework to build and enhance preparedness concepts to be implemented through interdisciplinary and multi-jurisdictional approaches across the county. To meet public health preparedness objectives including plans for large scale Points of Dispensing of stockpiled supplies, medications, etc. plans that prevent a direct, severe, and immediate threat to the health and welfare of the community.
Injury Prevention & Control	To promote healthy homes in target at-risk areas by preventing or minimizing indoor air pollution, residential fire deaths, lead poisoning, reducing exposure to second-hand tobacco smoke and to reduce hospitalizations due to asthma exacerbations by reducing triggers in the home. To promote a culture of safety and meet regulatory requirements from OSHA/PESH in county departments; provision of mandated training, respiratory fit testing, and audiometric screenings.
Lead Poisoning Prevention	Lead case management services are provided to those families identified with elevated lead levels in children (birth to 18 years). Services also include environmental assessment and blood lead testing.

Community Environmental Health & Food Protection	To ensure permitted facilities are constructed, maintained, inspected, and operated in a manner to eliminate illness, injury, and death. Facilities include food service establishments, mobile home parks, swimming pools and bathing beaches, children’s camps, hotels/motels, campgrounds, mass gatherings, fair grounds. Prevents or minimizes the sale of tobacco products to minors. Decreases exposure of residents and visitors to second-hand smoke by enforcing requirements prohibiting smoking in public buildings (restaurants, hotels, municipal buildings, etc.) Response to nuisance complaints.
Environmental Health Exposure Investigation, Assessment & Response	Responsible for responding to reports of chemical exposures by performing an environmental health assessment at the site of the incident; conduct a preliminary evaluation of health effects potentially attributable to chemicals within the municipalities’ jurisdiction.
Water Supply Protection Programs	To protect public health by preventing disease and illness due to inadequately treated sewage, to provide technical resources to residents with individual water systems and by ensuring public water systems provide potable drinking water in compliance with Part 5 of the NYS Sanitary Code and federal Safe Drinking Water Act. To enforce regulations for safe drinking water quality that result in the virtual absence of water borne disease outbreaks. Mandated by NYSDOH.
Family Health	To provide evidenced based home visits to families who are at risk for neglect or abuse, have been reported for maltreatment and involved with Family Treatment Court. Educate and support income eligible pregnant women to access early prenatal care to achieve a healthy birth outcome. Maternal child health preventive home visits serve identified at-risk women and children. Promotion of successful breastfeeding and promotion of healthy infant growth and development. Early identification of infant development delays and subsequent referrals to Early Intervention.
Children with Special Care Needs	Provides administrative support to seek reimbursement from the state and federal government to reduce cost to the County (Preschool and Early Intervention). Ensures regulatory oversight of the referral process, parent rights, services delivered, assistive technology and transition to the Preschool Special Education program. Staff provides service coordination for eligible families, ensures service delivery and timeliness, provides advocacy, monitors effectiveness of services, adjusts as needed, ensures communication with medical home. To ensure the child has adequate resources, appropriate service delivery and assistive technology to address developmental delays. These programs are mandated by state and federal regulations.
Medical Examiner	To oversee the process of forensic medical services to determine the cause of death through appropriate investigation and certification for unattended deaths. NYS mandate.

Highway Services						
What We Do	Provide a safe and efficient transportation system and accomplish day-to-day function of highway department and provide information to the Board.					
Who We Serve	All who travel the county's transportation system - State, Town, Municipalities, County Departments, and Contractors.					
How We Impact	Providing a safe and efficient transportation system to accomplish day-to-day functions.					
Program Purpose	Provide highway and bridge construction, maintenance, and emergency response services to ensure the safety, effectiveness, and efficiency of Tompkins County's Highway system.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
County Road Adm.	Employees	32 Full time 8 Seasonal	\$234,799	-	\$234,799	3
Maintenance of Roads	Miles of New Pavement, Miles of Chipseal	22.77 Miles of Paved 17.0 Miles of Chipseal	\$4,353,010	-	\$4,353,010	27
Bridge Maintenance	Flags Fixed	17 Flags	\$137,290	-	\$137,290	5
Snow & Ice Removal	lbs. of Salt Used	9,971.57 tons of salt	\$975,000	-	\$975,000	18
Traffic Control	Signs replaced due to compromised reflectivity, Striping Distance	140 Signs Replaced, -- 110.19 Miles of Centerline 219.48 Miles of Edgeline	\$184,868	-	\$184,868	3
Program	Impact Assessment: Why do we do this?					
County Road Adm.	Establish and ensure consistency in the professional management of County transportation system.					
Maintenance of Roads	Provide highway maintenance, emergency response services to ensure the safety, effectiveness, and efficiency of Tompkins County's Highway system.					

Bridge Maintenance	Provide bridge maintenance, emergency response services to ensure safety of traveling public crossing County's 109 bridges. Respond to safety flags initiated by bridge inspection personnel.
Snow & Ice Removal	New York State Highway Law dictates the removal of snow and ice from County Roads. Currently, Tompkins County does not have a clear roads policy, but the public has come to expect "clear roads".
Traffic Control	Tompkins County has approximately 302 miles of highway. There are 5,000± signs that are maintained. Pavement markings are maintained on all County roads.

Human Resources

<p>What We Do</p>	<p>The Tompkins County Human Resources Department administers the provisions of Civil Service for the County and all jurisdictions (civil divisions), in accordance with the NYS Constitution, NYS Civil Service Laws, and the Tompkins County Civil Service Rules. Our office administers the Merit System in New York State based on Article V, Section 6 of the NYS Constitution.</p> <p>The Human Resources Department administers all functions of the employee benefits program as well as leave management for Tompkins County employees in conjunction with the Greater Tompkins County Municipal Health Insurance Consortium.</p> <p>The Tompkins County Human Resources Department administers a comprehensive human resources program and provides expert guidance and support to the County Administration, Department Heads and Deputies, current and retired employees.</p>
<p>Who We Serve</p>	<p>The Human Resources Department provides Civil Service guidance and instruction to 54 County departments, 9 towns, 6 villages, 7 schools, and 5 special districts including a community college and Public Library.</p>
<p>How We Impact</p>	<p>The Human Resources Department ensures that appointments and promotions in the civil service of the County and all the civil divisions are made according to merit and fitness, to be ascertained, as far as practicable, by competitive examination.</p> <p>Our office works hard to make sure that employees are enrolled correctly in all health insurance plans that would benefit them as an employee. Great care is taken to ensure that HIPAA guidelines are followed and that employees receive answers to their questions in a timely manner.</p> <p>We are the coaches, mentors, record keepers, compliance regulators, policy administrators and supporters of county initiatives. Every department within Tompkins County is connected to the Human Resources Department beginning with recruitment, on-boarding, and throughout the employee’s lifecycle.</p>
<p>Program Purpose</p>	<p>The purpose of the Civil Service Administration and examinations is to fulfill a mandate from New York State Civil Service Law and to maintain the integrity of the testing process so that it is fair and equitable for all.</p> <p>The purpose of the Employee Benefits program is to ensure that all Tompkins County employees have access to the best health insurance, as well as all the other ancillary benefits provided by the County including prescription plans, dental and vision, flexible spending plans, HRA accounts, workers compensation, disability leave, NYS Retirement, and NYS Deferred Compensation.</p> <p>The purpose of the Tompkins County Human Resources department is to recruit, train and retain talented individuals to perform the work of the County. All employee records are maintained through our office and stored as per New York State guidelines.</p>

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Civil Service Administration	People Served	1,908	\$ 683,616	-	\$ 683,616	5
Human Resources	People Served	750	\$ 146,092	-	\$ 146,092	5
Program	Impact Assessment: Why do we do this?					
Civil Service Administration	<p>The Tompkins County Human Resources Department administers the provisions of NYS Civil Service for the County and all its jurisdictions therein (civil divisions), in accordance with the NYS Constitution, NYS Civil Service Laws, and the Tompkins County Civil Service Rules. The Department provides Civil Service guidance and instruction to 27 County departments, 9 towns, 6 villages, 7 schools, 5 special districts including the Soil & Water Conservation District, Tompkins County Community College (TC3), and Tompkins County Public Libraries. There are currently 1,908 classified positions in Tompkins County. The Department is responsible to ensure that appointments and promotions in the civil service of the County and all the civil divisions therein are made according to merit and fitness, to be ascertained, as far as practicable, by competitive examination. Activities of the Human Resources Department (Civil Service) performed include but are not limited to: Application review, appointments, Civil Service compliance, Civil Service training, compensation studies, eligible list maintenance, employment history (Roster Records), examinations, job postings, job specifications, municipal relations, payroll certification, personnel transactions, position classification, reductions in workforce (layoffs), and rules changes.</p>					
Human Resources	<p>The Tompkins County Human Resources Department administers a comprehensive human resources program and provides expert guidance and support to County Administration, Department Heads and Deputies, current, and retired employees. Key components of the Human Resources Department include providing excellent customer service to not only County employees and municipalities, but to the public as well. The Department remains focused on being a diverse and inclusive employer of choice. Activities of the Human Resources Department include but are not limited to: Affirmative action/EEOC/ADA, arbitration hearings, coaching/mentoring, contract interpretations, contract negotiations, disciplinary actions, employee discipline, employee orientation, employee recognition, employee training, grievances, labor law compliance/mandates, labor relations, management guidance, mediation, on-boarding, oversight of 4 collective bargaining agreements as well as management and confidential groups, personnel file maintenance (Roster Records), policy administration, recruitment, retention, succession planning, wage and salary administration, and workplace investigations. The Department's Employee Benefits/Leaves Program encompasses employee and retiree health insurance for the County, Tompkins County Public Library, and TC3. Services provided include Accruals, Affordable Care Act, deferred compensation, dental insurance, disability leave program for employees, Employee Assistance Program (EAP), flexible spending plans/HRA/VEBA, leaves of absence program, medical, NYS Retirement System, prescription plans, retirement, social security/Medicare, vision insurance, wellness, workers' compensation, and 207c. The Department also provides for staff development and training by offering funds for centralized training to Tompkins County employees through Smart Works, supervisory training (supervising for success), TC3.biz, TCOGG, and other trainings specific to departmental needs.</p>					

Human Rights, Office of

What We Do	The Tompkins County Office of Human Rights’ mission is to work towards the elimination of unlawful discrimination and develop and facilitate County-wide programs to increase awareness of human rights and social justice ideals.					
Who We Serve	The Tompkins County community at large.					
How We Impact	Dissemination of information regarding human rights to the public; authoring public statements on salient local issues with human rights impact/implications; networking with and collaborating with other County departments, local higher education institutions and local human services organizations to address human rights issues.					
Program Purpose	To advance justice, equity, diversity, and inclusion in Tompkins County; discourage discrimination; and promote civic good.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
TCOHR	Number of views for OHR programs on YouTube since June 2020	1544	\$ 297,890	-	\$ 297,890	2
Program	Impact Assessment: Why do we do this?					
TCOHR	To inform the public on human rights issues with local, regional, national, and international implications. The top four categories best explain the department.					

Information Technology Services

What We Do	The Tompkins County ITS Department provides for the management of core, mandated technology services and infrastructure to facilitate cost-effective information processing and telecommunications solutions to meet program objectives, technical mandates, and public service requirements for Tompkins County departments.
Who We Serve	Departments, Elected Officials, and the Citizens of Tompkins County
How We Impact	ITS provides implementation and support of technology requirements for most County Departments. Technology has become a critical factor for all County services. Without timely, centralized, and coordinated IT efforts all County Departments and citizens would be negatively impacted.
Program Purpose	Provide centralized IT project management and support for communications, networking, end user devices, security, applications, and GIS.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Planning, Implementation & Support	-	-	\$ 375,236	-	\$ 375,236	3
Email/Web/Internet	-	-	\$ 292,986	\$ 8,322	\$ 284,664	1.4
ITS Admin/Help Desk	-	-	\$ 188,165	-	\$ 188,165	1.8
Security & Compliance	-	-	\$ 158,712	-	\$ 158,712	1.2
Network/PC Support	-	-	\$ 372,001	\$ 11,586	\$ 360,415	2.25
Public Safety Support	-	-	\$ 118,487	-	\$ 118,487	.95
Geographic Information Systems	-	-	\$ 137,656	\$ 8,600	\$ 129,056	1.05
Telecommunications Support	-	-	\$ 131,873	\$ 33,120	\$ 98,753	.85

Program	Impact Assessment: Why do we do this?
Planning, Implementation & Support	<p>Related ITS services are responsible for the direction, coordination and project management of work involving most County enterprise software applications, including the integration of computer systems, software, and hardware necessary to deploy and manage these critical functions. In addition, ongoing daily efforts necessary to support, provide customization and configuration, and coordinate with software vendors comprise a large percentage of efforts for enterprise applications. This inventory continues to increase with an average of two new or upgrade projects each year based on local government and NYS agency requirements. ITS provides additional services related to business process analysis, grant writing, development of Request for Proposals, interdepartmental data system integration efforts and custom report and data analysis requests.</p>
Office 365/Web/Internet	<p>Tompkins County departments rely on Microsoft Office 365 (E-mail, Calendaring, Teams) as a primary form of communication and information exchange to improve their current business practices including remote email access, calendaring, and integration with other Tompkins County supported applications. ITS assists in the support and migration of an extensive web site (Tompkinscountyny.gov) which provides public information about County services, activities, and the local community. This Internet gateway is also designed to support the advancement of numerous Electronic-Government interactive applications serving specific populations to access public information and services. In addition, Internet Service Provider (ISP) contracts are managed to maintain these critical functions, including virtual meeting requirements and the support of the County's remote workforce. Web services has the potential to promote our County to prospective newcomers and visitors, educate the public on complex issues, and increase public input to elected officials. ITS also supports numerous network devices and systems which filter and monitor Internet activity, County employee use, and secure remote access to critical County and NYS supported systems.</p>
ITS Admin/Help Desk	<p>Planning, directing, and coordinating the work procedures and projects of information technologies programs and services as they relate to County functions and Departments. Functions include the management and oversight of the work orders, the development and enforcement of County IT policy, internal personnel support, project and contract management, communications, and financial management for the department.</p>
Security & Compliance	<p>Maintaining of federal and state regulations regarding the security and privacy of protected health information and other county confidential data. Responsible for the development of county ITS security policies and federal mandated health insurance portability and accountability (HIPAA) policies. Aid county departments to develop and review policies, procedures, and contract language for compliance with regulations. Provide oversight of the workforce education component of privacy and security policies and procedures.</p>
Network/PC Support	<p>Provide planning, design, implementation, and maintenance functions for the County network that supports access and IT systems for all 19 County facilities and responds to daily work orders and network management needs. Installation and maintenance of network equipment, hardware and software related telecommunications, networking, system integration, and data management implemented by the County. Activities include response to daily IT work orders, and the troubleshooting and correction of</p>

	networking, system backup, and application technical problems. Responsible for the direction, coordination, and project management of all activities related to the County's Wide Area Network (WAN), network integration with NYS Office of Technology and other local agencies, and maintenance of primary hardware and operating systems software. Daily work includes a variety of network hardware and software monitoring and analysis to implement appropriate configuration changes.
Public Safety Support	Today's professional and proactive law enforcement services require dedicated and integrated technology resources and support. This program serves as a multi-agency collaborative model for future data and technology shared service initiatives that can be applied throughout Tompkins County and promotes the establishment of standardized data management and reporting tools. The continued support of this program will sanction the firm foundation of collaboration toward better service, efficiency, and continued technology and information sharing throughout Tompkins County for public safety agencies. This includes coordination of Records Management Systems for local law enforcement agencies, the department of Emergency Response/Dispatch Center and the District Attorney's office.
Geographic Information Systems	GIS provides for the development, maintenance, implementation, and distribution of geographic data and mapping applications. The GIS Division also assists in the NYS mandated tax mapping program for the Assessment Department and provides direct support for the integration of the Computer Aided Dispatch mapping system and related address data. Systems are comprised of aerial photography, geographic spatial data, computing and software systems and web-based mapping services. Primary tasks include coordination with acquisition and development of data, project design, spatial data processing functions, and mapping products as well as responding to daily work orders, public inquiries, and data requests. GIS has recently deployed an address management system designed to allow all Tompkins County municipalities the ability to manage their respective address details from a centralized application.
Telecommunications Support	Programming and support services for the design, development, enhancement, and purchase of telecommunication systems, services, and contracts for all County facilities. Coordination and response to work orders involving County telephone systems and management of contracts and the monthly departmental distribution of costs associated with telephone usage.

Mental Health Services

What We Do	<p>The Tompkins County Mental Health Clinic: Offers open access walk in services, individual, family and group therapy for adults, children, youth & families; a Forensics program designed to meet the specialized treatment needs of justice involved clients; Psychiatric services to perform evaluations, support therapy, and provide ongoing medication management; and Crisis services which respond in a time of mental health emergencies within the community.</p> <p>Personalized Recovery Oriented Services (PROS) is a comprehensive recovery-oriented program for adults with severe and persistent mental illness. The main goal of the program is help people work on all aspects of their life – social, work, education, housing, finding purpose – when mental health or substance use creates barriers.</p>
Who We Serve	Individuals and families who work, reside, or study within Tompkins County.
How We Impact	TCMHS addresses mental health and co-occurring disorders with the desired client outcomes including improvement in overall quality of life, a decrease in hospitalizations, and movement towards goals.
Program Purpose	Our mission is to build a healthy, equitable community in Tompkins County by addressing the root causes of health disparities and integrating mental, physical, and environmental health. We envision a future where every person in Tompkins County can achieve wellness.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost (2020)	County Budgeted Revenue (2020)	Local Share (Actual)	# FTES
Clinic	People Served	2443	\$ 4,799,988	\$ 3,824,489	\$ 123,133	30
PROS Personal Recovery Oriented Services	People Served	156	\$ 768,194	\$ 504,000	\$ 177,532	6
Health Homes	People Served	195	\$ 1,137,769	\$ 806,880	\$ (4,901.00)	8

Program	Impact Assessment: Why do we do this?
Clinic	<p>Tompkins County Mental Health Clinic is an article 31 New York State Office of Mental Health (OMH) licensed clinic offering multiple types of therapy.</p> <p>Adult Therapy: Adult Therapy offers treatment to adults with a mental health diagnosis. Each client is paired up with a social worker and with a prescriber when medication therapy is appropriate. A person-centered treatment plan is collaboratively developed with everyone, outlining specific goals and objectives that address individual treatment needs. Forms of evidence-based treatment are offered, such as Motivational Interviewing, Cognitive Behavioral Therapy, and Dialectical Behavioral Therapy, in both individual and group settings.</p> <p>Children & Youth Therapy: Children and youth under 25 years of age are offered similar types of therapy, both within local schools</p>

	<p>and at TCMH’s downtown building.</p> <p>Medication Therapy: Clients are prescribed medication by a psychiatrist or psychiatric nurse practitioner and have registered nurse support. Long-acting injectable and Clozaril are offered to clients with a severe mental illness who have not been successful with medication adherence.</p> <p>Forensic Therapy: Forensic Therapy provides treatment for sex-offenders, domestic violence offenders, clients mandated by anger management, clients on probation, and clients on parole. Forensic Therapy also provides crisis services for people in the community who may need immediate help. This includes Emergency Outreach Service (EOS), Mobile Crisis Team (MCT), and Critical Incident Negotiation Team (CINT).</p> <p>Integrated Substance Use Disorder Therapy: TCMHS serves clients with co-occurring substance use disorders. TCMHS recognizes the relationship between mental health and substance use disorders and promotes a “no wrong door” philosophy. Staff are provided ongoing training that builds competency to holistically address the needs of individuals with co-occurring disorders. We are committed to creating opportunities for clients to discuss substance use.</p>
<p>PROS Personal Recovery Oriented Services</p>	<p>PROS follows the model of care that fosters the hope of recovery and builds on the strengths of the whole person to build a meaningful life in the community. PROS serves the most vulnerable population diagnosed with chronic mental health disorders, substance use disorders, unhelpful coping behaviors and limited abilities to function in the community. The program is open five days a week and offers groups, individual therapy, crisis intervention, employment services, health monitoring and medication management. On-going assessment of clients' needs promote a flexibility for rapid intervention and prevention of re-hospitalization. The recovery model promotes skills for clients to re-engaged with their lives and their goals or to create new ones to promote a life they want to live. On-going collaborations with community agencies and strengthening family ties help create a sustainable support network for clients.</p>
<p>Health Homes</p>	<p>New York's Medicaid program serves over 5 million enrollees with a broad array of health care needs and challenges. While most Medicaid enrollees is relatively healthy and only requires access to primary care practitioners to obtain episodic and preventive health care, the Medicaid program also has several population groups who have complex medical, behavioral, and long-term care needs that drive a high volume of high-cost services including inpatient and long-term institutional care. Navigating the current health care system can be difficult for relatively healthy Medicaid recipients and even more so for enrollees who have high-cost and complex chronic conditions that drive a high volume of high-cost inpatient episodes. A significant percentage of Medicaid expenditures are utilized by this subset of the Medicaid population. Appropriately accessing and managing these services, through improved care coordination and service integration, is essential in controlling future health care costs and improving health outcomes for this population. In 2020 due to budget cuts the decision was made to discontinue the TCMH Health Homes program. Services were reallocated to other Health Home service providers within the community. During the last quarter of 2020 staff transitioned to other departments within the County and clients were transferred to alternate service providers of their choice.</p>

Office for the Aging

What We Do	The mission of the Office for the Aging is to assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity.					
Who We Serve	Residents 60 or older and persons with long-term care needs					
How We Impact	The federal Older Americans Act charges local Offices for the Aging with providing coordinated and comprehensive system of services for older adults, determining the extent of need, evaluating the effectiveness of the uses of resources in meeting such need, and entering into provider agreements for the provision of services where needed. The services that the Office for the Aging provides first and foremost protects, advocates, and attends to the needs of some of the most vulnerable members of the community and their families. In keeping with our mission, our services are crucial to enabling seniors to live at home independently and assist in keeping older adults safely in their homes and communities.					
Program Purpose	To provide objective, unbiased information and assistance about the array of programs and long-term care services and community supports for older adults in Tompkins County. We coordinate a comprehensive system of directly provided and subcontracted services that are integrated and person-centered and includes providing supportive services to informal caregivers. In keeping with our mission, the needs of minorities, low-income persons, frail elderly, and those who are living alone are of significant concern.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Cluster 1: Case Management and Home Delivered Meals	Improvements in chronic health issues; improvement in overall nutrition; being able to stay at home; increased food security and access; increased feelings of safety and security due to case management	# of clients served with positive survey responses to measurement	\$ 817,330	\$ 467,341	\$ 349,989	0.27 FTE Admin Services are outsourced to Foodnet (789,827)
Cluster 1: Case Management and Personal Care	Improved feelings of safety and security; increased ability to care for themselves; improved quality of life; being able to stay at home	# of clients served with positive survey responses to measurement	\$ 507,594	\$ 326,088	\$ 181,606	0.82 FTE Admin Services are Outsourced to DSS (135,898) and Providers (298,368)
Cluster 3: Personal Emergency Response Program (PERS)	Improved health and wellness; increased feelings of safety and security; being able to stay at home; increased quality of life	# of clients served with positive survey responses to measurement	\$ 83,996	\$ 42,763	\$ 41,233	0.82 FTE Service and 0.12 FTE Admin

Program	Impact Assessment: Why do we do this?
Cluster 1: Case Management and Home Delivered Meals	<p>To assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. Meals are provided for older adults who are unable to shop, cook or prepare meals for themselves. A registered dietician/case manager is available to provide nutrition education and counseling and supportive services. Contact with delivery driver reduces social isolation and daily in person contacts allow for any changes or potential problems to be identified and referred to case management.</p>
Cluster 1: Case Management and Personal Care	<p>To assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. For many clients the alternative to case management and personal care is nursing home placement. This program acts to delay or even prevent that. This program serves some of the frailest community based older adults who are functionally eligible for nursing home placement. Some of these individuals would enter nursing homes earlier and because their incomes are only slightly above Medicaid levels, we would expect them to “spend-down” to Medicaid quite rapidly. This would likely result in far greater costs for institutional care. In addition, the case managers per funding regulations, are required to maintain close contact with clients-calling every 60 days and in home reassessments every 6 months. This results in better health outcomes and the ability to remain in their own home longer.</p>
Cluster 3: Personal Emergency Response System (PERS)	<p>To assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. To provide medical alert services to frail elders and other vulnerable individuals at risk of falling or other medical emergencies. This program also serves as a point of entry into older adults’ homes to provide them with information on other services available to them in the community.</p>

Planning & Sustainability

What We Do	The mission of the Tompkins County Department of Planning and Sustainability is to create high-quality, useful plans on critical issues and lead implementation of actions to position all Tompkins County communities to thrive now and in the future.
Who We Serve	The Department of Planning and Sustainability undertakes a wide array of actions to further its mission. Clients vary from action to action and can range from the whole community to an individual municipality, to individual residents and business owners.
How We Impact	The Department's vision is to be widely regarded as a respected leader that provides high-quality, timely information, analysis, and professional planning support, delivered in useful ways, that allow County officials, residents, communities, and local organizations to prepare for and address issues that are critical to their current and long-term success.
Program Purpose	The County Charter charges the Department of Planning and Sustainability with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; coordinating sustainability efforts within County government and collaborating with others on community-wide and regional sustainability efforts; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism program.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Economy, Housing, and Transportation	People Served	101,564	\$ 289,616	\$ 24,200	\$ 265,416	2.19
Climate Change	People Served	101,564	\$ 276,394	\$ 112,500	\$ 163,894	1.94
Tourism Planning and Management	People Served	101,564	\$ 167,084	\$ 167,084	-	1.64
Support Activities	People Served	101,564	\$ 145,931	\$ 300	\$ 145,631	1.37
The Environment	People Served	101,564	\$ 126,899	-	\$ 126,899	0.90
Planning for County Property and Operations	People Served	101,564	\$ 216,994	\$ 55,300	\$ 161,694	1.22

Sustainability and Comprehensive Planning	People Served	101,564	\$ 101,126	-	\$ 101,126	0.74
Neighborhoods and Communities	People Served	101,564	\$ 130,318	-	\$ 130,318	0.69
Program	Impact Assessment: Why do we do this?					
Economy, Housing, and Transportation	<p>This program supports three principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · economic prosperity is accessible to all; · housing is affordable, safe, energy efficient, and appealing; · transportation choices are efficient, affordable, and healthy for people and the environment. 					
Climate Change	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · the energy system meets community needs without contributing additional greenhouse gases to the atmosphere; · the entire community is prepared for the economic, environmental, and social impacts of climate change. 					
Tourism Planning and Management	This program promotes the implementation of the Tompkins County Strategic Tourism Plan (2012) by providing professional planning support, pursuing, and administering grants, and coordinating programs and projects					
Support Activities	Undertake activities that support a variety of program areas within the Department and in the county, including administration of the Environmental Management Council, Planning Advisory Board, and Water Resources Council; maintaining data and maps on population, land use, housing, environment, community facilities, and infrastructure; and providing information to the public, municipalities, and other departments.					
The Environment	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · natural features and working rural landscapes are preserved and enhanced; · water resources are clean, safe, and protected. 					
Planning for County Property and Operations	This program provides professional planning services to the County government regarding its properties, facilities, and operations. This may include support to activities of other County departments and agencies, including project management, issue research and analysis, and pursuing grant opportunities.					

<p>Sustainability and Comprehensive Planning</p>	<p>This program supports the three overarching principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · the needs of current and future generations are met without compromising the ecosystems upon which they depend; · all levels of government work cooperatively to address regional issues; · taxpayer dollars are invested in public infrastructure and facilities in the most efficient manner possible.
<p>Neighborhoods and Communities</p>	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · the built environment promotes healthy, safe, and active lifestyles; · new development is focused in compact, walkable, mixed-use communities.

Probation

What We Do	We provide the community with mandated as well as voluntary criminal court and family court services.
Who We Serve	Courts, Crime Victims, Probationers & the Community
How We Impact	We reduce reliance on incarceration and the court system by facilitating the rehabilitation of individuals in a manner which promotes personal responsibility improved family functioning enhanced public safety and reparation for victims.
Program Purpose	The purpose of supervision is to identify and address criminogenic (likely to cause criminal behavior) needs, reduce criminogenic risk and to improve successful outcomes thereby enhancing community safety. The purpose of family court supervision is to identify and address the youth’s risk factors that contributed to behaviors leading to court involvement. The overall goal is to reduce risk factors and improve protective factors, thereby enhancing community safety and the youth’s overall functioning

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Community Services	People Served	15	\$175,868	\$55,170	\$120,698	2.00
Core Mandated services	People Served	1,055	\$3,076,507	\$611,197	\$2,465,310	29.00
Day Reporting	People Served	48	\$213,972	\$16,987	\$196,985	2.05
Greatest Risk Supervision	People Served	32	\$115,246	\$25,428	\$89,818	1.00
Drug Courts-Enhanced	People Served	73	\$170,464	\$15,900	\$154,564	1.48
Pre-Trial Release	People Served	100	\$52,017	\$4,874	\$47,143	0.60
Juvenile (JISP)	People Served	15	\$42,397	\$3,957	\$38,440	0.37

Program	Impact Assessment: Why do we do this?
Community Services	This program provides a positive experience for the five populations it serves (adjudicated youth, adult criminal, Drug Court participants, Day Reporting participants and DSS Work Experience participants) and for the community at large who benefit from the work completed by the participants. Participants gain job skills, learn how to behave on job sites and gain a sense of positive accomplishment for work completed. The intrinsic value of repaying the community for criminal or errant behavior is profound and cannot be measured, however, not-for-profit agencies where community service is performed have come to rely on the services of our program and have indicated huge cost savings due to the work we provide. In addition, this department’s community service program is relied on by other county departments, including Building

	<p>and Grounds, TCAT, Tompkins County Airport and DSS, where we have performed numerous projects and services. This interagency cooperation has proven successful for all parties and has saved the county time and money over the years. In addition, this department has entered into an agreement with DSS to allow public assistance recipients to participate in our community service program to satisfy DSS regulations geared towards job skill development and employment, thus reducing the public assistance rolls. All Day Reporting participants are required to perform three hours of community service per week as part of the program requirements and the drug courts utilize community service as a response to address noncompliance issues with participants.</p>
Core Mandated services	<p>Core Mandated Services (Intake, Investigation and Supervision) are those that we are required to provide by law and the Office of Probation and Correctional Alternatives (OPCA) has promulgated rules relating to how these mandates are performed. Intake services pertain to youth who have been referred to this department due to Juvenile Delinquent and Persons in Need of Supervision (PINS) behaviors. Intake involves this department's attempt to assess/adjust problems in the family and divert the youth from going to Family Court, thus reducing court involvement and reliance on the system. In addition to the official referrals received by this department, we take a proactive, innovative approach with our youth by working closely with school personnel who have identified students exhibiting problematic behaviors before they have risen to the level of an official referral. The goal is to resolve the problem behaviors without the necessity of an official referral and system involvement. This department is required to complete Pre-Dispositional and Pre-Sentence Investigations for the Family and Criminal Courts for the purpose of determining the issue of restitution to victims and sentencing recommendations. Lastly, this department is required to provide supervision to youth and adults who have been ordered on probation by the courts. Supervision is based on actuarial risk and needs assessments and utilizes motivational interviewing. Supervision involves monitoring the probationer's compliance with conditions of probation, assessment for and referral to services in the community, field and collateral work with family and employers, victim services, restitution collection, and filing of violations/return to court for probationer noncompliant behavior that puts the public at risk. Frequency of contacts with probationers is dictated by rules promulgated by OPCA. In providing Core Mandated Services, this department works closely with a multitude of service providers, including the police, courts, DA's office, DSS, mental health, substance abuse treatment providers, schools, and youth specific programs.</p>
Day Reporting	<p>This program was developed by the County in 2001 as a creative approach to jail overcrowding and as an option available to the courts in the continuum of graduated responses. Participants can remain in the community under supervision while being required to attend a highly structured day program geared towards education, employment, and self-improvement to stop the revolving door syndrome. Participants are directed to attend the program as a condition of their pre-trial release status, a condition of their probation or parole sentence, or as a response issued by the drug courts due to noncompliant behavior. Classes in various subjects are provided throughout the day by Probation staff and by contracted agencies. A major component of the program is GED preparation and job search/employment readiness. Program statistics reveal that most participants enter the program lacking a high school diploma and a job, both indicators associated with recidivism. Day Reporting has an impressive track record with participants who have prepped for and taken the GED and who have gained employment after participating in the program. Further, many of those who have completed their DR obligation view the program as a valuable resource and return even after their court ordered involvement is over, sometimes years later, to either continue their GED preparation and/or job search or request assistance in finding new employment. The added benefit of obtaining a GED or gaining employment has long range positive implications for the individual, his/her family, and the community.</p>
Greatest Risk Supervision	<p>With the advent of the new Supervision Rule promulgated by OPCA, the Intensive Supervision Program designation has been eliminated and has been replaced with a new designation called the Greatest Risk category. This category is assigned to those offenders who score as such on the risk and needs instrument and are deemed to be at risk of incarceration. Caseload size is limited to 25-35 probationers which allows the Probation Officer to provide intensive scrutiny and monitoring of probation conditions, including increased contact with the offender in the office, home, and field. Barriers to success are identified early and the Probation Officer works collaboratively with other service providers and family members to ensure success. Non-compliant behavior is addressed swiftly to not compromise public safety. As the probationer progresses, they are transferred to core supervision with less intensive monitoring requirements. Assignment to this caseload can also be used</p>

	<p>as a steppingstone for probation violators as an enhanced supervision option. It is one of the graduated responses in this department's continuum designed to hold probationers accountable at an increased level. This caseload clearly reduces the state and local jail population and thus impacts the jail numbers and potential board out costs.</p>
Drug Courts-Enhanced	<p>Participants who enter the drug court programs (Felony Drug Court and Ithaca Community Treatment Court) are typically high-risk offenders who have long legal histories of criminal behavior fueled by drug and alcohol addiction, poor prior history with probation supervision, numerous treatment episodes without success and are at risk of incarceration. The Drug Court model, which combines intensive supervision by probation and judicial oversight to address errant behavior immediately with a system of graduated responses, is a well-established protocol in NY State (and other States as well) and each jurisdiction in the state has been mandated to have a Drug Court program by the Office of Court Administration. Probation Officers assigned to Drug Courts carry smaller supervision caseloads to provide the intensive monitoring and quick response when problems arise that may affect public safety. The Drug Court model is considered to be best practice and studies have shown the model to be effective in reducing recidivism by breaking the cycle of criminal activity and addiction. In addition to mandatory substance abuse treatment, the holistic nature of the model provides participants a multitude of services in the areas of mental health, education, employment, and family involvement, all of which support an ongoing life of recovery.</p>
Pre-Trial Release	<p>A large majority of those admitted to jail are pre-trial detainees, many of whom are confined with relatively low bail. Such practices often reveal an unnecessary, inefficient, and inequitable use of confinement, and the money bail system often imposes a disadvantage upon the poor. This program provides the courts with an alternative option to incarceration for criminal defendants. By providing the court with a report of a defendant's ties to the community and potential risk of failing to appear at future court proceedings, judges can make informed decisions on release status for incarcerated individuals. This department also provides supervision of these individuals for the courts (Release Under Supervision) as the defendant progresses through the judicial system to ensure their appearance at future court proceedings, thus making it less likely for warrants and future police involvement. As PTR provides a service to eligible inmates by allowing for a safe community-based alternative for those who would otherwise not be able to afford bail, the jail population is reduced, and the existing jail space becomes available for those most deemed appropriate for incarceration due to their risk to public safety. The Office of Probation and Correctional Alternatives is authorized by law to generate rules and regulations with respect to the delivery of this program.</p>
Juvenile (JISP)	<p>The JISP program provides probation supervision to our highest risk adjudicated youth with the goal of keeping the youth in the community with their families to avoid placement in foster care and residential settings. This department works closely with DSS and other providers to deliver the most appropriate and effective services to the child and family members. The intensity of the supervision is what makes for successful outcomes with this population. Success equates with a strengthened youth and family unit, less reliance on the system, more empowerment to the family, less expense to the county for placement in an out of home setting, and a reduction in the likelihood of the youth moving on to adult criminal behavior.</p>

Recycling and Materials Management

What We Do	Oversee an enterprise fund for the management of recycling and solid waste within Tompkins County with an emphasis on increasing diversion from disposal
Who We Serve	The residents, businesses, schools, colleges, and organizations of Tompkins County
How We Impact	Coordinated administrative, operational, and educational programs that maximize diversion with the 4 R's (Reduce, Reuse, Recycle, and Rebuy)
Program Purpose	The mission of the Department of Recycling and Materials Management is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4 R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration	Phone inquiries, online transactions, transactions at office and scale house	85,929	\$ 501,877	-	-	3.50
Household Hazardous Waste Management	Number of residential users, CESQG users, and fluorescent bulb drop offs from businesses	1,396	\$ 134,831	-	-	0.80
Old Landfills and Facilities	Population of Tompkins County	101,941	\$ 209,519	-	-	0.70
Recycling	Number of people reached through presentations, Rebusiness Partners Program, and estimate of unique users of the RSWC and food scraps recycling drop spots	24,949	\$ 1,737,609	-	-	5.60
Recycling Collection	69% of population based on the last curbside recycling participation study	70,339	\$ 1,733,338	-	-	1.50
Solid Waste Disposal	The number of active solid waste permits	33,374	\$ 2,074,239	-	-	2.15
Waste Reduction	Number of people reached through presentations, and number of unique customer interactions at the County-funded Finger Lakes ReUse Electronics Help Desk	2,443	\$ 204,998	-	-	0.50

Program	Impact Assessment: Why do we do this?
Administration	The primary function of administration is to provide customer service and ensure compliance with County Policy. This includes answering phone calls and general questions or concerns from the public, issuing of solid waste permits and collecting fees for permits and disposal punch cards and/or coupons. Internal communication and office support are included in this program. Customer interaction with administrative staff is viewed as a positive experience and contributes to the strong reputation the Department enjoys in the community
Household Hazardous Waste Management	This program provides a low-cost safe management alternative for the most toxic waste generated by residents, conditionally exempt small-quantity generators, and institutions including but not limited to paint, fluorescent tubes, motor oil, and other universal wastes.
Old Landfills and Facilities	This is a mandated program and is authorized through landfill closure plans approved by the NYSDEC.
Recycling	This program is essential to process, transfer, and market recyclables collected. The program generates positive revenues that help to support linked programs such as education, composting, reuse, and enforcement of Federal, State and Local recycling laws. The recycling program is the cornerstone of managing solid waste in the County.
Recycling Collection	This program is important to meet the County's waste diversion goals. This program provides the community with convenient, reliable, and sustainable recycling collection.
Solid Waste Disposal	Service is essential to the community to enforce applicable laws dealing with illegal dumping, burning, and disposing of solid waste. Provides the community with an option for disposal that reduces risk to human health and the environment.
Waste Reduction	This program is important to the community by educating residents and businesses on how to reduce and reuse by diverting material from landfills. This program also provides tools and resources that help residents minimize disposal costs. A focus on green purchasing and source reduction also helps minimize the quantity and toxicity of the waste stream. By avoiding disposal, these programs help mitigate climate impacts associated with transportation and landfilling of materials.
Organics Management	This program includes reduction of wasted food, home composting with CCE's Master Composters program, and the collection and processing of residential and commercial food scraps and yard waste into compost, a valuable soil amendment. This program has grown substantially over the past decade to meet the County's waste diversion and sustainability goals. Residential wasted food reduction efforts have included various national strategies including "Food is too Good to Waste". The numerous residential drop spots accept food scraps from residents. Food scraps from businesses are hauled directly to Cayuga Compost. Food scraps from residents and businesses are delivered to Cayuga Compost, within Tompkins County, for processing. Minimizing contamination has been a priority.

Sheriff, Corrections

What We Do						
Who We Serve	<p>Clients – Incarcerated persons/ Sheriff's Office employees/All community members Partners - OAR, TST BOCES, CCE, CFP, Probation, Courts, DA, other police agencies in the county, other religious providers in the county</p>					
How We Impact						
Program Purpose	Goals are to provide a safe, secure place for inmates who are remanded to the Custody of the Sheriff. We strive to offer programs to help reduce recidivism.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Jail	Admissions	264	\$ 5,093,403	\$ 35,000	\$ 5,058,403	50.4
Medical/Board Out	Medical	1,482	\$ 443,898	\$ 0	\$ 443,898	-
	Mental Health Inmate Contact	2,413				
	Inmates Boarded Out	21				
Program	Impact Assessment: Why do we do this?					
Jail	The Tompkins County jail is mandated by state law to provide a facility to incarcerate persons as directed by the courts. The Corrections function is to detain such persons safely and humanely until otherwise instructed by the court system. In addition, a variety of programs are provided through various county and community agencies to actively work with incarcerated persons to provide additional education, instruction, job skills. Corrections also contacts community organizations so that when individuals are returned to the community, they have an opportunity to try and become a productive part of our community.					
Medical/Board Out	This is a mandated responsibility. The Sheriff's Office carries out the medical functions in a professional and efficient manner. This is a mandated account required to operate a jail and only related directly to medical care and the housing cost only of boarding inmates as needed. The program does not include the wages and benefits for a full-time nurse. The program does not include other associated costs of boarding inmates such as labor, transportation, and repair of vehicles. The funding only covers housing expenses for inmates who must be boarded out and medical cost for inmates in our custody.					

Sheriff's Office

What We Do	
Who We Serve	<p>Clients – All community members/ Sheriff's Office employees</p> <p>Partners - District Attorney's Office, Other Local Police Agencies, Probation Department, Advocacy Center, Department of Social Services, Office of Mental Health, County Administration, the Legislature, etc.</p>
How We Impact	
Program Purpose	To identify best policing practices and offer recommendations on how those practices can promote effective crime reduction while building public trust. Trust between law enforcement agencies and the people they protect and serve is essential. It is key to the stability of our communities, the integrity of our criminal justice system, and the safe and effective delivery of policing services.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Civil / Records Division	People Served	105,740	\$ 737,717	\$ 114,500	\$ 623,217	4
Law Enforcement / SWAT	People Served	105,740	\$ 5,382,920	\$ 364,600	\$ 5,018,320	44
STOP DWI	Arrests of Impaired Drivers	101 Alcohol	\$ 148,053	\$ 58,465	\$ 89,588	1 (furloughed)
		15 Drug				
		4 Alcohol & Drugs				

Program	Impact Assessment: Why do we do this?
Civil / Records Division	The civil/records division handles a multitude of work for the Sheriff's Office; including the complete processing of civil papers, service of subpoenas, orders of protection and other court papers that need to be served. It also processes pistol permits, Sheriff's IDs, and provides clerical assistance for all divisions of the Sheriff's Office including filing and records management for Civil and Law Enforcement divisions and creating internal reports for management and administration. This division also is part of the administrative component agency wide.
Law Enforcement / SWAT	To keep the peace; respond to emergency calls and all calls from the public; investigate crime at all levels; and provide law enforcement awareness education and enforcement. The program involves interacting with the community to provide a high level of public safety for all.
STOP DWI	To allow County agencies to coordinate local efforts to reduce alcohol and other drug-related traffic crashes with a comprehensive and financially self-sustaining alcohol and highway safety program. Tompkins County's STOP-DWI programs mission to deter alcohol and drug-impaired driving through enhanced enforcement prosecution, rehabilitation, and education services.

Social Services, Department of

What We Do	Provide Social Services Protective and Eligibility support for the Community
Who We Serve	Low Income and Vulnerable Populations
How We Impact	Provide Financial Assistance to Low Income Individuals and Families. Provide Protective and Preventive Services for At-Risk Adults, Children and Families.
Program Purpose	Provide benefits and services to residents of Tompkins County who are unable to meet their needs and encourage opportunities for independence.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Temporary Assistance	# of cases	1,628	\$ 9,512,353	\$ 6,170,430	\$ 3,341,923	15.76
SNAP	# of cases	8,511	\$ 2,114,613	\$ 1,137,323	\$ 977,290	25.12
Services to at-Risk Adults, Children, and Families	CPS:	1133	\$ 28,198,958	\$ 24,823,719	\$ 3,375,240	83.24
	CW:	205				

Program	Impact Assessment: Why do we do this?
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Temporary Assistance	Tompkins DSS provides Temporary Assistance to low-income individuals who meet eligibility requirements. Income limits for this population vary based on program regulations Staff process applications to determine eligibility and benefit amount available to a household.
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SNAP	Tompkins DSS provides Supplemental Nutrition Assistance Program (SNAP) benefits to low-income persons who meet eligibility requirements. Income limits for this population vary based on program regulations. Staff process applications to determine eligibility and benefit amount available to a household.
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Services to at-Risk Adults, Children, and Families	Services for adults, children and families include Child Protective Services, Foster Care, Adult Protective Services, Domestic Violence Services, Long Term Care Services, Services for Juvenile Delinquents and Persons in Need of Supervision, Adoption Services, and Residential Placement Services. These services are mandated by the state to ensure that our community's most vulnerable children and adults are safe from harm. The Department of Social Services is responsible for developing children, families, and adult services plan every five years. Within the plan we must articulate what services we will fund to prevent foster care and services we will provide for families with children in foster care. We must also describe what services we will offer or fund to assist teenage youth who are at risk of placement. This Department works with many agencies in the community to develop effective approaches to enhance the welfare of children and vulnerable adults, and seniors.
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Tompkins County Workforce NY

What We Do	Provides the agency that oversees the assessment function in the county. Tompkins County is the only true countywide assessing unit in NY State,
Who We Serve	All municipalities within and all residents of Tompkins County, and all interested parties of real estate data regarding Tompkins County.
How We Impact	
Program Purpose	

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Tompkins Workforce New York - Administrative Services 2020	Not Provided	Not Provided	\$ 104,781	\$ 40,709	\$ 64,072	1.05
Tompkins Workforce New York - Business Services 2020	People Served	375	\$ 115,788	\$ 102,344	\$ 13,444	1.40
Tompkins Workforce New York - Job Seeker Services 2020	People Served	1,650	\$ 647,545	\$ 613,697	\$ 33,848	8.00
Tompkins Workforce New York - Training Services 2020	People Served	210	\$ 420,515	\$ 398,339	\$ 22,176	4.00
Tompkins Workforce New York - Youth Services 2020	People Served	145	\$ 346,120	\$ 343,564	\$ 2,556	3.00

Program	Impact Assessment: Why do we do this?
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Tompkins Workforce New York - Administrative Services 2020	<p>The Workforce Innovation and Opportunity Act (WIOA) provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. WIOA outlines a more strategic framework for the delivery of workforce investment activities through the partnership system. Administrative support is critical to the successful operation of this system. Since a significant portion of program funding is Federal WIOA funding, we have required mandates upon accepting local WIOA allocations and reduce/expand our services as funding allocations change. Our limited local funding completes and provides necessary local support, administration, and connections.</p> <p>* To receive Federal Workforce Innovation and Opportunity Act (WIOA) formula funding, the County must abide by WIOA laws, regulations, and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.</p>
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<p>Tompkins Workforce New York - Business Services 2020</p>	<p>When we receive/accept WIOA funding, there are resulting performance expectations for recruitment, job placement and retention. Without regular, effective business services and up-to-date knowledge of the labor market trends, Tompkins County will not retain a competitive edge in the workforce and economic arena. With strategic, focused business services, Tompkins County organizations and businesses will compete for and attract qualified, skilled employees, strengthen human resource practices, and provide guidance in challenging economic times. Since a significant portion of our program funding is Federal Workforce Innovation and Opportunity Act funding, we have required mandates upon accepting local WIOA allocations and reduce/expand our services as allocations change.</p> <p>*To receive Federal and State WIOA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by laws, regulations, and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.</p>
<p>Tompkins Workforce New York - Job Seeker Services 2020</p>	<p>The Workforce Innovation and Opportunity Act provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs outlines a strategic framework for the delivery of workforce investment activities through the partnership system. With Tompkins County's current unemployment rate hovering around 4.3% and continued economic recovery for businesses, individuals, and families, we continue to prioritize and focus on employment, training and skill development and job creation. We also actively and consistently work with partner employers, non-profit and government agencies to ensure outcomes through collaborative efforts: TAA (Trade Adjustment Assistance) Adult Literacy (BOCES, Challenge, DSS and Adult Learning Partners) Tourism and Hospitality (STPB, Chamber, DIA, TC3 and City of Ithaca) Green Jobs Initiative (CCE, City of Ithaca, TST BOCES, local unions, Finger Lakes ReUse) OTDA / TANF Summer Youth Employment (local employers including those owned by individuals identifying with marginalized groups, DSS, Challenge, IYB and Youth Services), the Disability Employment Initiative / EN Network / Ticket to Work / ACCES-VR / Cornell University, and the Healthy Workforce Network (Alcohol & Drug Council, CCE, OAR, REACH). *To receive Federal and State WIA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by Workforce Investment Act laws, regulations, and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.</p>

<p>Tompkins Workforce New York - Training Services 2020</p>	<p>The Workforce Innovation and Opportunity Act (WIOA) provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. WIOA outlines a more strategic framework for the delivery of workforce investment activities through the partnership system. When we receive/accept WIOA funding, there are intake, eligibility, assessment, training provision requirements and performance expectations. We assist individuals in obtaining and completing educational, training or certification programs. Current staffing size is necessary to complete program mandates. Since a significant portion of our program funding is Federal WIOA funding, we have required mandates upon accepting local WIOA allocations and reduce or expand our services as allocations change. Our limited local funding completes and provides necessary local support, administration, and connections.</p> <p>* To receive Federal and State WIOA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by laws, regulations, and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.</p>
<p>Tompkins Workforce New York - Youth Services 2020</p>	<p>The Workforce Innovation and Opportunity Act (WIOA) provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of young adult job seekers and businesses/employers. WIOA and TANF/SYEP (Temporary Assistance for Needy Families / Summer Youth Employment Program) outline strategic frameworks for the delivery of workforce investment activities through the partnership system. When we receive/accept WIOA and TANF/SYEP funding, there are intake, eligibility, assessment, training provision requirements and performance expectations. We assist individuals in obtaining and completing educational, training and/or certification programs with specific emphasis on subsidized youth work experience placements combined with life and job skill training. Current staffing size is necessary to complete program mandates. Since a significant portion of our program funding is Federal WIOA and TANF/SYEP funding, we have required mandates upon accepting local allocations and reduce or expand our services as allocations change. Our limited local funding completes and provides necessary local support, administration, and connections. * To receive Federal and State WIOA (Workforce Innovation and Opportunity Act) and TANF/SYEP funding, the County must abide by laws, regulations, and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.</p>

Veterans Services

What We Do	Help connect Veterans and their families with eligible benefits through a combination of counseling, referral, and other direct assistance via in-person, virtual, phone, and e-mail appointments.					
Who We Serve	Active Military Service Members, Reservists, Veterans, and their families					
How We Impact	By establishing service connections to eligible services, recipients of those services may be provided services they may not receive otherwise, be lifted from poverty, and discover connections or networking opportunities with other local Veterans.					
Program Purpose	Tompkins County Department of Veterans Services (TCDVS) exists to connect local Veterans and active military of the U.S. Armed Forces – and their families – with federal, state, and local resources.					
Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budget Revenue	Local Share	# FTES
Veterans Services *** (details below)	-	-	\$93,323	-	\$93,323	1
Program	Impact Assessment: Why do we do this?					
Veterans Coffeehouse	Done in collaboration with Team Red, White, Blue (RWB), the Veterans Coffeehouse provides a venue for Veterans to meet other Veterans, learn about relevant resources from local and beyond, share information on current events, and meet providers of services specific to the Veterans community. Team RWB is a national Veterans’ organization whose mission is to “enrich the lives of America’s Veterans by connecting them to their community through physical and social activity.” In 2020, this program was moved from in-person sessions to virtual meetings.					
Warrior Writers - Tompkins	Warrior Writers-Tompkins provides participating Veterans opportunities for expression via the written word. Sessions focus on writing about personal thoughts or experiences based on a literary prompt provided by a group facilitator, also a Veteran. Attending Veterans critique each other’s work in a round-robin fashion; this critique includes professional feedback from the facilitator. The mission of the national non-profit Warrior Writers is “to create a culture that articulates veterans’ experiences, build a collaborative community for artistic expression, and bear witness to war and the full range of military experiences.” Locally, the additional benefit is a network of Veterans from across the military experience who continually grow closer through the sharing of thoughts and experiences. In 2020, this program was moved from in-person sessions to virtual meetings.					
Memorial Celebrations	While not part of the department’s budget, TCDVS manages this line by coordinating orders and delivery of U.S. flags yearly for distribution to local cemeteries. Through the collaborative efforts of VFW and American Legion posts’ members around the county, the graves of local Veterans are adorned with a U.S. flag each Memorial Day in commemoration of their service to the nation. This budget line also provides support of the annual Veterans Day parade, the observance at DeWitt Park, and an annual celebration of Flag Day.					
Additional Services	In addition to helping connect Veterans and their families to eligible services and benefits, this office also maintains various listservs to help promote communication and the distribution of relevant information to Tompkins’ Veterans community, manages or supports ad hoc efforts in support of community, and builds relationships among the county’s network of community-based organizations for the betterment of service to the county’s Veterans population.					

Weights & Measures (G2)

What We Do	Weights & Measures enforces New York State Agriculture & Markets Law, Article 16, New York Codes of Rules and Regulations (1NYCRR), and Technical Handbooks (HB44, HB133) pursuant to Agriculture & Markets Law, Article 16, Section 182, 1NYCRR, Part 220, Section 220.2., and 1NYCRR, Part 221, Section 221.11.
Who We Serve	Every man, woman and child that conducts business, buying or selling, in and around Tompkins County.
How We Impact	Rigorous testing, inspecting and use verification of commercial devices and the way in which commodities are sold in local businesses. This greatly helps to ensure consistent type-approved commercial device condition and performance, as-well-as ensuring how commercial devices are used and the manner-in-which commodities are exposed for sale are consistent with Agriculture & Markets Law, Article 16, allowing fair and equal trade protecting ALL consumers.
Program Purpose	Contributes to the long-term quality of the community's diverse social, economic, and cultural symbiosis.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budget Revenue	Local Share	# FTES
Weights and Measures	People Served	100,000+	\$ 177,547	\$ 22,775	\$ 154,772	2

Program	Impact Assessment: Why do we do this?
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Weights and Measures	<p>This department protects everyone that conducts business, buying or selling, in and around Tompkins County. The sale of commodities is an exchange of values, but the purchasing public cannot readily check each transaction in daily trade as easily as they can the changing of money; it therefore becomes highly important, in fact more important than police protection because there are far more business transactions than robberies, to protect the honest dealer and the consuming public by a rigorous and systematic inspection of weights and measures devices and the methods of using them.</p> <p>The following is an excerpt from the 1907 state weights and measures annual report when there was no organized enforcement of the laws.</p> <p>"CONDITIONS EXISTING. The conditions of the weights and measures, as ascertained by the office and field, work, may be briefly summarized as follows:</p> <ol style="list-style-type: none"> (1) Where no inspection exists, the great majority (about 75 per cent.) of weights and measures are faulty, about 5 per cent of which are to the detriment of the dealer, the rest to the detriment of the public. (2) Where an inspection exists, it has rarely been intelligently, systematically or properly done, due to lack of Support from the State and local authorities. (3) With a very few exceptions the so-called standards of the cities, counties and towns are in no fit condition to be used, and as a rule have never been verified or stamped by the State Superintendent of Weights and Measures, are therefore not legal standards. (4) Every honest dealer welcomes a rigid and systematic inspection of weights and measures. (5) The public is realizing that honest quantity should go hand in hand with honest quality and are beginning to demand their rights "
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Tompkins County Workforce Development Board

What We Do	The Workforce Development Board will enhance the productivity and competitiveness of Tompkins County by developing and coordinating resources that meet employer workforce needs and facilitate employment and development opportunities for individuals.
Who We Serve	Through a variety of funding services, the Workforce Development Board provides services to residents of Tompkins County who are either Adults/Dislocated Workers, Adults and Youths with Disabilities, Unemployed or Underemployed persons, and the emerging Youth workforce. Some funds are means-based, striving to support those with the most barriers to seeking, obtaining, and retaining employment. We also serve the Business community, providing invaluable partnerships and connections for those seeking employees as well as those seeking work.
How We Impact	Our funded programs impact in a variety of ways, through providing central administration services to support the direct service programs within other county departments and other local organizations. Tompkins County Workforce Development Board contributes to the long-term quality of the community’s social, economic, environmental, and cultural condition, by addressing problems that may otherwise result in higher social or financial costs in the future.
Program Purpose	The Workforce Development Board administers federal Workforce Innovation and Opportunity Act and other Funds (New York State and local funds) in a locally planned and controlled manner, provide both short and long-term planning for a qualified, skilled workforce so that companies can grow and expand and build workers’ capacity to pursue vocationally and economically rewarding work.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Workforce Development Board	Programs Served	12	\$ 556,306	\$ 425,298	\$ 131,008	2.85

Program	Impact Assessment: Why do we do this?
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Workforce Development Board	The quality of our local workforce has a direct impact on the economic growth of Tompkins County. It is increasingly clear in today’s economy that the success or failure of companies is contingent on having a quality workforce available. Our role is to ensure that a trained workforce is available and that our residents can pursue vocationally and economically rewarding work.
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Youth Services, Department of

What We Do	TC Youth Services provides coordination, planning, technical assistance, and funding to support TC youth and youth-serving professionals.
Who We Serve	Any individual, program, municipality, or school district that engages with youth in Tompkins County for the purposes of youth development. Youth are defined as individuals ages 0-24 in Tompkins County.
How We Impact	Through the fiscal stewardship, coordination, and technical assistance provided by the Department, youth in Tompkins County have access to high quality youth development programming. Tompkins County Youth Services utilizes the Achieving Youth Results (AYR) framework to define county-wide youth-related goals and measure progress.
Program Purpose	The purpose of Youth Services Department is to provide critical supports to local youth development programs and professionals in Tompkins County. This backbone of support is provided through funding, administrative support, community outreach, research, needs assessments, data collection, training services, technical assistance, program monitoring, and quality management.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Planning & Coordination	# of training participants & # of youth served via the Recreation Partnership	340	\$ 589,406	\$ 132,454	\$ 456,952	5
MYSS	# of youth served via programs funded by municipal youth commissions	1,206	\$ 397,157	-	\$ 397,157	-
Agencies	# of youth served via agency programs funded by Youth Services Dept.	934	\$ 766,391	\$ 369,291	\$ 397,100	-

Program	Impact Assessment: Why do we do this?
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Planning & Coordination	<p>Tompkins County Youth Services provides coordination and planning to support TC youth from birth to age 24. This is achieved by working with and aiding youth-serving agencies, organizations, individuals, municipalities, and county departments. Through this planning and coordination function, TCYSD staff members conduct the following: monitor the performance of contracted agencies to ensure programs are reaching their desired, research based outcomes; promote cross-agency communication, collaboration and, as necessary, suggested consolidations; develop or administer systems to enhance program services such as was developed through the Achieving Youth Results and Results Based Accountability frameworks; provide technical assistance to support career readiness programming and the Workforce Development Board and WDB Youth Oversight Committee; serve as a liaison for youth services in every municipality through the Municipal Youth Services System; allocate resources based on community priorities; coordinate youth substance use and abuse prevention; plan for, provide support to, and coordinate 12 citizen planning groups that include: the Youth Services Board, 8 rural youth commissions, the Inter-municipal Recreation Partnership and the Community Coalition for Healthy Youth; coordinate and provide grant assistance for municipalities and agencies; write grants to diversify funding to include not only local and state dollars but also federal funding and private donations; participate, serve on and/or facilitate youth-specific conversations on advisory groups such as youth employment council, runaway and homeless youth advisory committee, suicide</p>
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	<p>prevention coalition, criminal justice alternative to incarceration committee, regional youth justice committee, bullying prevention taskforce, and others; and serve as a conduit of information for agencies and the community at-large, providing summer camp guides, youth specific data, school district information and other youth-related publications. Tompkins County Youth Services also organizes, hosts, and funds free in-person and virtual trainings for youth workers, parents, and community members throughout the County. The COVID-19 pandemic has had a dramatic impact on all youth-serving programs in Tompkins County. Tompkins County Youth Services responded by creating a Youth Planning Taskforce, which established a forum for all youth development program providers to collaboratively develop safe solutions to the dearth of out of school programming available for youth in the summer of 2020 and beyond. The key metric total outlined in this area includes youth served via the Recreation Partnership and attendees of the TCYSD's Training Programs.</p>
<p>MYSS</p>	<p>With direction and oversight by TCYSD staff members, serving as county liaisons and fiscal stewards of program funding, municipalities offer safe, effective programming for at-risk and under-served youth through balanced groups. With training and technical assistance from the TCYSD, municipalities receive and implement evidence-based, cost-effective programming targeted to their local youth needs. Volunteer planning groups in each municipality identify local needs and desired services for their community, leading the way to ensure that the needs for their young people are met with safe and effective programming. With the support of TCYSD, these volunteer groups not only select and recommend the program providers but also monitor programming to ensure program quality. All programs implemented through the MYSS are designed to provide opportunities for youth to develop positive physical, emotional, social, and career readiness skills. Programs teach important life skills (i.e., self-sufficiency, teamwork, collaboration, etc.) and allow youth to contribute to their community through community services, in a supportive intentional environment. Job training and first-time employment opportunities are offered by some of the municipalities and the need to provide these services has continued to grow throughout the past several years. At a total annual cost of ~\$200 per participant, the MYSS programs provide cost-effective ways of connecting the most geographically and/or socially isolated youth with others from different backgrounds in activities that change their lives by widening horizons, building social skills, confidence, and literacy by enabling them to experience success in a supportive setting. TCYSD staff members help municipalities find service providers who offer centralized services thereby reducing administrative costs. The Rural Youth Services (RYS) of Cornell Cooperative Extension of Tompkins County (CCETC) serves as the preferred program provider and provides centralized services such as financial, managerial, supervision and training, legal, human resources, records management, and shared vans for eight (8) rural youth commissions. This centralized program administration supports the decentralized program delivery needs of the MYSS. Having CCETC as an employer of program staff offers rural program managers full fringe benefits at a discounted cost which saves municipalities and the County a combined \$100,000+.</p>
<p>Agencies</p>	<p>Tompkins County Youth Services staff serve as the County liaison, providing fiscal stewardship and program monitoring to agencies that work directly with Tompkins County youth to improve outcomes highlighted through the Achieving Youth Results (AYR) framework and process. The following are the specific goal areas targeted within AYR, the agencies that receive county funding to promote positive outcomes in that area, and the program with a summary of what that specific program does.</p> <p>Achieving Youth Results Goal Areas of Focus: Community</p>

1. Ithaca Youth Bureau One to One Big Brother/Big Sister

This program is to match youth throughout the Ithaca City School District with a mentor. This program is modeled after a national program that has proven to improve attitudes towards, school, increase academic performance, and improve relationship with family and peers and reduced drug use and teen pregnancy.

2. Family and Children's Services of Ithaca Open Door's Program

This is the only program in the county specifically designed to provide the spectrum of services needed to address the mediation and reunification of family among runaway and/or homeless youth. Open Doors offers services on a continuum of intensity of involvement, providing engagement for youth who may easily become disengaged.

3. Learning Web Youth Outreach Program

This is the only program in the county specifically designed to provide the spectrum of services needed to address the issues of homeless youth and is on a continuum of runaway and homeless services. This program provides a Housing Scholarship to address the unique housing needs of youth.

Economic Security

1. Learning Web Youth Exploration Program

This program crosses many arenas: career development, employment readiness, alternative education, vocational development, and after-school programming. Its focus is on programming for youth that feel too old for after-school programming and who want paid jobs but are too young to work.

2. Ithaca Youth Bureau Youth Employment Services

The Youth Employment Services (YES) provides comprehensive opportunities for young people to learn how to complete applications, get references, find, and follow job leads, dress appropriately, practice interview skills, and learn how to be supervised.

Engagement

1. CCETC 4-H Urban Outreach Program

This program keeps youth positively engaged by strengthening community, families, and individuals in trusted neighborhood locations. Many of the youth served live in homes led by a single parent/guardian, face challenges of unemployment, lack transportation, may have language barriers and experience general isolation from other local opportunities.

2. Ithaca Youth Bureau Outings Program

This program provides outdoor adventure programming that fosters team development.

Family

1. Child Development Council's Teen Pregnancy & Parenting Program (TP3)

This program fosters long-term, trusting, and supportive relationships between caseworkers and pregnant/parenting teens. These relationships combined with modeling of positive interactions, education about expectations for children and developmental tasks allow TP3 to support the teens and their ability to serve their children and families.

Physical & Emotional Health

1. Ithaca Youth Bureau Recreation Support Services

This program strives to help individuals between the ages of 3-20, primarily people with disabilities, achieve their goals for happiness and well-being. RSS supports young people in achieving their goals through creating facilitated leisure opportunities for active participants, fostering positive relationships, and supporting independence and community inclusion.